

MINUTES OF THE ALSA BOARD OF DIRECTORS MEETING JANUARY 13, 2004

Present

**Dick Sheehan, President
Dwayne Flinn, Vice President
Jeff Jones, Treasurer
Carolyn Myers, Secretary
Carolann Evans, Director
Sandy Wickham, Director
Niki Kuklenski, Director
Cheryl Ryberg, Executive Secretary**

CALL TO ORDER

Motion made by Niki Kuklenski to approve the November minutes as written. Seconded by Jeff Jones. Following a vote the motion passed.

Treasurer's Report

Checking Account	\$ 32,787
Investment Account	54,388

Motion made by Dwayne Flinn to approve the Treasurer's report. Seconded by Sandy Wickham. Following a vote the motion passed.

Executive Secretary's Report

**72 shows registered for 2004
13,002 animals registered
52 new memberships issued
3550 membership applications sent, including financial statement and new recording forms (from 2001)
1200 membership applications received and processed
168,363 hits on the ALSA web site (apx. 4500 hits per month)**

Show Packet One has been reworked to fit 13th Edition Handbook, posted to web site. 200 letters were mailed to show superintendents to direct them to download at their convenience, and alerted the show superintendents to the new rules and fees that need to be incorporated into the entry forms. This has been extremely well received and will save ALSA printing and mailing fees. If the superintendent misplaces something, they have the

convenience of downloading. This has encouraged at least two potential show superintendents to put a show together.

Show Packet Two has been completely overhauled and updated and sent to the printer.

A request came into the ALSA office to post entry sheets to the ALSA web site. Grant (our web host) and I conferred and agreed that \$5 per page or \$20 per link would cover the expense to do so. This would enable show superintendents to send out postcards directing entrants to the ALSA web site and save them considerable mailing and printing expense. This will also continue to direct members to the web site.

Motion made by Sandy Wickham to adopt the practice of posting entry sheets on the ALSA web site, at a charge of \$5 per digitized page of \$20 per link to be posted. Seconded by Carolyn Myers. Following a vote the motion passed.

Old Business

A. Communications

1. Correspondence via e-mail was received from Joe Payne, Polly Huggins, Debi Garvin, Julie Heggie, Larry Lewellyn, Shawn Norman, Sharon Beacham, Barb Harris, Stan Jacobs, Pamela Wilson and Dawne Moore regarding awarding the Showring contract to Able Publishing. A reply will be drafted by President Sheehan and e-mailed. The entire membership will receive this information with the next handbook change mailing.
2. Correspondence via e-mail was received from Mary Jo Miller with regard to ALSA providing financial statements to members. President Sheehan responded that the board is in the process of developing a Finance & Budget committee to make recommendations on a financial reporting system that will be more user friendly.

B. Web Shop Contract

Motion made by Carolyn Myers to approve a contract for a web shop. Seconded by Carolann Evans. Following a vote the motion passed. President Sheehan will draft a contract.

C. Protest Committee Recommendations

Motion made by Dwayne Flinn to accept committee recommendations that protest was not valid. The motion did not receive a second.

Following discussion, a motion was made by Jeff Jones to reject the committee recommendation and accept that the protest was valid. The protestor will have their protest fee returned. The judges violated a handbook rule, but their actions were taken with the best interests of ALSA in mind. Nothing will be put in the files nor any disciplinary action taken on the judges involved. Motion seconded by Dwayne. Following a vote the motion passed.

Dwayne Flinn is to follow up on a second protest that is currently being considered.

D. Showring Contract

Able Publishing's proposal to produce Showring magazine was discussed via e-mail by the Board. Motion made by Jeff Jones on December 9th to accept Able's proposal. The motion was seconded by Carolyn Myers. The Board voted as follows: Aye, Jeff Jones, Carolyn Myers, Carolann Evans, Sandy Wickham. No, Dwayne Flinn and Niki Kuklenski.

On December 16th a special meeting was called by President Sheehan to discuss Able Publishing's contract. The contract was sent to the ALSA attorney resulting in several changes. President Sheehan was to contact Able Publishing to discuss the proposed change prior to the January board meeting.

E. National Committee

A recommendation is to be sent to the National Committee regarding youth judging team to be judged at nationals.

Motion made by Dwayne Flinn that this is to be the last time the youth will have to pay a youth judging fee year after year. After a one time \$10 fee youth will not have to pay this fee in future years. Seconded by Jeff Jones. Following a vote the motion passed.

A strategic planning committee was requested for the Grand National open meeting. It was determined that the Planning and Policy Committee already has this responsibility.

New Business

- A. Motion made by Jeff Jones to reestablish a Finance and Budget Committee. Seconded by Dwayne Flinn. Following a vote the motion passed.**

Motion made by Jeff Jones to have Joe Payne serve as the chair of the Financial and Budget committee. Seconded by Dwayne Flinn. Following a vote the motion passed.

On February 1, 2004, Jeff Jones moved to rescind the resolution relating to Joe Payne being the Chair of the Finance and Budget Committee adopted at the January 13, 2004, Board meeting. The motion was seconded by Dick Sheehan. Jeff Jones, Carolyn Myers, Sandy Wickham and Dick Sheehan voted yes; Dwayne Flinn, Carolann Evans and Niki Kuklenski voted no. The motion passed.

B. Performance Committee

The following rule book changes were submitted for consideration:

- 1. The same llama shall NOT be entered in two different performance divisions. (This was approved and shall be changed to read as follows:**

"Llama entries in performance classes are restricted in that a llama may be entered in a youth class or a non-youth class (open, advanced or notice classes), but not both.)"

Motion made by Carolyn Myers, seconded by Carolann Evans. Following a vote the motion passed.

- 2. Performing multiple obstacle requirements at one location. (This was approved and shall be changed to read as follows:**

If more than one obstacle requirement is performed at the same location, each obstacle must be clearly defined as a specific task. At the completion of each obstacle the exhibitor must pause and receive acknowledgement from the judge that the task was completed or attempted for the multiple obstacle sequence.)

Motion made by Dwayne Flinn to approve item #2. Seconded by Jeff Jones. Following a vote the motion passed.

- 3. Pack Class - All Divisions: Llama twelve-month-old minimum age. (This was not approved.) Llamas must be at least 18 months old to compete in Open, Novice or Advanced Pack Classes.**

4. Obstacle accessories shall all be consistent in design for each competitor and llama. (This was approved and shall be changed to read as follows:

All obstacles and obstacle accessories, i.e., leg wraps, poncho, llama blanket, hat, etc., must be consistent in design for all llamas and exhibitors.)

Motion made by Niki Kuklenski to approve item #4. Seconded by Dwayne Flinn. Following a vote the motion passed.

5. Petting Rule: Return to previous rule. (This was not approved.) Crowd petting and touching. You can only use exhibitors or ALSA members as petters.
6. Rule Book Changes in ALSA Handbook: Where appropriate the previous rule should be included along with any amendment. (This was not approved.) Rule book change will be denoted by striking through the old rule in bold.

The Board requested that the Performance Committee look into alpaca pack classes and make recommendations.

The National Performance Committee has made recommendations for next year at nationals. They are making every effort to have things run in a timely and professional manner.

C. Judges Committee Recommendations

- A. Handbook changes recommended to accommodate the new suri division

1. Part E, Section 3, Paragraph A:

"All four halter wool division classes."

2. Part D, Section 2, Paragraph A(3):

"All four halter wool divisions as described in Part I.1.A and B."

3. Part F, Section 2, Paragraph A:

"All four halter wool division classes."

4. Part H, Section 2, Paragraph B:

- 1. Suri wool**
- 2. Light wool**
- 3. Medium wool**
- 4. Heavy wool**

5. Part I, Section 1, Paragraph A: Add:

"Suri llamas have a naturally balanced athletic type which may appear more narrow than llamas of other fiber types when viewed from the front or rear aspect. The fleece of a suri llama should have a natural luster and hang and drape over the llama's body, usually forming a natural part along the spine. The fibers are grouped into a very distinctive and well-defined lock structure, which is indicated by the many individual separate locks of fiber formed at the skin and carrying out to the ends of each lock. The fleece should be lustrous, the locks independent and consistent in size, and the degree of wave or spiral content throughout the neck and body."

6. Part I, Section 1, Paragraph B: Add subparagraph 8.

"The Suri wool division will be judged prior to light, medium and heavy wool. This is to permit animals that do not fit into the Suri division to be moved into the appropriate traditional wool division.

7. Part I, Section 1, Paragraph B: Add subparagraph 9.

"It is the responsibility of the exhibitor to apply the wool division descriptions in Part I, Section 1, paragraph A and enter animals in the most appropriate wool division. If an exhibitor is unsure of the wool division, the exhibitor should ask the judge at the exhibitors meeting what procedure will be used to move animals. It is the responsibility of the halter judge to determine whether animals have been entered in the appropriate wool division, and, if not, to move the animal to the appropriate division."

8. Part I, Section 1: Add subparagraph D.

"With respect to the Suri wool division, at show management's discretion, if there are fewer than three (3) llamas in any age division, age divisions may be combined; that is, if there are fewer than three (3) juvenile females, they may be combined

with yearling females, and so on. Under no circumstances will males and females be combined. After age combination, if there are too few to make qualifying classes, the suri llamas may be shown with the appropriate traditional wool division.

Motion made by Jeff Jones to adopt the recommended Handbook changes. Seconded by Sandy Wickham. Following a vote the motion passed.

D. Animal ID

Request for ALSA to have a liaison to the Llama Community Permanent ID Commission. President Sheehan will be the liaison.

Committee Reports

Alpaca Committee

Request made to accept show entries of alpacas with pending registrations. Due to DNA testing registrations are severely backlogged at ILR. The Board agrees to accept pending registrations on a temporary basis (2004 only). The situation will be revisited in 2005, if need be.

Education Committee

The education committee recommends a beginning fiber clinic be held May 21, 22 and 23, 2004, in Hudson, Wisconsin at the Phipps Center, hosted by Fran Soukup. The clinic has been approved by the judges committee.

Motion made by Dick President Sheehan to accept the committee's recommendation. Seconded by Sandy Wickham. Following a vote the motion passed.

Election Committee

No report

Ethics Committee

No report

Fiber Committee

Permission requested to have a co-chair to the committee. Committee will still be limited to 7. Permission was granted by the Board.

Grand National Committee

The committee is gearing up for the 2004 Grand National and will having a meeting the week of January 12th. The Grand Nationals Performance Committee has made recommendations.

Handbook Committee

No report.

The committee will receive changes adopted by the board at this meeting.

Judges Committee

The following are items which the Judges Committee requests action by the Board:

1. New Judge Certification

The committee recommends the following certifications based upon the results of the advanced judging clinic held in October in New Braunfels, Texas. These recommendations take into consideration the opinion of the clinic instructor, apprenticeship evaluations and previous livestock experience. These certifications are for a period of three years.

Darrell Anderson	Level II
Bill Feick	Level I
Philip Feiner	Level I
Ken Forster	Level I
Margaret Henry	Level I

2. Judge Recertification

The committee recommends the following recertifications based upon the results of the advanced judging clinic held in October in New Braunfels, Texas. These certifications would be for a period of three years.

David Allen	Level II
Jan Gordon	Level I

The committee recommends the following recertifications based upon continuing education credits. Recertifications would be for a period of three years.

Penny Davidson	Level III
Patti Fischer	Level II
Mike Haumschild	Level III, Performance
Tami Lash	Level III
Mark Smith	Level III

3. Changes in Certification Level

The committee recommends granting the following requests for changes in certification level.

Terry Duespohl	From Level II alpaca to Level III alpaca
Tami Lash	From Level II alpaca to Level III alpaca
Sandi Wilson	From Level II llama to Level III

Motion made by Jeff Jones to approve the Judges Committee recommendations. Seconded by Sandy Wickham. Following a vote the motion passed.

4. Scheduling of Judging Clinics

It has apparently become the practice that the judges' training clinics are scheduled through the Education Committee. The Judges Committee suggest that the Board review Part B, Section 2, Paragraph G of the 13th Edition of the Handbook. This paragraph clearly states that the responsibility for the scheduling of clinics rests with the Judges Committee. The Judges Committee is requesting that the practice of scheduling clinics through the Education Committee be eliminated and the policy in the handbook be followed.

5. Unfilled Committee Position

It is requested that Jennifer Doran Lane be approved to fill the vacant position currently existing on the Judges Committee.

6. Increase in Judges Dues

At the judges' meeting held during the Grand National, many

judges expressed their dismay at the magnitude of the increase of a judge's dues. They also requested that they be provided with information about how judges' dues are used. The committee is therefore respectfully requesting this information so that it can be passed on to the judges. The judges committee also recommends that the term "judge's dues" be replaced with the more correct term "judge's license," and feels that the fees should be identifiable with the judging program.

Motion made by Dwayne Flinn to approve all requests of the Judges Committee, with the exception of #4, which should go back to the two committees for a resolution. Jeff Jones seconded the motion. Following a vote the motion carried.

Membership Committee

Carolann Evans is working on putting together a new membership committee.

Nominating Committee

No report

Performance Committee

No report

Planning & Policy Committee

Proposed changes to the bylaws and standing rules are in the committee parliamentarian's hands for review. Recommendations will be sent to the board soon.

Protest Committee

(See board action under Old Business.)

Publications Committee

(See board action under New Business.)

Regional Committee

\$500 received from Susan Gray.

Motion made by Sandy Wickham to approve Jefferson, Wisconsin,

facility for Great Lakes Regionals, with Bill Schultz and Kathy Brook as superintendents. Seconded by Carolann Evans. Following a vote the motion passed.

Show Management Committee

No report.

Youth Committee

No report.

Suri Committee

Judges recommendations regarding the new suri division have been forwarded to the Suri Committee. No response has been received to date.

Motion made by Niki Kuklenski to adjourn the meeting. Seconded by Jeff Jones. Following a vote the motion passed.

**THE NEXT BOARD MEETING IS SCHEDULED FOR
MARCH 9, 2004, AT 8 O'CLOCK P.M. EST**

**Respectfully submitted,
Carolyn Myers, Secretary**

MINUTES OF THE ALSA BOARD OF DIRECTORS

MEETING MARCH 9, 2004

Present

Dick Sheehan, President
Dwayne Flinn, Vice President
Jeff Jones, Treasurer
Carolyn Myers, Secretary
Carolann Evans, Director
Sandy Wickham, Director
Niki Kuklenski, Director
Cheryl Ryberg, Executive Secretary

CALL TO ORDER

Motion made by Jeff Jones to approve the January minutes as written.
Seconded by Sandy Wickham. Following a vote the motion carried.

Treasurer's Report

Checking Account	\$ 52,975.03
Investment Account	54,387.79
Scholarship	9,661.85
	\$117,024.67

It should be noted that there is \$14,832 more income this year than at the same time last year. Expenses are \$7042 less than at the same time last year. The most notable increases are that membership has increased by \$13,676 and recordings have increased by \$1955.

Motion made by Dwayne Flinn to approve the treasurer's report.
Seconded by Carolyn Myers. Following a vote the motion carried.

Executive Secretary's Report

116 shows registered for 2004
97 new members
1733 total memberships, including youth, lifetime and adult

In the first seven shows this year 423 more animals were shown.

There have been 182,574 hits at the ALSA website, averaging 7000

hits per month during the last two months.

The executive secretary discussed with the magistrate fees to be charged for returned checks. Received advice that a reasonable fee could be charged; however, there must be notification posted that a fee will be imposed. Suggest posting to the ALSA website, and adding to the handbook, that a \$25 fee will be levied for any checks returned NSF (insufficient funds).

The executive secretary suggested the following wording be placed on a colored sheet that will be mailed out to regional and national qualifiers:

"ADULT & SHOWMANSHIP CLASSES: IF YOU OR ANY ANIMAL IN A HALTER OR PERFORMANCE CLASS HAS PARTICIPATED IN ANY SHOW AFTER AUGUST 1, 2004, THAT DOES NOT SHOW UP ON THE ENCLOSED REPORT, PLEASE REFER TO THE FOLLOWING:

- "1. Qualifying cards are no longer being used. The honor system will be used this year.**
- "2. To find out if you have qualified for regionals at any show after August 1, 2004, please refer to the following:**
 - A. 1st through 3rd placement in a class of any size.**
 - B. Placement as 4th in classes containing over 15 animals or placement as 5th in classes over 25 animals.**
- "3. To find out if you have qualified for Grand National at any show after August 1, 2004, please refer to the following:**
 - A. Placement as grand or reserve in any division.**

"If the show where you qualified is not on your sheet, please mark the show name where you qualified on your Regional/National entry.

"PLEASE BE EXTREMELY CAREFUL BECAUSE ANY ENTRIES THAT HAVE NOT QUALIFIED IN ACCORDANCE WITH THE ABOVE GUIDELINES MAY BE DISQUALIFIED AFTER THE EVENT.

"If you have any questions regarding this process, please contact the ALSA office by fax, phone or email."

Old Business

A. Communications

- 1. Correspondence via email was received from Joe Payne and Kenneth Forster regarding the ALSA financial report. The 2003 and 2004 ALSA books are at the auditor's. This report will be posted to the web site following the completion of the audit.**
- 2. Correspondence via email was received from Joe Payne and Larry Llewelyn regarding the standing rules. President Sheehan contacted the ALSA attorney who advised that the rules were previously voted on by the membership and a change is unnecessary.**
- 3. Correspondence received from Fran Soukup expressing concern over conflicts in Advanced Judging Clinics. She was contacted by Sandy Wickham and the issue was resolved.**
- 4. Correspondence received from Kristi Murdock regarding the requirement for ILR registrations. President Sheehan advised her that the information had been in the handbook for over a year.**
- 5. Correspondence received from Taylor Wensel expressing a concern that more than one animal be used for youth. The letter was sent to the Youth Committee for a response.**
- 6. Correspondence received from Bill Amidon, President of ORVLA, regarding increase in youth fees. President Sheehan will respond.**

B. Budget

<u>Category</u>	<u>Budgeted Amount for 2004</u>
Alpacas	\$ 3,000
Banking/NSF & CC fees	6,000
BOD expenses	14,500
Directory	12,500
Education	300
Election	2,200
Ethics	300
Fiber	700
Finance/Budget	500

Grand National	150,000
Handbooks	5,000
Insurance	6,000
Judges	10,100
Legal/Professional	8,500*
Membership	5,000
Membership Committee	300
Nominating	300
Office contract	81,500
Office supplies	1,000
Office travel	1,500
Performance	1,500
Planning/Policy	300
Postage	4,000
Publication Committee	500
Regionals	100,000
Regional Committee	1,200
Show expenses	17,000
Showring expenses	6,500**
Showring publisher	4,200***
Software development	3,000
Suri Committee	200
Telephone	7,000
Website	2,000
Youth Committee	550
Miscellaneous	1,000
Carryover from 2003 office contract paid in 2004	14,295
TOTALS (minus carryover for office contract 2003, paid in 2004)	\$ 456,350

***\$500 for the attorney; \$8000 for the CPA (audit & tax return).**

****Prepaid advertising held by ALSA, to be paid to Able Publishing.**

*****\$2000 paid to Gayle Woodsum in 2004; \$2200 to be paid to Able Publishing per contract for mailing of Showring (2 issues only).**

Motion made by Niki Kuklenski to approve the 2004 Budget. Seconded by Jeff Jones. Following a vote, the motion carried.

C. Protest Committee recommendations

- 1. Protest regarding Darlene Vaughan was not upheld; however, there were some recommended changes made for the working in the handbook.**

Motion made by Dwayne Flinn to accept the Protest Committee's recommendation. Seconded by Sandy Wickham. Following a vote, the motion carried.

- 2. Protest regarding Jeff Jones was not upheld.**

Motion made by Dwayne Flinn to accept the Protest Committee's recommendation. Seconded by Sandy Wickham. Following a vote, the motion carried.

New Business

- A. Member request for disciplinary action regarding a member of the Board.**

The board discussed the request and agreed that no action was necessary. President Sheehan will respond to the member.

- B. ILR Focus Group**

The ILR is forming a group to come up with a report at their annual meeting regarding ways to enhance the use and appreciation of llamas. President Sheehan was contacted to represent ALSA.

Motion made by Jeff Jones for President Sheehan to attend the focus group. Seconded by Dwayne Flinn. Following a vote, the motion carried.

(Note: A phone conference between ILR and the ALSA Board will be delayed until after elections and a new board is seated.)

- C. Executive Secretary's Contract**

Motion made by Sandy Wickham to approve Cheryl Ryberg's contract. Second by Carolyn Myers. Following a vote, the motion carried.

Committee Reports

Alpaca Committee

No Report

Education Committee

President Sheehan will notify the Education Committee that they will handle show clinics while the Judges Committee will be scheduling judging clinics in the future.

Election Committee

The chairperson of the Election Committee has requested to use Mark McColl, CPA, to count the elections again for the upcoming election.

Motion made by Jeff Jones to use Mark McColl. Seconded by Carolann Evans. Following a vote, the motion carried.

Ethics Committee

The Ethics Committee is in the process of writing an article for Showring.

Fiber Committee

The Fiber Committee will be working with Jim Atkinson regarding a fashion show to be held at the Grand National banquet.

Lee Ann King is putting together a list of all fleece judges that need to be recertified.

Finance & Budget Committee

Jeff Jones made a motion to accept Tom Parsons as the head of the Finance & Budget Committee. Seconded by Dwayne Flinn. Following a vote, the motion carried.

Grand National Committee

The following judges have been selected by the Committee for Grand National:

Halter

**Lora Crawford
Penny Davidson
Cathie Kindler**

Performance

**Alaine Byers
Lorraine Guyn
Mike Haumschild**

Motion made by Sandy Wickham to approve the selected judges. Seconded by Dwayne Flinn. Following a vote, the motion carried.

Handbook Committee

No Report

Judges Committee

- A. 2 beginning fiber clinics are scheduled for Colorado. Anyone interested can check the web site for details.**
- B. An Advanced Judges Clinic is scheduled in Wisconsin. Anyone interested can check the web site for details.**
- C. The handbook procedure for planning and scheduling clinics will be followed, with the judges committee handling judges clinics.**
- D. The Judges Committee is currently conducting an investigation of a complaint that has been filed. They will make their recommendation before the next board meeting.**

Motion to approve the Judges Committee recommendations made by Jeff Jones. Seconded by Sandy Wickham. Following a vote, the motion carried.

Membership Committee

Committee chair and Board liaison will meet in Oklahoma City to discuss plans for the new committee. Committee chair is Pam Jensen from Wisconsin. Thomas Rothering from Plant City, Florida, is the committee member from the Southeast Region; Ron Anderson from Ft. Worth, Texas, is the committee member from the Central Region; Jayne Hopkins from Happy Jack, Arizona, is the committee member from the Rocky Mountain Region.

Motion made by Niki Kuklenski to approve the new committee members. Seconded by Carolann Evans. Following a vote, the motion carried.

Nominating Committee

The Membership Committee recommends that Trish Brandt-Robuck be accepted as a member of the Nominating Committee

Motion made by Sandy Wickham to accept the Membership Committee's recommendation. Seconded by Dwayne Flinn. Following a vote, the motion carried.

Performance Committee

The Performance Committee recommends Kate Otey to be the chairperson. The Committee is discussing alpacas in pack classes and will have a recommendation soon.

Motion made by Dwayne Flinn to accept the Performance Committee's recommendation. Seconded by Jeff Jones. Following a vote, the motion carried.

Planning & Policy Committee

The Committee is working with the ALSA attorney and the parliamentarian regarding clarification between the bylaws and the standing rules.

Protest Committee

No new protests.

Publication Committee

Motion made by Carolann Evans to accept Tami Lash as the chairperson on the Publication Committee. Seconded by Carolyn Myers. Following a vote, the motion carried.

Regionals Committee

- A. The date for the Western regional show has been changed to October 23th & 24th. They have requested a conference call, which was approved by the Board.**
- B. The Committee requested a half page ad in Showring again. Sandy Wickham will contact Able Publishing and advise**

them that Regionals should receive a free-of-charge ad.

C. Bill Schultz and Kathy Brooks, show superintendents for the Great Lakes Regional show have requested a decrease in stall fees for participants who provide their own panels. Participants who do not provide panels will be charged the normal stalling fee.

D. The Southern regional show has changed locations. The new location will be listed on the web site.

Motion made by Sandy Wickham to accept the Regionals Committee recommendations. Seconded by Dwayne Flinn. Following a vote the motion carried.

Show Management Committee

No Report.

Youth Committee

A recommendation was made to reconsider the \$30 youth nonmember fee and charge only the \$25 membership fee. The Board agreed this was already an option that was offered.

Suri Committee

No Report

Motion made by Jeff Jones to adjourn. Seconded by President Sheehan. Following a vote, the motion carried.

**THE NEXT BOARD MEETING IS SCHEDULED FOR MAY 11th, 2004,
AT 8:00 PM EASTERN STANDARD TIME.**

**Respectfully submitted,
Carolyn Myers, Secretary**

Board minutes from face to face meeting Lincoln, Nebraska 11-11-04

President called meeting to order 12:35 p.m.

Board members present:

Penny Davidson - president

Barb Laux - vice president

Tami Lash - secretary

Jeff Jones - treasurer

Larry Crumrine - board member

Cheryl Ryberg - executive secretary

Jeff moved, Barb seconded to approve the October 27, 2004 Board minutes – motion passed unanimously.

Treasurers report: Cash in Bank Accounts ALSA checking \$ 143,669.66; ALSA investment \$54,860.08;

Tony Rollins' Scholarship Fund \$9,661.85 Total: \$ 208,191.59

Tami moved, Larry seconded to approve treasurers report – motion passed unanimously.

Judges committee recommends for approval the following as alpaca apprentices from clinic held October 15 -17, 2004

Patti Fischer

Debbie Shellabarger

Shelly Wetherall

Debra Gaskill

Sue Bailey

Suzie Smithers

Levell II

Phil Switzer

Level I

Linda Hayes

Recommend the approval of Terry Duesphol for Llama Clinic instructor

Approve that ALSA Alpaca Fleece Clinics be held in conjunction with Alpaca Halter judging clinics. Since alpaca halter judging on unshorn animals require a 50/50 evaluation, this seems the best way to cover all of this.

Tami moved, Barb seconded to approve of these requests from the judges committee – motion passed unanimously

Judges committee recommendations for recertification's:

Phil Feiner Level II

Pam Jensen Level II

Recertification's on CE credits:

Lougene Baird

Ron Baird

Terry Duesphol

Dolores Gardner

Adrian Hochee

Cathie Kindler

Darlene Vaughn

Tami moved, Barb seconded to approve of these requests from the judges committee – motion passed unanimously

Lorraine Guyn extension of her alpaca judging license until available clinic due to schedule conflicts with the last clinic.

Danielle Wagoner extension of her llama judging license until available clinic due to schedule conflicts with the last clinic.

Tami moved, Jeff seconded to approve of these one time extensions from the judges committee – motion passed unanimously

Barb moved, Tami seconded to reduce non member youth fees to \$15/show – motion passed unanimously.

Tami moved, Barb seconded that regardless of the size of the class or division, a grand or reserve may be awarded in halter or performance and these will automatically qualify for the Grand Nationals. This is applicable to both youth and open. It will still take 8 individual animals or youth to count towards ALSA Championships– motion passed unanimously.

Jeff moved, Barb seconded that in adult and youth showmanship classes all first place winners in at least a class of 3 at any ALSA sanctioned show qualify for the Grand Nationals – motion passed unanimously.

Tami moved, Barb seconded Alpacas be allowed to show in pack classes. Their packs must properly fit them and alpacas under 36 mo will not carry any weight, but must have panniers properly filled out. Alpacas may only carry day packs and not pack systems with removable panniers. The amount of weight for alpacas over 36 months will be referred to the performance and alpaca committees. – motion passed unanimously.

Tami moved, Jeff seconded that any requests for showing in a Regional Show other than members own Region will be on a case by case basis. – motion passed unanimously.

Jeff moved, Larry seconded suri division has to be offered at all ALSA shows. Suri's must be shown in proper class. If not enough for division to be held, refer to section I 2 (D) on combining – show super's discretion on combining or not to combine if not enough per division – motion passed, Barb Laux opposed.

The board has asked the judges committee to schedule and develop a mandatory seminar for all halter judges without fleece training. This seminar would be offered a minimum of 2 and maximum of 3 locations spread across the country to help with education to train for suri class selection. These could be combined with fleece clinics by adding addition time to the clinic for the seminar.

Tami moved, Jeff seconded Adult showmanship must be offered at all shows – motion passed unanimously.

Barb moved, Jeff seconded that animal age restrictions be removed for all pack classes, youth and open. Still all animals under 36 months do not carry any weight, but their pack systems must be properly filled out. Llamas 36 months and over carry 40 lbs. and must have the pack systems with removable panniers – motion passed unanimously

Letter received from Greg and Debbie Shellabarger with their concerns about Board Members belonging to certain organizations was discussed. This specific concern and Board Members affiliation with outside organizations in general was referred to the ethic committee for recommendations.

Barb moved, Tami seconded to adjourn – motion passed unanimously, meeting adjourned 7:30 p.m.

Respectfully submitted
Tami Lash - secretary

August 13, 2004

The face to face meeting of the ALSA Board of Directors was held from August 13-15 in Kansas City, MO. The meeting was called to order by interim president Carolyn Meyers. Niki Kuklenski volunteered to record the minutes since Carolyn (the current secretary) was the acting president. Present were Directors Jeff Jones, Joe Payne, Carolann Evans, Sandy Wickham, Debi Garvin, Carolyn Myers, and Niki Kuklenski. Also present was Executive Secretary Cheryl Ryberg. The Directors met in the morning of August 13 beginning at 8:00 for an acquaintance and updating session, with the meeting officially called to order at 1:45 pm by acting President Carolyn Myers.

ELECTION OF OFFICERS:

President-Sandy Wickham

Nominated were Sandy Wickham and Debi Garvin.

Vote: Niki, Debi, and Joe voted for Debi;. Carolann, Jeff, and Sandy voted for Sandy. Tie broken by Carolyn.

Vice-President-Carolann Evans

Nominated were Carolann Evans and Carolyn Myers.

Vote: Niki, Debi, Carolann and Joe voted for Carolann. Carolyn, Jeff and Sandy voted for Carolyn.

Secretary-Debi Garvin

Nominated were Niki Kuklenski and Debi Garvin.

Vote: Niki, Sandy, Jeff and Joe voted for Debi. Carolann voted for Niki.

Treasurer-Joe Payne

Nominated were Joe Payne and Jeff Jones.

Vote: Niki, Debi, Carolann and Joe voted for Joe. Carolyn, Jeff and Sandy voted for Jeff.

Once officers were elected, Sandy Wickham assumed the President's duties.

The minutes from the June teleconference were approved, with the additional clarification regarding when Debi Garvin and Joe Payne joined the call.

Two motions were made by Joe Payne prior to beginning the scheduled agenda items:

1-That the Board of Directors of ALSA immediately contact the attorney to prepare a full disclosure memorandum of the lawsuits against ALSA, and to immediately disclose this information to the membership if he determines it is necessary. (see website for details)

2-To immediately procure, subject to pricing, a minimum of \$2,000,000 general liability insurance with hired and non-owned auto liability and blanket commercial crime of \$1,000,000. Also to check for pricing to increase the current D&O coverage to \$2,000,000 and or \$3,000,000

Motion made to approve both motions by Niki Kuklenski and seconded by Carolann Evans. Motion passed unanimously. The attorney was contacted by Jeff Jones and agreed to draft a disclosure statement to be placed on the web.

The standing committees were reviewed and liaisons assigned or reassigned accordingly.

***Committee Liasons:**

- Alpacas-Carolann
- Education-Sandy
- Election-Carolyn
- Ethics-Carolyn
- Fiber-Sandy
- Finance & Budget-Joe
- Grand Nationals-Jeff
- Handbook-Carolyn
- Judges - Sandy
- *Ways and Means-Niki
- Membership-Carolann
- Nominations-Carolyn
- Performance-Niki
- Planning and Policy-Jeff
- Protest-Debi
- Publications-Carolann
- Regionals-Joe
- Show Management-Debi
- Youth-Niki
- *Website-Debi

**New committees under consideration – motions to be made on Sunday. Committee chairs and members will be forwarded to the Secretary for compilation.*

CORRESPONDENCE

A letter was received from Deb Yeagle's attorney in regard to her suspension in June 2003. The letter has been forwarded to the ALSA attorney for his input.

Action Item: Jeff Jones to follow-up.

A letter was received from Debbie Shellabarger in regard to two board members being involved with the Traditional Llama Coalition and a possible conflict of interest with their position with ALSA. **Action Item: Debi Garvin to follow-up.**

A report was received from Marsharee Wilcox regarding Lama Community's meeting August 7-9, 2004, primarily regarding permanent identification of camelids, and inquiring what ALSA was going to do. In addition, a request was received to have a board member liaison in addition to Dick Sheehan. The board wants to wait until next year and send another letter with someone possibly willing to represent the board. Jeff Jones will respond. **Action Item: None**

The issue was brought up regarding lack of phone numbers and emails on the membership portion of the webpage. Cheryl indicated that this information has

been added, but that some members may not want that information made available. It was decided that members should be given an option to withhold their email addresses and phone numbers from the website. **Action Item: Membership renewal forms will provide this option.**

Joe Payne has reviewed minutes for the past 4 years and found several items that appear to have "dropped through the cracks". He asked all BOD members to try to review past minutes and identify outstanding items so that they can be added to an action items list. **Action Item: Board members to review past minutes and identify issues that have not been resolved.**

The meeting was adjourned at 5:00 pm.

August 14, 2004

Meeting was called to order at 8:15 am by President Sandy Wickham. All members as indicated on August 13 were present.

TREASURERS REPORT

Account Balances

ALSA Checking \$41,144.85

ALSA Investment \$54, 860.06

Tony Rollins Scholarship \$9, 661.85

Jeff Jones, current treasurer, handed out an income/expense report for the first 8 months of 2004 along with a comparison of the same period in 2003. To date income is \$20,283.65 above last year, while expenses are \$14,236.14 less. Discussion was held regarding the increases/decreases in Regional shows over the past 3 years, and how to generate more interest and enthusiasm about going to Regionals. The amount of Premiums per Regional was discussed. Further discussion will continue under "Regionals". Joe Payne asked for clarification on some of the expenses. Additional discussion centered on getting Corporate Sponsors, which will be a function of the new Ways and Means Committee. **Action Item: The BOD and pertinent committees will be evaluating how to increase member/sponsor benefits, satisfaction and general ALSA performance while reducing and controlling costs.**

EXECUTIVE SECRETARY REPORT – Cheryl Ryberg

Total memberships 2320

476 New Members

1 new Lifetime member

739 Youth Memberships, up about 47% from this time last year

12,295 Animals have been recorded to date, compared to 11,100, same shows last year.

Show Animals up by 1,195 animals to date.

16,925 animals now have been assigned ALSA or NA (non ALSA) numbers
About half of our shows results have not been submitted to the office.
Regional Entry forms and qualifying reports will be posted to the ALSA Website
by the end of August,

Cheryl presented a brief overview of how headquarters works and what her responsibilities are under contract. She also presented a list of 33 additional tasks that are currently being performed which are not covered by her contract. She noted that although she is paid about 15% more than the previous office manager, she is recording twice the amount of shows and three times the amount of animals with numbers. In addition, she is now required to record the new Suri Division, Senior Youth Division, Youth Judging and Adult Showmanship. Cheryl further explained items to the BOD regarding what expenses that she has to pay out of her contract that an employee would not due to the fact that she is a private contractor (including all workmens comp, insurances, rent, equipment, depreciation, salary for two full-time and two part-time employees, etc.). **Action Item: The Board of Directors will be evaluating what functions and duties that could and should be handled by the Committees. Committees are going to be asked to assure their duties are carried out.**

Another issue is that it takes an enormous amount of time to decipher and correct show results sent in by Show Superintendents, when the information is not properly recorded. Issues include illegible handwriting, animal names misspelled, wrong recording numbers, transposition errors, etc. Although most shows record and transmit results correctly, the ones which don't increases the time required by the office to input the results and causes input errors. At times, show results are not received in a timely manner as required by the Handbook. Show Superintendents need to follow the Handbook and be more prompt in getting their information into ALSA. The office is working on software programs to send to the Show Superintendents to simplify and possibly electronically record and upload show results. The feasibility of modifying and further validating the database to allow for electronic recognition of input errors and automation of primary functions will be explored. **Action Item: Office along with Grant to evaluate improvements to the database.**

Cheryl also presented a "Point of View for the Future" for the BOD to consider:

- 1). Form a committee to research then prepare certificates of appreciation or something for our many volunteers who go unnoticed and eventually fade away. Recognition should be given to these people that tirelessly work to the benefit of ALSA.
- 2). Consider awarding board members who have finished their terms with a lifetime membership. It does not cost very much to maintain lifetime memberships, and the board feels they would be gratefully appreciated.
- 3). Strive for continuity. Change in the rules is distracting to the office as well as to the members. Get and keep rules simple.

- 4). Membership Committee put together a Handbook "Roadmap" for new members and youth.
- 5). \$5.00 per youth reduction for youth that do not need a Handbook (11 year olds and younger with parents getting Handbooks, do not need their own, as they will not be reading it).
- 6). Establish a "Ways and Means Committee" to solicit National Corporate sponsorship for Regional and GN.

Old Business – none brought up at this time – any will discussed under committees

NEW BUSINESS (note: agenda items brought forward by BOD members are discussed under the respective committee they refer to)

COMMITTEE REPORTS

Alpaca Carolann asked for clarification of when alpacas are or are not combined with llamas in youth performance, based on a letter received from Pam Hall. Concern was that Grand and Reserve Champions are not being awarded to youth showing in youth alpaca classes. In accordance with the rule book, youth points are awarded to the youth, not the animal, regardless of whether the youth uses an alpaca or a llama. The only place the ALSA Handbook references a separate sanctioned Youth alpaca class is in Regionals and Nationals. There are no youth alpaca classes sanctioned under regular ALSA shows. Therefore, if a Grand or Reserve is awarded to a youth, it has to be in the youth performance. **Action Item: Carolann will respond to Pam Hall.**

Debbie Shellabarger inquired whether AOBA judges can judge ALSA alpaca shows. Currently there are very few ALSA certified alpaca judges. Discussion was to allow AOBA judges to be temporarily grandfathered in as ALSA judges while waiting for a clinic to be approved and available. **Action Items: This matter has been referred to the judges committee for a recommendation. Carolann will furnish Debbie Shellabarger the list of current ALSA certified alpaca instructors.**

Education - no report provided

Election – no report provided (a report was prepared and emailed to some BOD members, which will be published in the Showring).

Ethics - A letter was received regarding premiums and ribbons given at State/County fairs being different than ALSA awards. According to the rule book "site rules" – if a rule unique to a given show venue is in conflict with an ALSA rule, the venue or site rule shall take precedence over the ALSA rule. Therefore, the format and

methodology that County and State fairs distribute premiums/ribbons/awards is not under the control of ALSA. **Action Item: Carolyn Meyers to respond.**

Fiber - ORVLA is providing \$250.00 to help support the National fiber show.

Finance & Budget - A report was received from Tom Parsons which is being evaluated by Joe Payne and will be fully discussed at the next meeting.

Grand National - The minimum requirement of 500 guaranteed stalls has been reduced to 400, eliminating the requirement to increase stall fees and allowing stall fees to remain the same as last year.

A request was made to add Sharon Carrier to the committee.

The performance chair is now Norris Berg, replacing Debi Garvin who is now a Director.

A new award – Showperson award – will be presented at Nationals in Linda Pierce's memory. A three person committee will select that person, with criteria to be determined at a later time.

At the banquet, instead of games, the entertainment will be a llama product fashion show.

The National committee recommended that the show superintendent at Nationals not be an ALSA judge.

Action Item: Motions to be made

Handbook Gayle Woodsum and Leonard Nelson have resigned from the committee.

Helen Feick has volunteered to chair the committee and Margaret Henry has volunteered to be on the committee.

The Handbook Committee will take the recommendations from the various committees and not only make the changes (once approved), but also review the organization and layout of the handbook for conflicts, ambiguities and continuity, and provide suggestions to simplify the handbook. Based on Cheryl's recommendation, Carolann Evans suggested we develop a very simple, bulleted one to two page document detailing key information that is included in the ALSA rulebook, referencing the appropriate section. This document, based on most frequently asked questions and areas of constant confusion, will be distributed to new members and included on the web site and in the handbook. A similar document specifically for youth containing

youth issues should be developed. The youth committee will be looking into this. Once handbook revisions are complete, the handbook will be made available on the web. **Action Items:** *Handbook committee to develop a simple bulleted information sheet; Youth committee to develop simple bulleted information sheet for youth; All committees to thoroughly review their sections of the handbook and provide changes/corrections to their liaison for approval and forwarding to the handbook committee by October 1st.*

Judges - the following recommendations were made by the Judges Committee:

1). As a result of the Llama Fleece clinic held in July, and upon recommendation of the clinic instructor, Sharon Beacham, the Judges' Committee recommends that the following be admitted to the Fleece Judging Program as apprentices:

Linda Hayes Patti Morgan Rob Knuckles Judith Wolff-Mills

2). As a result of the Llama Judging Clinic held in May, and upon recommendation of the clinic instructor, Lavona Fercho, the Judges' Committee recommends that the following be certified/re-certified:

George Clements Pam Jensen Bill Schultz

Linda Hayes Mike Swanson

3). As the board is aware, there has not been an Alpaca Judging Training Clinic since 2000. With recent retirements and/or resignations, there is a critical need for alpaca judges. As a consequence, the committee requests board approval for an Alpaca Judge Training Clinic to be held October 15, 16, and 17. This will be a combined beginning and advanced clinic, with Lavona Fercho as the instructor. It will be hosted by Paul and Judy Doran in Westerville, OH.

The BOD felt that the first resolution should be approved, but would like to table number 2 and 3 pending additional information and some clarifications. **Action Item: Motion to be made**

Debi Garvin suggested elevating the judges committee to an elected committee, elected by the current judges, with a chair and the "non-judge" member appointed by the BOD. After much discussion and a review of the current rule book, it was decided to obtain additional input from the judges committee prior to making a formal motion. **Action Item: Sandy to refer to the judges committee**

Several apprentices have expressed concern that the requirements needed for apprentices to fulfill their apprenticeship have become too

restrictive and inhibit the ability of apprentices to complete their apprenticeship. Requirements include the fact that all apprentices must apprentice under level 3 judges; they cannot apprentice under someone they took a class from; judges cannot accept apprentices at double point shows; one apprenticeship must be with someone on the current judges committee; and they must pay the same fee as the judges do for their license. **Action Item: Sandy to refer to the judges committee**

Concern was expressed regarding the number of times a judge can judge in a given area. The fact that a single judge is judging multiple shows in one Region may be a factor in reduced attendance at those shows. **Action Item: Sandy to refer to the judges committee**

Shawn Norman has requested that the Grand Slam be run in a single day using 4 judges. **Action Item: Motion to be made**

Communication issues brought forward by various judges regarding lack of response from the judges committee were discussed. Several apprentices and judges expressed concern regarding communication problems. **Action Item: Sandy to refer to the judges committee**

Issues concerning judging clinic finances and the methodology of requesting clinics were discussed. Upon review of the current handbook, it was determined that the method of requesting clinics and follow-up was confusing. Niki brought up the fact that the clinic last year at Ken Austin's made money and was easily filled with a waiting list. Ken requested to hold another clinic this year, but the request apparently fell through the cracks and was never addressed. A clinic was also requested by Kay Sharpnack in February. She was not notified that the clinic would not go forward until mid-May, due to lack of potential participants. Currently there is no defined method to track income and expenses for individual clinics. In the future, a better methodology of tracking income and expenses for individual clinics is needed, along with clearer procedures for requesting clinics and subsequent follow-ups. **Action Item: Sandy to refer to the judges committee**

Membership - Carolann presented the proposed membership survey. Additional demographics will be added and a few items clarified. The goal is to have the survey to the membership and results obtained in a timely manner. **Action Item: Committee to finalize survey and send it out.**

Nominations – no report provided

Performance The use of alpacas in youth pack classes was reviewed. The committee recommended that alpacas be allowed to be shown in youth pack but not in open, so that the alpaca youth can

compete on an equal basis with the llamas for Grand and Reserve titles. **Action Item: Motion to be made**

There was a problem with a youth wanting to enter a driving class, since the rulebook now states that an animal cannot be shown in both youth and non-youth performance classes. However, since Driving is not offered as a youth class, Niki proposed that youth be allowed to show their animals in open driving. **Action Item: Motion to be made**

Jeff Jones brought up the safety of carts and llamas with the public. It was discussed to require all driving llamas going to and from the arena be on a lead rope with a handler. **Action Item: Niki to refer to performance committee**

Since the original rule that youth and non-youth performance courses differ by at least 4 obstacles was established because the same animal could be used in both divisions, that requirement appears obsolete based on the new rules. Eliminating the requirement for the mandatory differences would simplify the design and set up of the courses. **Action Item: Motion to be made**

Niki requested suggestions for an additional member for the performance committee. **Action Items: Motions to be made**

Planning & Policy – a letter of proposed changes and recommendations to the by-laws and standing rules was received. **Action Item: Jeff is going to send it back to the committee with two more questions.**

Protest – There are two protests under consideration. One protest has been on hold for several months awaiting information requested by the Protest committee. There was a general discussion about instituting time tables in order to get protests completed and closed within an acceptable time period. Consideration is being given to modifying the rule book to require documents requested by the protest committee be submitted within 30 days and if not received the protest committee will have to make their recommendation based on the information available. **Action Item: Motion to be made. Once approved the issue should be reviewed by a parliamentarian and the ALSA attorney for legality.**

Publications – Showring is being published by Able publishing and is due out soon. A copy of the Showring contract was distributed to the Board.

Regionals – A letter was received requesting that animals qualified in one Region be allowed to show in another Region for Regional Championships. According to the ALSA rule book animals may only

be shown in the Region in which they qualify, or in the home Region of the owner. Therefore, the request was denied. **Action Item: Cheryl to send out a letter.**

The cost of individual facilities was discussed. **Action Item: Joe to contact the regional committee to charge them with determining how to better adjust stall fees and compensate for the differences in prices.**

The problem of short time frames between qualifying shows, Regionals and Nationals was revisited. Regionals should be scheduled at least a month ahead of Nationals, and the cut-off date for Regional qualification should be a month before the Regional show. Concern was raised regarding tracking of animals who qualify for Regionals from August – October, since no qualifying cards are going to be sent out. **Action Item: Joe to forward these issues to the Regional committee for consideration and resolution.**

Premiums – a letter was received from the Regional committee requesting clarification on premium payouts and how they are allocated. Some felt that payout should be based on the number of animals in a given class, while others wanted a flat payout. Due to the fact that cumulatively over a three year period the Regionals have lost money, the ALSA contribution to Regionals will be \$5,000.00/region. The premium money will be distributed to the first two places in each class, with all unused money returned to the ALSA office. There will not be any premiums for Grand and Reserve Champions. If premiums are to be paid for Reserve and Grand, the money must come from donations and/or Sponsorships within their region. **Action Item: Joe Payne to inform Regional Superintendents**

Show Management – no report received.

Youth The youth committee recommended lowering the youth fees from \$25.00 to \$15.00. **Action Item :The board is taking this under advisement in addition to other fee issues and will further discuss at the face to face meeting at Nationals.**

The fact that Grands and Reserves are not awarded in alpaca performance at shows other than Nationals and Regionals was discussed. The committee recommendation was that Grand and Reserve Champions be added to the alpaca youth program for all shows. At this point the numbers are not sufficient to warrant awarding Grand and Reserve Champions to alpaca youth. However, since alpacas are now allowed to show in all three llama youth performance divisions, youth wishing to compete for Grand and Reserve Champions with their alpacas can show them in all three youth performance classes. **Action Item: Niki to clarify to her committees**

Tony Rollins – Tony Rollins scholarship applications are sent out. However, further clarification is needed as to who can apply for these scholarships. We also need to come up with additional methods of raising money for this fund. Ideas include raffles, donations, etc. The Ways and Means committee will look into additional ideas. **Action Item: Ways and Means committee to evaluate methods of raising money for the Tony Rollins scholarship fund.**

Niki is putting together packets for the scholarships and requested a quick turn around time from the BOD.

The meeting was adjourned at 6:00 pm.

August 15, 2004

Meeting called to order at 8:00 am by Sandy Wickham. Motions were made regarding discussions over the past two days.

Motion was made by Niki Kuklenski and seconded to obtain quotes for additional insurance coverage as requested by Joe Payne.

Motion was made by Joe Payne and seconded to include provisions in the next membership renewal allowing members to request their telephone numbers and email addresses not be included in the membership directory available on the web.

Motion was made by Niki Kuklenski and seconded to form a new committee called Ways and Means. This committee will be charged with soliciting corporate sponsors, promoting lama shows on a local and National basis, increasing and enhancing benefits for current and future Sponsors, increasing enthusiasm in the show circuit and other items to promote ALSA. **NOTE: Volunteers are needed for this committee – if interested contact Niki Kuklenski at 360-398-8310 or email at jnkllamas@nas.com.**

Motion was made by Debi Garvin and seconded to establish a web-site committee. This committee will be charged with evaluating the current web-site, making recommendations and improvements and assure all information is current and up to date. Beginning immediately (until the committee is formed and functional), BOD members should take time to review the webpage for errors and outdated information and forward comments to Debi, who will work with Grant. **NOTE: Volunteers are needed for this committee – if interested contact Debi Garvin at 541-352-7227 or email at debi@pacrimqa.com.**

Motion was made by Carolyn Meyers and seconded for Helen Feick to chair the Handbook committee and to add Margaret Henry to the committee.

Motion was made by Jeff Jones and seconded to accept provision #1 of the Judges recommendations, but temporarily table provisions 2 and 3 until further clarification can be obtained.

Amended motion received August 18, 2004 – the information requested as noted above has been received and the motion was amended to accept the judges committee recommendation as is.

Amended motion received August 18, 2004 – Motion made by Jeff Jones to approve Shawn Normans show format.

Motion was made by Carolann Evans and seconded to approve the use of alpacas in youth pack classes.

Motion was made by Carolyn Meyers and seconded to have the Handbook Committee review the layout of the handbook for continuity and clarity and provide suggestions for improvement to the BOD.

Motion was made by Carolann Evans and seconded to develop a one to two page synopsis of key ALSA rules (these include the clarifications that Cheryl most often needs to explain) to be sent to new members, and be included with future handbooks and posted on the website.

Motion was made by Niki Kuklenski and seconded to develop a youth synopsis of the handbook.

Motion was made Carolann Evans and seconded to send out the membership survey.

Motion was made by Debi Garvin and seconded to remove the requirement for youth and adult classes to differ by four obstacles, since the same animal may no longer be shown in youth and non-youth classes.

Motion was made by Joe Payne and seconded to require a 30 day deadline for submitting documents requested by the Protest committee.

Motion was made by Joe Payne and seconded to send \$5,000.00 each to the seven Regionals for premiums, with only the first two places to be paid in each class, with any funds not used would be returned to the ALSA office. Any premiums awarded for Grands and Reserves will have to be solicited by the Regional Superintendents.

Amended motion received from Joe Payne on August 20, 2004 to increase premiums to \$5185.00/region and payouts to three places per class.

Motion was made by Jeff Jones and seconded to add Sharon Carrier to the Grand National Committee.

Motion was made by Jeff Jones and seconded to suggest in the Rule Book that future Grand National Show Superintendents not be a judge.

Motion was made by Niki Kuklenski and seconded to name Ken Austin as chair of the new Ways and Means committee and add one other committee member.

Motion was made by Niki Kuklenski and seconded to add clarification to the new rule which allows youth to show their youth animals in open driving classes, since no driving classes are available in the youth division.

All motions were unanimously approved.

Meeting was adjourned at 10:00 am.

Respectfully Submitted,

Debi Garvin, Secretary

Note: Next meeting of the BOD is a teleconference scheduled for September 14, 2004 at 8:00 pm Eastern time.

October 27, 2004

Directors Present: Jeff Jones, Barb Laux, Tami Lash, Larry Crumrine,
Penny Davidson and Cheryl Ryberg Executive Secretary.

Jeff brought the meeting to order then opened up the floor for nominations for President.

Tami nominated Penny for President - Vote passed for Penny for President
Jeff nominated Barb for Vice President - Vote passed for Barb for Vice-president
Barb nominated Jeff for Treasurer - Vote passed for Jeff for Treasurer
Barb nominated Tami for Secretary - Vote passed for Tami for Secretary

Penny proposed to have the board sign confidentiality statements. Jeff mentioned that previously an honor system, verbally, was used to protect the confidentiality of the board. All agree that a written statement was necessary, as the honor system's effectiveness was spotty.

Jeff made a motion to put in a DSL Line with Firewall in ALSA Office, Barb seconded, motion passed unanimously.

Cheryl will check if the printer can print approximately 3-4 hundred copies of the handbook that would be spiral bound for the judges and show superintendents.
We should look into the additional cost and offer the option of spiral bound to judges, and for an additional fee to our members.

Jeff explained how communications should commence between Members and Board Members. Individual communications to Board Members should not be addressed but rather the communications need to be addressed directly to the board. Refer to "Flow Chart" on website under Board Minutes.

Barb made, Tami seconded a motion to use Lougene Baird as a possible replacement performance judge at Nationals. Motion Passed unanimously

Jeff made, Larry seconded a motion to have Melissa Peterson, to reevaluate the youth scholarship. Motion passed unanimously.

Names will be submitted by email, by Friday noon, to submit ideas for the President's Award to Penny Davidson.

Jeff made, Barb seconded a motion to adjourn. Motion passed.

Respectfully submitted,

Tami Lash
ALSA Secretary

Board minutes from meeting 12/07/04

President called meeting to order 8:20 p.m.

Board members present:

Penny Davidson - president

Barb Laux - vice president

Tami Lash - secretary

Jeff Jones - treasurer

Larry Crumrine - board member

Discussion was held concerning the amount of work Cheryl Ryberg has performed over and above her contract.

Barb moved, Larry seconded to pay Cheryl Ryberg \$6500 in overage for 2004 – motion passed unanimously.

Cheryl Ryberg, executive secretary, joined the meeting at 8:30 p.m.

Cheryl Ryberg's title will be changed from executive secretary to administrative manager.

Larry spoke of his 3 concerns with the minutes from the last meeting. Changes had and were made.

Jeff moved, Barb seconded to approve the 11/11/04 Board minutes – motion passed unanimously.

Treasurers report: All major bills have been paid. Checking: \$34,897.87; Investments: \$105,100.38; Tony Rollins' Scholarship Fund \$11,421.18. Total: \$ 151,419.43

Finance committee will look into possible place to move investments for more interest paid. Barb requested more of a treasurers report. Needing budget for 2005, and Jeff assured to have this by mid Jan. first of Feb. at the latest.

Tami moved, Barb seconded to approve treasurers report – motion passed unanimously.

Committees:

Ethics committee: will be keeping the current members, and will be looking into possible conflict of interest between TLC & BOD members.

Publicity committee: The showing is finalized and to the printers. This should be a great issue. ALSA has worked well to comply with the memberships wishes on this issue. We still need a chair for this committee. Barb will check with Doug Able to see about the upcoming issues to have the 2004 Regional results posted in them.

Finance committee: no report, but more members are needed on this committee

Alpaca committee: no report

Election committee: nothing new, we need at least one more member on this committee. Members of this committee may not be candidates for office.

Fiber committee: Have judges committee look into clinics to offer alpaca & llama fleece together. Also possible grandfathering of alpaca fleece judges into llama fleece judges.

Grand National committee: Suggestion box notes to be sent out to BOD. Contract tied up for 2005, and GN will remain in Lincoln Nebraska for 2005. Will look into possible new facility for 2006. Concern not having enough level III judges willing to judge performance at the GN. The GN committee asked for us to consider qualified level II judges being able to judge performance at the GN.

Barb moved, Jeff seconded that qualified level II judges can be considered to judge performance at the GN – motion passed unanimously.

Current GN officials need to be looking for their successor's if they will be stepping down after 2005, so these folks can learn from them this year. Those replacements need to be chosen now. We also need to look into a site coordinator for future Grand National facilities.

Handbook committee: meeting weekend of Dec. 11th to have a face to face meeting to get this handbook finished and ready for 2005.

Judge's committee: Recommends rectify on CEC credit's Lavaona Fercho for her llama & alpaca license

And Terry Duesphol level III alpaca.

Certify Patti Fischer level III – llama

Once time extension for Kim Yates and Johanna Edmunds for their judging license until the next available recertifying clinic.

Look into approving spring clinics at farms of Phil Feiner, NY and Patti Morgan, KS.

On the issue of Kay Sharpnack's request to hold another clinic, at this time the BOD feels it is important to give the option to other farms on the west coast and move clinics around instead of holding repeat clinics at the same farms.

Advanced fleece clinic May 21 – 22, 2005, at Fran Soukup's, WI

Approve qualified level I judges to judge shows up to 130 animals.

Approve an apprentice's 3rd apprenticeship to be at a double judged show.

Give alpaca apprenticeships approval to have one apprenticeship with a qualified llama judge at a llama show, but this is not to take place of their needed 3 alpaca apprenticeships.

Approve Mary Reed & Anthony Stakowski to be reinstated as level III alpaca judges.

Replace all ALSA judges pins as the logo is now changed and the need for replacement pins.

Three maximum, two minimum judges training clinics to be held and mandatory judges without alpaca education required to attend if they will be accepting shows that hold suri divisions.

Revise and update clinic format. Allow for two instructors. The need to add more instructors.

Tami moved and Jeff seconded to approve judge's committee requests in their entirety – motion passed unanimously.

Membership committee: discussion was held on upcoming membership survey. They are working on new members letter to go into exhibitor's packets at shows.

Larry moved and Barb seconded to send our revised membership survey – motion passed unanimously.

This will be sent out by committee chair, and to be sent out mid January.

Performance committee: committee chair and members will be looking at obstacle manual and looking into safety first with our obstacles.

Protest committee: taking care if current issues. Letters into lawyers for him to draft and send.

Policy & Planning committee: looking into getting copies of standing rule changes and bylaw changes on the ballot.

Regional committee: Reports on dates and contracted judges up to now. Two regions have already requested 2nd judge to be hired. In the case of this the second judge can only be on standby and has to be contracted so. Only will allow second judge if 150 + entries in performance. Discussion held on multiple regional show supers.

Barb moved and Jeff seconded to allow only one show superintendent per Regional – motion passed unanimously.

Show management committee: no report

Youth committee: ideas for scholarship and silent auctions were discussed. Up to individual regions and youth to have their own involvement with these silent auctions and not up to individual regionals to set up, and run these.

Barb moved and Tami seconded for Becky Raber to chair this committee.

Website committee: needed new committee with new verbiage. Larry moves and Barb seconded to add website committee to our list of committees. – motion passed unanimously.

Nomination committee: Committee almost full. They will begin working on nominations.

Promotion committee: Darrell Anderson has agreed to oversee this committee for now, but would rather not continue to chair. They will be looking into corporate sponsors.

Old Business:

Tami moved and Barb seconded alpacas 36 months and over will carry 10 lbs. of weight in their pack systems, 5 lbs. on each side. They will carry a double cinched pack system, proper scale for the animal. If they carry pack systems with removable panniers (this is not required for the alpacas) they are not required to remove the panniers during pack removal. – motion passed unanimously.

The ALSA Office will make Software available for all show supers by the end of January.

Regionals boundaries: Regional committee will look into number of animals within a geographical area. They may look into new written guidelines for these and also have show management committee evaluate these as well.

Discussion was held concerning our suri division, and animals fitting into this division. This has been turned over to the judge's committee for their input.

Discussion on Lessons learned regarding Grand Nationals was tabled until the Board's January meeting.

Tami moved and Barb seconded for all committee's, liaisons, chairs, etc to be listed on the website. Motion passed unanimously.

New Business:

Showmanship more detailed in the handbook. Letter of concern from Karen Fenker was discussed.

The Board had discussion about ET's and it's effects in the showing and we are looking into this issue.

Barb moved Jeff seconded ALSA is the administrator for the Linda Pierce memorial house money Their committee will be in charge of this. Motion passed unanimously.

Discussion was had to combine fiber clinics with judges fiber seminars, this will be sent to the proper committees.

Discussion was held and Penny will address letters to the BOD from Larry Lewellyn and Marilyn Nenni.

Discussion was held concerning the topics given to us by the membership at the forum held at the GN prior to the open membership meeting. We will look into this further.

Jeff moved and Barb seconded to adjourn at 1:45 a.m. Motion passed unanimously.

Respectfully submitted
Tami Lash - secretary

ADDENDUM TO 11 NOVEMBER 2004 MINUTES

Fiber Committee

There were two beginner level llama fleece clinics held this year with 14 people attending. Plans for new fleece shows in 2005 are taking place. A fleece show management guide was updated and is now included in all fleece show sanctioning material. Committee has set goals for 2005 to include an Advanced Fiber Judging Clinic, encourage more shows to offer the walking fleece class and include it as part of the fiber show, and hold the National Llama Fleece show at the Grand Nationals.

Youth Committee

The committee recommends that llamas that show in Youth Performance classes should receive points the same way llamas in Open Performance earn their points and titles. **The Board did not approve this specific request but will continue to address these and other youth concerns.**

Membership Committee

a revised version of the questionnaire has been submitted to the BOD for their approval and subsequent printing and mailing to members. Hopefully this will give the BOD some further guidance as to what the membership feels are important issues to consider. **The Board sent it back to committee for additional revisions.**

Election Committee

The ALSA 2004 special election followed the guidelines set forth by the ALSA attorney since the bylaws are not specific regarding this type of election. For the same reason, the election committee will follow the rules for a general election as far as the number of days a member may challenge the results. Therefore, if a challenge is not received by February 15, 2005, the ballots will be destroyed on March 1, 2005.

Publicity Committee

We have worked closely with Able Publishing for the past two issues of Showring. ALSA allowed for the special mailing of the last issue, which worked very well for all members to receive this issue by the end of the year. We are working with them to publish four issues per year. The current Showring publishing contract runs through the end of 2005. The committee continues to work with editor to seek possible ways to lower the ad rates and add discounts for multiple ads. Members are encouraged to advertise in our publication, and to write articles or stories for future issues.

Alpaca Committee

Discussion was held about the emails of concern from Debbie Shellabarger concerning alpaca fees, keeping alpaca offerings within ALSA alpaca friendly to encourage more alpaca participation. The need for alpaca apprentices to utilize some other venues offered through ALSA for them to become certified.

Jeff moved, Barb seconded to approve all reports in entirety motion passed unanimously.