

ALSA Monthly BOD Meeting December 13, 2016

Call to order: 7:02 Central Standard Time

Next Board Meeting: Tuesday, January 10, 2017, 7:00 p.m. Central Standard Time
(All times posted are Central Standard Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:20 p.m.)
Office Manager Robin Turell (Left the call at 8:30 p.m.)

Office Report:

BOD Meeting Office Report December 13, 2016

1. Membership

We are receiving membership's renewal requests and new memberships for 2017.

New membership cards are scheduled to start going out in January 2017.

As people renew/join ALSA, they are receiving confirmation letters so they may enter shows until their card arrives.

2. Judges dues / memberships

The judges have received reminders for renewing and paying their judges dues for 2017 that are due January 1. Their renewals are coming in. More renewal reminders will be sent. (I am working with Barb on this)

3. Shows

Show results postings are coming along and are scheduled to be finished by the end of the year.

(Discussion of the two show results that has not been turned in; the 2016 Indiana State Fair Llama Alpaca Show held on August 6, 2016 – Superintendent Mike Hoopengardner and the 2016 State Fair of West Virginia held on August 12-13, 2016 – Superintendent Terese Evenson)

Robin reported that the Indiana State Fair results were received prior to the meeting. Cheryl was instructed to draft a letter to the West Virginia State Fair Board with a copy of the rule requiring superintendents to submit results no later than 15 days after a show. (Note – the results were received the day after the meeting, so the letter is no longer necessary.)

4. Discussion – Handbook 2017

(see attached example of letter people receive when they renew or join ALSA) Robin was questioned as to why she sends two duplicative e-mails to confirm receipt of a member's dues in addition to the letter she sends with the membership cards. She indicated that she has plenty of time to do the multiple e-mails and drafts them individually for each member.

Motion by Paul to accept Office Report, seconded by Debbie. Motion carried.

Treasurer's Report for the Month of November 2016

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$	18,340
Investment Account		50,014
Cash Memorials		<u>5,543</u>

Total Current Assets \$ 73,897

Other Current Assets

2017 Facility Deposit	0
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Total Current Assets \$ 73,897

Liabilities 0

Total Liabilities 0

Equity \$ 73,897

Total Liabilities and Equity \$ 73,897

Cash Balance on Hand October 2016 \$ 89,526

Receipts

Membership Revenue	\$	1,175
Show Fee Revenue		1,045
Regional Income		1,200
Judges Fees		550
Other Revenue		<u>196</u>

Total Receipts \$ 4,166

Disbursements

Bank/Credit Card Fees	517
Other Expenses	1,404
Grand National	12,114
Office Contract/Expenses	4,282
Regional Expenses	769
Scholarship Paid	500
Website Expenses	<u>209</u>

Total Disbursements \$ 19,795

Balance on Hand November 30, 2016 \$ 73,897

Patti answered questions and gave specific information on income and disbursements. Patti was asked to review the facility contract and authorized to send a check for the \$500 deposit.

Motion by Cheryl to accept Treasurer's report, seconded by Bill and unanimously approved.

Discussion about need to update signature cards for bank accounts. Cheryl was instructed to determine each bank's requirements, get the required forms and information and travel to banks as necessary to get this done.

Old Business: Discussion regarding the notice about the youth judging incentive program that was announced during the Grand National. Paul will tweak the letter and work with Robin on the list of youth to whom it should be sent.

New Business: Jim will continue to investigate improved computer support service for the office.

Correspondence from Members: An e-mail was received from a member who was concerned that the list of committees in Part B 2 of the Handbook needs to be revised to match the committees which actually currently exist. Cheryl was instructed to respond to the member to let him know the Handbook Committee had already taken care of this in the revisions for 2017.

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul

Election Committee Report
December 1, 2016

Review of the 2016 General Election: Two Director positions were open. After completion of the nominating period, only one Nominee received sufficient Petitions to be placed on the ballot. Per the ALSA Bylaws Article III Section 6. Election (b)..... candidates who are without competition shall be deemed elected. Therefore, a General Election was not held.

Four Director seats are open for the 2017 General Election. The ALSA Board has decided to fill all four empty seats and directed the Election Committee to proceed accordingly.

The election results will be tallied as such: The two candidates receiving the most votes will fill two 3-year terms. The candidate finishing 3rd will complete a vacated term having two years remaining on it. The candidate finishing 4th will complete a vacated term having one year remaining on it.

Per the ALSA Bylaws Article III Section 6. Election (a) A rotation of Directors shall be elected annually.... This procedure will allow the rotation of director seats to be filled in future elections as per the bylaws. If four or fewer candidates qualify to be put on the 2017 ballot, there will be no election because candidates without competition shall be deemed elected. If there are five or more candidates, the top four will be seated accordingly and the remaining candidates will become alternates should a vacancy occur.

Last year, the Election and Nomination Committees were combined. We will make ourselves available to all members who have questions regarding either of these processes.

The dates to become familiar with for this election are:

January 5 – The Petition to Nominate Form will be posted on the ALSA website and the committee will begin receiving Petitions.

April 3 – Day of Record. Dues must be paid to nominate, run and/or vote.

April 10 – Close of Petitioning.

May 2 – Goal to have all Statements of Candidacy posted on ALSA website for member review.

May 25 – June 5. Exact start/stop dates for balloting will be announced at a later date.

Regards,

Lougene Baird, Chair

Nominations and Election Committee

808-747-5023

Motion by Cheryl to approve Election Committee report and Petition to Nominate form, seconded by Paul and unanimously approved.

3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report

4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's Report

5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No report

6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl

GRAND NATIONAL REPORT

December 6, 2016

The 2016 ALSA Grand National is over and I would like to thank everyone who participated. The show had 83 exhibitors who came from 14 states for a total of 396 entries. This year we were at a new venue in Hutchinson, KS and the staff and crew at the facility went above and beyond to make our stay enjoyable.

Thank you to our Sponsors, Volunteers, and the Grand National Committee for all their hard work throughout the year. Without any of you this show would not be possible.

It was brought to my attention that we need more decorations to make the show more like Grand National quality. I agree!! To do justice to the final show of the season it takes many people not just one or two. If you didn't like the decorations, then I ask you to step forward and volunteer to help next year. That means arriving one to two days early to decorate and to stay when the show is over to tear down and return everything to the storage unit. One individual has volunteered to help next year but it takes a village not just one individual.

Another major concern was to bring premiums back to halter classes. That would be a dream come true!! The performance and halter classes are the most expensive at Grand National and yet they receive no pay back. We need more sponsors who will designate monies for that purpose. To get those sponsors, again we need a village to step up to help make phone calls. If you think we need premiums then volunteer.

Wishing everyone a joyful Christmas.

Glenna Overmiller

ALSA Grand National Superintendent

Motion by Paul to accept report, approve Glenna Overmiller as 2017 Grand National Superintendent/Committee Chair and Betty Hollman as 2017 Grand National Performance Coordinator, seconded by Debbie and unanimously approved. Glenna has authority to sign the facility contract.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill - All Handbook sections have been sent to the Publication Committee for formatting. No word yet on when they will be submitted to the Board for final approval.

8) Judge's Committee - Chair: Barb Harris – Liaison: Paul – No written report, but the Committee has been busy working on getting clinics scheduled for 2017. Paul is requested to ask the Judge's Committee to review the status of all current llama and alpaca apprentices to determine what requirements they need to complete the apprentice program and whether any of those requirements could be fulfilled by mentorships.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report.

13) Regional Committee - Chair: Kitty Tuck-Hampel – Liaison: Cheryl –

The ALSA Regional Committee is only a success due to the Amazing superintendents, their talented staff and the wonderful exhibitors. Our Superintendents work all year long making sure that each region has a successful Regional Championship show and deserves a big thank you. Each person is the epitome of hard work and dedication. Barb Harris of the Rocky Mountain Regional, Joy Pedroni of the Western Regional, Mark Willy with the help of Susan Leslie of the Central Regional, Cheryl Lambert and Kathy Devaul of the Southeastern Regional and our newest superintendent Robin Sturgeon of the Buckeye Regional are all some of the best superintendents I've worked with. Barb has dedicated years of service to ALSA and the Rocky Mountain Region by putting every effort into a very smooth running show that I've heard is wonderful to attend. Joy took on the difficult job of putting 2-regionals and made it into 1 successful show and did it with fantastic themes and amazing food. Mark jumped in and took a regional when no one else would and decided to even run his wonderful show a second year with adding numbers and many compliments from the members. Cheryl and Kathy put on a first-rate show that gives the exhibitors a regional continually talked about. Robin brought back a full Buckeye Regional that was very smooth running as well as very well received. I thank each and every one of you for being the wonderful superintendents that you all are.

To the staff that work these regionals, we couldn't do this without you. The judges, ring stewards, gate keepers, clerks, obstacle people, poop scoopers are all extremely important jobs that must get done with speed and accuracy. These sometimes are thankless jobs, but I'm here to say thank you to each and every one of you, because a show couldn't be run without you.

Our ALSA member exhibitors, you really are the best. You come out in large numbers to compete and bring quality animals to really make these shows successful. In a time where some shows are dropping

off of the schedules, you are showing us how much regional shows mean to you. Thank you so much for attending.

I would like to thank my Liaison Cheryl Juntilla for her wonderful efforts in keeping the regional committee on track and going. As this is my last year as the Regional Committee Chair, I know that with the superintendents that are here now and our current liaison, this committee will stay a success.

Warmest Regards,
Kitty Tuck-Hampel
Regional Committee Chairperson

Motion by Paul to accept report and Kitty's resignation, seconded by Bill and unanimously approved. Cheryl is instructed to draft a letter to Kitty thanking her for her service and to find another Chair for the Committee.

14) Show Management, Policy & Planning Committee – Co-Chairs: Glenna Overmiller and Larry Lewellyn – Liaison: Bill – No report.

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report.

Motion by Bill to go into executive session to discuss contract matters, seconded by Paul and unanimously approved. Robin is asked to leave the meeting and executive session begins at 8:30 p.m. Motion by Cheryl to exit executive session at 10:14 p.m., seconded by Bill and unanimously approved.

Motion to adjourn by Cheryl, seconded by Bill and unanimously approved. Meeting adjourned at 10:15 p.m.

E-mail motions

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|----------|---|
| 11/9/16 | Meeting minutes submitted for approval. Unanimously approved. |
| 11/16/16 | Minutes of special meeting submitted for approval. Unanimously approved. |
| 11/17/16 | Election Committee requests approval of Petition to Nominate form. Approved by Cheryl. No responses from other Board members. |
| 11/17/16 | Cheryl submits proposal to correct clerical error in Grand National Walking Fleece results in which llama moved from single to double coat ended up in the wrong age class. Approved by Paul and Jim. |
| 12/4/16 | Paul submits announcement about youth judging incentive program. Approved by Cheryl and Bill. |

Submitted by

Cheryl Juntilla
December 15, 2016

ALSA Special BOD Meeting November 22, 2016

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, December 13, 2016, 7:00 p.m. Central Standard Time
(All times posted are Central Standard Time, if not noted)

Roll call:

President:	Jim Doyle
V. President:	Paul Schwartz
Secretary:	Cheryl Juntilla
Board Members:	Bill Feick
Excused Absence:	Debbie Andrews

The Board continued its review and discussion of proposed Handbook revisions where it left off at Part O. Board comments and instructions regarding Parts O, Q, R and S will be sent to the Handbook Committee.

Motion by Cheryl to adjourn, seconded by Paul and unanimously approved.
Meeting adjourned at 7:49 p.m.

Submitted November 22, 2016
By Cheryl Juntilla, Secretary

ALSA Special BOD Meeting November 15, 2016

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, November 15, 2016, 7:00 p.m. Central Standard Time
(All times posted are Central Standard Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz (joined meeting at 7:32 p.m.)
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

The Board continued its review and discussion of proposed Handbook revisions where it left off at Part I. Some revisions were approved for final formatting and some were not. Cheryl will send specific Board comments and instructions to the Handbook Committee.

It was agreed that there would be no revisions to Parts J and K considered at this time and that the Alpaca Committee will be requested to completely revise those sections for next year to provide a more realistic set of rules for alpaca halter classes at ALSA shows.

Among the requested revisions to Part M discussed was the deletion of a reference to a booklet of performance obstacle ideas and construction guidelines that used to be available from the ALSA office. It was agreed that reference should be deleted and that the Performance Committee should come up with an updated replacement for that booklet that could be downloaded from the ALSA website rather than being printed and purchased. This would benefit new show superintendents and performance course crews without incurring a lot of expense.

The different opinions received from the Fleece, Alpaca and Judges Committees regarding a provision in Part O were discussed. After additional review of those comments, the Board will decide upon compromise language.

A motion was made by Bill to approve the Handbook Committee's deletion of the last sentence in Part U, seconded by Cheryl and unanimously approved.

Due to the lateness of the hour, a motion was made by Cheryl to table further discussion of Part S until the next meeting, seconded by Paul. Debbie voted yes and Bill voted no.

It was agreed to hold a special meeting on Tuesday, November 22, 2016 at 7:00 p.m. Central Standard Time, to complete review and discussion of proposed Handbook revisions so that approved revisions can be forwarded to the Publication, Promotion, Marketing and Website Committee for formatting as soon as possible. Official final approval will take place after the Board has received and proofread the final draft from that Committee.

Motion by Cheryl to adjourn, seconded by Debbie and unanimously approved.
Meeting adjourned at 11:55 p.m.

Submitted November 16, 2016
By Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting November 8, 2016

Call to order: 7:03 p.m.

Next Board Meeting: Tuesday, November 15, 2016, 7:00 p.m. Central Standard Time
(All times posted are Central Standard Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz (joined meeting at 7:08 p.m.)
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:25 p.m.)
Office Manager Robin Turell (Left the call at 8:03 p.m.)

Treasurer's Report

Treasurer's Report for the Month of October 2016

- 1) All bank accounts have been reconciled
- 2) There is still outstanding income and expenses pertaining to Regional Shows
- 3) There is still outstanding expenses pertaining to the Grand National

Current Assets

Checking Accounts	\$	33,507
Investment Account		50,002
Cash Memorials		<u>6,017</u>

Total Current Assets	\$	89,526
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Other Current Assets

2016 Facility Deposit		500
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Total Current Assets	\$	<u>90,026</u>
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Liabilities		<u>0</u>
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Total Liabilities		<u>0</u>
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Equity	\$	<u>90,026</u>
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Total Liabilities and Equity	\$	<u>90,026</u>
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Cash Balance on Hand September 2016	\$	66,772
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Receipts

Membership Revenue	\$	475
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Total Receipts	\$	44,889
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Disbursements		
Bank/Credit Card Fees	330	
BOD Expenses	39	
Grand National	9,249	
Office Contract/Expenses	4,600	
Regional Expenses	6,828	
Show Expenses	0	
Website Expenses	<u>1,089</u>	
Total Disbursements		\$ <u>22,135</u>

Balance on Hand October 31, 2016	\$ 89,526
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Patti answered questions about outstanding Regional and Grand National income and expense items and explained that website expense covered a six month period. By the end of November she should have most data for the year to do a profit and loss comparison to last year.

Motion by Paul to accept Treasurer's Report, seconded by Cheryl and unanimously approved.

Office Report: Office Report for November 8, 2016

1. Membership

Membership has not changed since the General Meeting at the 2016 Grand National on Oct. 29, 2016.

It was reported that there are:

Regular Memberships: 277

Youth Memberships: 201

Life Memberships: 112

Total membership is 590.

There have been memberships for 2017. I would like to send an email blast reminder about membership renewals for 2017.

2. Shows

There are three shows on the ALSA calendar that will take place in the next two months of 2016. These shows will be on the show list for 2017.

With these shows, the total number of ALSA sanctioned shows that will be competing for the 2017 Grand Nationals thus far is 9.

3. Website

Discussion

Robin will do 2017 Grand National qualifying cards and work on e-mail blasts to alert members of entry deadlines for the upcoming shows.

Robin responded to questions about status of posting show results and gave a detailed explanation of the process. Part of the reason it takes so long is that she has to look up and manually enter information for animals that do not have ALSA recording numbers. We need to remind exhibitors to include those numbers on entry forms and show superintendents to include them in show results. The time it takes to enter results can vary from a couple of hours to days depending on the size of the show and the completeness and accuracy of the information submitted. We will continue to investigate ways to streamline the process.

Motion by Bill to accept Office Report, seconded by Paul and unanimously approved.

Robin was excused and left the meeting at 8:03 p.m.

Old Business: Paul reported on the number of senior youth that had indicated an interest in the incentive program announced at the Grand National and will work on getting an e-mail notice out to all Senior Youth members and their parents. There was a discussion about whether the proposal required the youth to be 19 and it was agreed the youth could be 18 as long as they were in their final year competing in the Senior Youth Division.

New Business: None

Correspondence from Members: None

Committee Reports

There were no committee reports submitted for this meeting.

Motion by Paul to go into executive session at 8:19 p.m. to discuss contract matters, seconded by Debbie and unanimously approved. Motion by Cheryl to exit executive session at 9:19 p.m., seconded by Debbie and unanimously approved.

The remainder of the meeting was spent reviewing and discussing proposed Handbook revisions through Part H. It was agreed that we should have a special meeting next Tuesday, November 15, 2017, to work through the remaining sections.

Motion by Cheryl to adjourn, seconded by Bill and unanimously approved. Meeting adjourned at 10:30 p.m.

E-mail motions

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| 10/12/16 | Meeting minutes submitted for approval. Unanimously approved. |
| 10/23/16 | Request for substitution of a llama for Grand National youth classes due to the death of the llama with which the youth had qualified. Unanimously approved. |
| 10/31/16 | Minutes of October 28, 2016 face-to-face Board meeting submitted for approval. Unanimously approved. |
| 11/1/16 | Minutes of Annual Meeting submitted. Unanimously approved to be posted for informational purposes only pending formal approval at next general meeting. |

- 11/3/16 Letter to member thanking her for service and apologizing for lapse in communication unanimously approved. Letter has been sent.
- 11/3/16 Draft e-mail blast re Grand National submitted. Approved after several revisions and additions.

Submitted November 9, 2016

By Cheryl Juntilla

ALSA Monthly BOD Meeting October 11, 2016

Call to order: 7:04 p.m.

Next Board Meeting: Friday, October 28, 2016 8:00 p.m. Central Daylight Time
(All times posted are Central Daylight Time, if not noted)

Roll call:

President: Jim Doyle
V. President: Paul Schwartz
Secretary: Cheryl Juntilla
Board Members: Debbie Andrews
Bill Feick

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 7:19 p.m.)
Office Manager Robin Turell

Office Report:

BOD Meeting Office Report October 11, 2016

1. Membership

Memberships so far for 2016 are approximately:

- 274 Regular Members – that is an increase of 5 since the last meeting.
- 199 Youth Members – that is an increase of 8 since the last meeting.
- 112 LIFE Members.
- Total membership is 585.

There will be a more detailed report of membership at the face-to-face ALSA meeting at the 2016 GN.

2. Shows

- We have currently 86 shows on the ALSA calendar.

Robin will contact the superintendent of a new show to make sure the requirements of Handbook Part D, Section 1 B5(a) are followed.

Motion by Paul to accept Office Report, seconded by Debbie and unanimously approved.

Treasurer's Report

Treasurer's Report for the Month of September 2016

- 1) All bank accounts have been reconciled
- 2)
- 3)

Current Assets

Checking Accounts	\$	12,408
Investment Account		49,989
Cash Memorials		<u>4,375</u>

Total Current Assets	\$	66,272
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Other Current Assets	
2016 Facility Deposit	500
Total Current Assets	<u>\$ 67,272</u>
Liabilities	<u>0</u>
Total Liabilities	<u>0</u>
Equity	<u>\$ 67,272</u>
Total Liabilities and Equity	<u>\$ 67,272</u>

Cash Balance on Hand August 2016 \$ 60,959

Receipts

Membership Revenue	\$ 1,375
Show Fee Revenue	5,580
Regional Income	5,465
Grand National	2,788
Other Revenue	<u>586</u>

Total Receipts \$ 15,794

Disbursements

Bank/Credit Card Fees	339
BOD Expenses	0
Grand National	38
Office Contract/Expenses	3,750
Regional Expenses	5,854
Show Expenses	0
Website Expenses	<u>0</u>

Total Disbursements \$ 9,981

Balance on Hand September 30, 2016 \$ 66,772

Patti will remind website service about refund owed to ALSA.

Motion by Cheryl to accept Treasurer's Report, seconded by Bill and unanimously approved.

Old Business: Robin has followed up with show superintendents who owe additional fees and most have been collected.

New Business:

Correspondence from Members A letter was received from a member who had concerns about walking fleece judging procedures. Paul contacted the member to discuss her concerns.

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – Lougene has moved to Arizona but will be working on election matters by November.
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's Report
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul – No written report. Paul has been in touch with Fleece, Judges and Alpaca Committees about working together to schedule clinics. The Fleece Committee is working on updating the Fleece Judging Manual.
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl

Grand National Committee

October 10, 2016

The ALSA Grand Nationals will soon be here and the committee is looking forward to seeing all of you in Hutchinson, Kansas. This year everything will be in and around the arena (except stalls). New venue, new things, new ideas.

Surprises are coming during the banquet, so be ready for a fun time.

Mark Foerder has graciously sponsored premiums for the youth again this year, and Karen and Robert Kinyon have sponsored premiums for the fleece show. **Thank you to all of our sponsors for the 2016 ALSA Grand National's, your generosity is very much appreciated.**

Once again the silent auction will take place with the proceeds going to the youth scholarship fund.

On Friday evening after the show there will be trick or treating in the barn, followed by a pizza party sponsored by members of the Golden Plains Llama Association of Kansas.

Glenna Overmiller

Motion by Paul to accept report, seconded by Bill and unanimously approved.

The Grand National Committee requests that the Board donate 10 ALSA Recording numbers to be awarded as "roving bingo" prizes during the Saturday night banquet.

Motion by Cheryl to approve donation of 10 ALSA Recording Numbers as prizes, seconded by Bill and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill

The Handbook Committee has submitted all proposed revisions to the Board for review.

The Board reviewed and discussed the proposed revisions to Parts A through H of the Handbook. Additional clarification or discussion is needed on Parts B, G and H. Motion by

Cheryl to submit Board's comments on Parts A, C, D, E, F to the Handbook Committee for final formatting. Seconded by Bill and unanimously approved.

8) Judge's Committee - Chair: Barb Harris – Liaison: Paul – No written report. The first of this year's telephonic judges meetings has been completed and the Board's idea about a youth judging incentive program was discussed. Several good suggestions were made and we will try to draft an outline to incorporate all ideas in time for presentation at the annual membership meeting.

9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report.

10) Performance Committee - Chair: Anna Reese – Liaison: Debbie – No report.

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report, but Ruby is busy working on the Grand National program.

13) Regional Committee - Chair: Kitty Tuck-Hampel – Liaison: Cheryl – No report.

14) Show Management, Policy & Planning Committee – Co-Chairs: Glenna Overmiller and Larry Lewellyn – Liaison: Bill

It was reported that Larry Lewellyn has resigned from the Committee. Motion by Cheryl to accept Larry's resignation and thank him for his service to ALSA, seconded by Paul and unanimously approved.

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report.

Motion by Cheryl to adjourn, seconded by Debbie and unanimously approved. Meeting adjourned at 10:27 p.m.

E-mail motions

9-14-16 Minutes submitted for approval. Unanimously approved with one revision requested by Robin.

9-27-16 Cheryl moves to approve request for substitution of an animal for a youth exhibitor at Grand National due to death of the animal with which the youth had qualified. Seconded by Debbie, approved by Bill and Paul.

Submitted October 12, 2016
By Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting September 13, 2016

Call to order: 6:00 p.m.

Next Board Meeting: Tuesday, October 11, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

V. President: Paul Schwartz

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

President Jim Doyle was unable to attend due to travel

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:19 p.m.)

Office Manager Robin Turell

Treasurer's Report

Treasurer's Report for the Month of August, 2016

1) All bank accounts have been reconciled

2)

3)

Current Assets

Checking Accounts	\$	6,608
Investment Account		49,977
Cash Memorials		<u>4,374</u>

Total Current Assets \$ 60,959

Other Current Assets

2016 Facility Deposit 500

Total Current Assets \$ 61,459

Liabilities 0

Total Liabilities 0

Equity \$ 61,459

Total Liabilities and Equity \$ 61,459

Cash Balance on Hand July 2016 \$ 61,228

Receipts

Membership Revenue	\$	2,000
Show Fee Revenue		2,469

Regional Income	880	
Grand National	1,980	
Other Revenue	<u>14</u>	
Total Receipts		\$ 7,343
Disbursements		
Bank/Credit Card Fees	199	
BOD Expenses	0	
Insurances	3,294	
Office Contract/Expenses	3,804	
Regional Expenses	300	
Show Expenses	0	
Website Expenses	<u>15</u>	
Total Disbursements		\$ <u>7,612</u>
Balance on Hand August 31, 2016		\$ <u>60,959</u>

Patti responded to a question about how this year's income and expenses compare to prior year. Some Grand National and Regional expenses are being submitted for reimbursement earlier before the income for those events has been received, which may create the appearance of higher expenses.

While Patti was still in the meeting the Board approved Grand National expenses for a security guard for three nights at \$50 per night and \$58.84 for some additional replacement streamers for ribbons.

Motion by Cheryl to accept Treasurer's Report, seconded by Debbie and unanimously approved. The 2015 Treasurer's Report was also approved for presentation at the Annual Meeting.

Office Report:

1. Membership

Memberships so far for 2016 are approximately:

- 269 Regular Members – that is an increase of 24 since the last meeting - last year at this time there were 254 Regular Members
- 191 Youth Members – that is an increase of 8 since the last meeting - last year at this time there were approximately 163 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 572 – last year at this time there were approximately 528.

2. Shows

- We have currently 82 shows on the ALSA calendar – last year at this time we had 69 show.
 - We also have 4 shows on the ALSA calendar for 2017.
- Discussion of posting – It was noted that Robin's spreadsheet listed a show with more than 50 animals that had only paid a \$25 sanctioning fee. Robin said she takes the superintendent's word about the size of the show when a sanctioning application is submitted. Some superintendents will send an additional \$25 with their results if they

get more than 30 animals or pay the full fee the next year. She does not feel it is her place to follow up with show superintendents to try to collect the additional money owed.

3. Grand National – Qualifiers – Robin stated she keeps a list of animals qualified for the Grand National as she receives show results.

Questions for Robin – How many show superintendents have been sent the Qualifying cards and what has been the cost of printing and postage? How many show superintendents said they would print their own? Robin responded that she had not printed any of the cards and instead sent an e-mail to show superintendents about them. She only received one response to that e-mail and assumed show superintendents would print the cards themselves. She agreed to follow up with the superintendents of the shows remaining on the calendar to make sure they know about the cards and find out if they need copies printed.

4. Regional Superintendent Guidelines – Discussion had been requested by Jim but will be tabled since he is not present.

Cheryl requested discussion about setting a protocol for removing people from the membership directory if dues are not paid by a certain date. Robin stated she could not do this because she did not know how to change the program and was unable to contact the computer programmer who set it up to keep two years of membership information on the website.

5. ALSA tracking number – Robin requested permission to transfer a tracking number that had been purchased for a cria which died before ever being shown to another animal owned by the same member. Permission granted.

6. Discussion of Fleece judging cards – The Alpaca Committee requested correction to a fleece judging card. Robin did not feel it was her place to make the correction without permission. Paul will contact the chairs of the Alpaca Committee and the Fleece Committee and ask them to work out the correction as soon as possible.

7. Discussion of ALSA fee – Suggestion by Robin to charge an additional \$5 fee for animals that are shown in both halter and youth classes was discussed. It was agreed this was not a good idea.

Question for Robin that has been asked by members – Why are certificates for ROMs and Championships no longer being issued? Robin answered that she does send out certificates but that exhibitors have to ask for them because the data base does not alert her when one has been earned.

Motion by Bill to accept office report, seconded by Debbie

Old Business: There has been no response to letter sent to computer programmer. Paul and Jim will provide information to Bill for in person follow up.

New Business: Discussion about registration issues: Intact male registered as non-breeder and exhibitors entering non-registered animals. A memo will be sent to show superintendents and exhibitors reminding them of rules requiring that copies of registration certificates be sent with all entries and that unregistered animals and animals entered with false information will be automatically disqualified.

Correspondence from Members – None

Committee Reports

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill – No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's report above
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul

A report regarding proposed Handbook changes and the Judges Committee's comments in response to those proposals was submitted.

Motion by Cheryl to take the report and comments under consideration with a final decision on the proposed revisions to be made when the Board works on Part O of the Handbook. Seconded by Bill and unanimously approved.

- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – No written report. Committee asks for authority to hire Fairgrounds security guard for Thursday, Friday and Saturday nights at \$50 per night. (Total will be less than ½ of \$400 approved in the GN Budget.) Also requests approval for payment of \$58.84 for additional replacement center streamers for a class that got omitted from the original order. Ribbons are being carefully inventoried before being transported to Hutchinson storage locker.

Motion by Bill to approve expenses, seconded by Debbie and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill

Here is the status of the Handbook Sections undergoing review this year:

Parts A-M - submitted for BOD review

Part N - blank part

Part O - submitted for BOD review, returned for review by Judges Committee

Part P - S, U - submitted for BOD review

Part T and V remain as currently written

Please contact me immediately if you are missing any of the sections that are supposed to have been submitted to the BOD.

Thanks

Adryce

In addition to this report Adryce sent an e-mail requesting approval of Cynthia Ernst as an additional member for the Handbook Committee.

Cheryl expressed concern about adding Cynthia to the Committee at this time.

Motion by Bill to approve Cynthia Ernst as a member of the Handbook Committee, seconded by Debbie. Cheryl votes no. Motion carries.

Board began reviewing proposed revisions. Part A, Section 1, Paragraph A2 correction of reference to section Q for details regarding youth memberships is approved. Proposed revision to Section 2, Paragraph B is not approved. Board comments and suggestions about proposed revisions to Part B will be sent to the Handbook Committee. Due to time constraints Board members will continue working on proposed revisions to other Parts via e-mail.

- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul – No report
- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report
- 10) Performance Committee - Chair: Ana Reese – Liaison: Debbie – No report
- 11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report
- 12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report
- 13) Regional Committee - Chair: Kitty Tuck-Hampel – Liaison: Cheryl – No report.
- 14) Show Management, Policy & Planning Committee – Co-Chairs: Glenna Overmiller and Larry Lewellyn – Liaison: Bill – No report
- 15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill – No report

There will be two Board meetings next month – the regular monthly meeting and a face-to-face meeting in Hutchinson, Kansas.

Motion to adjourn by Cheryl, seconded by Debbie and unanimously approved.

Meeting adjourned at 8:55 p.m.

E-mail motions

- 8-10-16 Minutes submitted for approval. Unanimously approved.
- 8-29-16 Paul submits Fleece Committee members for approval: Chair Cindy Ruckman, Judy Glaser, Cynthia Ernst and Geri Rutledge. Approved by Debbie and Bill. Cheryl votes no. Committee chair and members are approved.

Submitted September 14, 2016

By Cheryl Juntilla, Secretary

ALSA Monthly BOD Meeting August 9, 2016

Call to order: 6:07 p.m.

Next Board Meeting: Tuesday, September 13, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Jim Doyle

V. President: Paul Schwartz

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick (joined meeting at 6:12 p.m.)

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:11 p.m.)

Office Manager Robin Turell (Left the call at 7:07 p.m.)

Office Report:

Motion by Cheryl to table discussion of Office Report and attachment until all Board members have time to review them. Seconded by Bill and unanimously approved.

Treasurer's Report

Treasurer's Report for the Month of July, 2016

1) All bank accounts have been reconciled

2)

3)

Current Assets

Checking Accounts	\$	6,891
Investment Account		49,964
Cash Memorials		<u>4,373</u>

Total Current Assets \$ 61,228

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 61,728

Liabilities 0

Total Liabilities 0

Equity \$ 61,728

Total Liabilities and Equity \$ 61,728

Cash Balance on Hand June 2016	\$	61,228
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Receipts

Membership Revenue	\$	825
Show Fee Revenue		3,379
Regional Income		0
Judges Dues / Clinic Fees		310
Other Revenue		<u>14</u>

Total Receipts	\$	4,528
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Disbursements

Bank/Credit Card Fees	215
BOD Expenses	0
Insurances	403
Office Contract/Expenses	3,750
Regional Expenses	0
Show Expenses	0
Website Expenses	<u>60</u>

Total Disbursements	\$	<u>4,428</u>
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Balance on Hand July 31, 2016	\$	<u>61,228</u>
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Motion by Paul to accept Treasurer's report, seconded by Cheryl and unanimously approved.

Old Business: To be discussed in executive session.

New Business:

Correspondence from Members. E-mail from a parent requesting that all Grand National youth classes be held on Saturday or not start until late Friday. The GN Committee considered this request and decided it is best to not change the schedule. Reducing the number of days that exhibitors have to take off from school or their jobs was a top priority for the Committee this year, which is why we went back to the traditional schedule of Friday through Sunday rather than starting on Thursday. All comments from exhibitors and survey responses from the past two years were reviewed. It was apparent that many kids and parents did not like having all the youth classes crammed into one day and did not like running three performance courses in a row. A lot of survey responses indicated people want to be able to travel home on Sunday to get back to school or their jobs on Monday. The Committee tried to come up with a schedule to make that possible, fit in all the classes and still give exhibitors time to visit with friends and socialize. If youth exhibitors are not able to be there on Friday, they will only miss the pack classes and can still participate in all other youth classes on Saturday. There is no such thing as a perfect schedule, but the GN Committee has tried to come up with one that will work for the majority of exhibitors.

A note will be sent to the parent to let her know her request has been considered and discussed.

Committee Reports and Appointment of Liaisons

- 1) Alpaca Committee - Chair: Mary Reed - Liaison: Bill - No report
- 2) Election and Nominations Committee - Chair: Lougene Baird - Liaison: Paul - No report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No report
- 4) Finance & Budget Committee - Chair: Patti Wattigney – Liaison: Debbie – See Treasurer's report
- 5) Fleece Committee - Chair: Cindy Ruckman – Liaison: Paul

A report from the Fleece Committee was received which included proposed Handbook revisions. Paul will contact the Fleece Committee Chair and request that the proposed revisions be sent to the Judges Committee and Alpaca Committee for their input and to also request clarification of the Fleece Committee's comments regarding the number of entries needed in a division for Grand and Reserve Championships to count in ALSA Award program.

Robin will review materials received last year for most recent Fleece Judging Clinic manual.

- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl

No written report. The Liaison reports that the GN Committee had a productive meeting on Friday, August 5. There are already several vendors and sponsors signed up. Trophies for llama halter classes are done. Ribbons have been received and are being checked for completeness. Boxes of alpaca halter trophies were received by the office but have not yet been opened. The Handbook Committee sent the GN Committee some Handbook revisions that were proposed by the Alpaca Committee. The GN Committee does not recommend making those revisions until it is seen whether there is enough participation in the alpaca halter classes to make it financially feasible to continue to offer those classes at the Grand National. It was suggested that the Alpaca Committee should try to encourage all alpaca owners to participate and support the show.

Board members agreed to have a face-to-face meeting at the Grand National on Friday evening at 8:00 p.m. Robin will reserve a conference room at the hotel for this meeting.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – Liaison: Bill

No written report. The Handbook Committee is trying to work through the book a section at a time, but keeps getting additional revisions from committees. A cut-off date needs to be communicated to all committee chairs. Revisions received by the Board to date will be reviewed and discussed at the next Board meeting.

- 8) Judge's Committee - Chair: Barb Harris – Liaison: Paul – No report
- 9) Membership Committee - Chair: Lauren Wright – Liaison: Debbie – No report
- 10) Performance Committee - Chair: Ana Reese – Liaison: Debbie – No report

11) Protest Committee - Chair: Cheryl Lambert – Liaison: Bill – No report.

12) Publications, Promotions, Marketing and Web Site Committee - Chair: Ruby Herron – Liaison: Paul – No report

13) Regional Committee - Chair: Kitty Tuck-Hampel – Liaison: Cheryl – No written report. Kitty has ordered ribbons for all Regions except the Western, where the Superintendent ordered them herself. There are some judges for Regional shows listed on the website that have not been officially approved by the Board. So far judges approved are Bill for the Rocky Mountain Region and Cheryl for the Western Region.

Motion by Paul to approve Wally Baker as judge for the Southeastern Regional Championship, Barb Harris as judge for the Central Regional Championship and Bill Feick as judge for the Buckeye Regional Championship. Seconded by Debbie and unanimously approved.

14) Show Management, Policy & Planning Committee – Co-Chairs: Glenna Overmiller and Larry Lewellyn – Liaison: Bill – No report

15) Youth Committee - Chair: Cynthia Ernst – Liaison: Bill - Proposed committee members submitted for approval.

Motion by Cheryl to approve Deb Yeagle, Cindy Ruckman and Adryce Mathiesen as member of the Youth Committee, seconded by Paul and unanimously approved.

Motion by Cheryl to go into executive session to discuss contract matters, seconded by Bill and unanimously approved. Robin excused from the meeting. Executive session entered at 7:07 p.m. Motion by Cheryl to exit executive session at 7:21 p.m. , seconded by Debbie and unanimously approved.

Jim reminded board members of protocol when voting on e-mail motions.

Motion by Paul to adjourn, seconded by Bill and unanimously approved. Meeting adjourned at 7:25 p.m.

E-mail motions

7-13-16 Minutes submitted for approval. Revision requested by Robin. Revised minutes approved by Jim, Debbie and

7-13-16 Draft message to Committee Chairs submitted for approval. Approved by

7-14-16 Draft response to member about Grand National qualifying criteria submitted for approval. Unanimously approved.

7-22-16 Grand National information packet and entry forms submitted for approval. Unanimously approved.

Committee Chairs and members submitted by Liaisons and approved via e-mail vote are:

Alpaca Committee – Liaison Bii - Chair Mary Reed. Members Mario Garcia, Patty Jensen, Cynthia Masters and Deb Yeagle. Approved by Cheryl, Debbie and Paul

Election and Nominations – Liaison Paul - Chair Lougene Baird. Members – Jerry Dunn and Hank Kaufman. Approved by Debbie and Cheryl.

Ethics Committee – Liaison Cheryl - Chair Cheryl Lambert Unanimously approved.

Finance and Budget Committee – Liaison Debbie - Chair Patti Wattigney. Unanimously approved.

Handbook Committee – Liaison Bill - Co-Chairs Marci Saska-Agnew and Adryce Mathisen. Members Kathleen Nichols and Holly Jensen. Approved by Cheryl, Debbie and Paul.

Judges Committee – Liaison Paul - Chair Barb Harris. Members Maryan Baker, Margaret Henry, Patti Morgan and Deb Yeagle. Approved by Debbie and Cheryl. Bill votes no.

Membership Committee – Liaison Debbie - Chair Lauren Wright. Approved by Cheryl and Paul

Performance Committee – Liaison Debbie – Chair Anna Reese. Members Barb Harris, Cathie Kindler, Sean Price, Eileen Ditzler, Kathy Nichols and Lauren Wright. Approved by Cheryl, Paul and Debbie. Bill votes no.

Protest Committee – Liaison Bill – Chair Cheryl Lambert. Unanimously approved.

Publications, Promotions, Marketing and Website Committee – Liaison Paul - Chair Ruby Herron. Approved by Cheryl and Debbie.

Submitted by
Cheryl Juntilla, Secretary
August 10, 2016

ALSA Monthly BOD Meeting July 12, 2016

Call to order: 6:01 p.m. MDT

Next Board Meeting: Tuesday, August 9, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Paul Schwartz joined meeting at 6:04

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Bill Feick

Non Board Member also present:

Treasurer Patti Wattigney (Left the call at 6:11 p.m.)

Vice President Jim Doyle called the meeting to order and welcomed Bill Feick as a newly elected Board member.

The first item of business presented was the Treasurer's report. The Treasurer also answered questions about the procedures for depositing checks and posting receipts.

Treasurer's Report

Treasurer's Report for the Month of June, 2016

- 1) All bank accounts have been reconciled
- 2) Show Liability Insurance has been paid
- 3) BOD & Officer's Insurance has been paid

Current Assets

Checking Accounts	\$	6,805
Investment Account		49,952
Cash Memorials		<u>4,371</u>

Total Current Assets \$ 61,128

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 61,628

Liabilities 0

Total Liabilities 0

Equity \$ 61,628

Total Liabilities and Equity \$ 61,628

Cash Balance on Hand May 2016 \$ 68,287

Receipts

Membership Revenue	\$ 1,350
Show Fee Revenue	1,430
Regional Income	0
Judges Dues / Clinic Fees	0
Other Revenue	<u>14</u>

Total Receipts \$ 2,794

Disbursements

Bank/Credit Card Fees	193
BOD Expenses	0
Insurances	5,750
Office Contract/Expenses	3,750
Regional Expenses	260
Show Expenses	0
Website Expenses	<u>0</u>

Total Disbursements \$ 9,953

Balance on Hand June 30, 2016 \$ 61,128

Motion by Bill to accept Treasurer's Report, seconded by Debbie and unanimously approved.

A motion was made by Paul for a resolution setting the number of directors for this year, seconded by Bill and unanimously approved. The following resolution will be sent to all Board members for signature:

Whereas, The resignation of Allen Davis at the end of last month's meeting has created a vacancy in the Board which normally would be filled in accordance with Article III, Section 4 of the ALSA Bylaws by the unsuccessful candidate who received the most votes in the most recent election of directors, and
Whereas, There is no such unsuccessful candidate to fill the position, and
Whereas, Article III, Section 1 of the ALSA Bylaws states that the number of directors shall be not less than five nor more than nine, and the exact number may be changed from time to time by a resolution of the Board of Directors, it is therefore

Resolved that the number of directors shall be fixed at five until the 2017 election at which time the number shall revert to seven if there are enough candidates to fill all positions.

Election of Officers – Paul served as Chair of the meeting during the election of officers.

Nominations for Officers were made, seconded and unanimously approved. Officers for 2016 – 2017 are:

President: Jim Doyle
Vice President: Paul Schwartz
Secretary: Cheryl Juntilla
Treasurer: Patti Wattigney

Paul turned the meeting over to Jim as the newly elected President.

Office Report:

BOD Meeting Office Report July 12, 2016

1. Membership

Memberships so far for 2016 are:

- 229 Regular Members – that is an increase of 15 since the last meeting - last year at this time there were 241 Regular Members
- 171 Youth Members – that is an increase of 8 since the last meeting - last year at this time there were approximately 151 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is approximately 512 – last year at this time there were approximately 503.

2. Shows

- We have currently 74 shows on the ALSA calendar – last year at this time we had 63 shows.

Motion by Cheryl to accept Office Report, seconded by Debbie and unanimously approved.

Old Business: Member suggestions discussed last month were forwarded to appropriate committees. Responses from committees are reflected in the committee reports below.

New Business:

Correspondence from Members. An e-mail received from a member requesting a rule change regarding the qualifying criteria for the Grand National was discussed. A response will be sent thanking her for her input and explaining the Board's position.

In other new business e-mails and attachments from Robin regarding a clerking error that was discovered after show results had been posted on the website were reviewed and discussed. Jim will instruct Robin to correct the error.

Debbie received an inquiry from a judge about whether it would be possible to attend the annual judges meeting at the Grand National by telephone because it would be hard to take days off from work at that time of year. This will be passed along to the Judges Committee for its consideration.

Committee Reports and Appointment of Liaisons

- 1) Alpaca Committee - Chair: Mary Reed – New Liaison: Bill – No Report
- 2) Election Committee - Chair: Lougene Baird – New Liaison: Paul – No Report
- 3) Ethics Committee - Chair: Cheryl Lambert – Liaison: Cheryl – No Report
- 4) Fleece Committee - Chair: Cindy Ruckman – New Liaison: Paul – Committee has been hard at work but did not get a report prepared in time for this meeting.

- 5) Finance & Budget Committee - Chair: Patti Wattigney – New Liaison: Debbie
- 6) Grand National Committee - Chair: Glenna Overmiller – Liaison: Cheryl – No written report due to illness. The Committee met last week and is working on finalizing the entry packet and other details.
- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – New Liaison: Bill

The HB Committee has been working with other committees on proposed revisions. One question came up for the Board regarding the Education and Show Clinic Committee. It was noted that this committee has no members and that the Judges Committee has actually been responsible for scheduling clinics.

Motion by Debbie to eliminate the Education and Show Clinic Committee, seconded by Cheryl and unanimously approved.

The elimination or combination of other committees was discussed.

Motion by Paul to combine the Election and Nomination Committees, seconded by Cheryl and unanimously approved.

Motion by Paul to combine the Policy and Planning and Show Management Committees, seconded by Bill and unanimously approved.

8) Judge's Committee - Chair: Barb Harris – Paul was installed as the new Liaison because he is not a judge and therefore can serve as a neutral communicator between the Committee and the Board. No report.

9) Membership Committee - Chair: Mary Rose Collins – Liaison: Debbie - No Report

10) Nomination Committee - Chair: Ana Reese – No Report

11) Performance Committee - Chair: Ana Reese – Liaison: Debbie

The performance committee has discussed and are recommending the removal of the mandatory 20lbs. And would rather see the focus be on the panniers being completely filled. As for the backing the handbook is very clear, backing is mandatory in the OB and PR classes. It is limited to one backing per class.

Thank you !
Anna Reese

Please forward to the board for the July meeting. And let them know this has also been sent to the handbook committee.

Motion by Cheryl to accept the Performance Committee's report, seconded by Bill and unanimously approved.

12) Policy & Planning Committee - Chair: Larry Lewellyn – No Report

- 13) Protest Committee - Chair: Cheryl Lambert – New Liaison: Bill – No Report
- 14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron
New Liaison Paul – No Report. It was noted that the combination of these committees was
previously approved by the Board but not changed in the Handbook. This will be brought to the
Handbook Committee's attention.
- 15) Regional Committee - Chair: Kitty Tuck-Hampel – New Liaison: Cheryl – No Report
- 16) Show Management Committee - Chair: Glenna Overmiller – New Liaison: Bill – No
Report
- 17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – New Liaison: Bill

Youth committee has reviewed the letter from member.

We say yes to adding the finished products classes to the list of approved classes on pages 43 sec 5 as
well as pages 113,114 sec 7.

We do not feel that the finished products classes are large enough to to be included in a top 10 list yet,
and should not be included in a versatility award.

Thank you,

Youth committee,

Michele Kutzler and Terry White

Motion by Paul to accept the report and forward it to the Handbook Committee, seconded by Bill
and unanimously approved.

Motion by Bill to send a letter to all Committee Chairs to thank them for their service and let
them know who their liaisons will be, seconded by Paul and unanimously approved.

Motion by Cheryl to go into Executive Session at 7:18 p.m. to discuss contract and legal issues,
seconded by Bill and unanimously approved. Motion by Bill to exit Executive Session at 7:37,
seconded by Cheryl and unanimously approved.

Bill raised the issue of clipping samples during walking fleece classes. This issue has been
previously discussed by the Board. The Judges and Fleece Committees are considering the
issue and the Board will await their recommendations.

Motion by Bill to adjourn, seconded by Paul and unanimously approved.

Meeting adjourned at 8:10 p.m.

E-mail motions

- 6-15-16 Minutes submitted for approval. Approved by Jim, Debbie and Susan
- 6-26-16 Motion by Cheryl to authorize Grand National Committee to pay the Fleece
Judge to start judging Walking Fleece on Thursday. Seconded by Jim and
approved by Debbie and Lauri
- 6-27-16 Letter to committee chairs submitted for approval by Paul. Approved by Jim,
Debbie, Cheryl and Lauri.

ALSA Monthly BOD Meeting June 14, 2016

Call to order: 6:03 p.m.

Next Board Meeting: Tuesday, July 12, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Lauri Jones

Susan Leslie

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:07 p.m.)

Office Manager Robin Turell

Office Report:

1. Membership

Memberships so far for 2016 are:

- 214 Regular Members – that is an increase of 3 since the last meeting - last year at this time there were 225 Regular Members
- 163 Youth Members – that is an increase of 11 since the last meeting - last year at this time there were approximately 143 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is approximately 489 – last year at this time there were approximately 479.

2. Shows

- We have currently 65 shows on the ALSA calendar – last year at this time we had 51 shows

3. Insurance – Both policies are current and taken care of for 2016-2017.

4. GN Invitations - Discussion

5. The office has been working with Glenna Overmiller for the 2016 GN. Everything is going well.

Questions were asked about the status of the ad for the LFA sponsorship and data base work. A copy of the ad was sent to all Board members during the meeting. Robin will provide the Board with the mailing address of the data base contractor so that a letter can be sent to him regarding that work.

Motion by Jim to accept Office Report, seconded by Debbie and unanimously approved.

Treasurer's Report

Treasurer's Report for the Month of May, 2016

- 1) All bank accounts have been reconciled
- 2)
- 3)

Current Assets

Checking Accounts	\$	7,978
Investment Account		55,939
Cash Memorials		<u>4,370</u>

Total Current Assets \$ 68,287

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 68,787

Liabilities 0

Total Liabilities 0

Equity \$ 68,787

Total Liabilities and Equity \$ 69,787

Cash Balance on Hand April, 2016 \$ 68,963

Receipts

Membership Revenue	\$	650
Show Fee Revenue		3,209
Regional Income		0
Judges Dues / Clinic Fees		0
Other Revenue		<u>75</u>

Total Receipts \$ 3,934

Disbursements

Bank/Credit Card Fees	260
BOD Expenses	0
Grand National Expenses	350
Publication Expenses	0
Office Contract/Expenses	3,750
Show Expenses	250
Website Expenses	<u>0</u>

Total Disbursements \$ 4,610

Balance on Hand May 31, 2016 \$ 68,287

Motion by Susan to accept Treasurer's Report, seconded by Lauri and unanimously approved.

Old Business: None

New Business:

Correspondence from Members. A letter was received from a member which included three suggestions and one request for clarification. The first suggestion was to give youth exhibitors recognition in Finished Products classes like they are given in Performance, Showmanship and Youth Judging, This suggestion will be forwarded to the Youth Committee for its consideration.

The second suggestion was that certificates be sent to Youth who finish in the Top Ten in the nation. Susan stated that this was done in the past and nobody knew why it was not still being done. Motion by Susan to reinstate the practice of sending Top Ten Youth certificates beginning with the 2015 recipients, seconded by Debbie and unanimously approved.

The third suggestion was to change the number of Grand and Reserve championships required to achieve an ALSA Fleece Championship. This suggestion will be forwarded to the Fleece Committee for its consideration.

The request for clarification was about the rules about backing and weighing packs. This request will be forwarded to the Performance Committee for response.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed – no report
- 2) Election Committee - Chair: Lougene Baird – no report
- 3) Ethics Committee - Chair: Cheryl Lambert - no report
- 4) Fleece Committee - Chair: Cindy Ruckman – no report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – no report
- 6) Grand National Committee - Chair: Glenna Overmiller

No written report, but the Committee requested confirmation that rental of the storage unit had been approved and asked about whether additional expense could be incurred to start walking fleece judging on Thursday. The Committee will be informed that the storage unit was approved by e-mail vote. The question about walking fleece expenses is tabled until additional information is obtained.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen

The Handbook Committee has submitted proposed revisions for Parts A through I. It was noted that it does not appear that the Handbook Committee has worked with any other committees on these revisions before submitting them to the Board.

Motion by Susan to table any discussion on Handbook revisions until proposed revisions have been reviewed by all appropriate committees, seconded by Debbie and unanimously approved.

- 8) Judge's Committee - Chair: Barb Harris

The Judge's Committee has received the 2015 Annual Report from Gogi Villanueva. She has met all requirements to be reinstated upon the ALSA Judges list as a fleece judge.

Jens Rudibaugh completed his final apprenticeship. Based upon his passing score at the ALSA judging clinic held in May of 2015 the committee recommends that he be placed on the ALSA Judges list as a llama halter, performance and youth judge.

Respectfully submitted,
ALSA Judge's Committee
Barb Harris – Chair
Maryan Baker
Bill Feick
Margaret Henry
Patti Morgan
Mary Reed
Deb Yeagle

Motion by Cheryl to approve Judges Committee's report and recommendations, seconded by Susan and unanimously approved. Paul will inform Barb so these two judges can be added to the list as soon as possible.

- 9) Membership Committee - Chair: Mary Rose Collins – no report
- 10) Nomination Committee - Chair: Ana Reese – no report
- 11) Performance Committee - Chair: Ana Reese – no report
- 12) Policy & Planning Committee - Chair: Larry Lewellyn - no report
- 13) Protest Committee - Chair: Cheryl Lambert - no report
- 14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron – no report
- 15) Regional Committee - Chair: Kitty Tuck-Hampel – no report
- 16) Show Management Committee - Chair: Glenna Overmiller – no report
- 17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – no report

Susan and Lauri were thanked for their service on the Board as their terms are ending and this will be their last meeting.

Allen submitted his resignation and was thanked for his service on the Board and all he has done for ALSA over the years.

Motion to adjourn by Jim, seconded by Cheryl and unanimously approved.
Meeting adjourned at 7:16 p.m.

E-mail motions

5-11-16 Minutes submitted for approval. Approved by Jim, Debbie and Susan

- 5-23-16 Motion by Cheryl to approve awarding two \$500 Youth Scholarships. Seconded by Susan and approved by Jim and Lauri.
- 6-7-16 Motion by Cheryl to authorize Grand National Committee to rent a storage unit in Hutchison. Seconded by Debbie and approved by Susan, Jim and Lauri.

Submitted by Cheryl Juntilla
June 15, 2016

ALSA Monthly BOD Meeting May 10, 2016

Call to order: 6:05 p.m.

Next Board Meeting: Tuesday, June 14, 2016 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Lauri Jones joined the meeting at 7:18 p.m.

Susan Leslie

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:20 p.m.)

Office Manager Robin Turell

Office Report:

BOD Meeting Office Report May 10, 2016

1. Membership

Memberships so far for 2016 are:

- **211** Regular Members – that is an increase of 14 since the last meeting - last year at this time there were 218 Regular Members
- **146** Youth Members – that is an increase of 11 since the last meeting - last year at this time there were approximately 139 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 469 – last year at this time there were approximately 468.

2. Shows

- We have currently **51** shows on the ALSA calendar – last year at this time we had 48 shows

3. Patti and I are working on our insurance for June 2016-June 2017. As soon as we have what we need, we will email the BOD for approvals, etc.

Only one response was received to the e-mail blast about members who had not received their membership cards.

The monthly e-mail blasts about shows on the ALSA calendar were discussed. It was agreed that the blasts should not include information about shows that have already taken place.

Motion by Cheryl to approve Office Report, seconded by Debbie and unanimously approved.

Treasurer's Report**Treasurer's Report for the Month of April, 2016**

- 1) All bank accounts have been reconciled
- 2) Executive Office Expenses includes 5 months of expenses
- 3)

Current Assets

Checking Accounts	\$	8,669
Investment Account		55,925
Cash Memorials		<u>4,369</u>

Total Current Assets \$ 68,963

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 69,463

Liabilities 0

Total Liabilities 0

Equity \$ 69,463

Total Liabilities and Equity \$ 69,463

Cash Balance on Hand January 2016 \$ 71,069

Receipts

Membership Revenue	\$	2,925
Show Fee Revenue		1,940
Regional Income		0
Judges Dues / Clinic Fees		0
Other Revenue		<u>105</u>

Total Receipts \$ 4,970

Disbursements

Handbook Expenses	82
BOD Expenses	39
Bank/Credit Card Fees	267
Publication Expenses	228
Office Contract/Expenses	5,317
Grand National Expenses	230
Website Expenses	<u>913</u>

Total Disbursements \$ 7,076

Balance on Hand February 29, 2016 \$ 68,963

Motion by Susan to approve Treasurer's report, seconded by Debbie and unanimously approved.

Old Business:

Grand National qualifying cards – Robin will e-mail show superintendents and ask if they want to print out the cards themselves or have the office do it. She will concentrate on getting the cards to upcoming shows so they can be handed out with ribbons and then mail cards to winners from shows that have already taken place.

Discussion about whether reduction from 6 to 5 in a division for Grands and Reserves to count towards ALSA Awards program was just for halter classes or for all classes. Directors who were on the Board at time the change was approved have different recollections of those discussions and there has been some confusion. The Office has been operating under the understanding that it applied to performance and fleece divisions in addition to halter. The Handbook Committee will be instructed to make the number uniform throughout the next printing of the Handbook.

Discussion about sponsorship of the Gathering and LFA Futurity by donating ALSA numbers to reciprocate for sponsorships of last year's Grand National. Cheryl will contact the show superintendent of the Gathering and Paul will contact the LFA Board to get information.

New Business: Website updates

Discussion about various items on the website that need to be cleaned up or updated. Robin said it is easy to do if somebody tells her what needs to be done.

Correspondence from Members:

A letter was received from a member who requested it be sent out as an e-mail blast. It was agreed the letter should be sent by the member personally rather than from the ALSA Office.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed – No report
- 2) Election Committee - Chair: Lougene Baird – No report
- 3) Ethics Committee - Chair: Cheryl Lambert - No report
- 4) Fleece Committee - Chair: Cindy Ruckman – No report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's report
- 6) Grand National Committee - Chair: Glenna Overmiller

The Grand National Committee met on April 20, 2016.

Wally Juntilla is asking for Halloween items that anyone has that they would be willing to allow him to use on the performance courses.

The ribbons and awards have been ordered.

Robin is contacting vendors, and all vendors will be set-up by the arena.

The dinner will be catered by Bernard's Catering of Hutchinson, KS.

We are finalizing the schedule and information packet and hope to have it available soon.

Thank you,
Glenna Overmiller

In addition – GN Committee requests approval of a \$350 deposit for the caterer.

Motion by Jim to approve \$350 deposit for the caterer, seconded by Lauri and unanimously approved.

Motion by Cheryl to go into executive session to discuss a contract issue, seconded by Jim and unanimously approved. Executive session began at 7:27 p.m.

Motion by Cheryl to exit executive session at 7:35 p.m., seconded by Lauri and unanimously approved.

Motion by Cheryl to approve Grand National Committee report, seconded by Lauri and unanimously approved.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen

Motion by Allen to table Handbook revisions received from the Handbook Committee until all Directors have time to review them, seconded by Debbie and unanimously approved.

8) Judge's Committee - Chair: Barb Harris – No report

9) Membership Committee - Chair: Mary Rose Collins – No report

10) Nomination Committee - Chair: Ana Reese – No report

11) Performance Committee - Chair: Ana Reese – No report

12) Policy & Planning Committee - Chair: Larry Lewellyn – No report

13) Protest Committee - Chair: Cheryl Lambert. No report.

14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron – No report

15) Regional Committee - Chair: Kitty Tuck-Hampel – No report

16) Show Management Committee - Chair: Glenna Overmiller – No report

17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No report

E-mail motions

4-13-16 Meeting minutes submitted for approval. Approved by Jim, Debbie and Lauri

4-13-16 Motion by Cheryl to remove Gogi Villaneuva and Harvey Poole from the list of judges and apprentices because of failure to submit annual reports. Seconded by Jim and approved by Susan and Debbie.

4-22-16 Final draft of Grand National qualifying cards submitted for approval by Robin. Approved by Debbie, Susan, Jim, Lauri and Cheryl.

4-27-16 Paul submits draft letters for Showring and in response to a member for approval. Approved by Cheryl, Jim, Debbie and Lauri.

Submitted by Cheryl Juntilla
May 10, 2016

ALSA Monthly BOD Meeting April 12, 2016

Call to order: 6:02 p.m.

Next Board Meeting: Tuesday, May 10, 2016 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Lauri Jones

Susan Leslie absent due to a family matter.

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:30 p.m.)

Office Manager Robin Turell (Left the call at 6:39 p.m. and rejoined at 7:00 pm.)

A proxy was received from Susan Leslie appointing Debbie Andrews to vote on her behalf.

Office Report:

BOD Meeting Office Report April 12, 2016

1. Membership

Memberships so far for 2016 are:

- 197 Regular Members – that is an increase of 24 since the last meeting - last year at this time there were 203 Regular Members
- 135 Youth Members – that is an increase of 35 since the last meeting - last year at this time there were approximately 115 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 444 – last year at this time there were approximately 365.

2. Shows

- We have currently 45 shows on the ALSA calendar – last year at this time we had 43 shows

3. Handbook – Hard copies of revisions have been mailed to judges.

4. 2016 Grand National Judge's Contracts confirmed/in hand – Eran McCarty, Mike Swanson, Maryan Baker – one is not in

5. Scholarship Robin has been in contact with Sue Davis

6. Webmaster Robin has not received responses to e-mails or telephone calls, but will keep trying.

7. Handbook question – Dual Shows – Question from a member was referred to and answered by the Judges Committee.

Motion by Cheryl to accept Office Report, seconded by Debbie and unanimously approved.

Discussion about e-mail blasts to promote ALSA shows. Robin will start sending out regular e-mail blasts about upcoming shows as was done in the past.

Treasurer's Report for the Month of March, 2016

- 1) All bank accounts have been reconciled
- 2) Form 990 was timely filed with the IRS
- 3)

Current Assets

Checking Accounts	\$	10,790
Investment Account		55,911
Cash Memorials		<u>4,368</u>

Total Current Assets \$ 71,069

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 71,569

Liabilities 0

Total Liabilities 0

Equity \$ 71,569

Total Liabilities and Equity \$ 71,569

Cash Balance on Hand February 2016 \$ 75,428

Receipts

Membership Revenue	\$	2,900
Show Fee Revenue		1,276
Regional Income		0
Judges Dues / Clinic Fees		500
Other Revenue		<u>55</u>

Total Receipts \$ 4,731

Disbursements

Judge Clinic Expenses	0
Corporate Renewal	10
Bank/Credit Card Fees	179
Office Contract/Expenses	3,758
Grand National Expenses	5,128
Website Expenses	<u>15</u>

Total Disbursements \$ 9,090

Balance on Hand February 29, 2016 \$ 71,069

Motion by Lauri to accept the Treasurer's Report, seconded by Debbie and unanimously approved.

Old Business: Hard copies of Handbook changes have been mailed to judges

New Business:

Correspondence from Members.

An e-mail was received from a youth exhibitor about a judge using inappropriate criteria for judging youth showmanship. The Board does not have specific information to refer this matter to the Judges Committee for investigation of an individual judge. However, it was suggested that a reminder to all judges be included in the annual conference calls that ALSA rules and judging criteria must be followed when judging ALSA shows. It was also discussed that exhibitors can report these kinds of problems on show evaluation forms.

Motion by Cheryl to go into executive session to discuss legal and personnel issues, seconded by Jim and unanimously approved. Robin left the meeting at 6:38 p.m. and Board went into executive session.

Motion by Cheryl to exit executive session, seconded by Jim and unanimously approved. Executive session ended at 7:00 p.m.

Committee Reports:

1) Alpaca Committee - Chair: Mary Reed – no report

2) Election Committee - Chair: Lougene Baird

ALSA Election Committee Report – April 10, 2016

For the 2016 General Election, two Director seats were open.

The deadline for members to submit a Petition to Nominate Form was April 10th, 12:00 PM (noon) Eastern time. After the close of the Petitioning process the committee reports it received ten Petitions for one possible candidate.

The names of those who petitioned and the one member who received petitions were submitted to the ALSA office to verify that each was a member in good standing as of the Day of Record. All are members in good standing.

ALSA Bylaws ARTICLE III – Board of Directors, Section 6 (b) (last sentence)Candidates who are without competition shall be deemed elected.

Following acceptance of his successful nomination Bill Feick is the new Director.

As of this time, there are no Bylaw issues to put before the membership. The 2016 General Election is considered closed unless the Board of Directors has item(s) to put before the membership.

Regards,
Lougene Baird, Chair
ALSA Election Committee

Motion by Jim to approve Election Committee Report, seconded by Debbie and unanimously approved.

An e-blast from the Election Committee will be sent to the membership once the meeting minutes have been posted.

- 3) Ethics Committee - Chair: Cheryl Lambert - No report
- 4) Fleece Committee - Chair: Cindy Ruckman – No report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's Report
- 6) Grand National Committee - Chair: Glenna Overmiller

A report was received from the Grand National Committee on the day of this meeting.

Motion by Lauri to table this report until next month because it was not received on time in accordance with the Standing Rules, seconded by Jim and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen

Handbook Committee Monthly Report 4/1/16

Patty Wattigney has resigned from the handbook committee.

Kathy Nichols pointed out that although the required number of entries in a division to count toward a Grand or Reserve in the ALSA award system was changed from 6 to 5, some places in the handbook still say 6. These areas are as follows:

Part G. ALSA Award System, Section 3, Part A., Number 1, page 34

Part G. ALSA Award System, Section 4, Part F. Number 1, page 37

Part. G, ALSA Award System, Section 5. Page 38

Part I. Approved Llama Halter Classes, Section 3. Halter Grand And Reserve Champion, A., Number 6, page 47

Part Q. Llama and Alpaca Youth Programs, Section 12, Youth Performance Awards, Part D. number 2, page 118

The board approved the change to 5 entries in 2015. Our apologies for not catching this in all of the different locations.

Kathy Nichols has accepted our request to serve on the handbook committee, pending board approval.

The BOD approved a handbook rewrite in the March BOD meeting minutes. We would like to request that someone from the board contact each the committee chairs to let them know that now is the time to start reviewing their portions of the manual so that we may proceed with the rewrite in a timely fashion.

Motion by Cheryl to accept report and approve Kathy Nichols as a Handbook Committee member, seconded by Lauri and unanimously approved.

Cheryl will work with Adryce on an e-mail blast to let membership know about places in Handbook where the number 6 should have been changed to 5.

8) Judge's Committee - Chair: Barb Harris

Amended Report Submitted After March 8, 2016 Board Meeting

In January 2016 an ALSA Alpaca halter and fleece clinic was held in Florida. The following attendees and their certifications have been approved by the Judges' Committee and await board approval:

Joy Bishop-Forshey – Alpaca Halter Judge

Tracy Weaver – Alpaca Halter and Fleece Judge

Terese Everson – Alpaca Halter apprentice and counting the Fleece clinic as an alpaca fleece apprenticeship.

Brenda Crum – Alpaca Halter and Alpaca Fleece apprentice.

Joy Bishop-Forshey – First Alpaca Fleece Assistant Instructor

Note – Recommended certifications have been approved via e-mail vote.

A discussion was had regarding the request to allow the fleece clinic to count as an alpaca fleece apprenticeship. In verbal communications the Judges Committee agreed that it could only count as one or the other. If counted as an apprenticeship, the apprentice would still have to attend and pay for another clinic, so there would be no financial advantage. However there is no provision in the Handbook to allow a clinic to count as an apprenticeship and granting an exception to one person would be unfair to other apprentices.

Motion by Cheryl that attendance at clinics may not be counted as apprenticeships towards any certification requirements, including halter, fleece or performance. Seconded by Jim and unanimously approved.

Trish Brandt-Robuck and Beth Myers have tendered their resignations as ALSA judges due to life changes. We would like to thank Trish and Beth for their years of service to ALSA as a judge.

This portion of report was approved at March 8 meeting.

The committee would like to clarify the following requirements for the judges to be eligible to judge Regional or Nationals.

Current handbook:

Part S – Section 1 - H

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries.

Proposed change:

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries. **They must be current with all required judge's form and paperwork. May not have any upheld complaints or protests within the 5 years prior to year they are being considered.**

The reason for this change is to clarify this section with what is shown in Part S Section 2 – A – 8.

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

The following proposed change for judge's reports:

Current:

Part S Section 2 – A – 8

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

Proposed:

Apprentices and Judges must complete and have on file all required Judges' reports and/or forms and judges dues by January 31. *If judge's dues are not paid by January 31st judge/apprentice will be placed on temporary suspension until dues are paid. Dues paid after January 31st will be double the established judge's dues. Any prior year's dues and penalties must be paid before other years dues can be paid. Judges/apprentices shall not accept any ALSA sanctioned Judging Assignment after April 1st of the following year until ALSA membership dues and judging fees are paid for the year in which the judging assignment is contracted.* A judge/apprentice will be on temporary suspension until their required paper work is received by the ALSA office or Judges chair.

The above dues and paperwork requirements does not apply to judges/apprentices who have withdrawn from the ALSA through retirement, medical or life alter leave of absence. It applies to active ALSA judges/apprentices from 2016 forward.

Note – the Judges Committee has been reminded to work with the Handbook Committee so this section of the report is again tabled.

Additional lists are attached. The first is the approved Instructors and the second is the list of judge that have completed all their requirements for 2016. After completing the review of all judges/apprentices there are **two** that are not current on their annual reports and therefore have not been approved by the Judges' Committee. That approval will be automatic once the committee has received their annual reports. Reports have been received from Robert Knuckles and Jens Rudibaugh.

Respectfully submitted,
ALSA Judges' Committee

Barb Harris – Chair

Maryan Baker approved

Bill Feick likes the dues structure the way it is

Margaret Henry approved

Patti Morgan approved

Mary Reed no response

Deb Yeagle approved

Robin will contact the Judges Committee Chair to confirm that annual reports have been received from all judges and apprentices currently list on the website. Any who have not submitted their reports by now should be deleted from the list.

Motion by Lauri to approve list of instructors, seconded by Debbie. Roll call vote: Jim, yes; Allen, no; Susan (by proxy), yes; Lauri, yes; Debbie, yes; Cheryl abstains. The following list of instructors is approved.

Llama Halter/Performance

Deb Yeagle
Judie Moser
Hank Kauffman
Barbara Harris
Margaret Drew – assistant – one left
Cheryl Juntilla – assistant – one left
Phil Feiner – assistant – two left

Alpaca Halter/Performance

Deb Yeagle
Mary Reed
Anthony Stachowski
David Barboza – assistant – one left

Llama Fleece

Karen Kinyon
Cindy Ruckman
Deb Yeagle
Patti Morgan
Maryan Baker

Alpaca Fleece

Deb Yeagle
Cindy Ruckman
Mary Reed
Anthony Stachowski
David Barboza – assistant – one left

- 9) Membership Committee - Chair: Mary Rose Collins – No report
- 10) Nomination Committee - Chair: Ana Reese – No report
- 11) Performance Committee - Chair: Ana Reese – No report
- 12) Policy & Planning Committee - Chair: Larry Lewellyn – No report
- 13) Protest Committee - Chair: Cheryl Lambert. No report.
- 14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron
No report
- 15) Regional Committee - Chair: Kitty Tuck-Hampel

We need to say a big thank you to our Regional Superintendents. They are working very hard to put together wonderful and successful Regional shows for their exhibitors.

Central Regional- Mark Willy has again stepped up and volunteered to run the Central Regional show. We will submit his show's judge, when they are chosen.

Buckeye - We will let you know when they have chosen their judge.

Western Regional- The Western Regional show has chosen Cheryl Juntilla as their judge.

Southeastern Regional - The Southeastern Regional has chosen Phil Feiner as their judge.

Rocky Mountain Regional - The Rocky Mountain Regional has chosen Bill Feick as their judge.

Northwest Regional - I received the following:

Dear Kitty,

With the loss of the Oregon State Fair to an ILR show and a lack of better weekends for scheduling it afterwards that would maximize entries (e.g. not conflict with the 2 other ILR shows in our region that month), my husband (Sean, who would be the superintendent) does not want to work really hard again for a low turnout (and criticisms that the qualifying animals really didn't count) like last time. This said, we would like to withdraw our request to host the NW ALSA regionals show this year.

Regretfully Yours, MK

We would like to thank Michelle and Sean Kutzler for even attempting to hold the Northwest regional. We would like to keep the interest up and hopefully next year get a regional in the North West.

Thank you,
Kitty Tuck-Hampel

Motion by Jim to accept Regional Committee Report, seconded by Lauri. Cheryl abstains and all others vote yes.

16) Show Management Committee - Chair: Glenna Overmiller – No report

17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No report

Other Business:

Most, but not all, membership cards have been mailed. Robin will draft an e-mail blast to let members know to contact her if they have not received theirs.

It appears that the issue addressed on 3-19-16 has been resolved.

Motion by Jim to adjourn, seconded by Cheryl and unanimously approved. Meeting adjourned at 8:14 p.m.

E-mail motions

3-10-16 Meeting minutes submitted for approval. Approved by Susan, Debbie and Jim.

- 3-12-16 Treasurer requests approval to pay invoice for Grand National ribbons. Approved by Jim, Cheryl, Lauri and Debbie.
- 3-15-16 Motion by Jim to approve printing of Handbook revisions for mailing copies to judges and inserting revised pages into existing office inventory. Seconded by Cheryl and approved by Debbie and Susan.
- 3-15-16 Motion by Cheryl to approve Joy Bishop-Forshey as a certified Alpaca Halter Judge, Tracy Weaver as a certified Alpaca Halter and Alpaca Fleece Judge, Terese Everson as an Alpaca Halter Apprentice, Brenda Crum as an Alpaca Halter and Alpaca Fleece Apprentice and Joy Bishop-Forshey as an Assistant Alpaca Fleece Instructor. Seconded by Jim and approved by Debbie and Susan.
- 3-19-16 Paul requests approval of a letter to a show superintendent who was advertising a show as being ALSA sanctioned but had not yet submitted an application or fee. Approved by Jim, Cheryl, Debbie and Lauri.
- 3-28-16 Approval requested for e-mail blast to remind members about date of record and date of closing of nominations for upcoming election. Approved by Cheryl, Jim, Susan and Debbie.
- 3-31-16 Paul requests approval of response to the latest correspondence from a disgruntled former board member. Approved by Cheryl, Jim, Susan and Debbie.

Submitted April 13, 2016

Cheryl A. Juntilla
Secretary

ALSA Monthly BOD Meeting March 8, 2016

Call to order:

Next Board Meeting: Tuesday, April 12, 2016 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz
V. President: Jim Doyle
Acting Secretary: Lauri Jones
Board Members: Debbie Andrews
Allen Davis
Susan Leslie
Lauri Jones

Cheryl Juntilla absent due to travel in area with no cell phone service

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:30 p.m. MST)

Office Manager Robin Turell (Left the call at 8:01 p.m. MST)

Meeting called to order by President, Paul Schwartz

Proxy received from Cheryl Juntilla to appoint Paul Schwartz to serve as her proxy and vote on her behalf and Jim Doyle as her alternate proxy in her absence from the board meeting held on March 8th. The proxy shall terminate upon the adjournment of that meeting.

Office Report:

1. Membership

We are receiving many membership renewal requests and new memberships for 2016 now.

Memberships so far for 2016 are:

- 173 Regular Members – that is an increase of 19 since the last meeting - last year at this time there were 169 Regular Members
- 100 Youth Members – that is an increase of 12 since the last meeting - last year at this time there were approximately 85 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- Total membership is 385 – last year at this time there were approximately 365.

2. Shows

- We have currently 29 shows on the ALSA calendar – last year at this time we had 28 shows

Motion to approve office report made by Susan, second by Debbie, unanimously approved and Robin to add the new version of the Show Sanctioning Form to the website

Treasurer's Report

Treasurer's Report for the Month of February, 2016

- 1) All bank accounts have been reconciled
- 2) Copies of Form 990 for 2015 were sent to all Board members for review prior to this meeting.
- 3)

Current Assets

Checking Accounts	\$	15,164
Investment Account		55,897
Cash Memorials		<u>4,367</u>

Total Current Assets \$ 75,428

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 75,928

Liabilities 0

Total Liabilities 0

Equity \$ 75,928

Total Liabilities and Equity \$ 75,928

Cash Balance on Hand January 2016 \$ 80,083

Receipts

Membership Revenue	\$	850
Show Fee Revenue		802
Regional Income		100
Judges Dues / Clinic Fees		100
Other Revenue		<u>34</u>

Total Receipts \$ 1,886

Disbursements

Judge Clinic Expenses	2,096
Corporate Renewal	380
Bank/Credit Card Fees	285
Office Contract/Expenses	3,750
Regional Expenses	0
Website Expenses	<u>30</u>

Total Disbursements \$ 6,541

Balance on Hand February 29, 2016 \$ 75,428

Motion to approve Treasurer's report was made by Lauri, seconded by Susan, unanimously approved

Old Business: Has Robin been able to get a cost estimate for mailing hard copies of Handbook to judges? No – Robin will follow up with the printer

New Business:

Correspondence from Members

E-mail from a member expressing her opinion about Grand National ribbons and trophies was forwarded to the Grand National Committee. A response thanking the member for her input was sent by the Committee Chair.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed
- 2) Election Committee - Chair: Lougene Baird

ALSA Election Committee Report – March 1, 2016

The Day of Record for the 2016 General Election is Friday, April 1, 2016, which is the last day a person may pay dues and become a member in good standing to vote and as part of the qualifications to participate in the election process. The deadline for members to submit a Petition to Nominate Form is April 1, 2016.

The committee has received no Petitions.

The cost for the electronic election will be calculated following the Day of Record once the amount of memberships are known.

Respectfully submitted,
Lougene A Baird, Chair
ALSA Election Committee

Motion to approve Election Committee report was made by Jim, seconded by Allen, unanimously approved and Robin to have current 2016 Petition to Nominate Form put on website.

- 3) Ethics Committee - Chair: Cheryl Lambert - No report
- 4) Fleece Committee - Chair: Cindy Ruckman – No report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – No report
- 6) Grand National Committee - Chair: Glenna Overmiller – No report
- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen

To: ALSA Board of Directors DATE: 02/17/2016

FROM: Handbook Committee

I propose, before we waste more time and energy on the existing handbook, we take one section at a time, with the input of the committee relating to that section, rewrite same and present it to the board

of directors for approval. If and when that section is approved, then take the next section and do the same thing (with priority being the board of director's decision).

We have the opportunity at this time to take advantage of the newly rewritten Elections, Alpaca, and Fiber sections. We already have a good start!

With this proposal, we will save money by not having to reprint every year and by not taking the board of director's time on a monthly basis.

By following the rules as printed, we will avoid many problems previously encountered!

Our committees should be reminded to make proposals in the best interests of ALSA and not self-serving individuals.

The format program should be compatible, so that we can have only one printing.

Handbook Committee in agreement

Marcie S.

A Mathison

Bill Feick

Motion to accept report and approve moving forward with the recommendation of the handbook committee to rewrite the handbook was made by Susan, seconded by Jim, unanimously approved

8) Judge's Committee - Chair: Barb Harris

March 2016 ALSA Judges' Committee Report

In January 2016 an ALSA Alpaca halter and fleece clinic was held in Florida. The following attendees and their certifications have been approved by the Judges' Committee and await board approval:

Joy Bishop-Forshey – Alpaca Halter Judge

Tracy Weaver – Alpaca Halter and Fleece Judge

Terese Everson – Alpaca Halter apprentice and counting the clinic as an alpaca fleece apprenticeship.

Brenda Crum – Alpaca Halter and Alpaca Fleece apprentice.

Joy Bishop-Forshey – First Alpaca Fleece Assistant Instructor

Trish Brandt-Robuck and Beth Myers have tendered their resignations as ALSA judges due to life changes. We would like to thank Trish and Beth for their years of service to ALSA as a judge.

The committee would like to clarify the following requirements for the judges to be eligible to judge Regional or Nationals.

Current handbook:

Part S – Section 1 - H

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries.

Proposed change:

Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per

year with at least one show in a five-year period having 50 or more entries. **They must be current with all required judge's form and paperwork. May not have any upheld complaints or protests within the 5 years prior to year they are being considered.**

The reason for this change is to clarify this section with what is shown in Part S Section 2 – A – 8. Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

The following proposed change for judge's reports:

Current:

Part S Section 2 – A – 8

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

Proposed:

Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31. If not received by January 31 by either the ALSA office or Judges' Committee chair the judge or apprentice is suspended until such time as all required paper work is current.

Additional lists are attached. The first is the approved Instructors and the second is the list of judge that have completed all their requirements for 2016. After completing the review of all judges/apprentices there are four that are not current on their annual reports and therefore have not been approved by the Judges' Committee. That approval will be automatic once the committee has received their annual reports.

Respectfully submitted,

ALSA Judges' Committee

Barb Harris – Chair

Maryan Baker

Bill Feick

Margaret Henry

Patti Morgan

Mary Reed

Deb Yeagle

Motion to approve and accept resignations of 2 ALSA judges and to table all other sections of the report which will be returned to Judges' Committee for further review was made by Allen, seconded by Jim, unanimously approved

- 9) Membership Committee - Chair: Mary Rose Collins – No Report
- 10) Nomination Committee - Chair: Ana Reese – No Report
- 11) Performance Committee - Chair: Ana Reese – No Report
- 12) Policy & Planning Committee - Chair: Larry Lewellyn – No Report
- 13) Protest Committee - Chair: Cheryl Lambert. No report.
- 14) Publications, Promotions, and Marketing and Web Site Committees - Chair: Ruby Herron – No Report

15) Regional Committee - Chair: Kitty Tuck-Hampel

Regional Shows and Schedules

Eastern- No show to date

Southeastern- Held in Conjunction with the SSLA Georgia National Fair Double Llama show.

Superintendents- Cheryl Lambert/Kathy Devaul

Oct 15/16, 2016

Georgia National fairgrounds, Perry, Ga

Buckeye- Held in Conjunction with the Spooktacular HOAA Fall Llama show

Superintendent- Robin Sturgeon

September 16-17th, 2016

Marion County Fairgrounds, Indianapolis, Indiana

Great Lakes- No show to date.

Central- Haven't heard yet, but still trying.

Rocky Mountain- Held in conjunction with the LOCC Classic

Superintendent- Barb Harris

3rd & 4th of September- Labor Day Weekend

Douglas County Fairgrounds in Castle Rock, CO

Northwestern- To Be Determined

Superintendent- Sean Kutzler

Western-

Superintendent- Joy Pedroni

September 24-25, 2016

San Joaquin Fairgrounds in Stockton, CA

The above are the dates and information for the 2016 ALSA Regional shows for approval. We would like to get an eblast with this information sent.

Most of our shows are saving money with shared facilities or free facilities. This cost saving effort does not make the cost of entries feasible. I am requesting that we look at the prices regarding entries and lower then to fit what we are paying.

I would like you to consider making Mark Willy be given an "Honorary Membership" in accordance with the bylaws, since he is a regional superintendent and helping ALSA.

Thank you,
Kitty Tuck-Hampel
Regional Superintendent

Motion to approve Regional Committee report made by Jim, seconded by Debbie, unanimously approved

16) Show Management Committee - Chair: Glenna Overmiller – No Report

17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No Report

Meeting adjourned at 8:01 pm MST

E-mail motions

- 2-10-16 Meeting minutes submitted for approval. Corrections requested by Susan and Allen.
- 2-12-16 Revised minutes submitted for approval. Approved by Susan, Jim, Allen and Lauri.
- 2-12-16 Motion by Susan to allow a one-time extension for payment of judges dues as requested by the Judges Committee. Seconded by Allen, Debbie, Lauri and Cheryl vote yes. Jim abstains. Upon further review of the facts, Cheryl changes her vote to no. Motion passes.
- 2-17-16 Approval requested for e-mail blast about extension of youth scholarship application deadline. Approved by Susan, Jim, Allen, Lauri and Cheryl.
- 2-22-16 Approval requested for publication of 2015 Youth High Point report. Approved by Susan, Lauri, Debbie and Jim.
- 2-23-16 Youth Committee requests approval of the addition of a column to show actual placings on Youth High Point Award Report. Approved by Cheryl, Jim, Allen, Lauri, Debbie and Susan.
- 2-29-16 Motion by Cheryl that the Board approve the Grand National Committee's selection of judges and authorize the GN Committee Chair to contact the judges to confirm their availability and get contracts signed. Seconded by Jim. Allen votes yes. Debbie votes no. Susan votes no. Allen changes his vote to no. Lauri votes yes. Paul votes yes to break the tie and the motion passes.
- 2-29-16 Motion by Cheryl that the Board accept the recommendation of the Grand National Committee and approve the dates of October 28, 29 and 30 for the 2016 Grand National Show. Seconded by Jim. Allen votes yes, Debbie votes yes. Susan votes no. Allen and Debbie change their votes to no. Lauri votes yes. Paul votes yes to break the tie and the motion passes.

Submitted by Board Member Lauri Jones
March 10th, 2016

ALSA Monthly BOD Meeting February 9, 2016

Call to order: 6:04 p.m.

Next Board Meeting: Tuesday, March 8, 2016 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz – Joined meeting late

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Susan Leslie

Lauri Jones

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at approximately 6:15 p.m.)

Office Manager Robin Turell

Meeting was called to order by Vice President Jim Doyle because President Paul Schwartz was working late.

Office Report:

BOD Meeting Office Report February 9, 2016

1. Membership

We are receiving many membership renewal requests and new memberships for 2016 now.

Memberships so far for 2016 are:

- 154 Regular Members – that is an increase of 39 since the last meeting - last year at this time there were 145 Regular Members
- 88 Youth Members – that is an increase of 26 since the last meeting - last year at this time there were approximately 70 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- 52 Judges that have paid their 2016 Judges Dues
- Total membership is 354 – last year at this time there were approximately 326.

2. Shows

- We have currently 25 shows on the ALSA calendar. – last year at this time we had 21 shows

3. Scholarship

Robin reminded the Board about Article IV of the Standing Rules regarding the process for selecting the Youth Scholarship recipients and the current vacancy in the position of Youth Scholarship Chair.

Motion by Cheryl to authorize Susan to contact former Youth Scholarship Committee members and ask if they would be willing to serve again. Seconded by Debbie and unanimously approved.

Treasurer's Report

Treasurer's Report for the Month of January, 2016

- 1) All bank accounts have been reconciled
- 2) Forms 1099-Misc were timely mailed
- 3) Form 1096 along with the Form 1099-Misc were timely filed with the IRS

Current Assets

Checking Accounts	\$	19,884
Investment Account		55,883
Cash Memorials		<u>4,316</u>

Total Current Assets \$ 80,083

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 80,583

Liabilities 0

Total Liabilities 0

Equity \$ 80,583

Total Liabilities and Equity \$ 80,583

Cash Balance on Hand December 2015 \$ 75,119

Receipts

Membership Revenue	\$	4,525
Show Fee Revenue		1,195
Grand National Revenue		50
Judges Dues		3,250
Other Revenue		<u>55</u>

Total Receipts \$ 9,075

Disbursements

Judge Clinic Expenses	0
2016 Facility Deposit	
Bank/Credit Card Fees	361
Office Contract/Expenses	3,750
Regional Expenses	0
Website Expenses	<u>0</u>

Total Disbursements \$ 4,111

Balance on Hand December 31, 2015 \$ 80,083

Motion by Susan to accept Treasurer's report, seconded by Debbie and unanimously approved. The Board thanked Patti for making sure the tax forms were timely filed and everything else she does for ALSA.

Old Business:

Topics for discussion in follow up conference call with ILR Board were discussed. Paul will be in charge of trying to schedule a date.

New Business:

Invitation cards for exhibitors qualifying for the Grand National were discussed. Robin will ask Ruby to prepare a draft incorporating the Board's suggestions for final approval. Cards are to include lines for the animal name and qualifying show, be printed on card stock and mailed to show superintendents.

Correspondence from Members:

A complimentary e-mail was received from a member regarding the LANA Hobo Show. The Board thanked her for her positive message and was happy to hear the show was a success.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed – no report
- 2) Election Committee - Chair: Lougene Baird – no report
- 3) Ethics Committee - Chair: Cheryl Lambert - no report
- 4) Fleece Committee - Chair: Cindy Ruckman – no report
- 5) Finance & Budget Committee - Chair: Patti Wattigney – see Treasurer's Report
- 6) Grand National Committee - Chair: Glenna Overmiller

Grand National Committee Report:

The Grand National committee met on January 27th to begin making plans for the 2016 ALSA Grand National's.

The biggest concern was the alpaca halter and how do we proceed with it. It was discussed to not do color divisions, but after talking with alpaca breeders who were at National's last year they were not pleased with that idea. Color is a major part of the alpaca showing. They did give ideas on how to better publicize the alpaca show to get more involved.

We have received a quote on the ribbons and if they are approved will get a 10% discount if ordered by February 17th. The committee is looking into new ideas for trophies.

I want to thank my committee and sub-committee as they have hit the ground running and are working hard to make a great National's for you the members.

Thank you,

Glenna Overmiller

Proposed Grand National Budget was discussed.

Paul Schwartz joined the meeting and asked Jim to continue as acting President since the discussion of the Grand National Committee report was already underway.

Motion by Cheryl to add participation ribbons to Grand National budget, seconded by Allen and unanimously approved.

Motion by Paul to approve the Grand National Committee report and budget, seconded by Cheryl. Approved by Jim, Debbie and Lauri. Susan and Allen did not vote. Cheryl is authorized to inform the Grand National Committee that the budget was approved so they can move forward with ordering ribbons in time to take advantage of a 10% winter discount.

Discussion was had regarding the following e-mails about a mix-up in connection with the Grand National Committee meeting which resulted in one subcommittee member feeling she had been wrongly excluded from the meeting. It was explained that none of the subcommittee members had been asked to participate in the meeting which had the limited purpose of discussing alpaca halter classes and budget items. The Performance Coordinator had previously requested the subcommittee member be assigned to work with him on performance courses, but had not yet had time to contact her about it. He will contact her as soon as possible and apologize for his part in this misunderstanding.

From: [Ana Reese](#)

Sent: Wednesday, January 27, 2016 8:54 PM

To: [Paul Schwartz](#)

Subject: Re: Grand National Conference Call

It's ok thank you Paul.

Anna Reese

On Jan 27, 2016 8:13 PM, "Paul Schwartz" <paulsoil@fiberpipe.net> wrote:

Hi Anna,

I talked with Glenna and she informed me that you are a sub-committee member of the GN committee so that is why you did not get an invitation to be on the call. Sorry for the confusion, I did not know that the only ones on the call are the mandatory committee members listed in the handbook.

Paul Schwartz

Wed, Jan 27, 2016 9:13 pm

ALSA Grand National Committee

From Ana Reese areese.llamas@gmail.comhide details

To pschwartz pschwartz@fiberpipe.net, dllogcabin1 dllogcabin1@gmail.com,
leslielanellamas leslielanellamas@gmail.com, Jim Doyle jimbod@marikollamas.com,
allendavisllamafarm allendavisllamafarm@gmail.com, c.juntilla c.juntilla@aol.com,
laurijones1 laurijones1@windstream.net

On January 12, 2016 I was approved as a member of the ALSA GN Committee by the BOD. The first meeting was scheduled for tonight at 9 pm of witch I was not invited to as I am only a sub committee member. What is this? What other committee contains (Sub-members) ? Does this mean that because I do not have an actual title like performance co-ordinator that I should not be involved in the discussion pertaining to whether or not we allow alpaca halter for 2016 ? Or what

my comments and thoughts are about ribbons, trophies, and the schedule for GN 2016. I compete in every aspect of the Grand Nationals, I have competed as a youth, I bring youth, show llama halter, llama performance, shorn fleece walking fleece, and alpaca halter and performance. I volunteered to be on the committee to help not to be ignored and left out. I feel my experience and knowledge is an asset to the GN Committee, I would like the BOD to address my concerns and answer my questions. I also grant permission to have this letter included in the February minutes in its entirety.

Thank you,
Anna Reese
M7643

Motion by Jim to move on to another topic, seconded by Cheryl and unanimously approved.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen - no report

8) Judge's Committee - Chair: Barb Harris ALSA

Judges' Committee Report

February 2016

Cathie Till attended the July 2015 fleece clinic that was held in California and instructed by Maryan Baker. She passed that clinic but at the time wasn't sure if she wanted to proceed as an apprentice. On January 30th 2016 her ALSA dues and judges dues were paid so at this time the committee would like to ask the board to approve her as an ALSA llama fleece apprentice. With the new handbook now being available online the committee would like to ask that for judges the changes be printed and mailed to them. Every year we pay an additional \$50 to remain active as ALSA judges and it would be a nice gesture from the board and ALSA to make handbook changes available for us to easily add to our ring binders.

Respectfully submitted,
ALSA Judges' Committee

Barb Harris – chair

Maryan Baker

Bill Feick

Margaret Henry

Patti Morgan

Mary Reed

Deb Yeagle

Motion by Allen to approve Cathie Till as a llama fleece apprentice, seconded by Jim and unanimously approved. Allen is authorized to inform the Judges Committee Chair of this approval immediately.

The request for printing copies of the Handbook changes for judges and apprentices was previously addressed via e-mail motion. Ruby will ask the printer for a quote and Robin will let the Board know the estimated cost as soon as possible.

- 9) Membership Committee - Chair: Mary Rose Collins – no report
- 10) Nomination Committee - Chair: Ana Reese – no report
- 11) Performance Committee - Chair: Ana Reese – no report
- 12) Policy & Planning Committee - Chair: Larry Lewellyn – no report
- 13) Protest Committee - Chair: Cheryl Lambert – no report
- 14) Publications, Promotions, and Marketing and Web Site Committees –
Chair: Ruby Herron – no report
- 15) Regional Committee - Chair: Kitty Tuck-Hampel

Regional Committee Report- February.

1. In the spirit of “reuse/recycle”, I’m requesting that the Grand National Trophies that weren’t awarded be sent to the Regional Shows for them to be able to have a “Best in Show” class. Now, the “Best in Show” class will not be a pointed class, but bragging rights. The trophies were purchased and already paid for and probably sitting, collecting dust in a room. This will alleviate the excess trophies if they are being changed each year. This will also provide a nice trophy for the Regional shows. If there is not enough of one size of trophy, then the larger Regional shows get the larger trophies, the smaller Regional shows get the smaller trophies. This is just a simple solution to excess.

2. I’m also requesting the current listing of judges that are to be sent to the Grand National and Regional Committees. As soon as the Grand National Committee has chosen their judges, please notify us immediately, so our shows can pick judges.

Thank you,
Kitty Tuck-Hampel
Regional Committee Chairperson

Motion by Susan to deny item 1 of the report because the trophies will remain with the Grand National Committee to be used this year and to accept item 2 of the report. Seconded by Cheryl and unanimously approved. The list of judges will be provided as soon as possible, probably in March.

A concern was raised about apparent lack of communication with regional superintendents. Susan will follow up on this.

- 16) Show Management Committee - Chair: Glenna Overmiller – no report
- 17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – no report

Allen informed the Board about some issues that may require the attention of the Judges Committee but do not require Board action at this time.

Motion to adjourn by Jim, seconded by Allen and unanimously approved.

Meeting adjourned at 8:45 p.m., MST

E-mail motions

- 1-14-16 Minutes of January meeting submitted for approval. Approved by Jim, Debbie, Lauri and Susan.
- 1-18-16 Draft letter to committee chairs submitted by Cheryl. Approved by Susan, Jim, and Lauri.
- 1-28-16 Final proof of 20th Edition of Handbook submitted for approval for posting on website. Approved by Cheryl, Jim, Debbie, and Lauri.
- 1-29-16 Draft letters to two members submitted for approval. Approved by Jim, Cheryl, Debbie and Lauri.
- 1-29-16 Motion by Cheryl to authorize Robin to obtain cost estimate for printing and mailing copies of 20th Edition of Handbook to ALSA judges. Seconded by Lauri and approved by Susan and Debbie.

Submitted by Secretary Cheryl Juntilla
February 10, 2016

ALSA Monthly BOD Meeting January 12, 2016

Call to order: 6:04 p.m.

Next Board Meeting: Tuesday, February 10, 2016 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Susan Leslie

Lauri Jones

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:57 p.m.)

Office Manager Robin Turell

Office Report:

BOD Meeting Office Report January 12, 2016

1. Membership

We are receiving many membership renewal requests and new memberships for 2016 now.

1. Memberships so far for 2016 are:

- 115 Regular Members – last year at this time there were 85 Regular Members
- 62 Youth Members – last year at this time there were approximately 30 Youth Members
- 112 LIFE Members. – last year at this time there were 111 LIFE Members
- 48 Judges – last year at this time there were 50 Judges that had paid their dues.
(FYI – there was a judge that stepped down gracefully due to age limitations)
- Total membership is 289 – last year at this time there were approximately 241.

2. Membership cards – mailing discussion.

2. Shows

- All shows are posted for 2015 except:
 - 1. Indiana State Fair – held August 8 – results have not been received – fees were received
 - 2. ALSA Grand Nationals – held Oct. 22-24 – results online, will be posted in database by very soon.
- We have currently 14 shows on the ALSA calendar. – last year at this time we had 17 shows
- We have had a Llama show and a Fleece show already for 2016.

Motion by Susan to approve Office Report, seconded by Lauri and unanimously approved.

Robin will call Superintendent of Indiana State Fair and Paul will follow up if no response.

Treasurer's Report

Treasurer's Report for the Month of December, 2015

1) All bank accounts have been reconciled

Current Assets

Checking Accounts	\$	14,935
Investment Account		55,869
Cash Memorials		<u>4,315</u>

Other Current Assets

2016 Facility Deposit	500
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Total Current Assets \$ 75,619

Liabilities 0

Total Liabilities 0

Equity \$ 75,619

Total Liabilities and Equity \$ 75,619

Cash Balance on Hand November 2015 \$ 77,119

Receipts

Membership Revenue	\$	1,150
Show Fee Revenue		5,245
Grand National Revenue		0
Judges Dues		850
Other Revenue / Judge Fees		<u>355</u>

Total Receipts \$ 7,600

Disbursements

Judge Clinic Expenses	0
2016 Facility Deposit	500
Bank/Credit Card Fees	283
Office Contract/Expenses	3,222
Regional Expenses	432
Website Expenses	<u>1,655</u>

Total Disbursements \$ 6,092

Balance on Hand December 31, 2015 \$ 75,119

Discussion about need for uniform accounting practices for all Regional Championships and adherence to Guidelines for Regional Superintendents.

Old Business: Board members to send their thoughts and feedback from members and committees to Cheryl to be compiled and summarized for talking points for follow up communication with ILR Board in February.

New Business:

Request for reminder to all Committee Chairs that Standing Rules require reports and any matters to be discussed at a Board meeting must be submitted at least seven days prior to the meeting.

Motion by Jim to send an e-mail notice to all Committee Chairs asking for a return receipt to ensure they have read and understand the Standing Rule, seconded by Susan and unanimously approved.

Correspondence from Members.

An inquiry was received from a member about whether his llama, which has won four Novice Grand Champion Performance placings at ALSA shows, has to be entered in the Advanced Performance Division even though it does not have an ALSA number. Robin will send a response explaining that the animal has to move to the Advanced Division regardless of whether it has an ALSA number. If the member wants to have the animal receive points or be listed as a Novice Performance Champion, he will have to purchase an ALSA number and pay the required research fees for prior years' placings.

Committee Reports:

- 1) Alpaca Committee - Chair: Mary Reed – No report
- 2) Election Committee - Chair: Lougene Baird – Petition to Nominate Form submitted for approval.

**ALSA 2016 General Election
Petition to Nominate Form
Two Directors will be elected**

Below are the open Director Positions by Region:

Buckeye – 1 open	Central – 1 open	Northwestern – 2 open	Great Lakes – 1 open
Eastern – 2 open	Rocky Mountain – 0 open	Southeastern – 2 open	Southwestern – 2 open

Instructions – Carefully read and follow all steps

1. To be eligible to submit a Petition for Nomination Form, you must:
 - (a) Be a current ALSA member
 - (b) Be in good standing with ALSA
 - (c) Be at least 19 years of age
2. To be eligible to be nominated and placed on the ballot, a member must
 - (a) Be a current ALSA member
 - (b) Be in good standing with ALSA
 - (c) Be at least 19 years of age
 - (d) Reside in a qualified region, as described by the regional show program where no more than a maximum of two directors reside.
 - (e) Receive at least five (5) valid Petition to Nominate Forms.
3. When Petitions to Nomination Forms are submitted:

- (a) Only one petition per ALSA membership number may be submitted
- (b) Petitioner's information must be complete and legible
- (c) Petitions submitted by US Postal Service must be received by April 10, 2016.
- (d) Petitions submitted by e-mail must be received no later than 12:00 PM (noon), Eastern Standard Time – April 10, 2016.

USPS Mail to:
Lougene A Baird
Chair, Election Committee
P.O. Box 385403
Waikoloa HI 96738

Email to:
lougenebaird@hawaiiintel.net

Call with questions
808-883-1887
808-747-5023 - cell

Petitioned nominee name _____ Region _____
Print Print

Petitioned by _____ ALSA # _____
Print Print

Petitioner's signature _____ Date _____, 2016
Must be signed

Upon request, EC will acknowledge receipt of this form by e-mail _____
Petitioner must supply e-mail address – please clearly print

Rev: 1/2016

Motion by Cheryl to approve Petition to Nominate Form, seconded by Susan and unanimously approved.

3) Ethics Committee - Chair: Cheryl Lambert No report

4) Fleece Committee - Chair: Cindy Ruckman

To: ALSA Board of Directors

Subject: ALSA Llama Fleece Committee Report for December 2015
ALSA BOD Meeting

Date: December 8, 2015

Dear ALSA Board of Directors,

The Llama Fleece Committee would like to thank the Handbook Committee and the BOD for allowing us to work with you on the 2016 Handbook. We truly appreciate everyone's hard work!

Additionally, the Llama Fleece Committee regretfully accepts the resignation/retirement of Patti Morgan. We are thankful for her countless hours of hard work and dedication. We will truly miss her.

Respectfully submitted,
Cindy Ruckman~
ALSA Llama Fleece Committee Chair

Motion by Cheryl to accept Fleece Committee Report, seconded by Susan and unanimously approved.

5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's report.

6) Grand National Committee - Chair: Glenna Overmiller – Requests approval of the Standing Committee members and Barb Harris as Halter Coordinator, Wally Juntilla as Performance Coordinator and Judy Glaser as Fleece Coordinator. In addition, Geri Rutledge, Ana Reese and Jessica Tagmire have volunteered to serve as subcommittee members. A revised quote for ribbons has been obtained which includes ribbons to tenth place for performance and youth classes and to sixth place for halter and fleece classes. The total cost for new and refurbished ribbons, including shipping, will be \$3,836.38 if the order can be placed before February 10, 2016.

Motion by Susan to approve Committee and subcommittee members and table approval of ribbons until Board has opportunity to review survey responses and Committee decides whether to include alpaca halter classes for 2016 show, seconded by Lauri. Jim, Debbie and Allen vote yes. Cheryl abstains.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen - While working on the final formatting for posting on the website, the Committee noticed a revision submitted by the Election Committee was omitted from the December 8 meeting minutes. It consists of reorganization of some paragraphs in Article III, Section 1 of the Standing Rules on page 158 of the Handbook as follows:

Section 1: Election

(a) The Day of Record shall be set by the Election Committee. The Day of Record is the last day a person may pay dues and become a member in good standing as part of the qualifications to participate in the election process.

(b) Determination of Members in good standing shall be as described in the:

1. ALSA Bylaws, ARTICLE II, Section 5, Voting in its entirety,
2. Article II, Section 6, Member in Good Standing in its entirety, and
3. Article III, Board of Directors, Section 2. Eligibility in its entirety.

~~(c)~~ The Treasurer and Office Manager shall reconcile the list of members using the Day of Record to create an up-to-date list to present to the Board of Directors for approval. The members on the Board approved list will be deemed in good standing and may participate in the election process.

~~(d)~~ Using the list of members in good standing, the Election Committee shall determine the existence of a quorum, hear and determine all challenges and questions in any way arising in connection with the right to vote.

~~(e)~~ Statements of Candidacy. All nominees must be members in good standing of the Association. Nominations shall be closed no later than April 10. The Election Committee shall verify that all who have received petitions, and all who have submitted petitions are members in good standing as of the Day of Record. The Election Committee shall request the nominees individually to submit a statement on behalf of their candidacy, the final version of which must be received by email by the Election Committee no later than April 30, 12:00 Noon CDT. Should a nominee not submit a Statement by the deadline, his/her name will be placed on the ballot and name only will be placed on the Statement of Candidacy. Should a nominee choose to not run for election, that member must notify in writing the Election Committee of his/her decision to not run for the Board by April 30, 12:00 Noon CDT. The format of the Statement of Candidacy and its distribution to the membership shall be established by the Election Committee.

~~(f)~~ The ALSA Bylaws allow for the voting process to be completed by either electronic voting or written mail-in ballots but not a combination of both within the same election. The procedure shall be as follows.

~~(g)~~ Electronic Ballot Election. Notification of electronic balloting along with instructions for the balloting

process will be sent via e-mail to all members in good standing. It is the responsibility of each member to inform the ALSA office of his/her correct and current e-mail address.

Statements of Candidacy will be emailed to each member during the first week of May. The time period to begin and end voting will be between, but not limited to, May 25 and June 5 of the election. The agency will have the vote tally available within 24-hours for the Election Committee after the election process is complete.

(hf) Written Ballots Election. Notification that written ballots will be sent via USPS will be communicated via email to all members in good standing. Written ballots will be mailed to all members in good standing between May 1 and the end of the second week of May. All written ballots must be received by mail or fax by the tallying group by June 5. Ballot envelopes must include a member's ALSA number and all information must be complete and legible for verification of membership. The tallying agency will verify all information on the return envelope and tally the ballots. Ballot envelopes without complete information will be deemed spoiled. The results will be reported to the Election Committee within 24 hours after completion of the tally.

(ig) Regardless of the type of election process (electronic or written), upon notification of the election results, the Election Committee will then inform its Board Liaison of the results. The Board Liaison will then notify the highest member of the Board of Directors whose position is not on the ballot. This individual will verbally advise all candidates of the election results (and only the candidates). This individual will then advise the Election Committee that the candidates have been notified. The Election Committee will forward the results to the webmaster for general publication on the ALSA Website and/or e-mail notification to the membership.

(jh) Challenges – All challenges regarding the voting must be received by the Election Chair by 12 PM EDT June 30. All challenges must contain the name, address, ALSA number, and signature of the challenger. All written ballots will be retained by the Election Committee until midnight July 1, after which they will be destroyed. If any challenges are issued, the ballots will be preserved until said challenge is acknowledged as resolved by the Board of Directors, at which point they will be destroyed.

(ki) A Director may be subject to a recall vote by a signed petition of at least twenty five percent (25%) of the membership who were members in good standing as of the Day of Record, followed by an affirmative vote of two-thirds of a quorum of the membership (as described in ALSA Bylaws Article II – Membership, Section 4. Quorum).

The Secretary apologizes for this omission and requests the Board formerly approve this revision now so that it can be included in the 2016 edition.

Motion by Jim to approve the above revisions as submitted by the Election Committee, seconded by Debbie and unanimously approved.

The Handbook and Publications Committee have requested approval to post the 2016 Handbook on the website, however the Board did not receive a copy until this morning. Voting on approval to post the Handbook is tabled until midnight, January 16, to give Board members time to review the submitted copy.

No proposal has been submitted by the Handbook Committee about the best way to send hard copies of the revisions to the members. Ideas discussed by the Board included telling members to print out their own revisions from the website.

8) Judge's Committee - Chair: Barb Harris – No report

9) Membership Committee - Chair: Mary Rose Collins – No report

10) Nomination Committee - Chair: Ana Reese

I am anxious to start getting nominations in for the 2016 election. Members can call me or email me if they have any questions.

There are candidate openings available in most of the regions. I encourage members to think about who they think can serve ALSA and nominate them !!

Thanks,
Ana Reese
Nominations Chair

Motion by Jim to accept Nominations Committee's report and combine it in an e-mail blast with the Petition to Nominate Form, seconded by Lauri and unanimously approved.

11) Performance Committee - Chair: Ana Reese – No report

12) Policy & Planning Committee - Chair: Larry Lewellyn - No report

13) Protest Committee - Chair: Cheryl Lambert. No report

14) Publications, Promotions, and Marketing and Web Site Committees –
Chair: Ruby Herron - No report

15) Regional Committee - Chair: Kitty Tuck-Hampel – No report. Additional information about proposal for new location for Western Regional has been requested.

16) Show Management Committee - Chair: Glenna Overmiller – No report

17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No report

Motion to adjourn by Cheryl, seconded by Jim and unanimously approved.
Meeting adjourned at 8:08 p.m.

E-mail motions

12-14-15 Motion by Allen to rescind approval of revision to Part S, Section 2 A, paragraph 6 on page 125 of the Handbook, seconded by Jim. Cheryl, Susan, Debbie and Lauri vote no.

12-18-15 Motion by Cheryl to approve Harvey Pool's application to enter the ALSA apprentice judging program, seconded by Susan. Jim, Allen and Lauri vote yes.

1-4-16 Recommendation by Susan to approve proposals for Regional Championship shows in Northwestern and Southwestern Regions. Approved by Cheryl, Debbie, Jim and Lauri.

ALSA Board Meeting Minutes October 28, 2016

Call to order: 8:05 p.m. Central Daylight Time

Board Members present:

President:	Jim Doyle
V. President:	Paul Schwartz
Secretary:	Cheryl Juntilla
Board Members:	Debbie Andrews
	Bill Feick

A proposal for an incentive program for ALSA youth members to stay involved with ALSA and enter the apprenticeship program when they have reached their last year of showing in the Senior Youth Division was discussed. Comments gathered by the Chair of the Judges Committee during conference calls with ALSA judges which related to the proposal were reviewed. It was agreed that Paul would make an announcement about the incentive program during the Annual Meeting on October 29, 2016. Paul will also communicate it directly to the Senior Youth members who are attending the Grand National Championship Show. It will be communicated to Senior Youth who are not in attendance and their parents via e-mail. The details of the program are as follows:

This offer is available to ALSA Youth members in good standing as of October 29, 2016, who are in their final year of eligibility to compete in the senior youth show division.

For qualified youth who sign up for this program the fee for attending a Beginning Judging Clinic will be discounted to \$125. If the youth successfully completes the clinic and three apprenticeships, this \$125 will be applied to the fee for their final judging clinic.

Upon successful completion of the first clinic and approval by the ALSA Judges Committee, participants will be eligible to start apprenticing at ALSA shows without having to wait until they are 21 regardless of how many years they have competed in youth judging classes.

The Board of Directors will work with the Judges Committee to try to schedule clinics in the regions where youth who sign up for the program live. These will be complete judging clinics and open to other participants at the regular fee. Parents are encouraged to volunteer as handlers or help in other ways at the clinics, but absolutely no coaching will be allowed.

A sign-up sheet will be circulated at the Grand National to get a preliminary determination of the number of potential youth participants and where the clinics should be held. Senior youth members who were unable to attend the Grand National will be contacted by e-mail. The cut-off date for the preliminary sign-up will be December 31, 2016.

A Motion was made by Bill and unanimously approved to send a thank you letter to Michelle Kutzler for her work on Youth Committee along with an apology for the Board's lapse in communication with her.

Year to date financial statements for 2015 and 2016 were compared and discussed. No decisions regarding financial adjustments can be made until we get the final income and

expense numbers from the Grand National. The possibility of adding an LFA sale to the show next year will be explored.

At 9:30 p.m. a motion was made by Cheryl and unanimously approved to go into executive session to discuss contract matters. At 10:15 p.m. a motion was made and unanimously approved to exit executive session and adjourn the meeting.

Submitted by Cheryl Juntilla, Secretary