

**Minutes of the Meeting of the ALSA Board of
Directors
February 6, 2001 by Teleconference**

Minutes of the Board of Director's Meeting

ALSA Board Meeting - Tuesday, February 6

The meeting was called to order by President Ray Howard at 8:06 p.m. with all members and Executive Secretary Cheryl Ryberg present.

The meeting began with a lengthy discussion of Polly Schofield's interview with an ALSA member which was posted on an Internet chat line. Several of the board members expressed concern that Polly had misrepresented the intent of the board. Polly denied granting permission to have the interview posted and said she had no control over what gets posted on the chat lines.

Jeff moved, Joanne seconded that the minutes of the January 9 meeting be approved with corrections. The motion carried.

Treasurers Report: Jeff responded to the petition which was sent to the Board with a letter explaining that the independently owned and operated CPA firm of Mayer, Hoffman and McCann of Kansas City, Mo. will be conducting a full audit of ALSA books for the year 2000 and was proceeding with an audit. Jo says that there was a \$34,000 profit for 2000. The accounting structure for the regionals needs to be changed to reflect the income and outgo for the regionals. All funds and disbursements must go through ALSA.

Executive Secretary Cheryl Ryberg reported that the back accounts were being transferred. \$55,000 and \$7655 from a clearing account was received from Jo Riley. 1700 membership cards for 2001 have been issued; 92 shows have requested sanctioning. The web site is secure and ready to load. Cheryl is getting bids on maintaining the site.

Draft bylaws are going to the printer and will be included in the election material. The election is going well. Nine nominations were valid and will be on the ballot. Jeff moved & Paige seconded that bylaws being voted on be done by individual bylaw change and not a blanket vote. Motion carried.

Recommendations from the Judges Committee were received as follows: Recertify Terry Duespohl as an Alpaca Level II Judge. Recertify Jeanne Flavin as an Alpaca Level I judge. Certify Ruth Inglefield and Deb Yeagle as Alpaca Level I judges. Recertify Maggie Krieger as an Alpaca Level III judge. Motion to accept these recommendations was made by Carol and seconded by Carol Ann. Motion carried.

The new policy regarding Judging Clinic Guidelines which was presented by the Judges Committee was discussed.

There was considerable discussion regarding Handbook revision plans. If the 12th edition is left in place for 2 years, at the beginning of 2002 the Board and Committees start working on the revision for 2003 and it will be ready to go out by January 1, 2003. Any major changes can be done by an insert. Jeff moved, Joanne seconded that we revise the handbook as needed and it has to be ready to go to the printer by July 31st of the year before it is needed. After that the handbook will be printed as needed. The motion carried.

Going back to the discussion at the beginning of the meeting regarding ALSA member Jim Krowka reporting on a chat line portions of a conversation he had with Board Member Polly Schofield, Jeff moved that no ALSA business be discussed on chat lines by any Board Member or by the Executive Secretary. Carol Ann seconded and the motion carried.

A letter requesting that youth in college be allowed to continue the \$10 fee for youth membership was tabled until the next meeting.

The next meeting will be held on April 17, 2001. Jeff moved and Polly seconded that the meeting be adjourned

at 10:14 p.m.
Respectfully submitted

Polly Schofield, Secretary

**Minutes of the Meeting of the ALSA Board of
Directors
April 17, 2001 by Teleconference**

Minutes of the Board of Director's Meeting

ALSA Board Meeting April 17, 2001

The meeting was called to order by President Ray Howard at 8:00 p.m. with all members and Executive Secretary present.

The new board members Dwayne Flinn and Dick Sheehan were welcomed.

The meeting began with the election of officers.

President - Ray Howard. Jeff moved that Ray Howard be nominated as president. Dwayne moved and Dick seconded that the secretary cast a unanimous ballot for Ray Howard as president. Motion carried.

Vice President - Paige McGrath. Jeff moved that Paige McGrath be nominated as vice president. Dick moved and Carol seconded that the secretary cast a unanimous ballot for Paige McGrath as vice president. Motion carried.

Secretary - Carol Hicks. Dwayne moved that Carol Hicks be nominated as secretary. Jeff moved and Dick seconded that the secretary cast a unanimous ballot for Carol Hicks as secretary. Motion carried.

Treasurer - Jeff Jones. Paige moved that Jeff Jones be nominated as treasurer. Dick moved and Carol seconded that the secretary cast a unanimous ballot for Jeff Jones as treasurer. Motion carried.

Ray suggested the following correction to the minutes of the February 6 meeting. "The second paragraph should read "The meeting began with a lengthy discussion of Polly Schofield's interview with an ALSA member which was

posted on an Internet chat line. Several of the board members expressed concern that Polly was misrepresenting the intent of the board. Polly denied granting permission to have the interview posted and said she had no control over what gets posted to the chat lines." Carol moved, Jeff seconded that the corrected minutes of the February 6 meeting be approved. Dwayne and Dick abstained as they were not present at the prior meeting. Carol, Jeff and Paige voted yes. Polly abstained. Motion carried.

The board adopted a new system to release the minutes to the members in a more timely fashion. The minutes will be approved by fax and posted to the ALSA web site as soon as possible after their approval.

Treasurer's Report. Jeff explained the draft copy of the audit. Several general questions for the auditing firm were noted to be asked of the firm prior to their issuing the final audit.

Executive Secretary's Report - ALSA currently has approximately 3500 adult members of whom 10% are new members and 426 youth members. There are 120 shows in various stages of development of which 16 are new shows.

Election Committee Report - 438 ballots were cast - 2 were spoiled. The Election Committee has certified the election. All of the bylaws and standing rules passed. The results of the election in order of finish are Dwayne Flinn, Dick Sheehan, Carol Ann Tallmon and Mark Smith.

Judges Committee Report - Carol moved, Jeff seconded that the board approve the following recommendations from the Judges Committee as submitted. Motion carried.

Recertify Ron Baird at Llama Level III based upon his Continuing Education Credits. Recertify Harold Herbold at Llama Level II with a judging restriction of 150 llamas per show. Grant Donna Dickson one final extension on her Level I Judging license until the Advanced Judging Clinic in the fall. If she fails to attend this clinic, she will be dropped from the Judge's List. She may not accept any judging assignments until satisfactorily completing said clinic.

Alaine Byers, Llama Level I: Recertify at Llama Level II.
Linda Rodgers, Llama Level I: Recertify at Llama Level II.
Bill Amidon, Llama Level I: Recertify at Llama Level II.
Adrienne Hochee, Llama Level III: Recertify at Llama Level III.
Basil Marshall-Inmann, Llama Level II with 200 llama restriction: Recertify at Llama Level II.
Bob Sheppard, Llama Level I: Recertify at Llama Level II with 150 llama restriction per show.
Johnna Edmunds, Llama Level I: Recertify at Llama Level II with 150 llama restriction per show.
Kim Yates, Apprentice: Require one more apprenticeship then applying for certification.
Hank Kauffman approved as instructor at Beginning Judges Clinic in July.

Education Committee - Three judging clinics are scheduled for the remainder of the year. Beginning Judges Clinics will be held in June (OH) and July (Oregon). An advanced Judges Clinic will be held in October (Indiana).

Handbook Committee - Ray suggested corrections to three areas of the 12th Edition of the ALSA Handbook.

Page 13, Section 2, A. 3. 11) "Llama Fleece with 4 divisions" has been removed as a mandatory class for Level III Shows. This was a misprint and fleece classes were never meant to be mandatory classes.

Page 61, Section 2, A. 1 and page 104 Section 16, A.1.a. Should read "All youth ages 8 (not 9) through 18 as of January 1 of the calendar year may show in ALSA approved Youth classes or Youth Shows. A youth who becomes 8 during the year is eligible to show as of his/her birthday." Page 65, 5 c. (6) should read "Youth must use the same animal for all three classes unless the animal is less than 12 (not 18) months old. In that situation only, the Youth may use a second animal in the Youth Pack Class."

Jeff moved, Paige seconded that the above changes be made to the handbook. Motion carried.

Executive Secretary's Contract - Cheryl suggested the postage machine is too costly for the convenience received. Jeff moved, Dwayne seconded that Cheryl check into breaking the lease on the postage machine. Motion carried.

Jeff reiterated how the new Executive Secretary's contract was formulated and that it contained a 90 day clause for reconsideration. Due to ALSA's growth and the increase in job functions at the office, Cheryl requested an additional \$20,000 for the year for a total of \$70,000. Jeff suggested that because Cheryl is doing such a great job and the increase is still less than the total number of dollars spent in 2000, it's a justifiable expense. The Executive Secretary's contract will be reviewed again at year end. Polly moved, Paige seconded that the Executive Secretary's contract be increased to \$70,000. Motion carried.

National Committee: The Grand National Committee Chair submitted a proposal that was not addressed at the last board meeting. The proposal contains the time, place, judges, qualifying criteria, sponsors and budget information. Dwayne moved, Carol seconded that the proposal from the Grand National Committee be approved as proposed. Motion carried.

Regional Committee: The Regional Committee Chair submitted a proposal that was not addressed at the last board meeting. Following discussion regarding organization and financial responsibilities of the Regionals, it was suggested financial guidelines be put into place. A new Northwest Regional Show was discussed. Dick moved, Paige seconded that the regional committee gather further information and target the change of the region for next year.

Judging Clinic Policy. - Ray suggested the education committee set policy and financial guidelines for what is expected from all persons involved with judging clinics.

First time waiver - Paige moved, Jeff seconded that the first time sanctioning fee for new shows be waived when requested. Motion carried.

Insurance - ALSA carries an insurance policy that covers the regional and national shows. Other ALSA shows may tie in to this policy and receive a reduced rate. The suggestion was made to publicize this in Showring and include it in the show packet material.

A tentative date for a face to face meeting was set for June 29, 30 and July 1 to be held in Pittsburgh.

The next meeting will be held on May 15, 2001.

Jeff moved, Carol seconded that the meeting be adjourned at 10:15 p.m.

Respectfully submitted

Polly Schofield, Secretary

**Minutes of the Meeting of the ALSA Board of
Directors
May 15, 2001 by Teleconference**

ALSA Board Meeting 5-15-01

The meeting was called to order by President Ray Howard at 8:00 p.m. with all members present except Polly Schofield.

Jeff moved, Dwayne seconded the minutes of the 4-17-01 board meeting be approved. Motion carried. A brief discussion followed on how to get the minutes out in a more timely fashion. Dick suggested board members approve or disapprove the minutes within 4 or 5 days after receipt and they should be posted after approval of a majority of the board. All agreed.

Treasurer's Report - Jeff reported that the second tentative audit report answered questions asked by board members at the last meeting. Jeff is comfortable with the audit information he has seen so far and suggested the final audit would be received by the end of June. Now that the audit is about complete, Jeff suggested the board mail a letter to Jo Riley requesting everything be sent to the ALSA office. Dwayne moved Carol seconded approval of Treasurer's report. Motion carried.

Executive Secretary's Report - Cheryl reported on the cash flow report as of 5-11-01 which will be updated monthly. She also reported the office is gearing up so that members qualifying for regionals and the national show will be notified in a timely and efficient manner. Discussion followed regarding how certain income and expenses were being reported.

Judge's Committee - Carol reported on the recommendations from the Judges Committee. The committee recommended all Level II and Level III judges be sent a packet of Youth Judging material including a

Hormel Scale. They also recommended Youth Judging be included in all Advanced Llama Clinics. A suggestion was made that the Hormel Scale not be sent in this packet due to the expense of the scale itself. Jeff suggested the judges committee request for an Advanced Alpaca Clinic be moved to a later point on the agenda. Carol motioned, Jeff seconded that the judges committee recommendations to recertify Becky Randall as a Llama Level III Judge for a period of three years and to send all Level II and Level III Judges a youth judging packet without the Hormel Scale, but with information on how to purchase a scale from the ALSA office. Motion carried.

Education Committee - Ray went over the judging and show clinics scheduled for the remainder of the year.

Postage meter - Cheryl is still negotiating with vendor to negate the contract with postage meter company. Still discussing terms with company.

Education clinic policy - Jeff motioned, Dick seconded tabling discussion of the education clinic policy until next meeting.

ALSA Copyright Infringement - A lengthy discussion took place regarding the copyrighted ALSA Handbook which lead to further discussion on the ALSA alpaca format and the ALSA alpaca judges program. Dick Sheehan suggested contacting a copyright specialist to further investigate ALSA'S legal position. The board agreed to have Dick do so.

Dwayne mentioned he was extremely uncomfortable with Polly Schofield accepting the paid position of Executive Secretary to the AOBA Show Division and remaining on the ALSA Board and that he considered this a major conflict of interest. A lengthy discussion followed regarding whether this particular issue was a conflict of interest.

Jeff moved, Dwayne seconded that the board contact Terry Price to get a legal opinion concerning Polly Schofield's employment by the AOBA Show Division as soon as possible. Carol moved, Dwayne seconded to amend the motion to include that Terry would receive the entire

packet of information that was presented to the board at this meeting. The motion to amend passed. The amended motion reads that the board contact Terry Price to get a legal opinion concerning Polly Schofield's employment by the AOBA Show Division as soon as possible and that the entire packet of information that was presented to the board at this meeting be sent to Terry. Motion carried.

Carol moved, Jeff seconded to approve the recommendation from the Judges' Committee regarding the proposed advanced alpaca judges clinic. Motion carried.

Board liaisons to the committees were appointed. Ray Howard is liaison to the Planning and Policy, National, Election and Nominating Committees. Paige is liaison to the Youth, Membership and Fiber Committees. Carol Hicks is liaison to the Alpaca, Judges and Publications Committees. Jeff Jones is liaison to the Finance and Budget Committee. Dwayne Flinn is liaison to the Protest, Handbook and Regional Committees. Dick Sheehan is liaison to the Education and Show Clinic, Performance and Show Management Committees. Polly Schofield is liaison to the Ethics Committee. Each board member will bring the names of the proposed chairman and committee members to the face to face meeting for approval.

A discussion followed regarding the age requirement of 8 years for open performance classes. The board decided to pass this to the Judges Committee and Show Management Committee for their opinions.

Carol moved, Dwayne seconded that the meeting be adjourned. Next meeting will be a face to face meeting in Pittsburgh June 29, 30, and July 1.

Respectfully submitted

Carol Hicks, Secretary

**Minutes of the Meeting of the ALSA Board of
Directors
May 29, 2001 by Teleconference**

ALSA Board Meeting 5-29-01

ALSA BOARD MEETING - Tuesday, May 29, 2001

An emergency meeting of the ALSA Board of Directors was called to order at 8:00 PM EDT on Tuesday, May 29, 2001. All board members were present except Polly Schofield and Dick Sheehan. All board members received notification of the meeting.

Dwayne moved, Carol seconded that in the best interest of ALSA because of the conflict of interest due to Polly Schofield's accepting a paid position with AOBA and that Terry Price states in his letter to Ray Howard of May 19 that it's a director's fiduciary duty neither to compete directly against nor to usurp the business opportunities of the corporation and that a corporate officer or director is under a fiduciary obligation not to divert a corporate business opportunity for his own personal gain, that Polly Schofield be expelled from the ALSA Board unless her resignation is received by June 1, 2001 by 9:00 PM Eastern Standard Time.

A lengthy discussion followed with board members stating their interpretation of the letter from Terry Price. Dwayne said he considered Terry Price's letter an opinion in that Mrs. Schofield's attorney provided an opinion that there is no conflict of interest and that Mr. Price said he did not believe the opinion letter of Mrs. Schofield's lawyer.

Jeff stated that in his opinion the letter from Terry Price was not an opinion letter.

Ray mentioned he had checked with the parliamentarian who stated the board has legal authority according to Roberts Rules of Order and that Section 8, Article 4 of

ALSA'S amended bylaws allows for a board member to be expelled for inappropriate behavior.

Dwayne and Carol voted Yes. Paige and Jeff voted No. Ray broke the tie with a Yes vote.

Motion carried.

Respectfully submitted

Carol Hicks, Secretary

[View the letter from the attorney for Mr. Howard.](#)

May 19, 2001

VIA FAX to 412/761-0212

Ray Howard
President,
ALSA, Inc.
607 California Ave.
Pittsburgh, PA 15202

Re: Your Request for a Legal Opinion

Dear Mr. Howard;

I received your undated letter re: "Conflict of Interest" on May 17, requesting legal guidance by May 23.

I have reviewed the limited material (highlighted portions from the "AOBA Show Handbook" that accompanied your letter.

Ms. Schofield contacted me on May 18 and requested my fax number so she could forward items to me as well. I have reviewed the 10 pages of materials she sent consisting of a "Show Administrator Agreement" an opinion letter from her lawyers and other correspondence.

From the review of these materials, I feel that I am seeing the mere tip of the iceberg. The materials raise many questions, however, I do not feel that I possess sufficient knowledge of the facts to offer helpful guidance at this point in time.

To competently advise ALSA, I feel that I must be brought into the loop, permitted a significant opportunity to discussion with persons with first-hand knowledge of the facts, and participate with the ALSA board in a discussion of the organization's legal objectives in light of the facts, once they are established.

From review of the limited materials; however, I do appreciate your concerns. I do not believe the opinion letter of Ms. Schofield's lawyer, which suggest Ms. Schofield is legally free to accept employment as the Show Administrator for AOBA, was based upon rigorous review of the facts nor the broad range of fiduciary duties that directors owe to the corporations they have been selected to run. I am concerned that those lawyers failed to appreciate the significant nor application to these facts of a director's fiduciary duty neither to compete directly against, nor usurp the business opportunities of the corporation.

To explain this doctrine, I provide two quotations from a legal encyclopedia. The first quote explains the general rule; the second discusses how the rule has been applied to specific cases: "A corporate officer or director is under a fiduciary obligation not to divert a corporate business opportunity for his own personal gain. The rule is that if there is presented to a corporate officer or director a business opportunity which the corporation is financially able to undertake, which is from its nature in the line of the corporations business and is of practical advantage to it, and which is one in which the corporation has an interest or a reasonable expectancy, and if, by embracing the opportunity, the self interest of the officer or director will be brought into conflict with that of this corporation, the law will not permit him to seize the opportunity for himself. If he does, the corporation may claim the benefit of the transaction. This doctrine of corporate opportunity is a species of the duty of a fiduciary to act with undivided loyalty; it is one of the manifestations of the general rule that demands of an officer or director the utmost good faith in his relation to the corporation which he represents."

18B Am. Jur.2d "Corporations" S1770 "Appropriate of Corporate Opportunities, Generally" "Since the question whether a director or officer has appropriated for himself something that in fairness should belong to his corporation is a factual one to be decided by reasonable inference from objective facts, the result in any particular case has hinged on the surrounding circumstances and particular actions that allegedly constituted a breach of the corporate opportunity doctrine. Thus most cases involving the taking of a corporation's customers by an officer or director have resulted in the officer or director involved being held liable for a breach of the doctrine. Similar results have been reached in cases involving interference by officers or directors with their corporations' interest or expectancy in the lease of business premises, sale of stock in competition with their corporations, and the purchase by officers or directors of outstanding financial obligations of their corporations. Cases involving opportunities to take advantage of interests in oil, gas or mineral properties appear to turn largely on whether the opportunity presented is speculative and in the line of the corporation's business. When the opportunity is in the line of the corporation's business, a violation of the doctrine is likely to be held supportable, while opportunities that are highly speculative or of a different type than that ordinarily pursued by the corporation are likely to result in a

contrary determination. Similarly, actions involving the providing of goods and services, the purchase of property or manufacturing machinery, or the purchase of shares in other corporations, appear to have results that depend on whether the corporations involved had taken an active interest in the opportunities presented."

I also share your concerns that the wholesale plagiarism of ALSA materials (assuming they were published with copyright notices; and further complicated by uncertainty about the origin and authorship of the materials in question), and their republication by AOBA under claim of copyright, violates ALSA'S rights protected by the federal copyright laws.

I offer a few statements of the rules which may have been violated by AOBA'S usurpation of ALSA'S handbook. "The Copyright Act of 1976 lists five fundamental exclusive rights which the statute gives to copyright owners; the rights of reproduction, adaption, distribution, performance, and display. These exclusive rights, which comprise the so-called 'bundle of rights', are cumulative and may overlap in some cases. The copyright owner has the sole right to exercise any of the exclusive rights of copyright and conversely, to exclude others from exercising any such rights, but these broad rights are qualified by various limitations enumerated in the statute. The protection accorded a copyright owner by the statute has never accorded the copyright owner complete control over all possible uses of his work; rather, the Copyright Act grants the copyright holder 'exclusive' rights to use and to authorize the use of his works in only five qualified ways. Hence, an unlicensed use of a copyright is not an infringement unless it conflicts with one of the specific exclusive rights conferred by the copyright statute. Each of the five enumerated rights may be subdivided indefinitely and each subdivision may be owned and enforced separately."

18 Am.Jur.2d. "Copyright and Literary Property" S70, "Statutory Rights Generally"

Unfortunately, I will be out of my office from May 21 to May 28, and cannot participate in your board meeting scheduled for May 23. I would be willing to undertake an assignment to pursue the legal questions raised by your correspondence and this reply, if retained by the ALSA board. In June and July, I would be able to devote a significant block of time to the assignment.

Very truly yours,
Terry Price
Thornton W. Price III

[View the letter from the attorney for Ms. Schofield.](#)
Law Offices of Robinson & Robinson

February 21, 2001

Ms. Pollly Schofield
Hagerstown, MD

Dear Ms. Schofield:

At your request, I am providing you with a letter of opinion regarding whether or not your acceptance of an employed paid position with the Alpaca Owners and Breeders Association (AOBA) as a show administrator in any way presents a conflict of interest with your volunteer service to ALSA (Alpaca and Llama Show Association) as a member of the Board of Directors of ALSA.

First, I have reviewed the By-Laws of ALSA and note that there are no prohibitions of any volunteer member such as yourself taking on any employment positions with any other similar related non-profit organizations.

Because you are not an employee of ALSA, you are not bound by any "covenant not-to-compete" and in fact your taking a position with AOBA in no way means that you are competing in any way, shape or form with ALSA.

Of course, at the time that you became a volunteer member of the Board of Directors with ALSA, ALSA in no way communicated to you any need to refrain from taking part in any other volunteer organizations as an employee or volunteer.

There are no significant trade secrets owned by ALSA that could in any way be disclosed to AOBA.

If anything, your involvement with AOBA will make you a more valuable member of the Board of Directors of ALSA in that you will have a greater understanding of the llama and alpacas as a result of your expanded dealings with AOBA.

In sum, there is no conflict of interest for you to serve on the Board of Directors at ALSA and at the same time work as an employee with AOBA. So long as your contract with AOBA does not forbid you to serve as a volunteer on any other related organizations, you are legally free to serve as a volunteer on the ALSA Board of Directors without qualification.

Very truly yours,

Russ
Robinson, III

**Minutes of the Meeting of the ALSA Board of
Directors
June 30, 2001**

ALSA Board Meeting 6-30-01

The ALSA Board of Directors met in Pittsburgh on June 29 and 30, 2001. Friday's meeting was an informal discussion of the various agenda items. The meeting began at 8:00 AM and was adjourned at 8:00 PM. All members were present.

Jeff Jones gave the Treasurer's Report and reported that the audit is complete and will be posted on the web site and in the next issue of Showring. The 2002 budget was determined with input from all board members.

The highlight of Friday's meeting was the presentation of ALSA'S new computer system by Cheryl Ryberg, ALSA'S Executive Secretary, and Grant Miller of Miller & Associates. Everyone was extremely impressed by the new system's dimensional aspects, its capability to perform the numerous tasks required to create and maintain accurate records for the membership, and the ease at which information can now be posted to the web site. Cheryl and Grant were both highly praised for their work and for designing a system that will take ALSA into the future.

The informal discussion meeting continued on Saturday, June 29, 2001, at 8:00 AM with the formal board meeting starting at 2:00 PM.

ALSA Board Meeting - Saturday, June 30, 2001

Ray Howard called the meeting to order at 2:00 PM, EDT. All Board members were present.

Dwayne moved, Jeff seconded approval of the minutes of the May 15, 2001 board meeting. Motion carried.

Dwayne moved, Jeff seconded approval of the May 29, 2001 meeting as amended. Motion carried.

Ray Howard stated the June 1, 2001 meeting was illegal and declared the meeting null and void. However, allowed it gave notice for motion to rescind so a two-thirds vote would not be required. [See attachment.](#)

Jeff moved, Paige seconded to rescind prior motion of the May 29, 2001 meeting. Jeff, Paige, Polly and Dick voted yes. Dwayne, Carol and Ray voted no. Motion carried.

Dick moved, Polly seconded that the formats for Advanced Judging Clinics and Combined Llama Show Clinics and Beginning Judges Clinics be approved. Motion carried.

Dwayne moved, Dick seconded to accept the protest committee's recommendation and that the president contact the appropriate parties. Motion carried.

Carol moved, Dick seconded that the following judges committee recommendations be approved:

- Recertify Simon Zadina as a Level II Judge with a restriction of 150 animals per show
 - Certify Kim Yates as a Level I llama judge
 - Alaine Byers be hired to judge the youth and performance classes at the Buckeye Regional. Although Alaine was not on the approved regional judges list, the regional show superintendent has been unable to find another approved judge.
 - that a beginning llama clinic be held at Jeff and Sandra Jones on 4-20-02 with Hank Kauffman as the instructor and John McCullough as an apprentice instructor.
- Motion carried.

The judges committee's recommendation that youth and performance judges need to complete an advanced clinic was sent back to the judges committee for further clarification.

The Youth Committee is working on a recommendation for age categories for youth exhibitors and will send the recommendation to the Judges Committee, Show Management Committee and the Planning and Policy

Committee.

Jeff moved, Dwayne seconded that each regional show be given \$2000 to increase regional premium money at the regional shows. Motion carried.

Carol moved, Paige seconded that the following committee chairs and members be approved.

Alpaca Committee - Mary Reed, Chair, Members: Ana Romanik, Peg Stephens, Debbie Shellabarger

Education - Connie Kauffman, Chair

Elections - Lougene Baird, Chair, Members: John Beacham, Bobra Goldsmith

Ethics - TBA

Fiber - Karen Kinyon & Sharon Beacham, Co-Chairs, Members: Jenny Deters, Lucreda Hutton, Susie Smithers, Elena Stamberg

Grand National - Hank Kauffman, Chair, Members: Jim Atkinson, Carol Ann Tallmon, Maggie Schuler, Marilyn Nenni, Terry Duespohl

Handbook Revision - Gail Woodsum

Judges Committee - Virginia Christensen, Chair, Members: Mary Beth Hartsough, Darlene Vaughn, Hank Kauffman, Penny Flick Davidson, Lorraine Guyn, Mary Reed

Membership - Quincy Sittingdown, Chair, Members: Tom Riley, Bill Safreed, Niki Kuklenski Anderson

Nominating Committee - Shawn Norman, Chair (Central), Members: Pam Clark (Western), Mike Gerkin (Buckeye), Kim Albright (Eastern), Helen Farley (South Eastern), Mary Jo Miller (Great Lakes), Larry Steffel (Central)

Performance Committee - Donley Gardner, Chair, Members: Lougene Baird, Barb Flinn, Simon Zadina, Ron Shinnick

Planning and Policy - Jerry Miller, Chair, Members: Margo Unzicker, Tracy Pearson, Lorraine Guyn, Steve Berry

Protest - Darlene Vaughn, Chair, Members: Virginia Christensen, Jerry Miller, Mike Bradford, Becky Randall, Beth Myers

Publications - Robin Oaks, Cathie Kindler

Regional - Marilyn Nenni, Chair, Members: Phil Feiner, Shawn Norman, Marilyn Milton, Sandra Payne, Linda Fix, Mary Reed, Susan Wheeler

Show Management - Becky Randall, Chair

Youth - Linda Wunce, Chair
Motion Carried.

Paige moved, Jeff seconded to award two Tony Rollins Youth Scholarships of \$1500 each. Motion carried.

Dick moved, Jeff seconded to approve the proposal of Fresh Aire Productions, Inc. to support their video production titled "What do you do with a Llama?" with advertising in Showring in return for a percentage of generated sales from the ads. Motion carried.

The Membership Committee is going to work with all committees to put a membership survey together hopefully in time for the Grand National Show.

Carol moved, Dwayne seconded that Showring be published quarterly starting with the January 2002 issue.

Discussion was held regarding Llama Banner's generous offer to Hank Kauffman, Grand National Chair, to publish all National Top Ten winners in a timely fashion and to provide advertising coupons to grand and reserve champions.

Jeff moved, Carol seconded that the ALSA Attorney serves the board by board approval and that individual contact will be only verbal for clarification. Motion passed.

Jeff moved, Paige seconded that the audit be approved. Motion carried.

Jeff moved, Paige seconded that the 2002 budget be approved. Motion carried.

The policy on the board members' interaction with the ALSA Office was discussed. General directions to the Executive Secretary will come from the Board President and financial directions will come from the Board Treasurer.

Committee Chairs should send any corrections to the Handbook to Gail Woodsum before August 31 for approval at the September meeting.

The next scheduled meeting of the ALSA Board will be September 11, 2001 at 8:00 PM, EDT. Agenda items are due to the office by August 10.

Dwayne moved, Jeff seconded that the meeting be adjourned. Motion carried. The meeting was adjourned at 3:00 PM, EDT.

Respectfully submitted

Carol Hicks, Secretary



Having dinner in Pittsburgh. From left to right, Board members Dick Sheehan, Jeff Jones, Ray Howard, Executive Secretary Cheryl Ryberg, Board member Carol Hicks, and Cheryl's husband Bob Ryberg.



Enjoying the view of Pittsburgh, from left to right President Ray Howard, Dick Sheehan, Cheryl Ryberg, Jeff Jones, Carol Hicks.



The Board of Directors meeting

**Minutes of the Meeting of the ALSA Board of
Directors
September 18, 2001**

ALSA Board Meeting 9-18-01

President Ray Howard called the meeting to order at 8:00 PM, EDT on Tuesday, September 18, 2001. All board members were present.

Dwayne moved, Jeff seconded that the minutes of the June 30, 2001 board meeting be approved. Motion carried.

Jeff led a discussion regarding the reimbursement for board members' travel expenses for the face to face board meeting at the national show in November. Board members are to turn in expenses to the ALSA office and will be reimbursed up to \$500.

Jeff presented the Treasurer's Report. Dwayne motioned, Dick seconded that the Treasurer's Report be accepted as presented. Motion carried.

Cheryl asked the board how she should handle the many requests from exhibitors who have qualified in one region to show at another region's regional show. Cheryl's concern was that it is difficult to get a board vote on each request. Paige suggested Cheryl could handle the requests as long as each qualified animal is shown at only one regional show even if it has qualified in more than one region. It was mentioned the handbook states that animals can show at each region for which they are qualified. Jeff suggested the rule be changed so that each animal can only be shown at one regional show. Dwayne mentioned that was not conducive to helping increase attendance at the shows. It was determined that Cheryl could handle all reasonable requests according to the handbook and that more discussion on this matter would take place at the November meeting.

Jeff asked for clarification of the get of sire and produce of dam classes at the regional and national shows. Dick read the regional qualifications for get of sire and produce of dam from page 16 of the handbook.

Cheryl requested the purchase of a laptop computer for use by the ALSA office personnel while traveling and that the ALSA software and financial information be loaded onto the computer which would remain the property of ALSA. Polly questioned price of under \$1500 and if Cheryl would need peripherals or a printer. Cheryl said peripherals or a printer would not be necessary.

Carol reported on the recommendations and suggestions from the Judges Committee. Carol moved, Dick seconded that the following recommendations from the Judges Committee be approved:

- Add Penny Davidson to the list of Assistant Llama Clinic Instructors.
- Add Becky Randall to the list of Assistant Llama Clinic Instructors.
- Extend Lorraine Guyn's Alpaca License until she completes the first available Advanced Alpaca Clinic scheduled after this year.
- Youth and Performance Judges should be required to complete all requirements which includes three satisfactory apprenticeships and attending an Advanced Llama Clinic, before being eligible for certification. This recommendation is not meant to be retroactive for those judges certified at the present time due to most of them having commitments for the remainder of the year. At present, there are two (2) Youth and Performance Judges needing to recertify by the end of this year. They both will need to attend the Advanced Llama Judging Clinic in the fall if they are lacking enough C.E. Credits to recertify. Most of the other Y&P Judges will be needing to recertify their current license by the end of next year. The Judge's Committee would like these obligatory requirements to be added to the 2002 ALSA Handbook. It is also recommended that all Youth and Performance Judges be assigned a Level; these levels based upon amount of total llamas at any given show. This level for present Youth and Performance Judges should be determined upon amount of shows judged, and/or

performance evaluations, as well as instructor recommendation at any Advanced Llama Clinic attended.

- Recertify Susan Tellez as a Level III Alpaca Judge for a period of three years.

Motion carried.

Ray led a discussion regarding the schedule of meetings at the Grand National Show. The board will meet on Thursday from 1:00 PM to 5:00 PM with the Judges Meeting at 6:30 PM on Thursday. The membership meeting will be from 8:30 am to 10:30 AM on Friday morning where Cheryl will give a presentation on the office's software program. The banquet will be Friday at 7:00 PM.

Dwayne led a discussion on the regional shows. Most qualifying information is out, however Cheryl received 8 shows for regional qualifying just today and there are still a few more shows to be held which will pass out qualifying cards at the show. Paige suggested the show managers send a list of qualifiers directly to the regional show managers. Cheryl said that would be a helpful and that a software system or a more uniform reporting system needs to be established to handle this situation in a more timely and efficient manner for next year's shows because the current system is difficult due to the sheer volume of information. Paige suggested Dwayne go back to the regional committee for suggestions on how to make their job easier which Dwayne said he would do. Dwayne said the regional money should be going out to the regional show managers next week.

Paige reported the Youth Committee is still looking for a judge to serve on the committee and that the committee is working on a proposal to change the youth divisions to three instead of two. She also reported Linda Wunce, Chair of the Youth Committee, has nominated Jonathan Sides, Karen Bum and Pam Hall for the committee. Polly moved, Dwayne seconded to accept the nominations of the Youth Committee Chair. Motion carried.

Paige presented a rough copy of the proposed membership survey to the board. A few board members had not had a chance to review it as it was submitted the day of the

meeting. Several board members expressed concerns that some questions were leading questions and that the questionnaire needed a lot of work. Suggestions were made to send suggested changes to the membership committee, to send the proposed survey to committees for suggestions and that someone who's professionally involved in putting together questions for surveys be involved in the final survey. Jeff moved, Dwayne seconded to table the membership survey. Motion carried.

Paige reported that the Fiber Committee did recommend to the board that Level III shows be required to hold a llama fleece show with 4 divisions which is in the handbook, but was eliminated by changes mentioned in the minutes and in Showring. The board agreed that the correction should stand that Level III shows do not have to include a fleece show. The Fiber Committee also reported that the requirements for becoming a fiber judge were omitted from the handbook. Paige said she would send the correction to Gayle Woodsum.

Ray reiterated that agenda items and committee reports must be sent to the ALSA office before board meeting packets are mailed in order to be on the agenda for the meeting.

Dick reported that the Education Committee recommended the format for alpaca and llama judging manuals be changed to a 3-ring binder to enable updating without reprinting the whole manual. The committee also suggested this matter be addressed by the Judges Committee as well so it could be discussed from the standpoint of both committees at the meeting in November. He also reported that the committee has recommendations for clinic fees that should probably be discussed at the November meeting.

Dick reported that the Performance Committee's chair now has the performance video that may require some editing and needs to be narrated. Cheryl recommended that the performance video be included for sale on the membership application. Everyone agreed to wait and see what the finished video looks like. The following recommendations

from the Performance Committee will be discussed at the meeting in November.

1. The minimum age for a llama participating in any pack class will be 12 months. This applies to all classes - youth, open, novice and advanced.
2. The following classes will be offered in Pack: Open, Novice and Advanced. (The category presently designated Young Pack will be eliminated.)
3. The mandatory obstacles for each of the three obstacle categories will be the same for youth, open, novice and advanced. (This will eliminate the differences between the youth classes and the others.)

Dwayne reported that the Protest Committee has one protest that is being processed. Dwayne motioned, Jeff seconded that Jodi Robinson be added to the protest committee to take the place of Bill Able as a past board member. Motion carried.

Dwayne moved, Dick seconded that Lauren Wright may show a substitute animal at the Southeast Regional due to the death of the animal that qualified. Motion carried.

Jeff motioned, Dwayne seconded the following changes to the handbook.

1. Replace Advanced Alpaca Agility with Advanced Alpaca Obstacle and Advanced Alpaca Public Relations.
2. Replace Youth Alpaca Agility with Youth Alpaca Obstacle and Youth Alpaca Public Relations.
3. Award ribbons only for Alpaca Performance Champion and Alpaca Reserve Performance Champion for the Advanced Division.
4. Award ribbons only for Youth Alpaca Performance Champion and Youth Alpaca Reserve Performance Champion.

Ray led a discussion regarding paying the clinic coordinator out of the ALSA budget. Jeff motioned, Dwayne seconded that the clinic coordinator be paid \$10 per hour and that this expense be charged to the clinic budget. Motion carried.

Ray led a discussion regarding corrections to the ALSA Handbook. He suggested an addendum the same size of the handbook be sent out at the time of the membership renewal. This would limit corrections to what really has to get done. Gayle Woodsum should send corrections to the board prior to the November meeting for board approval. Dwayne addressed the computer differences between Polly's software and Gayle's software. Ray mentioned the difference in programs won't affect the addendum.

Polly moved, Jeff seconded that ALSA purchase a laptop computer for the ALSA office for under \$2000 and that ALSA will own the laptop. Motion carried.

After researching possible recipients, Ray gave the board his suggestions for this year's President's Award. Paige and Jeff suggested that more names be submitted within the week for consideration.

Paige reported that the applications have been sent out for the Tony Rollins Youth Scholarship Awards. An added criterion this year is that the applicant plan to attend college within the next two years. The applications are due back by October 1 to the Youth Committee which will prepare the applications for the board's vote hopefully in a week's turn around time. The Board will select two recipients this year.

Ray led a discussion on Dan Milton's suggestion that ALSA awards be recorded on the ILR certificates. After a discussion with Jan at ILR, Ray suggested a committee be formed to explore the possibility and work out the details for a proposal to the board and that this committee perhaps should include a member of the ILR board. Jeff suggested this should be a joint committee. Jeff volunteered to be the ALSA liaison to the committee. Cheryl suggested that ALSA should charge something for ALSA'S office time. Dick suggested that Jeff send a letter to Dan Milton to keep him informed.

Dick requested clarification of the board procedure for contacting and requesting input from the attorney for which the attorney charges a professional fee to ALSA. Quite a lengthy discussion ensued regarding the

relationship with the ALSA attorney of record and the ALSA Board. Jeff moved, Dick seconded that the discussion on the ALSA attorney be discussed at the November Board Meeting. Motion carried.

Paige suggested Polly's information on selling young llamas at ALSA shows be added to the agenda for the November meeting.

Ray mentioned that the request of a junior member to change regionals doesn't require board approval and requested that the matter be handled by the ALSA office.

Jeff motioned, Dwayne seconded that if ALSA Regional Championship Shows or the ALSA Grand National Show are cancelled due to our present national situation entry fees will be refunded minus fixed expenses. Motion carried.

Ray mentioned that a member suggested a driving video be made at the national show from the judge's viewpoint which could be used to help train new judges on how to judge driving. The idea is to give more driving information to judges because driving classes cannot always be taught at the clinics. The expense of the video will be charged to the education committee.

Jeff motioned, Dwayne seconded that the meeting be adjourned. Motion carried. The meeting was adjourned at 10:15 PM, EDT.

Respectfully submitted,

Carol Hicks, Secretary

**Minutes of the Meeting of the ALSA Board of
Directors
November 8, 2001**

ALSA Board Meeting 11-8-01

Carol Hicks has resigned from the ALSA BOD for personal and various reasons. In accordance with the By-Laws, Carol Ann Tallmon was contacted and as she was next in line to fill this position. Carol Ann declined. Mark Smith being next in line by vote accepted and is now our new Board Member.

Board members in attendance President Ray Howard, Directors Dick Sheehan, Mark Smith, Dwayne Flinn. Jeff Jones

Moved by Dwayne and supported by Dick to approve minutes. Motion carried.

Mark moved Dwayne seconded that Dick become BOD Secretary. Motion carried.

Judges recommendations: Dwayne moved that Judges recommendations be accepted as proposed seconded by Dick, motion carried.

Motion made to refine the criteria and elimination process for the Tony Rollins Scholarship Fund by Mark, seconded by Dwayne, motion carried.

Motion made regarding refund policy for the Education committee. Motion to provide refunds up to the time materials has been sent; after that date credit will be transferred to future clinics. Made by Dick, seconded by Dwayne. Motion carried.

Debi Garvin has offered to work formatting the questionnaire that the membership committee has presented to the board to create questions that will

facilitate the BOD and committees to make decisions.
Motion made by Dick, seconded by Dwayne, motion carried.

Motion made to approve giving Fresh Aire productions booth at the GN (\$200) in exchange for creating an ALSA Video on Driving Motion made by Dwayne, seconded by Mark. Motion carried.

Motion made by Mark and seconded by Dwayne to pay for the new 3-judge system software out of the ALSA Show budget. Motion carried.

Motion made to have the money for the hospitality table comes out of the BOD budget. Up to \$1000. Moved by Dwayne seconded by Dick. Motion carried.

Committee liaisons were appointed, Mark Smith for Judges Committee, Dick Sheehan for Alpaca Committee and Showring.

Motion made to cut back to 3 issues of Showring per year and to solicit proposals to publish Showring. Dwayne made, Mark Seconded. Motion carried.

Proposed clinic fees, 1 day, \$100, 1 1/2 days \$130, 3 days \$160 advanced \$160 non ALSA members an additional \$35.(dues) Motion made by Mark to accept proposed clinic fees, Dick seconded. Motion carried.

Motion to approve the treasurers report was approved by Dwayne and seconded by Jeff. Motion carried.

Motion made by Dwayne and supported by Mark that a new attorney be retained by ALSA BOD for any future attorney needs. Search should include a lawyer that has 501C experience, Non Profit Experience, Corporate Experience preferred livestock experience. Search to begin near headquarters. Motion carried.

Pitney Bowes issue discussed and shelved as a closed issue.

Motion made to accept proposed changes to the 12th Edition ALSA Handbook. Made by Jeff Seconded by Dwayne, motion accepted.

Motion presented to petition ILR Board by ALSA BOD to include ALSA Awards on ILR Pedigree Certificates by Jeff seconded by Dwayne, Motion carried.

Motion made to send a letter to Polly Schofield in light of the fact that AOBA is out in print as a direct competitor to ALSA that we send a letter to Polly asking her to take action or the BOD would move to expel her.
Motion made by Dwayne, seconded by Mark. Motion carried.

Next meeting will be Jan 15th 2002.

Dwayne moved to adjourn, Jeff seconded, motion carried.

Respectfully submitted,

Dick Sheehan, Secretary

**Minutes of the Meeting of the ALSA Board of
Directors
December 17, 2001**

ALSA Board of Directors Meeting
December 17th, 2001

Board Directors present Dick Sheehan, Jeff Jones, Ray Howard, Dwayne Flynn, Polly Scofield, Mark Smith. Discussion of the Board Member Conflict issue began and Polly Schofield left the conference call because of an emergency at her home.

According to ALSA By-Laws, Artical 3, Section 8 "A board member may be censured, suspended or ejected for unauthorized activity by a majority vote of the Board of Directors." This motion addresses the unauthorized activity of Board Director, Polly Schofield, as she has involved herself ,as a paid employee of an association (AOBA) that has publically stated that ALSA is in direct competition with them. The motion asks that Polly Schofield be ejected from her seat as Director. Motion made by Dwayne Flinn and seconded by Mark Smith, vote unanimous, motion carried.

Questionaire discussed, Dick felt that to make the questionaire more meaningful, more time should be spent and to wait till the next issue of Showring, to present questionaire to the members.

Mark Smith moved that the Grand National be moved to Lincoln NE, per recommendation of the Grand National Committee, for 2002. Seconded by Jeff Jones.

Jeff Jones moved Dwayne Flinn seconded to adjourn.

Respectfully submitted,
Dick Sheehan, Secretary