

ALSA Monthly BOD Meeting December 12, 2017

Call to order: 7:06 p.m.

Next Board Meeting: Tuesday, January 9, 2018, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla

Board Members: Debbie Andrews

Larry Lewellyn

Office Manager Robin Turell (left the meeting at 9:39 p.m.)

Office Report Tuesday, December 12, 2017

1. Memberships

The incentive to renew your 2018 ALSA membership now is when you purchase an ALSA membership before December 15, 2017 you will receive a FREE web link to your website from the ALSA website. This incentive has proven to be successful. As of December 5th, we currently have 40 regular members signed up for 2018. We currently have 13 youth signed up for memberships for 2018. We are getting the judges memberships and dues taken care of. This will be reported in February.

2. Shows

All shows have been finished for 2017. (the final show was the Winter Classic held December 9th, 2017) There are currently 11 shows on the ALSA calendar for 2018. There will be some email blasts going out to remind all superintendents to get their shows on the calendar now for 2018.

3. ALSA Database Discussion - Robin had a productive meeting with Mr. Bice in November. She has not spoken to him since but hopes to hear from him after the holidays.

4. Goals of Office for December 2017:

The primary goal of the ALSA office is finish posting all remaining shows for 2017.

After posting, the youth top 10 can be figured and posted.

Robin stated that she gets behind in posting shows because show superintendents do not send their results in on time, a lot of results came in during September and she cannot do any posting during the Grand National. There are currently 9 shows from 2017 that still have to be posted. Larry stated that the Board of Directors should start sanctioning show superintendents who do not send in results on time and do not follow the rules.

Cheryl objected that Larry's criticisms were overly broad and reminded the Board that show superintendents are hardworking unpaid volunteers and some have to take time off from their regular jobs to benefit ALSA.

It was conceded that most show superintendents are conscientious and send results in on time.

Total Receipts	\$	21,048
Disbursements		
Bank/Credit Card Fees	\$	145
Office Contract/Expenses	\$	8,393
BOD Expenses	\$	160
Grand National Expense	\$	7,692
Judges Clinic Expense	\$	1,556
Judges Committee Postage		18
Regional Expenses	\$	<u>2,898</u>
Total Disbursements	\$	<u>20,862</u>
Balance on Hand November 31, 2017	\$	<u>56,348</u>

Motion by Bill to accept Treasurer's report, seconded by Debbie. Larry votes yes. Cheryl abstains.

Old Business

Discussion about proposed Bylaw amendment regarding definition of member. The Handbook Committee had a concern that the language previously drafted could be considered discriminatory. The reason for trying to revise the language is that it is confusing when posting results if two exhibitors are listed on one ranch membership but only one of the people is the registered owner of an animal. Cheryl asked for a list of the memberships in question so we can see how widespread the problem is and also expressed a concern about invasion of privacy. Further discussion tabled for a later date.

New Business:

Correspondence from Members: Letter from member re marketing idea

To: Board of Directors

Re: Ideas for more public interaction/knowledge about llamas

Since attending the last judges meeting at the 2017 Nationals and listening to the ideas for more participation, I would like to add one.

AOA has always done a yearly alpaca farm days. I believe it's the last weekend in Sept.

Is there any reason why ALSA can not do the same? Say the last weekend in June? Local farms can advertise in their local small papers, place information in feed stores about coming to the farms to visit, etc. Facebook announcements...

If there was a National Llama Ranch Day, that would help ALSA and help the llama farms to come together. Each farm can show what they do best with their llamas, whether it be why they have halter,

fiber and performance champions. Finished goods displayed, etc. We only get out of this industry what we put into it. If we do not find our passion, we will just fade away.

Cheryl was told to draft a letter to the member to thank her for the suggestion and ask her to draft a notice to encourage members to get involved with this promotion.

Committee Reports:

Alpaca Committee - Chair: Mary Reed - Liaison: Larry – Larry stated the proposed Handbook revisions submitted by the Committee do nothing to make it easier for show superintendents to add alpaca classes to ALSA shows. The alpaca sections of the Handbook need to be totally rewritten to more closely conform to the rules for ALSA llama shows. Larry will draft a letter to the Alpaca Committee and send it to the rest of the Board for review before sending it.

Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie –

I didn't get a copy of the bylaw change, just the standing rules change.

These are brilliant changes. Those Petitions have been in the way of so many potential candidates. The last sentence below is so true. Do you know how the bylaw change came about that would allow a person to get on the board without an election? It came from the then office manager who campaigned to the BOD for the change because there was no sense in paying for an election if there was no competition, or the number of openings was equal to the number of candidates.

I hope the membership will pass these changes.

So, what is your timing, how do you want to publicize this to the membership? We need to get this done so you folks can complete the 2018 Handbook. Can the BOD announce a Special Election will be held in two weeks, or three. Then I'll follow up with emails with more information.

I will need a BOD certified list of members-in-good standing. Do you want snail mail or electronic voting? 358 ballots as of your last board meeting. Bylaw change requires 2/3 of memberships voting. Not voting memberships. This implies if 12 memberships vote, 8 can change the bylaws.

Keep me posted, Lougene

Debbie will contact Lougene to answer her questions so she can get to work on the special election as soon as possible.

Motion by Cheryl to accept Election Committee report, seconded by Larry and unanimously approved.

3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report

4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.

5) Fleece Committee - Chair: Open – Liaison: Cheryl – Two current members of the committee have been asked to serve as Co-Chairs. One has accepted, the other has not yet replied. Motion by Larry to accept report, seconded by Debbie and unanimously approved.

6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – The Expo Center has been reserved for the same weekend next year. It was not available on other dates that were suggested. Cheryl announces that she is resigning as Liaison to the Grand National Committee for two reasons. First, as Treasurer she is already a member of the Committee. Secondly, her term on the Board will expire at the end of June so the liaison should be someone who will still be on the Board when the show takes place.

Motion by Bill to table selection of Liaison to the Grand National Committee until January meeting, seconded by Cheryl and unanimously approved.

7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill – Proposed revisions to Handbook Parts B, J, K, M and S, a table of Performance Course Requirements and a table summarizing the requirements of the ALSA Award System were reviewed and discussed. It was noted that Handbook revisions made this year had cost more than \$2,000 in printing and mailing expenses. It was also noted that most of the revisions being proposed now were minor changes in wording and were not substantive enough to justify incurring so much expense.

It was agreed that no Handbook revisions would be approved this year, with the exception of the Performance Course and Award System Tables. The proposed increase of the number of points required for a Non-Breeder Halter Recognition of Merit was specifically discussed. It was noted that there are only three classes in a Non-Breeder division, as opposed to four classes in other halter divisions. It would also be unfair to anyone whose animal was just a few points away from the required number currently required.

Motion by Cheryl to approve the Table of Performance Course Requirements for posting on the website. Seconded by Bill. Debbie votes yes. Larry votes no.

Motion by Cheryl that the proposal to increase the number of points for a Non-Breeder Halter ROM not be approved, but that the remainder of the ALSA Awards table be approved for posting on the ALSA website. Seconded by Larry. Unanimously approved.

8) Judge's Committee - Chair: Barb Harris – Liaison: Larry

ALSA Judge's Committee Report November 2017

On October 26, 2017, ALSA judges meet at the Grand Nationals Judge's Meeting either in person or through the webinar link via Go-To-Meeting. There were 42 judges present at this meeting. In the 18 years that the committee chair, Barbara Harris, has been attending the meeting this was the largest turn out. Of the attendees, 11 were present in person and the remaining 31 were through the webinar. Counting our newest apprentices there are 50 ALSA judges and apprentices total. This means that 84% of the judges and apprentices attended.

Several items were discussed, but the one that drew the most discussion was the wish by the majority of the judges present to discontinue the requirement to attend the judges meetings at the Grand National. The consensus was to utilize the conference calls that have been used successfully in the past to cover

handbook changes, issues that have come before the Judge's Committee or that judges have encountered.

At this time the ALSA Judge's Committee, as representatives of the ALSA judges and apprentices, wishes to remove the once every 5 year requirement to attend the annual Judge's Meeting held at the Grand Nationals.

Respectfully,

ALSA Judge's Committee

Barb Harris – Chair

Maryan Baker

Margaret Henry

Patti Morgan

Mary Reed

Deb Yeagle

Discussion about Judges Committee's November report included clarification that judges who attended the 2017 meeting do not have to attend another until 2022.

Motion by Bill to not approve removal of the requirement that judges attend a meeting at the Grand National at least once every five years, seconded by Cheryl. Larry and Debbie vote no.

Cheryl called for discussion. It was noted that this requirement was put into the Handbook by the Judges Committee and that all other continuing education requirements for judges have been removed.

Roll call vote: Bill votes yes, Cheryl votes yes, Larry votes no and Debbie votes no. Jim votes yes to break the tie.

Larry asks for and is given permission to inform the Judges Committee of this decision. Cheryl requests that he also ask them to come up with some substantive alternative to the once in five year requirement.

ALSA Judge's Committee Report

December 2017

The November 2017 llama clinic held at Leslie Lane Llamas was very successful. An additional day was added on Monday the 13th to offer to the attendees a beginning alpaca fleece clinic.

Bill Feick and Deb Yeagle agreed to allow Susan Leslie to attend the alpaca fleece clinic in exchange for the printing and copying dvds to a thumbdrive.

At this time the Judge's Committee would like to make the following recommendations:

Approval as judges

Robert Knuckles – approval as a llama halter judge and add alpaca fleece to his fleece certification. Rob still has one apprenticeship left and based on his clinic score we would like to ask that it be waived.

Steve Auld – approval as a llama halter, performance and youth apprentice.

Maureen Macedo – approval as a llama halter, performance and youth and an alpaca fleece apprentice.

Linda Tinsler – approval as a llama halter, performance and youth and an alpaca fleece apprentice.

Reggi Durch - approval as a llama halter, performance and youth and an alpaca fleece apprentice.

Susan Leslie – approval as an alpaca fleece apprentice.

Bill Feick has successfully completed his first instructor apprenticeship. He also attended the alpaca fleece clinic and is approved as an alpaca fleece apprentice.

All of the above once approved by the ALSA board will actually become apprentices once their apprentice paper work and dues are received by the ALSA office. At that time the ALSA office may also list them on the ALSA website in their appropriate division(s).

The ALSA Judge's Committee would like to thank Susan Leslie for hosting the ALSA judging clinic in November. Hosting a clinic is not an easy task but if ALSA is to maintain qualified judges the clinics are a needed part of their training. So once again we would like to extend a big thank you to Jeff & Sally Rucker for the August clinic and Susan Leslie for the November clinic.

Respectfully submitted,
ALSA Judge's Committee

Barb Harris – chair

Maryan Baker

Margaret Henry

Patti Morgan

Mary Reed

Deb Yeagle

Larry stated that he wants to make a point of order. His point of order is that the Judges Committee's recommendation to waive Rob Knuckles' final apprenticeship is a violation of Handbook Part S, Section 2, paragraph 11.

Bill stated that he had done a mentorship with Rob and strongly recommends he be certified. Rob had assisted at a show in Texas last year but the Judges Committee would not accept it as an apprenticeship because he had been paid as the Fleece Judge for that show.

Jim requests that each of the Judges Committee's recommendations be voted on individually.

Approval of Bill Feick as an apprentice instructor and alpaca fleece apprentice – Cheryl votes yes, Debbie votes yes, Larry votes yes. Bill abstains.

Approval of Susan Leslie as an alpaca fleece apprentice – unanimously approved.

Approval of Reggie Durch as a llama halter, performance and youth apprentice and alpaca fleece apprentice – unanimously approved.

Approval of Linda Tinsler as a llama halter, performance and youth apprentice and alpaca fleece apprentice – unanimously approved.

Approval of Maureen Macedo as a llama halter, performance and youth apprentice and alpaca fleece apprentice – unanimously approved.

Approval of Steve Auld as a llama halter, performance and youth apprentice – unanimously approved.

Approval of Robert Knuckles as a llama halter and alpaca fleece judge – Larry restates his point of order and requests a roll call vote. Cheryl votes yes, Bill votes yes, Debbie votes yes. Larry votes no.

Motion by Bill to approve the remainder of the Judges Committee's report, seconded by Debbie and unanimously approved.

Cheryl is instructed to send thank you notes of Susan Leslie and Jeff and Sally Rucker for hosting the clinics this year. It was also noted that the instructors, Barb Harris and Deb Yeagle, should also be thanked for donating much of their expenses for the clinics to keep the cost down.

Larry stated that clinics that do not make money should be cancelled. It was noted that attendance at clinics is down because judges are no longer required to be recertified or attend clinics.

- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report
- 10) Performance Committee - Chair: Anna Reese – Liaison: Larry – No report
- 11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry – No report
- 13) Regional Committee - Chair: Open – Liaison: Cheryl – Cheryl announced that she is resigning as liaison to the Regional Committee. Bill makes a motion to table selection of her replacement until the January meeting, seconded by Debbie and unanimously approved.

Larry stated that we should get rid of the Regional shows that are losing money. Cheryl reported that she is waiting on confirmation of some Buckeye Regional expenses but it appears the only Regional show that lost money this year was the Central Regional and that was due to low attendance.

- 14) Show Management, Policy & Planning Committee–Chair: Kathy Devaul - Liaison: Bill – No report.
- 15) Youth Committee - Chair: Hunter Williams – Liaison: Bill – No report.

Motion by Larry to go into executive session at 9:39 p.m. to discuss contract issue. Robin leaves the meeting.

Motion by Larry to exit executive session at 10:15 p.m., seconded by Debbie and unanimously approved.

Motion by Larry to adjourn, seconded by Debbie and unanimously approved.
Meeting adjourned at 10:16 p.m.

E-mail motions

- 11/10/17 Minutes of October 28, 2017 Board meeting submitted for corrections. No corrections received.
- 11/10/17 Minutes of October 28, 2017 Annual Membership meeting submitted for corrections. Corrections requested by Robin were made. No other corrections received.

11/15/17 Minutes of November 14, 2017 Board meeting submitted for corrections. Correction requested by Bill was made. Bill and Debbie approve corrected minutes.

Motion by Larry to approve the above minutes, seconded by Debbie and unanimously approved.

12/10/17 Motion by Larry to approve reimbursement to Robin of Grand National hotel and travel expenses. Seconded by Debbie and unanimously approved.

Submitted December 17, 2017

Cheryl Juntilla, Acting Secretary

ALSA Monthly BOD Meeting November 14, 2017

Call to order: 7:04 p.m.

Next Board Meeting: Tuesday, December 12, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle absent due to family illness

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla

Board Members: Debbie Andrews

Larry Lewellyn absent due to flu

Office Manager Robin Turell

Vice President Bill Feick called the meeting to order and requested confirmation of quorum. According to the Bylaws a majority of the authorized number of Directors constitutes a quorum. Three of the five directors were present in person and one was present via Jim's appointment of Bill to serve as his proxy, so a quorum was present.

BOD Meeting - Office Report Tuesday, November 14, 2017

1. Memberships

There are a few membership renewals coming in for 2018. There will be some email blasts going out to remind all to renew now for 2018. Robin presented three proposals for incentives to encourage people to renew their memberships by the end of the year.

2. Shows

There are shows being sanctioned now and put on the calendar for 2018. There will be some email blasts going out to remind all superintendents to get their shows on the calendar now for 2018.

3. ALSA Database Discussion – Robin will be meeting with the data base designer tomorrow morning and will have more to report after that meeting

4. Goals of Office for November and December 2017:

The primary goal of the ALSA office is finish posting all remaining shows for 2017.

After posting, the youth top 10 can be figured and posted.

Motion by Cheryl to approve Office Report, seconded by Debbie and unanimously approved.

Motion by Cheryl to approve Robin's proposal to offer members who renew by December 15 a free links to their websites, seconded by Debbie and unanimously approved.

Treasurer's Report for the Month of October 2017

- 1) Bank accounts have been reconciled
- 2) New Savings and Youth Scholarship Accounts have been opened with Chase Bank and prior balances transferred.
- 3) The following income and expense information only includes deposits made and payments processed from October 1 to October 31, 2017. A lot of Grand National

income was not deposited until after November 1 and there are still outstanding expenses to be paid, but it appears that the Grand National was more profitable than anticipated.

Current Assets

Checking Account	\$	7,557
Investment Account		44,500
Youth Scholarship Account		<u>4,105</u>

Total Current Assets \$ 56,162

Other Current Assets

2017 Facility Deposit	500
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Total Current Assets \$ 56,662

Liabilities 0

Total Liabilities 0

Equity \$ 56,662

Total Liabilities and Equity \$ 56,662

Cash Balance on Hand September 30, 2017 \$ 55,003

Receipts

Membership Revenue	\$	470
Show Fee Revenue	\$	2,460
Judges' Clinic Fees	\$	1,025
Grand National	\$	11,686
Regional Income	\$	7,275
Youth Scholarship Income	\$	<u>98</u>

Total Receipts \$ 23,014

Disbursements

Bank/Credit Card Fees	\$	523
Office Contract/Expenses	\$	4,095
BOD Expenses	\$	7
Grand National Expense	\$	12,217
Judges Committee Expense	\$	36
Regional Expenses	\$	<u>4,977</u>

Total Disbursements \$ 21,855

Balance on Hand October 31, 2017 \$ 56,162

Motion by Debbie to accept Treasurer's Report, seconded by Bill. Cheryl abstains from voting.

Old Business: Clarification of Standing Rule which requires Board approval before signing of any check over \$1,500. Suggest following revision:

- (b) All checks in the amount of \$1500 or over must be approved by the BOD prior to signing.
(minutes 2-26-08) **This restriction shall not apply to payments due which comply with the written terms of a contract that has been approved by the Board pursuant to a motion and vote duly recorded in the official Board minutes.**

Motion by Cheryl to approve proposed revision, seconded by Debbie and unanimously approved.

Discussion re proposed Bylaw amendment regarding definition of member.

Motion by Cheryl to table this item until Jim can participate in the discussion, seconded by Debbie and unanimously approved.

Need to get Election Committee working on special election within the next month so Bylaw Amendment will apply to 2018 election.

Debbie will try to contact the Chair of the Election Committee about this.

New Business:

Correspondence from Members: None

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Larry – no report.
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie – no report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – no report
- 4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.
- 5) Fleece Committee - Chair: Open – Liaison: Cheryl – No report
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – No report
- 7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill - The Handbook Committee has been working with several committees on proposed revisions. It was suggested that the Board schedule a special meeting to discuss and vote on the revisions to give all Board members time to review them.
- 8) Judge's Committee - Chair: Barb Harris – Liaison: Larry – The Committee's November report was not forwarded to Board members until yesterday, so it is tabled for discussion until the December meeting.
- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

- 10) Performance Committee - Chair: Anna Reese – Liaison: Larry – No report.
- 11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry – No report.
- 13) Regional Committee - Chair: Open – Liaison: Cheryl – No report.
- 14) Show Management, Policy & Planning Committee–Chair: Kathy Devaul - Liaison: Bill – No report.
- 15) Youth Committee - Chair: Hunter Williams – Liaison: Bill – The Silent Auction at the Grand National was very successful and after the deposit of the money it raised and other donations the balance in the Youth Scholarship Account is about \$5,654.

Motion to adjourn by Cheryl, seconded by Debbie and unanimously approved
Meeting adjourned at 7:48 p.m.

E-mail motions – None

Submitted November 15, 2017

Cheryl Juntilla
Acting Secretary

ALSA Monthly BOD Meeting October 10, 2017

Call to order: 7:04 p.m.

Next Board Meeting: Thursday, October 26, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Bill Feick
Secretary:
Treasurer: Cheryl Juntilla
Board Members: Debbie Andrews
Larry Lewellyn
Office Manager Robin Turell

BOD Meeting Office Report October 10, 2017

1. Membership

Memberships as of October 2nd, 2017 are:

- 245 Regular Members
Since the last BOD meeting, this is an increase of 5
Last year at this time there were approximately 274 members
- 211 Youth Members
Since the last BOD meeting, this is an increase of 13.
Last year at this time there were approximately 199 youth members
- 113 LIFE Members
- 50 Judges

2. Shows

- a. The calendar October-November Shows has been scheduled to be e-blasted out.
- b. As of October 2nd, 2017 we have 76 shows on the ALSA calendar.
At this same time last year we had 86 shows on the calendar.

3. Kevin Bice – Website and Database – Mr. Bice will meet with Robin in person on November 7th or 9th to review current website and database. This will be after the Grand National so most data entry for the year should be done before the meeting,

Motion by Bill to accept Office Report, seconded by Debbie and unanimously approved.

Treasurer's Report for the Month of September 2017

- 1) Bank accounts have been reconciled
- 2) Capital One accounts have been closed with ending balances to be transferred to new business savings account with Chase Bank

Current Assets

Checking Account	\$	6,775
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Investment Account	44,123	
Youth Scholarship Account	<u>4,105</u>	
Total Current Assets	\$	55,003
Other Current Assets		
2017 Facility Deposit		500
Total Current Assets	<u>\$</u>	<u>55,503</u>
Liabilities	<u></u>	<u>0</u>
Total Liabilities	<u></u>	<u>0</u>
Equity	<u>\$</u>	<u>55,503</u>
Total Liabilities and Equity	<u>\$</u>	<u>55,503</u>
Cash Balance on Hand August 31, 2017	\$	50,396
Receipts		
Membership Revenue	\$	805
Show Fee Revenue	\$	5,310
Grand National	\$	2,220
Regional Income	\$	3,810
Total Receipts	\$	12,145
Disbursements		
Bank/Credit Card Fees	\$	264
Office Contract/Expenses	\$	4,115
BOD Expenses	\$	20
Postage	\$	27
Regional Expenses	<u>\$</u>	<u>3,112</u>
Total Disbursements	<u>\$</u>	<u>7,538</u>
Balance on Hand September 30, 2017	<u>\$</u>	<u>55,003</u>

Motion by Bill to accept Treasurer's report, seconded by Debbie. Larry votes yes. Cheryl abstains.

Old Business: Proposed revisions to Standing Rules

Motion by Larry to table discussion of proposed revisions until meeting on October 26, 2017, seconded by Cheryl and unanimously approved.

New Business:

Correspondence from Members:

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Larry – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.
- 5) Fleece Committee - Chair: Open – Liaison: Cheryl – I have spoken with several Fleece Judges about the best choice to take over as Chairperson and the suggestion was made that input be requested from all of the Fleece Judges. An e-mail will be drafted to be sent to all Fleece Judges.
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – No report
- 7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill

Hello Board Members

Here is what I think you are asking for. The addition is in blue.

ALSA Bylaws Article II Section 2.1.a.

Any interested person may belong to the association as a member. Members have the right to be nominated and elected to the Board of Directors and the right to have animal points recorded. One or two members may be included on one membership. A membership is one or two persons who have paid the yearly membership dues. **They do not have to be related, but must reside in the same residence.** Rights of Membership include the right to one vote per membership.

I have sent this to the Membership Chair as well as the Handbook Committee for their thoughts. Please let me know if this is how you want the change to read.

Thanks – Adryce

Motion by Cheryl to table discussion of proposed Bylaw Revision until October 26 meeting, seconded by Bill and unanimously approved.

A proposed revision to the Permission to Show form was also tabled for discussion at the October 26 meeting.

- 8) Judge's Committee - Chair: Barb Harris – Liaison: Larry

ALSA Judge's Committee Report October 2017

Anna Reese has completed her third and final apprenticeship. She has requested a waiver of her final clinic as per the handbook. Anna scored in the 90 percentile range in her beginning clinic and had very positive reviews from all the judges she apprenticed with. It is the recommendation of the Judge's

committee that Anna Reese's request to waive her final clinic and be approved as a llama halter, performance and youth judge.

At this time the Llama/Alpaca halter, performance and youth judging clinic that is slated for November 10 – 12 has one person from California signed up. Robin has worked up an email blast to send out to remind members of this clinic.

The following was included in the September 2017 report and the committee would like to be able to notify Maura and Ramona that they are now ALSA llama judge apprentices.

"The ALSA Llama Judging and Breeders clinic held on August 11th through the 13th went well. There were two who signed up for the full clinic and one who signed up for just the showing side. Sally and Jeff Rucker were wonderful hosts for this clinic and the Judge's Committee would like to thank them. It is a lot of work for a host ranch to put on a clinic and most provide at the very least one lunch for everyone who is attending the clinic or helping. Sally and Jeff had breakfast and lunches for everyone. So a big thank you to them.

Maura Benton and Ramona Simpson both passed the clinic with scores above the 75% needed to enter the apprenticeship program. It is the recommendation of the committee that they both be admitted into the ALSA llama halter/performance apprenticeship program once their apprentice dues are paid. It would be a nice gesture if the board would allow the dues they pay at this time to cover 2018 as well, since we are so late into the show season, they really won't be able to complete any apprenticeships this year.

Maura Benton completed the clinic with a score of 81%

Ramona Simpson completed the clinic with a score of 79%"

Respectfully submitted,
ALSA Judge's Committee
Barb Harris – Chair
Maryan Baker
Margaret Henry
Patti Morgan
Mary Reed
Deb Yeagle

Motion by Larry to approve Anna Reese's request for a waiver of her final clinic. Bill calls for discussion.

It was noted that clinic income this year is not covering expenses and granting the waiver would decrease the number of attendees at the upcoming clinic and further reduce income. A suggestion was made that funds from the Youth Scholarship Account be used for youth to attend clinics, however, the Standing Rules clearly show those funds can only be used as scholarships for youth members to attend college.

Motion by Cheryl to end discussion, seconded by Larry and unanimously approved.

Roll call vote on Larry's motion to approve Anna Reese's request for a waiver of her final clinic: Larry, yes. Debbie, yes. Bill abstains. Cheryl abstains. Motion passes.

Discussion was had regarding the approval of Maura Benton and Ramona Simpson as apprentices upon payment of judges dues, which dues would count towards 2018. That approval had already been made during the September meeting but did not appear in the

minutes because the Judges Committee's report was not received in time to be included in the written agenda. Larry was asked to remind Barb that the Standing Rules require all committee reports be submitted at least seven days prior to a Board Meeting.

Motion by Larry that Barb be allowed to inform Maura Benton and Ramona Simpson that they had been approved as apprentices, seconded by Cheryl and unanimously approved.

The Judges Committee's previous request to reinstate Lowell Fredricks as a judge with full seniority was revisited. It was agreed that granting him full seniority would not be fair to other judges, especially those who had been reinstated without seniority.

Motion by Larry to approve certification of Lowell Fredricks as a judge without any seniority, seconded by Debbie and unanimously approved.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Larry – No report

Larry objects to a Handbook change that had been approved in 2015 because it had not been submitted by the Judges and Performance Committees. It was explained to him that the item to which he objected was only a clarification and not a rule change. It was also suggested that he review Part B of the Handbook regarding Committee responsibilities. Larry calls for further discussion at the October 26 meeting.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry – No report.

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report.

14) Show Management, Policy & Planning Committee–Chair: Open Liaison: Bill – No report

15) Youth Committee - Chair: Hunter Williams – Liaison: Bill – No report

Motion to Adjourn by Cheryl, seconded by Larry and unanimously approved.

Meeting adjourned at 8:26 p.m.

E-mail motions

9/17/17 Meeting minutes submitted by Jim for corrections. No corrections received in 10 days.

9/27/17 Motion by Larry that a new fleece show being added to an existing show not be charged a separate sanctioning fee. Seconded by Cheryl. Debbie votes yes. Bill votes no. Motion passes

9/27/17 Motion by Larry to send payments to Robin Turell for expenses and for September services by regular mail. Seconded by Debbie.

Submitted October 11, 2017

Cheryl Juntilla
Acting Secretary

ALSA Monthly BOD Meeting September 12, 2017

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, October 10, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla (left call at approx. 7:30 p.m.)

Board Members: Debbie Andrews

Larry Lewellyn

Office Manager Robin Turell (Left the call at _____p.m.)

BOD Meeting Office Report September 12, 2017

1. Membership

Memberships as of September 5, 2017 are:

240 Regular Members

Since the last BOD meeting, this is an increase of 12

Last year at this time there were approximately 269 members

198 Youth Members

Since the last BOD meeting, this is an increase of 21

Last year at this time there were approximately 191 youth members

113 LIFE Members

50 Judges

2. Shows

a. The calendar September- October Shows has been scheduled to be e-blasted out.

b. As of September 5, 2017 we have 71 shows on the ALSA calendar.

At this same time last year we had 82 shows on the calendar.

Motion by Bill to accept office report, seconded by Larry and unanimously approved.

Treasurer's Report for the Month of August 2017

- 1) Operating, Investment and Youth Scholarship accounts have been reconciled
- 2) Square Up account has been established for processing credit card payments
- 3) Balance in Credit Card account has been transferred to operating account
- 4) WorldPay and Credit card accounts have been closed to reduce monthly fees

Current Assets

Checking Accounts	\$	2,168
Investment Account		44,123
Youth Scholarship Account		<u>4,105</u>

Total Current Assets \$ 50,396

Other Current Assets

2017 Facility Deposit	500	
Total Current Assets	<u>\$ 50,896</u>	
Liabilities	<u>0</u>	
Total Liabilities	<u>0</u>	
Equity	<u>\$ 50,896</u>	
Total Liabilities and Equity	<u>\$ 50,896</u>	
Cash Balance on Hand July 31, 2017		\$ 50,536
Receipts		
Membership Revenue	\$ 1,375	
Show Fee Revenue	\$ 2,111	
Grand National	380	
Judges Clinic Fees	600	
Regional Income	200	
Scholarship Donation	155	
Interest Income	12	
Total Receipts		\$ 4,833
Disbursements		
Bank/Credit Card Fees	171	
Office Contract/Expenses	4,179	
BOD Expenses	6	
Judges Clinics Expenses	<u>617</u>	
Total Disbursements		<u>\$ 4,973</u>
Balance on Hand August 31, 2017		<u>\$ 50,396</u>

Motion by Bill to accept Treasurer's Report, seconded by Debbie. Larry votes yes. Cheryl abstains.

Discussion regarding lack of response from Capital One and whether to close those accounts and move funds to interest earning accounts with Chase Bank.

Motion by Larry to move all accounts to Chase Bank, seconded by Debbie and unanimously approved.

Old Business: Jim has not heard back from Mr. Bice on status of website work, and will continue to follow up.

Discussion regarding draft of proposed revisions to Standing Rules

After discussion it was voted on to place on October agenda.

Cheryl left meeting at approximately 7:30 due to illness.

New Business: Question from Robin about requirements to enter Adult Showmanship class. It was the consensus of the board that you had to be an ALSA member. It was also pointed out that the superintendent should be checking closely for eligibility. It was discussed as how a membership be better described. This item was sent to handbook committee for clarification of an ALSA membership.

Correspondence from Members: E-mail received from parent regarding a situation at LamaFest show.

Referred to Judges committee.

E-mail question regarding halter used in youth performance classes.

Not enough information. Robin will check with originator of question for pictures or clarification.

E-mail received from exhibitor with positive comments about a judge was forwarded to the Judges Committee to be placed in that judge's file.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Larry: No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Larry: No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Cheryl

Hi Cheryl,

I want to say how happy I am that you are the liaison of the Fleece Committee. Our committee has been blessed with great liaison's who really care about what we are doing. You are an added bonus because you appreciate fiber :-)

Since your e-mail I have had a chance to speak with each of my committee members. Judy and Cynthia are happy to continue on with our committee. Geri Rutledge has come to the conclusion that it is time for her to retire. Geri has been a valued member for many years and her input will be missed.

I have spent this week organizing and planning our family (and farm's) upcoming year. In the past two years I have eliminated a lot of what we have considered unnecessary and stuck with "the best". Now I am to a point where I still can't get everything done well and I need to trim some of the "best" things in my life. One of those things is Chair of the ALSA Fleece Committee. As life changes, I need to change with it. I need to make more time for my grown

children, my grandchildren and my aging parents. I would be happy to serve as a committee member and/or historian, but I will not continue as the Committee Chair.

That being said, our goals for the upcoming year were;

- Review all fleece related documents (website, manuals, handbook, superintendents packet, etc) to be sure that everything is up to date and reflects changes such as "Fleece Committee" & finished products;
- Updating the Fleece Judging Manual to include the process of judging Finished Products;
- DQ's & how they effect tabulation for championships within a division;
- Scheduling a conference call with current judges to discuss their questions and/or concerns, Finished Product judging and any exhibitor feedback;
- Scheduling a conference call with the Fleece Judges Instructors to discuss their questions and/or concerns, the addition to Finished Product judging and possible ways to improve our system (training & communication);
- Work with the Judges Committee to create a "map of communication" to help Fleece Judge Instructors know where to get the information that they need for clinics. Until the past few years, everything was given to the Judges Instructors without the involvement of the Judges Committee. More recently, Fleece Clinics have occurred and there has been no communication with our committee. I would like to see both committees to work together to be sure that the instructors have the most updated materials and the most support possible.

Although discussed, this is the first that these goals have actually been written in list form. It is a good exercise - thank you! In regards to last year, it was a quiet one for our committee. We had few requests for information and very little communication from the BOD. There were a few inquiries regarding information from the ALSA Office & Show Superintendents regarding forms. Each of those inquiries were addressed by me. I made no formal report regarding them.

I believe that my time is best spent communicating, discussing and educating. As I said, I am happy to stay on as a member. It has always been my belief that the "past Chair" should stay on his or her committee for a minimum of one year in order to maintain consistency and to aid in communication. I was the first ALSA Llama Fleece Judge to go through the process of taking a clinic, testing, etc. I am one of the few "Judges Instructors" to go through the Instructors Apprenticeships, etc. as it was written in the Handbook at the time. I was one of the first members of the ALSA Fleece Committee, I am a Llama & Alpaca Fleece Judge and I have been the Fleece Committee Chair for quite a few years. I am happy to share my experiences and to explain the "why" behind decisions that have been made throughout the history of ALSA. I understand if the new chair does not want me as a member, I just want to make myself available. I plan to continue as an ALSA Judges Instructor and a Fleece Judge.

The same is true with Judy & Cynthia. By the Handbook, the Chair of a committee selects his or her own committee. Like you, they are just now learning of my decision not to continue as committee chair. They are both amazing ladies with a wonderful work ethic and immense knowledge of fleece, judging and the Handbook. They would be an asset to any committee and I have been honored to work along side of them.

For what it's worth, I have also appreciated the times when our committee worked in partnership

with the Judges Committee. Having a member who is on both the FC and the JC truly aides in communication as well as insight into decisions by the two committees.

I will leave it up to you and/or your new Chairperson to initiate any additional committee communication.

Blessings to you all!

Cindy~

Motion made by Debbie and 2nd by Bill. Motion Vote was unanimous to accept report

6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl No Report

7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill

Our committee is reviewing the manual for errors. We have sent corrections and recommendations to the Performance Committee for Handbook Part M.

Members of the Alpaca Committee are working on the Alpaca Parts of the Handbook.

We need to know who to contact regarding some proposed additions to Part G - ALSA Awards (Committee Chair?).

Regards

Adryce Mathiesen

8) Judge's Committee - Chair: Barb Harris – Liaison: Larry

A report was submitted about which the Board had some concerns.

Needs to be clarified with judges committee. Roll call vote to send back Bill –Yes, Larry –Yes ,

Debbie –no, Jim – Yes

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Larry –
Visited with chair and she stated that the committee is reviewing performance classes.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron –
Liaison: Larry

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report.

14) Show Management, Policy & Planning Committee–Chair: Open Liaison: Bill

15) Youth Committee - Chair: Hunter Williams – Liaison: Bill

Dear ALSA BOD,

This month the ALSA youth committee has been very busy. The new chair of the ALSA youth committee is Hunter Williams. Upon approval of by the board Mrs. Williams contacted her committee members to advise them of the change. All committee members responded with acceptance with the exception of Michelle Kutzler who stated she thought she had been removed from the committee last year and

would like to be removed. Mrs. Kutzler was thanked for her service over the years and removed from the committee. Mark Foerder was approved by the board as a new committee member. The committee has discussed two new items of business. The first being the upcoming Youth Silent Auction at the ALSA Grand Nationals this year. We have been in contact with Robin from the ALSA Office and she sent us a proof of the email blast which we approved, she also will be helping us by posting pictures and descriptions of the items we get for the silent auction on Facebook as well as the ALSA website. Each committee member has a goal of bringing at least 5 items to the auction this year to guarantee we have several items. We also would like to ask the board if they would donate 1 ALSA Annual Farm Membership, 1 ALSA Youth Annual Membership, and 1 ALSA Animal Number to the silent auction this year. The other order of business was a clarification of what a youth membership should cover. This was brought up as a possible issue because the handbook does not clearly state what a youth membership covers. Below are the options the committee had to choose from for what a youth membership should cover the committee unanimously voted for option C.

- A. The youth option. An annual youth membership should include ONLY YOUTH CLASSES. These classes would be for example intermediate youth pack, obstacle, PR, showmanship, youth fleece classes and youth judging. Nothing else.
- B. The youth animal option. An annual youth membership should include the YOUTH CLASSES LISTED ABOVE AS WELL AS THE ANIMAL SHOWN IN YOUTH CLASSES HALTER CLASS. Such as if the youth shows an adult non-breeder they can show that animal in that halter class and if available their respective fleece classes (shorn or walking). This does not include any other animals.
- C. The multiples option. An annual youth membership should include ANYTHING THE YOUTH WISHES TO SHOW WITH ANY ANIMAL THE YOUTH WISHES TO SHOW. Such as the youth owns two animals so they show one in youth and in halter and the other in advanced and in halter and walking fleece. This does not include other people.
- D. The youth membership seen as a farm membership option. An annual youth membership should include ALL OF THE ABOVE CLASSES AS WELL AS OTHER PEOPLE TO SHOW UNDER THIS MEMBERSHIP. Such as the youth's parent wishes to show in novice performance under this option that would be allowed if we choose to view the youth membership as a farm membership.

Sincerely,

Hunter Williams

Liaison will discuss with the committee that the youth, as stated on page A-1, Section 1, B,3, have rights and can enter any class that they desire as long as all fees are paid.

E-mail motions

8/9/17 Meeting minutes submitted for corrections. No corrections received in 10 days.

- 8/17/17 Motion by Cheryl to approve Hunter Snow Williams as Chair of the Youth Committee, Seconded by Bill and unanimously approved.
- 8/26/17 Motion by Cheryl to approve Mark Foerder as a member of the Youth Committee. Seconded by Bill and unanimously approved.
- 8/26/17 Motion by Debbie to pay Robin Turell \$627.26 in expenses. Seconded by Bill. Cheryl votes no. Motion passes.
- 8/27/17 Motion by Larry to approve check in the amount of \$3,750 payable to Robin Turell for August contract labor. Seconded by Debbie. Motion passes.

Motion made to adjourn by Larry, 2nd by Debbie unanimous to adjourn

Meeting adjourned at 8:58 PM CST

Submitted by Jim Doyle

ALSA Monthly BOD Meeting August 8, 2017

Call to order: 7:02 p.m.

Next Board Meeting: Tuesday, September 12, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Bill Feick

Secretary:

Treasurer: Cheryl Juntilla

Board Members: Debbie Andrews

Larry Lewellyn

Office Manager Robin Turell (Left the call at 9:11 p.m.)

BOD Meeting Office Report August 8, 2017

1. Membership

Memberships as of August 1, 2017 are:

- **228 Regular Members**
Since the last BOD meeting, this is an increase of 13
Last year at this time there were approximately 245 members
- **177 Youth Members**
Since the last BOD meeting, this is an increase of 11
Last year at this time there were approximately 183 youth members
- **113 LIFE Members**
- **50 Judges**

2. Shows

- a. The calendar August-September Shows has been scheduled to be e-blasted out.
- b. As of August 3, 2017 we have 71 shows on the ALSA calendar.
At this same time last year we had 79 shows on the calendar.

Robin will compare her list of shows from 2016 and 2017 and give the Board a list to help in estimating show fee income for the remainder of this year.

Discussion regarding offering a "buy two, get one free" promotion for ALSA recording numbers when purchased with 2018 membership renewal by a certain date. Robin will work on a draft announcement for the Board to review.

Motion by Bill to accept the Office Report, seconded by Larry and unanimously approved.

Treasurer's Report for the Month of July 2017

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$	2,321
Investment Account		44,112
Cash Memorials		<u>4,104</u>

Total Current Assets	\$	50,537
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Other Current Assets		
2017 Facility Deposit		500

Total Current Assets	\$	<u>51,037</u>
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Liabilities		<u>0</u>
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Total Liabilities		<u>0</u>
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Equity	\$	<u>51,037</u>
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Total Liabilities and Equity	\$	<u>51,037</u>
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Cash Balance on Hand June 30, 2017	\$	55,250
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Receipts

Membership Revenue	\$	900
Show Fee Revenue		760
Grand National		330
Judges Clinic Fees		225
Interest Income		<u>12</u>

Total Receipts	\$	2,227
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Disbursements

Bank/Credit Card Fees	141
Grand National Expense	756
Regional Expense	593
Office Contract/Expenses	4,163
BOD Expenses	538
Youth Scholarships Paid	500
Website Expenses	<u>250</u>

Total Disbursements	\$	<u>6,941</u>
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Balance on Hand July 31, 2017	\$	<u>50,536</u>
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Discussion regarding status of bank accounts and fees, projected income and expenses for remainder of this year. It was noted that we could get a better rate on credit card processing fees if we switched to a different provider and could also eliminate one bank account.

Motion by Bill to authorize Cheryl to set up a Square-Up account, seconded by Larry. Debbie votes yes, Cheryl abstains.

Motion by Bill to accept Treasurer's Report, seconded by Debbie. Larry votes yes. Cheryl abstains

Old Business: Deposit for web site work has been paid. Jim will sign and send the contract to the vendor.

New Business:

Correspondence from Members:

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Larry

Larry has communicated with Mary Reed and Deb Yeagle about revising the Alpaca portion of the Handbook to make it more streamlined and easier for show superintendents. We need to encourage more participation by alpaca owners and get those classes offered at more shows.

- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Debbie

It was noted that the division of committee assignments among Board members should be more equal. Larry therefore declines the position as liaison to this Committee and Debbie agrees to take it over. The Committee would like to know if there will be an election for the Chair of the Judges Committee this year. The Board will consider that question.

A question was raised about why ALSA elections are so secretive. If the process were more open, we might get more people interested in participating. Cheryl will draft a revision to that section of the Standing Rules for the Board and Handbook Committee to review.

- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report.

Larry stated that the Ethics portion of the Handbook should include a reference to Board members. It was decided to include an ethics reference in the section of the Standing Rules on Board conduct stating that Board members must ensure the Handbook is followed.

- 4) Finance & Budget Committee - Chair: Cheryl Juntilla – Liaison: Debbie – See Treasurer's report above.

- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Cheryl

Cheryl contacted Cindy Ruckman and asked for a report on the status of updating the Fleece Judging Manual. Cindy said she'd be in contact with her committee members and get back to Cheryl about it.

- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl

The Committee members are working on a number of things. It is a big job for a small group of volunteers and we all need to help wherever possible. Judy Glaser is doing an excellent job on the trophies and youth awards. Glenna is hoping to be able to work with Robin this week on the show packet with input from Barb and other Committee members. The show logo has been sent to Ruby for tweaking and finalization. Robin believes an e-mail blast has been sent out soliciting sponsorships, but will double check Constant Contact to be sure. The Committee is also working on having a special photo album section in the program for people to share their memories and submit photos of prior Grand National winners. Robin has obtained an estimate

for the cost of adding color pages and the Committee needs to determine a price per photo to cover the extra printing cost. The Board of Directors will help drum up sponsors by sending personalized e-mails to individuals. Cheryl will draft wording for the Board's review.

7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill – No report.

8) Judge's Committee - Chair: Barb Harris – Liaison: Larry – A report was submitted about which the Board had some concerns.

Motion by Larry to table the report and send it back to the Committee with the Board's concerns and suggestions. Seconded by Cheryl and unanimously approved.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Larry – No report

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry – No report. Larry will talk to Ruby about promotion ideas.

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report. It was noted that one superintendent had not followed Handbook provisions in hiring judges and that one judge from last year never did receive a 1099. Cheryl will draft a letter to that superintendent

14) Show Management, Policy & Planning Committee–Chair: Open Liaison: Bill

15) Youth Committee - Chair: Open – Liaison: Bill – No report

Jim requests a motion to go into executive session to discuss a contract issue. Motion by Bill, seconded by Debbie. Robin is excused and executive session begins at 9:11 p.m. Motion by Cheryl to exit executive session, seconded by Bill. Executive session ends at 9:26 p.m.

Motion by Bill to adjourn, seconded by Cheryl and unanimously approved. Meeting adjourned at 9:28 p.m.

E-mail motions

7/14/17 Meeting minutes submitted for corrections. Unanimously approved.

7/15/17 Motion by Larry that Board members will not be reimbursed for hotel expense for attending the Grand National. Seconded by Cheryl and unanimously approved.

7/31/17 Motion by Debbie to approve payment to Robin Turrell in the amount of \$3,750 for services rendered in July and \$419.31 for reimbursement of office expenses. Seconded by Bill. Cheryl abstains.

Submitted August 9, 2017

Cheryl Juntilla
ACTING Secretary

ALSA Monthly BOD Meeting July 11, 2017

Call to order: 7:02 p.m.

Next Board Meeting: Tuesday, August 8, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President:

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

Larry Lewellyn

Treasurer Patti Wattigney (Left the call at 7:38 p.m.)

Office Manager Robin Turell

Election of Officers: President, Vice President, Secretary and Treasurer

Cheryl nominates Jim Doyle as President. Seconded by Debbie and unanimously approved.

Debbie nominates Bill Feick as Vice President. Seconded by Cheryl. Larry and Jim vote yes. Bill votes no.

Jim nominates Cheryl Juntilla as Secretary. Cheryl declines the nomination.

Jim volunteers to serve as acting Treasurer until someone can be found to replace Patti and said Patti is sending him the financial records. Cheryl pointed out that Article III, Section 7(a) of the Bylaws requires that the Treasurer be elected by the Board of Directors. She stated that she has many of bookkeeping experience using Quickbooks but will not serve as both Secretary and Treasurer at the same time.

Larry nominates Cheryl as Treasurer. Seconded by Bill. Debbie votes no. Cheryl abstains. Motion carries. Jim will send records to Cheryl when he receives them.

Cheryl nominates Debbie Andrews as Secretary. Debbie declines the nomination and says she is too busy. Larry volunteers to take over as Secretary when he gets his new computer if Cheryl will serve as Acting Secretary until he can take over.

Motion by Larry that Cheryl be elected to serve as Treasurer and Acting Secretary until he can take over the duties of Secretary. Seconded by Debbie. Bill votes yes. Cheryl abstains.

Jim expresses the Board's deep appreciation for everything Patti and Keith Wattigney have done for ALSA, especially Patti's years of service as Treasurer.

Treasurer's Report for the Month of June 2017

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$ 6,577
Investment Account	44,101

Cash Memorials	<u>4,602</u>	
Total Current Assets	\$ 55.280	
Other Current Assets		
2017 Facility Deposit	500	
Total Current Assets	<u>\$ 55,780</u>	
Liabilities	<u>0</u>	
Total Liabilities	<u>0</u>	
Equity	<u>\$ 55,780</u>	
Total Liabilities and Equity	<u><u>\$ 55,780</u></u>	
Cash Balance on Hand May 2017	\$ 59,245	
Receipts		
Membership Revenue	\$ 1.150	
Show Fee Revenue	1,310	
Grand National	250	
Judges Fees	0	
Other Revenue	<u>13</u>	
Total Receipts	\$ 2,723	
Disbursements		
Bank/Credit Card Fees	242	
Insurance	1,600	
Regional Expense	500	
Office Contract/Expenses	4,154	
Handbook Committee	0	
BOD Expenses	7	
Youth Scholarships Paid	0	
Website Expenses	<u>185</u>	
Total Disbursements	<u>\$ 6,688</u>	
Balance on Hand May 31, 2017	<u><u>\$ 55,280</u></u>	

Larry questioned why it seems that the monthly Office Reports and Treasurer's Reports do not seem to match up on things like membership revenue and Patti explained why there is a difference.

Motion by Cheryl to accept Treasurer's Report, seconded by Bill and unanimously approved.

Patti explained to Cheryl that she will need to coordinate with Hodges Badge Company to get ALSA's account transferred to her address.

Patti was again thanked for her service and left the meeting at 7:38 p.m.

Larry questioned how ALSA's revenue compared to its expenses and Jim acknowledged that we are currently paying out more than we are taking in. Cheryl stated that now that Patti has resigned all Board members need to pay more attention to financial matters and look for ways to reduce expenses.

BOD Meeting Office Report July 11, 2017

1. Membership

Memberships as of July 3, 2017 are:

- **215 Regular Members**
Since the last BOD meeting, this is an increase of 11
Last year at this time there were approximately 229 members
- **166 Youth Members**
Since the last BOD meeting, this is an increase of 16
Last year at this time there were approximately 171 youth members
- **113 LIFE Members**
- **50 Judges**
- **Total Membership for 2017 thus far is 494**
Last year at this time it was 512

2. Shows

- a. The calendar July-August Shows has been e-blasted out.**
- b. As of July 3, 2017 we have 62 shows on the ALSA calendar.**
At this same time last year we had 74 shows on the calendar.

Larry questioned whether any analysis could be done to determine why there has been a decrease in shows. Robin said that she could not do this easily from her spreadsheets.

Larry questioned whether the Show Evaluations sent to the office were being sent to show superintendents. Robin said she does not get very many and sends the ones that have complaints about judges to the Judges Committee to be put in their files. Cheryl said she had recently spoken with a long-time show superintendent who had received a Show Evaluation form for the first time and was puzzled as to why a copy had been sent to the Board. Robin said she had sent the evaluation to Jim because it included a complaint about a Board member who had attended a show and left without cleaning her stalls, which violated the show's rules. Jim contacted the show superintendent and determined there was not enough evidence to bring the matter to the attention of the rest of the Board and that neither ALSA nor the show superintendent would be charged by the facility for the stalls that were not cleaned. After discussion, it was determined that no action was required, but all Board members need to conduct themselves appropriately and comply with the same rules as other exhibitors. Robin was instructed to send all show evaluations received to the superintendents of the shows for their information so they can address problems if necessary and make informed decisions when hiring judges.

Old Business: The proposal for the Website update was reviewed and discussed in detail, as were answers to specific questions regarding cost. It was agreed that we should have a deadline for going live with the new website in November because all show results will be entered in the data base by that time. Cheryl will draft an agreement which incorporates the original proposal and details from the cost information for the Board's review. Once approved by the Board, it will be presented to the vendor for his input and possible revision.

New Business: None

Correspondence from Members: None

Appointment of Committee Liaisons

Larry stated that there have been long-standing problems with non-productive committees and that the Board liaisons have to take responsibility for getting committees working and not just wait for committee reports.

Liaison appointments were discussed and agreed upon as follows:

- 1) Alpaca Committee - Liaison: Larry
- 2) Election and Nominations Committee - Liaison: Larry
- 3) Ethics Committee - Liaison: Cheryl
- 4) Finance & Budget Committee - Liaison: Debbie
- 5) Fleece Committee - Liaison: Cheryl
- 6) Grand National Committee - Liaison: Cheryl
- 7) Handbook Committee – Liaison: Bill
- 8) Judge's Committee - Liaison: Larry
- 9) Membership Committee - Liaison: Debbie
- 10) Performance Committee - Liaison: Larry
- 11) Protest Committee - Liaison: Bill
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Larry
- 13) Regional Committee - Liaison: Cheryl
- 14) Show Management, Policy & Planning Committee Liaison: Bill
- 15) Youth Committee - Liaison: Bill

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird
ALSA Election Committee Report – July 1, 2017
The Standing Rules Article III – Election Section 1: Election paragraph (j) states “Challenges regarding the voting must be received by the Election Chair by 12 PM EDT June 30.....”

The Election Committee has not received communication concerning the 2017 election process, the voting or procedures nor has it received a formal challenge.

Request is being made that the BOD approve Geri Rutledge to be added to the Committee beginning July 1 to replace retiring Jerry Dunn. Hank Kauffman will remain on the Committee.

Regards,

Lougene Baird, Chair

ALSA Election Committee

Motion by Bill to approve Election and Nominations Committee's report, seconded by Debbie and unanimously approved.

It was noted that the Election and Nominations Committee needs to do a better job in soliciting candidates to run for the Board as there has not been an election for the past two years.

- 3) Ethics Committee - Chair: Cheryl Lambert – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's report above.
- 5) Fleece Committee - Chair: Cindy Ruckman – No report
- 6) Grand National Committee - Chair: Glenna Overmiller – No written report

Cheryl reported that the Committee had met recently and discussed several items including trophies, the photographer and announcer. Board members asked if the Committee could find a different photographer because last year exhibitors did not receive their photographs in a reasonable time. Robin stated she had already contacted the photographer.

Glenna received a excellent variety of proposed themes for the Grand National, with many suggestions relating to movies, television shows, board games and holidays. However there were two submissions that the Committee liked that would work really well if combined. The Committee requests Board approval to combine the "20th Anniversary" theme with the "North, East, South or West, ALSA Grand National Has The Best" theme and award a free class entry for both of these ideas.

Motion by Larry to approve combining the two themes and awarding two prizes, seconded by Debbie and unanimously approved.

- 7) Handbook Committee –Chair: Adryce Mathiesen – No report.
- 8) Judge's Committee - Chair: Barb Harris – No report

Larry opened a discussion regarding an action taken by the previous Judge's Committee and Board which involved a judge being certified without completing any of the requirements of the apprenticeship program. This action was objected to by many people at the time, but there is nothing the current Board can do about it now. The Board explained that the Handbook provision which had allowed someone to get certified with no ALSA training had been removed so this situation could not happen again. He also objected to the Handbook revision which provided an opportunity for apprentices to request a waiver of their final clinic. It was explained that provision was intended to help apprentices who were stuck in the program because of the lack of clinics. Larry will discuss this matter with the Judge's Committee.

- 9) Membership Committee - Chair: Lauren Wright – No report Jim asked if Debbie could work with Lauren on ideas for improving membership and Debbie said she would try to talk to Lauren the next time she sees her.
- 10) Performance Committee - Chair: Anna Reese – No report
- 11) Protest Committee - Chair: Cheryl Lambert – No report
- 12) Publications, Promotions, Marketing & Web Site Committee - Chair: Ruby Herron – No report
- 13) Regional Committee - Chair: Open – We have five Regional Championships again this year. Cheryl will draft an e-mail blast with the dates, locations, etc. as soon as possible.
- 14) Show Management, Policy & Planning Committee—Chair: Vacant
- 15) Youth Committee - Chair: Cynthia Ernst – No report

Bill reported that Cynthia Ernst has resigned as Chair of this Committee. Cheryl is instructed to write a note thanking her for her service.

Motion by Cheryl to adjourn. Seconded by Bill and unanimously approved.
Meeting adjourned at 9:48 p.m.

E-mail motions

- | | |
|---------|---|
| 6/14/17 | Meeting minutes submitted for corrections. Approved by Paul and Debbie. |
| 6/24/17 | Motion by Cheryl to approve payment of \$500 facility deposit for the Western Regional Championship. Seconded by Paul and unanimously approved. |
| 6/25/17 | Motion by Paul to approve June office report and pay the monthly office expenses. Debbie and Bill vote yes. |
| 6/26/17 | Motion by Cheryl to approve Maryan Baker as the judge for the Rocky Mountain Regional Championship. Seconded by Paul and unanimously approved. |
| 7/3/17 | Motion by Cheryl to approve Hank Kauffman as judge for the Central Regional Championship. Seconded by Bill. Debbie votes yes. |
| 7/4/17 | Motion by Cheryl to approve Mike Swanson as judge for the Western Regional Championship. Seconded by Larry and unanimously approved. |
| 7/7/17 | Motion by Larry to pay invoice from Higgins Mini Storage for Grand National storage unit. Seconded by Debbie. Cheryl votes yes. |

Submitted July 14, 2017
Cheryl Juntilla
ACTING Secretary

ALSA Monthly BOD Meeting June 13, 2017

Call to order: 7:02 p.m.

Next Board Meeting: Tuesday, July 11, 2017, 7:00 p.m. Central Daylight Time

(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Larry Lewellyn
Treasurer Patti Wattigney (Left the call at 7:10 p.m.)
Office Manager Robin Turell

Treasurer's Report for the Month of May 2017

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$	4,554
Investment Account		50,089
Cash Memorials		<u>4,602</u>

Total Current Assets	\$	59,245
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Other Current Assets

2017 Facility Deposit		500
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Total Current Assets	\$	<u>59,745</u>
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Liabilities		<u>0</u>
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Total Liabilities		<u>0</u>
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Equity	\$	<u>59,745</u>
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Total Liabilities and Equity	\$	<u>59,745</u>
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Cash Balance on Hand March 2017	\$	63,193
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Receipts

Membership Revenue	\$	1,575
Show Fee Revenue		4,626
Regional Income		0
Judges Fees		0
Other Revenue		<u>34</u>

Total Receipts	\$	6,235
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Disbursements

Bank/Credit Card Fees	112
Insurance	4,150
Grand National	615
Office Contract/Expenses	3,968
Handbook Committee	146
BOD Expenses	7
Youth Scholarships Paid	1,000
Website Expenses	<u>185</u>

Total Disbursements \$ 10,183

Balance on Hand May 31, 2017 \$ 59,245

Motion by Cheryl to accept Treasurer's report, seconded by Bill and unanimously approved.

In response to a question, Patti reported that the invoice for the general liability insurance policy premium had not yet been received.

BOD Meeting Office Report June 13, 2017

1. Membership

Memberships as of June 5, 2017 are:

- **204 Regular Members**
Since the last BOD meeting, this is an increase of 22
Last year at this time there were approximately 214 members
- **150 Youth Members**
Since the last BOD meeting, this is an increase of 30
Last year at this time there were approximately 163 youth members
- **113 LIFE Members**
- **50 Judges**
- **Total Membership for 2017 thus far is 467**
Last year at this time it was 489

2. Shows

- a. The calendar for June-July Shows has been e-blasted out. (per approval)
- b. As of June 5, 2017 we have 56 shows on the ALSA calendar.
At this same time last year we had 65 shows on the calendar.
(If we add the two shows that took place after the GN in December of 2016, it would be 58 shows for the 2017 show year)

Motion by Paul to accept Office Report, seconded by Bill and unanimously approved.

Old Business: The Grand National budget submitted in April was reviewed and appears to be in line with numbers from the prior year. Motion by Cheryl to approve the Grand National Budget, seconded by Paul and unanimously approved.

New Business: Qualifications of proposed website provider were discussed. Jim will follow up and request a formal written proposal for the Board's review.

In other new business Jim reported he had a cordial and productive conversation with Kristy Brown over the weekend and that ALSA will have a quarter page ad in the program for the Gathering this year.

Correspondence from Members:

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's report above.
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report.
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl

The Grand National committee would like to have a judges' choice award added this year to honor Lora Crawford. I was contacted by a member who would like to donate \$100.00 to cover the expense of this award. This member would like to remain anonymous. We have received several ideas for this year's theme. If you have not sent in your idea there is still time. The committee will choose the winner after the July 1st deadline.

Thank you,
Glenna

Motion by Bill to accept report and approve Lora Crawford Judges' Choice Award to be presented at the 2017 Grand National, seconded by Paul and unanimously approved.

- 7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill – No report. Adryce inquired if the Committee had to do anything about the error that occurred during the printing of the Bylaws section of the Handbook. Robin reported it had been corrected on the website. Bill will tell Adryce no action is required by the Handbook Committee.
- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul

Hi Paul and committee,

The following is the report. Not much here - just asking about the part that was tabled in April and the request from [a senior youth] regarding the clinic that I passed on to you, Paul.

The reason a part of the Judges Committee's report was tabled in April was because the Board wanted clarification regarding the Handbook changes that were requested. The request was discussed and it was determined what really needed to be approved first was the proposal to try to use Go-to-Meeting to enable judges to attend the annual Judges Meeting via web conferencing. It was also discussed that it would not be

appropriate to make any Handbook changes until it was seen how many judges actually participated.

Motion by Cheryl to authorize the Judges Committee to obtain a one month contract with Go-to-Meeting at a cost of \$59 for the annual judges meeting at the 2017 Grand National, seconded by Paul. Debbie votes yes. Bill votes no. Motion carries.

The request from the senior youth regarding the clinic was discussed and it was decided that it would not affect her eligibility to show as a youth. It was noted that participation in the clinic is open to anyone who wants to attend and pay the fee, so the benefit of the clinic is available to everyone. It was also noted that other senior youth who were eligible for the special incentive program announced last year should be reminded about the dates and locations of clinics scheduled for this year.

Motion by Cheryl to authorize Paul to contact Barb about the Board's decision, seconded by Bill and unanimously approved.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie –

June -Performance Committee Report

In regard to the recent letter concerning the alpaca performance classes,

The Performance committee has unanimously decided, that since Sec. J-4 states, there are already approved alpaca classes for the show superintendents to choose either Open, or novice, advanced and masters, and Sec. H-3, states that if alpaca classes are offered at a show, alpacas must compete in alpaca. Therefore, we agree to stand behind the handbook, and let each show superintendent decide how to hold their alpaca classes. We see no reason for a rule change. Regional shows have only had between 1 - 3 alpacas in open, last year, Nationals had 5. We are very hopeful that the numbers in alpaca performance continue to rise, and make it cost effective to offer all 3 divisions for alpaca performance. If you have further questions for us, please do not hesitate to call on us again.

Anna Reese
ALSA Performance Committee Chairman

Motion by Cheryl to accept Performance Committee's report, seconded by Bill and unanimously approved.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report. Cheryl has been unable to reach some of the Regional Superintendents but will keep trying.

14) Show Management, Policy & Planning Committee—Chair: Glenna Overmiller – Liaison: Bill

It is with regret that I must resign from the show management committee at this time. I just cannot give it the time it needs. I would like to devote what free time I have to Grand National's. I thank you for allowing me to serve on this committee.

Glenna Overmiller

Motion by Paul to accept Glenna's resignation and thank her for her service, seconded by Bill and unanimously approved.

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

Jim and the rest of the Board thanked Paul for his excellent service on the Board and the good and thoughtful advice he has provided.

Motion by Paul to adjourn, seconded by Bill and unanimously approved.
Meeting adjourned at 8:05 p.m.

E-mail motions

5/10/17 Meeting minutes submitted for corrections. Unanimously approved.

5/10/17 Draft e-mail blast regarding office e-mail problems submitted for approval. Unanimously approved.

5/30/17 Motion by Paul to renew Officers and Directors insurance policy for one year with an ad hoc committee of Board members to research a better rate for next year. Seconded by Debbie and unanimously approved.

6/7/17 Motion by Paul to donate 5 ALSA Recording Numbers for door prizes at the ILR Gathering. Seconded by Cheryl and approved by Debbie.

Submitted June 14, 2017

Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting May 9, 2017

Call to order: 7:01 p.m.

Next Board Meeting: Tuesday, June 13, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:06 p.m.)
Office Manager Robin Turell

Treasurer's Report for the Month of April 2017

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$ 7,517
Investment Account	50,076
Cash Memorials	<u>5,600</u>

Total Current Assets \$ 63,193

Other Current Assets

2017 Facility Deposit	500
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Total Current Assets \$ 63,693

Liabilities 0

Total Liabilities 0

Equity \$ 63,693

Total Liabilities and Equity \$ 63,693

Cash Balance on Hand March 2017 \$ 65,815

Receipts

Membership Revenue	\$ 2,175
Show Fee Revenue	400
Regional Income	0
Judges Fees	0
Other Revenue	<u>14</u>

Total Receipts	\$	2,589
Disbursements		
Bank/Credit Card Fees	209	
Other Expenses	0	
Grand National	350	
Office Contract/Expenses	4,460	
Regional Expenses	0	
BOD Expenses	7	
Website Expenses	<u>185</u>	
Total Disbursements	\$	<u>5,211</u>
Balance on Hand April 30, 2017	\$	<u><u>63,193</u></u>

Motion by Cheryl to accept Treasurer's report, seconded by Paul and unanimously approved.

BOD Meeting Office Report May 9, 2017

1. Membership

Memberships as of May 2, 2017 are:

- **182 Regular Members**
Since the last BOD meeting, this is an increase of 24
Last year at this time there were approximately 211 members
- **120 Youth Members**
Since the last BOD meeting, this is an increase of 32
Last year at this time there were approximately 146 youth members
- **113 LIFE Members**
- **50 Judges**
- **Total Membership for 2017 thus far is 415**
Last year at this time it was 469.

2. Shows

- a. **The calendar for May-June Shows has been e-blasted out. (per approval)**
- b. **As of May 2, 2017 we have 50 shows on the ALSA calendar.**
At this same time last year we had 51 shows on the calendar.
(If we add the two shows that took place after the GN in December of 2016, it would be 52 shows for the 2017 show year)

Motion by Paul to accept Office Report, seconded by Bill and unanimously approved.

Old Business: On April 27, 2017, the Rocky Mountain Regional Survey was sent to exhibitors who entered ALSA shows in the Rocky Mountain Region during the past three years. There were a few exhibitors for whom e-mail addresses could not be found so the total number of invitations to participate in the survey was 43. The deadline for responding was May 8, 2017, and 23 responses were received, with the majority of respondents being exhibitors who attended the 2016 Rocky Mountain Regional Championship. The survey results indicated the majority of respondents did not feel there was a need to change the location or date of the show, but there were a number of complaints as well as constructive suggestions for improvements.

Motion by Paul to accept survey results, seconded by Bill. Debbie votes yes. Cheryl abstains to avoid any appearance of a conflict of interest. The complete survey results including comments will be forwarded to the show superintendent.

New Business: It appears there has been an increase in problems with e-mails not being delivered, particularly with certain Internet providers. Jim suggests that everyone should contact their provider if they are having problems. In the meantime an e-mail blast will be sent out to let members know that if they send an e-mail to the ALSA office and do not receive a response in a reasonable time, they should follow up with a telephone call.

In other new business, the Scholarship Committee has selected Hunter Snow Williams and Maura Benton to be the recipients of the 2017 Youth Scholarships in the amount of \$500 each. Jim will contact the winners and get the information about the colleges they will attend.

Correspondence from Members: There was a discussion about an e-mail from a show superintendent stating it was a problem for show superintendents to be expected to collect non-member fees when there is no way for them to know if membership dues have been paid. Robin stated that membership information is posted on the website as soon as dues are paid.

A letter was received from a member requesting a rule change so that novice alpacas would not have to compete against advanced alpacas in open performance classes. This letter will be forwarded to the Performance and Show Management Committees so they can consider it and submit any recommendations to the Handbook Committee.

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul –

ALSA Election Committee Report – May 1, 2017

The Board of Directors had four openings to be filled during the 2017 General Election. The deadline to submit Petitions was April 10. Three ALSA members received the required five petitions.

ALSA Bylaws ARTICLE III – Board of Directors, Section 6 (b) (last sentence)...Candidates who are without competition shall be deemed elected.

Two nominees, Debbie Andrews and Larry Lewellyn, accepted their nomination. One nominee declined the nomination.

The 2017 General Election is complete.

Request is being made that the BOD approve Geri Rutledge to be added to the Committee beginning July 1 to replace retiring Jerry Dunn. Hank Kauffman will remain on the Committee.

Regards,

Lougene Baird, Chair
ALSA Election Committee

Motion by Paul to table request to approve a new committee member until the July meeting and to accept the rest of the report, seconded by Cheryl and unanimously approved.

- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl –

The Chair of the Ethics Committee reported that she had been contacted by someone wanting to know whether the emergency meeting held on April 17, 2017, had violated Roberts Rules of Order. Upon review of the facts, she concluded that it did not, but that the vote to reject the list of judges during the regular Board meeting on April 11 could have been handled better by making a motion to table the matter and send the list of judges back to the Grand National Committee for correction.

Motion by Bill to accept Ethics Committee's opinion, seconded by Paul and unanimously approved.

- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – No report

- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report

- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl –

The Grand National Committee had a meeting on May 8. Among the items discussed was sending out an e-blast to the members to solicit ideas for a theme for this year's show. Ideas would be sent to Glenna and she would submit them to the Committee to vote on without knowing who had sent in the idea. The winner would get a free entry fee for one class. A draft e-mail blast was reviewed by the Board, but needs to go back to the Committee to set a deadline. The final version will be sent to Jim for approval.

Motion by Paul to approve Grand National Committee's proposal to award the winner of the theme contest one complimentary class entry, seconded by Bill and unanimously approved.

The Committee Chair reported that one of the three judges previously approved would be unable to accept the assignment due to a family commitment. The alternate judge was contacted and accepted the assignment. The GN Committee discussed an exhibitor's concern that Grand and Reserve Championships earned at the Grand National might not count in the ALSA Awards System if the exhibitor had gotten one from the same judge at another show and concluded that would not be the case because of the three-judge system. The Committee is working on getting bids for trophies and soliciting vendors.

- 7) Handbook Committee – Chair: Adryce Mathiesen – Liaison: Bill – no report.

- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul

ALSA Judge's Committee May 2017 Report

The committee has scheduled two clinics for this year. At this time both will be Show and Beginning Judging Clinics. If there is interest in adding alpaca show or judging it will be done at the November clinic.

The following is the information for the clinics:
Show and Beginning Judging Clinic
Hosts – Sally and Jeff Rucker – Stage Stop Llamas
Location – Florissant, Colorado

Dates – August 11th, 12th and 13th

Show clinic August 11th

Beginning Judging 11th, 12th and 13th

Fees: \$100 per attendee for show clinic only

\$300 per attendee for Show and Beginning Judging Clinic

Instructor – Barbara Harris

Show and Beginning Judging Clinic (with possible alpaca classes)

Hosts – Susan Leslie and Ana Reese – Leslie Lane Llamas

Location – La Vernia, Texas

Dates – November 10th, 11th and 12th. If alpaca training is included the 13th will be added.

Show Clinic November 10th

Beginning Judging 10th, 11th, and 12th

Fees: \$100 per attendee for show clinic only

\$300 per attendee for Show and Beginning Judging Clinic

Instructor – Deb Yeagle

Registration forms will be prepared for these clinics. The committee would like to ask that the ALSA office provide all required manuals for these clinics and that they would be shipped to the host.

Respectfully submitted,

ALSA Judge's Committee

Barb Harris – Chair

Maryan Baker

Margaret Henry

Patti Morgan

Mary Reed

Deb Yeagle

Motion by Cheryl to accept report and approve clinics, seconded by Paul and unanimously approved. Robin will coordinate with the instructors to make sure she has exactly what they want for the manuals and determine how many copies are needed. E-mail blasts will be sent to announce the clinics.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report.

13) Regional Committee - Chair: Open – Liaison: Cheryl –

The Southeastern Regional Show Co-Superintendents request approval of Margaret Henry to judge the Southeastern Regional Championship.

Motion by Paul to approve Margaret Henry as judge for the Southeastern Regional Championship, seconded by Bill and unanimously approved.

The Buckeye Regional Superintendent requests approval of Mary Jo Miller to judge the Buckeye Regional Championship to be held on September 23 & 24 in conjunction with the HLAA Fall Show.

Motion by Paul to approve Mary Jo Miller as judge for the Buckeye Regional Championship, seconded by Bill and unanimously approved.

Robin will update the committee list on the website to identify the current regional superintendents.

14) Show Management, Policy & Planning Committee—Chair: Glenna Overmiller – Liaison: Bill – No report

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

Motion to adjourn by Bill, seconded by Cheryl and unanimously approved.

E-mail motions

4-12-17 Draft Rocky Mountain Regional survey submitted for approval. Approved by Debbie and Jim.

4-14-17 Meeting minutes submitted for approval. Unanimously approved.

4-15-17 Cheryl requests emergency meeting to vote on revised list of judges for the Grand National. Meeting date of May 17, 2017 unanimously approved.

4-18-17 Minutes of Special Meeting submitted for approval. Approved by Bill, Paul and Jim.

4-21-17 Paul requests additional revisions to survey questions. Revised draft submitted for approval. Approved by Jim and Paul.

4-24-17 Patti requests authority to pay April office expenses. Paul, Debbie and Bill approve.

Submitted May 10, 2017

Cheryl Juntilla, Secretary

ALSA BOD Special Meeting April 17, 2017

Call to order: 7:31 p.m.

Next Board Meeting: Tuesday, May 9, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President:	Jim Doyle
V. President:	Paul Schwartz
Secretary:	Cheryl Juntilla
Board Members:	Debbie Andrews Bill Feick

An emergency meeting was called in accordance with Article III, Section 13, paragraphs (e) and (f) of the ALSA Bylaws to address the time-sensitive issue of discussing and voting on the judges for the 2017 Grand National Show.

Cheryl reported that members of the Grand National Committee had concurred on the list of judges being submitted. Debbie asked why certain other judges had not been included on the list of judges eligible to judge the Grand National and Regional Championships. Cheryl said that was a question to ask the Judges Committee, but that simply being certified for five years was not enough and that some judges may not have met the criteria of number of shows and animals. Cheryl said she understood the Judges Committee had carefully reviewed every judge's record. After the April 11 Board meeting, the Chair of the Judges Committee double-checked and found one additional judge that should have been on the original list provided to the Grand National Committee. That judge is included in the list submitted for this meeting.

Cheryl requested that each judge be voted on individually and referred to in the minutes by letter only until their engagement is officially confirmed.

Motion by Bill to approve Judge A as a halter and performance judge for the 2017 Grand National, seconded by Debbie and unanimously approved.

Motion by Paul to approve Judge B as a halter and performance judge for the 2017 Grand National, seconded by Bill. Cheryl votes yes. Debbie votes no. Motion carries.

Motion by Cheryl to approve Judge C as a halter and performance judge for the 2017 Grand National. Discussion ensued in which one Board member reiterated her objection to this judge while others noted that there had been no written complaints or reports to the Judges Committee regarding this judge and that the Board could not take action based on hearsay or an unsubstantiated complaint by one exhibitor.

Motion by Paul to close discussion and call for the vote, seconded by Bill. Cheryl votes yes. Debbie votes no. Discussion closed.

Bill seconds the motion to approve Judge C as a halter and performance judge for the 2017 Grand National. Bill and Cheryl votes yes. Paul and Debbie vote no. Jim casts the tie-breaking vote and votes yes. Motion carries.

Motion by Cheryl to approve Judge D as an alternate in case one of the approved halter and performance judges is unable or unwilling to serve, seconded by Bill. Paul and Debbie vote no. Jim casts the tie-breaking vote and votes yes. Motion carries.

Cheryl is authorized to inform the Grand National Committee Chair the judges have been approved and to proceed with confirming their engagement and getting contracts signed.

Motion to adjourn by Cheryl, seconded by Bill and unanimously approved. Meeting adjourned at 7:53 p.m.

Submitted April 18, 2017

Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting April 11, 2017

Call to order: 7:08 p.m.

Next Board Meeting: Tuesday, May 9, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:20 p.m.)
Office Manager Robin Turell

Treasurer's Report for the Month of March 2017

Treasurer Report for the Month of March 2017

1) All bank accounts have been reconciled

2)

3)

Current Assets

Checking Accounts	\$		10,152
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Investment Account		50,064	
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Cash Memorials		5,599	
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Total Current Assets	\$		65,815
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Other Current Assets

2017 Facility Deposit		500.00	
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Total Assets	\$		66,315
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Liabilities		0	
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Total Liabilities		0	
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Equity	\$		66,315
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Total Liabilities & Equity	\$		66,315
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Cash Balance on Hand February 2017	\$		68,638
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Receipts

Membership Revenue	\$		1,800
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Show Fee Revenue		2,815	
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Regional Income		0	
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Judge Fees		50	
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Other Revenue		23	
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Total Receipts	\$		4,688
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Disbursements

Bank / Credit Card Fees		220	
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Judges Committee		17	
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Grand National	2,711	
Office Contract/Expenses	4,371	
Regional Expenses	0	
BOD Expenses	7	
Website Expenses	185	
Total Disbursements	\$	7,511
Cash Balance on Hand March 31, 2017	\$	65,815

Motion by Cheryl to accept Treasurer's report, seconded by Bill and unanimously approved.

Patti answered questions regarding credit card fees, the recording of deposits and the history of the Treasurer's duties. Before Patti was appointed as Treasurer, the work she does for ALSA was the responsibility of the prior Executive Secretary and included in the fees paid to that person.

Motion by Paul to approve \$350 deposit for the Grand National caterer, seconded by Debbie and unanimously approved. Patti will send the check to Glenna to send to the caterer.

BOD Meeting Office Report APRIL 11, 2017

1. Membership

Memberships as of April 2, 2017 are:

- 158 Regular Members
Since the last BOD meeting, this is an increase of 31
Last year at this time there were approximately 197 members
- 88 Youth Members
Since the last BOD meeting, this is an increase of 10
Last year at this time there were approximately 135 youth members
- 113 LIFE Members
- 50 Judges
- Total Membership for 2017 thus far is 359.
Last year at this time it was 444.

2. Shows

- a. The calendar for April-May Shows has been e-blasted out.
- b. As of April 3, 2017 we have 48 shows on the ALSA calendar.
At this same time last year we had 45 shows on the calendar.
(If we add the two shows that took place after the GN in December of 2016, it would be 50 shows for the 2017 show year)

3. Insurance is currently being worked on and will be presented to the BOD soon.

Motion by Bill to accept Office report, seconded by Debbie and unanimously approved.

In response to questions Robin stated she has started compiling the list of Grand National Qualifiers and could sort the list by animal or owner to make it easier to make sure animals are entered in the correct performance division. She also stated that she has been sending out award certificates and anyone who thinks they did not receive theirs should contact her.

Old Business:

Membership Committee investigation about non-renewals - Debbie reported that people she talked to at shows do not want to be bothered with reminders and most people will renew when they are getting ready to enter a show. There were a few additional renewals received just before the day of record for the election. Jim suggested that next year renewal reminders should be sent prior to the due date by postcard rather than just e-mail blast.

Rocky Mountain Regional Survey – Paul stated he had not had time to review the revised draft Cheryl sent to him on March 30, but thought it looked better than the first draft she sent him in February. He suggested it be sent to the entire Board for review. Cheryl reported that using Survey Monkey would not cost anything and allow people to respond confidentially. Paul stated that it was already too late to change the location for this year as LOCC has paid a deposit on the facility. Paul said that we should survey all the regions about their Regional Championship shows, but that would require drafting some different questions since the one that has already been drafted was specifically for the Rocky Mountain Region. We need to get this project done before Paul leaves the Board.

Have Publication & Election Committees corrected typos in published Bylaws? Jim reported that Ruby had discovered the reason why part of the Bylaws got scrambled when she reformatted those paragraphs and has corrected that section. Cheryl requested that the corrected version be sent to the Chair of the Election Committee for a final proofreading before publication. Once it has been proofread it can be posted on the website. Members will be informed that the correct version is on the website and also appears in the 20th Edition of the Handbook.

Will Election Committee put Amendment regarding the consolidation of Election and Nomination Committees on June ballot? Paul reported that at this time there may not be a June ballot because there are only three people who have received nominations for the four openings. A question was raised about whether a ballot would be necessary if all three candidates were from the same region. Bill and Cheryl stated that the Handbook is clear that there cannot be more than two directors from any one region. If there were three candidates from the same region, there would still have to be a ballot and the two candidates receiving the most votes would be elected and the other two seats remain open. The deadline for submitting nominations was April 10, so we should hear from the Election Committee soon whether a ballot will be necessary. Paul will ask the Election Committee about holding a special election for Bylaw amendments, but that can be done any time. The list of members in good standing as of the date of record has been completed and Robin will send it to the Board for approval in the morning so it can then be sent to the Election Committee.

Grand National Budget – Motion by Paul to approve the Grand National Budget as submitted, seconded by Debbie and unanimously approved.

New Business:

Correspondence from Members:

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report.

2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul –

ALSA Election Committee report for April 2017

To review, the membership can elect four Directors in the 2017 General Election.

The Day of Record to participate in the 2017 General Election is April 3. Those who are members in good standing by that date may run for election or submit a Petition to Nominate Form.

As of March 31, Petition to Nominate Forms have been received for two potential candidates.

Several e-blasts to the membership have been sent containing information about this year's election.

The committee has received no calls from concerned members about the election process.

Respectfully submitted,

Lougene Baird, Chair

ALSA Election Committee

Motion by Cheryl to accept Election Committee report, seconded by Debbie and unanimously approved.

3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report

4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – No report

5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report

6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl –

The Committee submitted the names of three judges for halter and performance with one alternate and one fleece judge. The judges submitted by the Committee were discussed at length. Debbie raised objections to all of them except the fleece judge. Bill requested a copy of the list of eligible judges the Committee had received from the Judges Committee and Robin provided a copy.

Motion by Bill to approve Grand National Fleece Judge, contingent upon her acceptance, seconded by Debbie and unanimously approved.

Motion by Bill to not approve any of the other judges submitted by the Grand National Committee, seconded by Debbie. Cheryl votes no. Paul votes yes.

Cheryl will tell the Grand National Committee to submit different judges for halter and performance as soon as possible.

7) Handbook Committee –Chair: Adryce Mathiesen – Liaison: Bill - No report.

8) Judge's Committee - Chair: Barb Harris – Liaison: Paul

The beginning of the Judge's Committee Report included proposed changes to the Handbook which were discussed at length. It was agreed that some clarification was needed and Paul will discuss that portion of the report with the Committee Chair.

Motion by Cheryl to table voting on that section of the report until Paul gets clarification, seconded by Debbie and unanimously approved.

ALSA Judge's Committee Report
April 2017

Portion of report tabled for further discussion.

Lowell Fredericks is current with his judge's dues and has scheduled a mentor/apprenticeship. Once the committee receives and has evaluated that report we will make our recommendations to the Board.

Robin sent out the email blast to all members regarding possible judging/show clinics. At this time we have had the following feedback:

4 people are interested in the clinic in Colorado, one of which is a senior youth who has participated in youth judging.

1 person is interested in the clinic in Texas.

No one has expressed actual interest in a clinic in Wisconsin.

1 person expressed interest in a clinic if it also had Alpaca halter.

If ALSA is going to try and get our senior youth, who have participated in youth judging, started in the judging program then at least one clinic needs to be held as a couple of the seniors are preparing to start college next year.

Respectfully,

ALSA Judge's Committee
Barb Harris
Maryan Baker
Margaret Henry
Patti Morgan
Mary Reed
Deb Yeagle

Motion by Paul to approve the judges clinic to be held in Colorado, seconded by Bill and unanimously approved.

Paul will talk to the Barb about getting the Colorado clinic organized as quickly as possible and trying to include alpacas. He will also talk to the ranch in Texas who offered to host a clinic. If we start advertising that one, it may generate more interest.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report

14) Show Management, Policy & Planning Committee–Chair: Glenna Overmiller – Liaison: Bill – No report

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

9:22 p.m. Motion by Cheryl to go into executive session to discuss contract issues raised by correspondence from members, seconded by Bill and unanimously approved.

9:53 p.m. Motion by Bill to leave executive session, seconded by Cheryl and unanimously approved.

Debbie reported that she had heard complaints from exhibitors at shows she attended. Jim said that if exhibitors have complaints, they need to put them in writing and address them to the entire Board. We cannot act on hearsay.

Motion to adjourn by Cheryl, seconded by Bill and unanimously approved. Meeting adjourned at 10:04 p.m.

E-mail motions

3/15/17 Meeting minutes submitted for approval. Unanimously approved.

3/15/17 Draft response to member with concerns about waiver of final clinic for apprentices submitted and unanimously approved.

3/22/17 Motion by Paul to approve payment of office expenses, seconded by Debbie. Jim votes yes.

Submitted April 14, 2017

Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting March 14, 2017

Call to order: 7:04 p.m.

Next Board Meeting: Tuesday, April 11, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Paul Schwartz (joined meeting at 7:32 p.m.)

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

Non Board Member also present:

Office Manager Robin Turell

Treasurer's Report for the Month of February 2017

- 1) All bank accounts have been reconciled
- 2) Form 990 has been timely filed
- 3)

Current Assets

Checking Accounts	\$ 12,990
Investment Account	50,051
Cash Memorials	<u>5,597</u>

Total Current Assets	\$ 68,638
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Other Current Assets

2017 Facility Deposit	500
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Total Current Assets	<u>\$ 69,138</u>
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Liabilities	<u>0</u>
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Total Liabilities	<u>0</u>
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Equity	<u>\$ 69,138</u>
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Total Liabilities and Equity	<u>\$ 69,138</u>
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Cash Balance on Hand January 2017	\$ 72,379
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Receipts

Membership Revenue	\$ 2,300
Show Fee Revenue	1,390
Regional Income	0
Judges Fees	0
Other Revenue	<u>28</u>

Total Receipts	\$ 3,718
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Disbursements

Bank/Credit Card Fees	240
Handbook Committee	1,770
Grand National	289
Office Contract/Expenses	4,415
Regional Expenses	375
BOD expenses	13
Website Expenses	<u>357</u>

Total Disbursements \$ 7,459

Balance on Hand February 28, 2017 \$ 68,638

Motion by Cheryl to accept Treasurer's report, seconded by Debbie and unanimously approved.

Motion by Cheryl to go into executive session at 7:06 p.m. to discuss contract issue, seconded by Debbie and unanimously approved. Motion by Cheryl to exit executive session at 7:15 p.m., seconded by Debbie and unanimously approved.

Office Report: BOD Meeting Office Report March 14, 2017

1. Membership

Memberships as of March 7, 2017 are:

- **127 Regular Members**
Since the last BOD meeting, this is an increase of 20
Last year at this time there were approximately 173 members
- **78 Youth Members**
Since the last BOD meeting, this is an increase of 36
Last year at this time there were approximately 100 youth members
- **113 LIFE Members**
- **50 Judges**
- **Total Membership for 2017 thus far is 318.**
Last year at this time it was 385.

Information was sent to the membership committee to increase membership.

2. Shows

- a. The calendar for March - April Shows have been e-blasted out.
 - b. As of March 7, 2017 we have 36 shows on the ALSA calendar.
(We had two shows that took place in December of 2016 that will count toward the 2017 GN).
At this same time last year we had 29 shows on the calendar.
(By adding these two shows that took place after the GN in 2016, it would be 38 shows for the 2017 show year)
3. Mailing
- Handbooks have been mailed to LIFE members requesting new Handbooks , and to all renewing and new regular members of ALSA for the 2017 year. Youth members are being mailed a Handbook *IF* requested.
 - Grand National Invitations are mailed as a show is sanctioned.

Motion by Bill to accept Office Report, seconded by Debbie and unanimously approved.

Old Business Jim reported on progress of updating bank signature cards. Two of the four accounts are complete. Prior board members have been removed from all accounts. Discussion was had about requirements of Standing Rules and possibly changing banks to make process smoother in future since updates may be required after each annual election.

Paul joined meeting at 7:32 p.m.

New Business: None

Correspondence from Members:

E-mail from a judge concerned about recent approval of an apprentice's request for waiver of final clinic. A response will be sent to thank the judge for sharing her concern and ensuring her that Handbook requirements were followed.

E-mail from Election Committee about errors in printing of Bylaws in 2017 edition of the Handbook. These apparently occurred during the printing phase as the Handbook Committee made no changes to that part of the Handbook. Paul will ask the Chairs of the Election and Publications Committees to work together on getting this corrected. When corrected, an e-mail blast can be sent to members to give them correct version.

We also need to look into whether a Bylaw amendment needs to be voted on during the general or a special election to amend Article III, Section 6(c) of the Bylaws.

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – No report, but Committee will be sending out another e-mail blast about election deadlines.
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's Report
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report.
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – Budget was submitted too late for this meeting and is tabled for next meeting or e-mail vote.
- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill Marcie has requested that she be removed as Co-Chair but remain on the Committee. Motion by Cheryl to approve Marcie's request, seconded by Paul and unanimously approved.
- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul

ALSA Judge's Committee
Beginning Judging and Show Clinics

The judges committee has reached out to ranches regarding hosting Beginning Judging and Show Clinics.

Ryan Laux, Susan Leslie and Sally Rucker have expressed interest. Although Sally Rucker may be tentative.

Ryan Laux has asked if ALSA could send out an email blast to see how many folks would really be interested in attending. That would help him to see when would be a good time to host a clinic.

Susan Leslie has said her ranch could be available the following weekends:

April 29th

May 6,

May 13

May 27, which is memorial day but may give people more time for travel.

Anything past this weekend may get too warm in South Texas. It wells then be onto October until we could cool down again.

For Sally Rucker, it would possible be from Memorial day through first part of August.

An email blast would really help to define not just geographical areas where there is interest but also the level and areas of interest.

The previous show clinic manual was renamed Breeder's Manual but that name is very misleading. This manual covers almost everything a new exhibitor needs to know for halter, showmanship and performance. It doesn't actually cover breeder's information that would be more detailed in genetics, etc.

Previous Beginning Judging/Show Clinics were typically a full 3 days. The first 1 ½ days was covering the Show clinic manual with the remaining 1 ½ days was actual class judging and testing.

Respectfully,
ALSA Judge's Committee
Barb Harris Chair

Motion by Cheryl to accept Judges Committee report, seconded by Debbie and unanimously approved.

Paul will work with Barb on an e-mail blast about scheduling clinics.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report

13) Regional Committee - Chair: Open – Liaison: Cheryl – No report. Paul and Cheryl will have the survey ready for April meeting. Cheryl is working on a mailing list of prior exhibitors.

14) Show Management, Policy & Planning Committee–Chair: Glenna Overmiller – Liaison: Bill – No report

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

Motion by Bill to adjourn at 8:12 p.m., seconded by Debbie and unanimously approved.

E-mail motions

2/15/17 Meeting minutes submitted for approval. Approved by Debbie, Paul and Jim.

2/22/17 Motion by Cheryl to approve payment of February office expenses in the amount of \$ 462.38, seconded by Paul.

3/1/17 Motion by Cheryl to approve payment for Grand National ribbons and to authorize Patti to inform the Grand National Committee. Seconded by Paul, Debbie votes yes.

Submitted March 15, 2017

Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting February 14, 2017

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, March 14, 2017, 7:00 p.m. Central Standard Time
(All times posted are Central Standard Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:50 p.m.)
Office Manager Robin Turell

Treasurer's Report for the Month of January 2017

- 1) All bank accounts have been reconciled
- 2) Appropriate Form 1099s have been mailed and Form 1096 has been timely filed
- 3) Corporate Renewals for Wisconsin and Texas have been timely filed
- 4) Copy of Form 990 has been provided to all Board members for review

Current Assets

Checking Accounts	\$ 16,743
Investment Account	50,040
Cash Memorials	<u>5,596</u>

Total Current Assets	\$ 72,379
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Other Current Assets

2017 Facility Deposit	500
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Total Current Assets	<u>\$ 72,879</u>
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Liabilities	<u>0</u>
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Total Liabilities	<u>0</u>
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Equity	<u>\$ 72,879</u>
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Total Liabilities and Equity	<u>\$ 72,879</u>
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Cash Balance on Hand December 2016	\$ 74,201
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Receipts

Membership Revenue	\$ 2,775
Show Fee Revenue	1,489
Regional Income	0

Judges Fees	600	
Other Revenue	<u>64</u>	
Total Receipts		\$ 4,928
Disbursements		
Bank/Credit Card Fees	394	
Other Expenses	10	
Grand National	228	
Office Contract/Expenses	4,174	
Regional Expenses	1,547	
BOD expenses	26	
Website Expenses	<u>371</u>	
Total Disbursements		\$ <u>6,750</u>
Balance on Hand January 31, 2016		\$ <u>72,379</u>

Motion by Paul to accept Treasurer's report, seconded by Bill and unanimously approved.

Motion by Paul to approve Form 990 for filing, seconded by Debbie and unanimously approved.
Jim will sign the form and Patti will send to IRS via certified mail.

Office Report: **BOD Meeting Office Report February 14, 2017**

1. Membership

Memberships as of February 6, 2017 are:

- **97 Regular Members** Since the last BOD meeting, this is an increase of 26
Last year at this time there were approximately 154 members
- **42 Youth Members** Since the last BOD meeting, this is an increase of 19
Last year at this time there were approximately 88 youth members
- **113 LIFE Members**
- **50 Judges** – (I am working with Barb Harris on this)
- **Total Membership for 2017 thus far is 256.** Last year at this time it was 354.

2. Shows

- a. The calendar for February – March Shows have been e-blasted out.
- b. As of February 6, 2017 we have 23 shows on the ALSA calendar.
(We had two shows that took place in December of 2016 that will count toward the 2017 GN). At this same time last year we had 25 shows on the calendar. (By adding these two shows that took place after the GN in 2016, it would be 25 shows for the 2017 show year)

3. Printing/Mailing

Robin reported that the Handbooks are ready for mailing and that she had investigated the most economical way to mail them to members. When possible, she will combine the mailing of the Handbook and membership card to reduce postage expense.

Old Business: The Election Committee is working on e-mail blasts regarding the date of record and deadline for petitions to nominate.

Discussion re show sanctioned which did not follow Handbook procedures and how to prevent this from happening again. Robin will send a copy of Part D of the Handbook to all show superintendents and fair offices so they all know what the sanctioning requirements are.

Paul contacted the Fleece Committee about the finished product score sheet that is missing from the website, but the Committee has not contacted Robin with the form to be posted. Paul will follow up with the Chair of the Fleece Committee.

Jim will contact a local branch bank to get the process of updating the signature cards started. Cheryl will send Jim the information she has gathered to date.

New Business: Discussion regarding difference in membership numbers from last year. Robin will compile a list to compare current members to prior year to help determine which have not renewed and send it to Debbie to give to the Chair of the Membership Committee. It was noted that e-mail blasts may not be as effective as they used to be for communicating with the membership as people rely more on social media and that younger members may be able to provide suggestions on how to better communicate with the membership.

Correspondence from Members: Paul received e-mails from a couple of members who said they had paid their dues and not received an acknowledgment or membership card. Robin will follow up with those members.

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's report
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – no report – Geri found mistakes in the revised bid from Hodges and is working to get it corrected. There has been some delay due to bad weather which prevented some Hodges employees from getting to work. However, we will get the 10% winter discount because the original order was submitted in November.
- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill – no report
- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul

ALSA Judge's Committee
February 2016 report

The committee has received annual reports from almost all of the judges and apprentices. We will have them reviewed and recommendations for approval shortly.

We should have a list of judges for Regionals/Nationals by the end of February.

The committee has reached out to ranches who have expressed interest in hosting clinics so that we can begin setting up clinics. At this time the llama halter apprentices who are ready for a clinic have expressed interest in requesting a waiver of their final clinic. Once we have all the required paperwork we will make our recommendations to the board regarding these apprentices.

With that being said, we believe that the need for clinics falls into the realm of Beginning Judging/Show clinics. This format of a combined clinic allows ALSA to reach many of the new exhibitors who would like to hone their skills, as well as our Youth Judges and others desiring to become judges.

We have had interest from ranches to host llama clinics in Colorado, Texas, Wisconsin and Missouri. There has also been a request to host a fleece clinic (llama/alpaca) in California.

A former ALSA judge, Lowell Frederick, has begun the process to once again be an ALSA certified judge. Lowell was an ALSA judge many years ago and life issues forced him to take a retirement. Based on the information that we have received, the committee would like to recommend, that upon payment of Lowell's judge's dues he do at least one apprenticeship with a judge that is approved by the committee. Upon review of that apprenticeship the committee may then make the recommendation for approval as a judge or if needed additional apprenticeships.

Motion by Cheryl to approve Judges Committee's recommendation that Mr. Frederick complete an apprenticeship, seconded by Debbie and unanimously approved.

Again the committee would like to find a way to work with the board on the requirement that judges must attend the Judges meeting at Nationals once every five years. As some of you know I am a travel agent. I have priced out the costs for a judge who lives on either coast to attend this one to one and a half hour meeting. Wichita KS is not considered a primary airport and so even though several major carriers fly into Wichita they have limited flights and times. This makes those flights expensive. On average a flight from either coast will run \$400 to \$600 roundtrip. Add to that at least one night in a hotel, if not two based on flight arrival times, car rental, and meals and a judge is looking at anywhere from \$600 to over a \$1000 dollars to attend this meeting. That is not factoring in time off from work and possible lost wages. If we could move into the 21st century and utilize technology such as Skype, Go-to Meeting or Facetime to bring these judges to this meeting we may actually find more attendance on a yearly basis rather than once every five years. This, coupled with our conference calls, would allow our judges to share more without incurring outrageous costs for a ninety minute meeting.

Respectfully submitted,
ALSA Judge's Committee
Barb Harris – chair
Maryan Baker
Margaret Henry
Patti Morgan
Mary Reed
Deb Yeagle

Paul will contact the Chair of the Judges Committee and request that it submit a specific written proposal regarding alternative means for judges to attend an annual meeting for the Board's consideration. It was noted that the cost for attending the Grand National is even more for

volunteers and exhibitors and that it is not unreasonable to expect judges to show up in some capacity once in five years.

ALSA Judge's Committee
Addendum to February 2016 Report

On Tuesday evening, the 7th of February the committee received a request from Lauren Wright to waive her final judging clinic.

The committee reviewed her beginning clinic and all of her apprenticeship reports. After reviewing not only her work as an apprentice but also her experience as both an exhibitor and a former youth member, who participated in youth judging, we are in agreement to recommend to the board that Lauren Wright be excused from having to take her final llama judging clinic.

We would ask that the board approve Lauren Wright as an ALSA Llama Halter and Performance judge.

Respectfully submitted,
ALSA Judge's Committee
Barb Harris – Chair
Maryan Baker
Margaret Henry
Patti Morgan
Mary Reed
Deb Yeagle

Motion by Paul to waive the final clinic requirement for the other two apprentices who are eligible, and to immediately notify the Board once all paperwork is complete, seconded by Cheryl.

Objection by Bill that each apprentice needs to submit an individual written request for the waiver.

Motion by Bill to approve Lauren Wright as a Llama Halter and Performance judge, seconded by Debbie and unanimously approved.

Paul will ask the Chair of the Judges Committee to follow up on other apprentices, including alpaca and fleece apprentices who have been unable to complete their apprenticeships due to lack of clinics and shows.

- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report
- 10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report
- 11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report
- 13) Regional Committee - Chair: Open – Liaison: Cheryl –

1. Request approval of Cheryl Lambert and Kathy Devaul as co-superintendents for the Southeastern Regional Championship show to be held in conjunction with Georgia National Fair on October 13 – 15, 2017. A judge has been contacted but cannot be approved until the Judges Committee provides the list of eligible judges and the Grand National Committee has had the opportunity to select judges.

Motion by Paul to approve the Southeastern Regional Championship show and co-superintendents, seconded by Bill and unanimously approved.

2. Discussion re two proposals received for the Rocky Mountain Regional Championship.

It was agreed that the exhibitors in the Region should be surveyed. Paul and Cheryl will work on drafting a survey for the Board to consider at the April meeting.

14) Show Management, Policy & Planning Committee—Chair: Glenna Overmiller – Liaison: Bill – No report

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

Discussion regarding revisions to standard judges contract. Paul will follow up with the Chair of the Judges Committee about this.

E-mail motions

1/17/17 Meeting minutes submitted for approval. No corrections requested. Approved by Paul and Jim.

2/8/17 Motion by Cheryl to approve payment of January office expenses in the amount of \$ 700.49, seconded by Paul. Debbie votes yes.

Jim asked all Board members to review meeting minutes for corrections and respond promptly so they can get posted without waiting for ten days after the meeting.

Motion by Cheryl to adjourn, seconded by Debbie and unanimously approved.

Meeting adjourned at 9:26 p.m.

Submitted February 15, 2017

Cheryl Juntilla, Secretary

ALSA BOD Special Meeting April 17, 2017

Call to order: 7:31 p.m.

Next Board Meeting: Tuesday, May 9, 2017, 7:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President:	Jim Doyle
V. President:	Paul Schwartz
Secretary:	Cheryl Juntilla
Board Members:	Debbie Andrews Bill Feick

An emergency meeting was called in accordance with Article III, Section 13, paragraphs (e) and (f) of the ALSA Bylaws to address the time-sensitive issue of discussing and voting on the judges for the 2017 Grand National Show.

Cheryl reported that members of the Grand National Committee had concurred on the list of judges being submitted. Debbie asked why certain other judges had not been included on the list of judges eligible to judge the Grand National and Regional Championships. Cheryl said that was a question to ask the Judges Committee, but that simply being certified for five years was not enough and that some judges may not have met the criteria of number of shows and animals. Cheryl said she understood the Judges Committee had carefully reviewed every judge's record. After the April 11 Board meeting, the Chair of the Judges Committee double-checked and found one additional judge that should have been on the original list provided to the Grand National Committee. That judge is included in the list submitted for this meeting.

Cheryl requested that each judge be voted on individually and referred to in the minutes by letter only until their engagement is officially confirmed.

Motion by Bill to approve Judge A as a halter and performance judge for the 2017 Grand National, seconded by Debbie and unanimously approved.

Motion by Paul to approve Judge B as a halter and performance judge for the 2017 Grand National, seconded by Bill. Cheryl votes yes. Debbie votes no. Motion carries.

Motion by Cheryl to approve Judge C as a halter and performance judge for the 2017 Grand National. Discussion ensued in which one Board member reiterated her objection to this judge while others noted that there had been no written complaints or reports to the Judges Committee regarding this judge and that the Board could not take action based on hearsay or an unsubstantiated complaint by one exhibitor.

Motion by Paul to close discussion and call for the vote, seconded by Bill. Cheryl votes yes. Debbie votes no. Discussion closed.

Bill seconds the motion to approve Judge C as a halter and performance judge for the 2017 Grand National. Bill and Cheryl votes yes. Paul and Debbie vote no. Jim casts the tie-breaking vote and votes yes. Motion carries.

Motion by Cheryl to approve Judge D as an alternate in case one of the approved halter and performance judges is unable or unwilling to serve, seconded by Bill. Paul and Debbie vote no. Jim casts the tie-breaking vote and votes yes. Motion carries.

Cheryl is authorized to inform the Grand National Committee Chair the judges have been approved and to proceed with confirming their engagement and getting contracts signed.

Motion to adjourn by Cheryl, seconded by Bill and unanimously approved. Meeting adjourned at 7:53 p.m.

Submitted April 18, 2017

Cheryl Juntilla, Secretary