

Joint Meeting of ALSA and ILR Boards of Directors  
November 17, 2015  
Call to order: 6:00 p.m. MST

Roll Call:

**ALSA Board**

President: Paul Schwartz  
Vice President: Jim Doyle  
Secretary: Cheryl Juntilla  
Board Members: Debbie Andrews  
Allen Davis  
Susan Leslie  
Lauri Jones

**ILR Board**

President: Debi Garvin  
Vice President: Sean Hart  
Secretary: Karen Baum  
Treasurer: Harvey Pool  
Board Member: Linda Hayes  
**ILR SD Executive Committee**  
Phil Feiner  
Darrell Anderson

Sean opened by thanking everyone for agreeing to meet and explained that Phil and Darrell were participating as members of the ILR SD Executive Committee. The Executive Committee (EC) was appointed by the ILR BOD and has served as an advisory committee to the ILR Board of Directors. As of January 1st the EC will be taking over the operation of the ILR Show Division. Sean and Debi served as spokesperson for the ILR Board, Paul as spokesperson for the ALSA Board and Phil as spokesperson for the ILR SD Executive Committee. Cheryl took minutes for ALSA and Linda & Karen took minutes for the ILR.

Paul thanked the ILR Board for the registration and transfer certificates donated in sponsorship of the ALSA Grand National Show of Champions and said they were all well received. As requested, he made sure that one each had been given to the winners of the Produce of Dam and Get of Sire classes. He also thanked the ILR for the "I Want a Llama" sponsorship.

Phil explained that the ultimate goal of this meeting was to find a way to combine efforts to make showing easier for exhibitors and volunteers because the llama community is too small to not work together. He said a good first step would be to have a joint national event, but he was not sure how it would work because of the issues with dual sanctioned shows. Another thought expressed was the idea of having a dual sanctioned show with one judge. Paul said that ALSA rules require double shows to have two judges and that if exhibitors are paying two entry fees there should be two judges. Paul said the ALSA Board would have to crunch numbers to see if such a show would be in the best interests of ALSA members. Paul pointed out that everyone can already take part in the events of both associations. Phil explained that the Executive Committee is not in the business of putting on shows and that all ILR shows except for the Gathering are sponsored and produced by individuals.

Phil mentioned that the ILR will have an Eastern and Western Championship show and would like ALSA to perhaps join us. Paul said that the number of ALSA Regional Championships has grown and for 2016 all of its Regions should already be covered except for the Eastern Region.

It was agreed that it would be nice to know how much overlap there is between the two memberships. Phil explained that the reason the ILR cannot produce a membership list on the website is a programming/database issue. The current ILR web site program is antiquated and every change to it requires a programmer which is very expensive. The ILR is in the process of creating a whole new website and database interface which should make it possible to post a membership list on the website.

Linda said it would be nice to explore having the ILR and ALSA cooperate on advertising to save money, but Paul indicated that would not be feasible as the two organizations are competitors.

The differences between the ALSA Grand National Show of Champions and the ILR Gathering were discussed as well as differences in rules and judging criteria. Phil explained that fiber is a small component in ILR halter judging and is typically used in close pairs or as a tie-breaker, so the differences aren't that large. Karen suggested a big joint show that was not necessarily a "national" show might be a good intermediate step.

Paul pointed out that ALSA has always supported the ILR by requiring registration certificates for animals entered in ALSA shows, but wondered how do we overcome the fact that the Show Division is in competition against ALSA? He also noted that the ALSA system has worked for more than 18 years.

Darrell said that a big joint show/event could be well attended because people are tired of having to choose between two associations and miss socializing with friends. It was agreed that the ALSA Board would discuss the ideas raised, get input from ALSA committee chairs and get back in touch with the ILR Board in February, 2016.

Phil thanked everyone for their willingness to take this first step. Cheryl and Linda will work together to come up with a joint set of minutes.

Meeting was adjourned at 6:49 p.m. MST.

Linda Hayes and Karen Baum, ILR Co-Recording Secretaries  
Cheryl Juntilla, ALSA Secretary

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Linda Hayes and Karen Baum, ILR Co-Recording Secretaries  
Cheryl Juntilla, ALSA Secretary

## **ALSA Monthly BOD Meeting December 8, 2015**

Call to order: 6:03 p.m.

Next Board Meeting: Tuesday, January 12, 2016, 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis – joined meeting at 6:43 p.m.

Susan Leslie

Lauri Jones – excused due to illness

Non Board Members also present:

Office Manager Robin Turell

### Office Report:

#### **BOD Meeting Office Report December 8, 2015**

May I first thank the entire BOD for allowing me to continue as the Executive Secretary for ALSA for the 2016 year.

#### **1. Membership**

We are receiving membership's renewal requests and new memberships for 2016 now.

New membership cards are scheduled to start going out in January 2016.

#### **2. Shows**

Show results postings are coming along and are scheduled to be finished by the end of the year. Robin is helping one show superintendent obtain the results from a state fair show.

#### **3. Handbook changes for 2016**

There should only be a few pages with changes this year and they can be mailed to members with their 2016 membership cards.

Motion by Cheryl to approve Office Report, seconded by Susan and unanimously approved.

### Treasurer's Report

#### **Treasurer's Report for the Month of November, 2015**

- 1) All bank accounts have been reconciled
- 2) All known GN income and expenses have been collected and/or paid
- 3) All known Regional income and expenses have been collected and/or paid

#### **Current Assets**

Checking Accounts	\$	15,017
Investment Account		55,855

Cash Memorials	<u>2,739</u>
Total Current Assets	<u>\$ 73,611</u>
Liabilities	
Accounts Payable	<u>0</u>
Total Liabilities	<u>0</u>
Equity	<u>\$ 73,611</u>
Total Liabilities and Equity	<u>\$ 73,611</u>

Cash Balance on Hand October, 2015 \$ 89,934

Receipts		
Membership Revenue	\$	475
Show Fee Revenue		210
Grand National Revenue		310
Memorial Youth Scholarship		10,326
Other Revenue / Judge Fees		<u>301</u>
Total Receipts	\$	11,622

Disbursements		
Grand National Expenses	\$	16,092
Judge Clinic Expenses		0
BOD Expenses		355
Bank/Credit Card Fees		536
Office Contract/Expenses		3,746
Judge Committee		0
Scholarship Paid		0
Regional Expenses		7,099
Website Expenses		<u>117</u>
Total Disbursements	\$	<u>27,945</u>

Balance on Hand October 31, 2015 \$ 73,611

Motion by Cheryl to accept Treasurer's Report, seconded by Susan, and unanimously approved.

**Old Business:** Proposed Handbook revisions tabled at last meeting (see below in Handbook Committee section)

**New Business:** Minutes of joint teleconference

Motion by Susan to approve final draft of minutes of joint teleconference with ILR Board, seconded by Jim and unanimously approved.

Cheryl was authorized to let Linda Hayes know that the minutes had been approved.

### **Correspondence from Members:**

Discussion about e-mails received by the ALSA Office from an exhibitor who had discovered an error had been made during the announcement of placings in a Grand National halter class. A letter will be drafted to thank the exhibitor for her good sportsmanship and for bringing this to our attention.

Discussion about an e-mail received from a youth exhibitor who had earned a championship placing at a show which did not get recorded because the show superintendent did not send the show results and fees to the ALSA Office. A letter will be drafted to the youth expressing our sympathy and explaining there is nothing we can do unless the show superintendent fulfills his duties to the exhibitors.

### **Committee Reports:**

- 1) Alpaca Committee - Chair: Mary Reed – No report
- 2) Election Committee - Chair: Lougene Baird – No report
- 3) Ethics Committee - Chair: Cheryl Lambert – At the Board's request, a report on appropriate procedure of Motions and Minutes was prepared.

Motion by Susan to accept full report as written and attach it to these minutes, seconded by Debbie and unanimously approved.

Based upon the recommendations in the report, the following actions are taken:

Motion by Cheryl to Rescind the July 14, 2015 Motion made and carried to rescind the June 30, 2015 Meeting Minutes and that the Handbook revisions addressed in those minutes be remanded to the new Judges Committee for its review and consideration. Seconded by Jim and unanimously approved.

Motion by Cheryl to Rescind the July 14, 2015 Motion made and carried that the minutes of June 30 meeting be totally rescinded and purged. Seconded by Jim and unanimously approved.

Motion by Cheryl to Rescind June 30, 2015 Motions to approve Items 2, 3, 4, and 6 of the Judge's Report, seconded by Allen and unanimously approved.

~~Item 2) Section 1 H Approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges are as follows: All Judges must be a Certified ALSA Judge for 5 years and judge one show per year. 1 show in a 5 year period having 50 or more entries.~~

~~Item 3) Adds Fleece Part E Section 6 A~~

~~A. The Judges' Committee will provide a list of eligible Llama, Alpaca and Fleece Judges for the Regional Championship shows who meet the criteria in Part S, Section 1 H. The Regional Superintendents must select their Judges from this list.~~

~~Item 4) Adds Fleece Part F Section 7 A~~

~~A. The Judges' Committee will provide a list of all eligible Llama, Alpaca and Fleece Judges for the Grand National who meet the criteria in Part S, Section 1-H. The Grand National Committee must select the Judges from this list. Item 6) Clarifies rule. Also removes statement that is no longer required of judges.~~  
~~Part V Section 1-D-1~~

~~1. Any protest that is acted upon and upheld by the ALSA Board of Directors may carry a probation period of one year for those being protested against. Such probation period must be imposed during official Board of Director meeting and be recorded in the official Board Minutes. During that period, no current status can be changed. For instance, an exhibitor may not apply for the Judge's Program, an apprentice may not apply for certification or attend further clinics or judge any performance classes, and in some instances may not be allowed to apprentice without certain stipulations, or may be removed from the Apprentice Program. A Judge may not apply for an upgraded license and, in some instances, may not be allowed to judge without certain stipulations.~~

4) Fleece Committee - Chair: Cindy Ruckman – No report

5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's Report

6) Grand National Committee - Chair: Glenna Overmiller – No written report. Contract with Kansas State Fair for 2016 Grand National has been signed and the deposit paid. Board members have questions regarding ribbon proposal, would like to see survey results and know who the members of the committee will be.

Motion by Cheryl to appoint Glenna Overmiller as Chair of the 2016 Grand National Committee, seconded by Allen and unanimously approved.

Motion by Jim to table discussion of 2016 Grand National until January meeting, seconded by Susan. Debbie and Allen vote yes. Cheryl abstains.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen - The proposed revisions received from various committees are listed in page order to make it easier to compare the different versions and decide which to approve. To reduce confusion, these minutes only contain the final approved version of each revision with language which has been added underscored. In some cases suggestions from different committees were combined. Requested revisions which were not approved are noted but not copied in full.

Prior Judges Committee requested an addition to Part B, Section G-2 on page 10 of the Handbook. Motion by Jim to not approve that addition, seconded by Cheryl and unanimously approved.

The Judges Committee and Election Committee both submitted proposed revisions to Part B, Section 2 H on page 10 of the Handbook regarding the election of the Chair of the Judges Committee.

Motion by Cheryl to accept the revision submitted by the Election Committee, seconded by Jim and unanimously approved.

#### H. Judges' Committee

##### 1. Members

- a. All members must be certified ALSA Judges
- b. One member must be a certified Alpaca Judge
- c. The Chairperson of the Judges' Committee shall be elected by ALSA judges and apprentices in good standing, with the election to be held in accordance with Article III, Section 2 of the Standing Rules.



Page 18 – Part D, Section 1. Proposed revision from Show Management Committee for clarification regarding dual sanctioned shows. Also editorial changes suggested by Handbook Committee to delete redundant language and make section more concise.

A long discussion was had about the proposed revision regarding dual sanctioned shows, including consideration of the potential negative financial impact to both ALSA and show superintendents, whether the concerns giving rise to the request for this revision were supported by facts and whether those concerns were already adequately addressed by existing Handbook provisions.

Motion by Cheryl to approve editorial changes only to this section, seconded by Susan. Debbie and Allen vote yes. Jim votes no.

## **Part D. Sanctioned Shows**

### ***Section 1. Show Approval***

- A. Llama or Alpaca
1. The sanctioning process begins when the Show Manager submits the completed show sanctioning form with the fee to the ALSA office. Once your show sanctioning form has been received and reviewed by the ALSA office, your show will be TEMPORARILY SANCTIONED, you will be notified, and your show will be placed on the ALSA website events page to help increase your attendance and have the information available to members and friends of ALSA. Your show may now be publicized. **(We understand that there are some extenuating circumstances which will have your show being previously advertised before you are able to contact the ALSA office; (for example a State Fair show, etc.) and we will take every consideration toward this to allow your temporary sanctioning.**
  2. The show entry packet including your premium/class lists, all approved classes and divisions offered, descriptions and requirements for classes, preliminary performance Judging (if scheduled), and entry eligibility requirements must be furnished to the ALSA office as soon as possible. The ALSA office will inform you if corrections are necessary. The corrected copy must be sent to the ALSA office for final approval to have your show “ALSA Sanctioned.” You will be contacted with this approval. Once the show sanctioning form and the aforementioned information is received, your show information will be placed on the ALSA Website and you will be eligible for free advertising by the ALSA office.
  3. **If you do not furnish the ALSA office with your premium/class lists, all approved classes and divisions offered, descriptions and requirements for classes, preliminary performance Judging (if scheduled) and entry eligibility requirements PRIOR to your show, your show WILL NOT BE SANCTIONED by ALSA!**
    - a. Your exhibitors WILL NOT RECEIVE any points.
    - b. Your show results WILL NOT BE POSTED on the ALSA website.
    - c. Also, failing to furnish the ALSA office with your premium/class lists, all approved classes and divisions offered, descriptions and requirements for classes, preliminary performance Judging (if scheduled), and entry eligibility requirements could result in your show being in probationary status.
    - d. Your sanctioning fee will not be reimbursed.
  4. All show related fees required by ALSA are to be paid in U. S. dollars.
  5. An application fee of \$25 for shows of 30 or fewer animals, or \$50 for shows of more than 30 animals, must be accompany the application form. A \$25 separate show application fee for shows under 30 fleece entries or \$50 for shows over 30 fleece entries, must accompany the application form. These fees are nonrefundable.

Pages 27 and 31 – Revisions submitted by prior Judges Committee unanimously approved

Part E Section 6-A (Adds Fleece)

A. The Judges' Committee will provide a list of eligible Llama, Alpaca and Fleece Judges for the Regional Championship shows who meet the criteria in Part S, Section 1-H. The Regional Superintendents must select their Judges from this list.

#### Part F Section 7-A (Adds Fleece)

A. The Judges' Committee will provide a list of all eligible Llama, Alpaca and Fleece Judges for the Grand National who meet the criteria in Part S, Section 1-H. The Grand National Committee must select the Judges from this list.

#### Part H, page 40 – clarification of age divisions unanimously approved.

##### *Section 1. Approved Llama Halter Classes*

- E. Age Divisions:
1. Males/Females – Breeding. The following divisions for males and females may not be combined in any way.
    - a. Juvenile – 5 to 12 months
    - b. Yearling – 12 to 24 months
    - c. Two-Year Old – 24 to 36 months
    - d. Adult – 36 months and older
  2. Non Breeder.
    - a. Yearling – 12 to 24 months
    - b. Two-Year Old – 24 to 36 months
    - c. Adult – 36 months and older

Proposed changes from Fleece Committee – unanimously approved.

#### Part O: Fleece

Page 97 (Deletes requirement that registration certificate be placed in shorn fleece bag.)

- A. 3. Rules:
- a. Each fleece entry shall be accompanied by a completed Entry Tag, provided by show management, with the following information:
    - i. Age division... thru ix. (unchanged)
    - b... thru h. (unchanged)

Page 100 (Adds judging criteria and clarifies rules for Finished Products Classes)

#### C: Finished Products

These classes.....finished. At the discretion of the Show Superintendent, and if there are more than 4 entries per class, any Finished Product class may be divided. ( e.g. The “Handspun Yarn” class may be divided into a “Traditional Handspun Yarn” class and a “Novelty Handspun Yarn” class.)

1. Rules
  - a. The Judge is required to be a certified ALSA Fleece Judge.
  - b. Items must be made of at least 60% Lama (Llama, Alpaca, Paco-Vicuna or Guanaco).  
100 points possible meeting criteria below.
  - c. Items should be submitted with an ALSA entry card folded to cover identity of the exhibitor.
  - d. The Show Superintendent may combine all Finished Products Classes within a division into one class if there are fewer than four Finished Products entries per division.

- e. Grand and Reserve Champion points will be given in each division., i.e., -Youth, Novice, Advanced. (Refer to inside back cover)
- 2. Classes
  - a. Knitted and Crocheted
  - b. Woven
  - c. Felted
  - d. Handspun Yarn
  - e. Other
- 3. Divisions
  - a. Youth – combined 8 thru 18 years old age group.
  - b. Novice – This division is for the inexperienced fiber artist. This designation is determined initially by the fiber artist. After receiving 3 firsts in a class, the artist is required to move to advanced.
  - c. Advanced – This division is for the experienced fiber artist. This designation is determined initially by the fiber artist. Once a product has been entered in advanced, it may no longer compete in novice.
  - d. All fiber artists must obtain a tracking number from the ALSA office. For youth the number is the same as the youth number. For adults, the number is the same as the adult showmanship number.
- 4. Criteria
  - a. Knitted and Crochet
    - i. Proper yarn for the project- 10 points
    - ii. Proper technique for the project-20 points
    - iii. Appropriate gauge for the yarn-10 points
    - iv. Proper finishing and blocking- 20 points
    - v. Originality- 15 points
    - vi. Difficulty of design- 10 points
    - vii. General appearance- 15 points
  - b. Woven
    - i. Proper yarn for the project- 10 points
    - ii. Proper sett- 20 points
    - iii. Consistent beat- 10 points
    - iv. Proper finishing and wet blocking (unless inappropriate for design)- 20 points
    - v. Originality- 15 points
    - vi. Difficulty of design- 10 points
    - vii. General appearance- 15 points
  - c. Felted
    - i. Well meshed- 20 points
    - ii. Durable- 20 points
    - iii. Appropriate for intended use- 10 points
    - iv. Originality- 20 points
    - v. Difficulty of design- 15 points
    - vi. General appearance- 15 points
  - d. Handspun Yarn
    - i. Preparation- 15 points
    - ii. Proper twist and balance- 15 points
    - iii. Fineness and hand- 15 points
    - iv. Consistency- 15 points
    - v. Appropriate finishing- 10 points

- vi. General appearance- 15 points
- vii. Appropriate suggestions for use- 15 points
- e. Other  
This class was created for entries that do not meet criteria due creativity or innovation. The Show Superintendent or Judge may divide this class if there are more than four entries. e.g. Other – Knitted or Crocheted; Other – Woven; Other – Felted; Other – Hand-Spun.
  - i. Preparation- 15 points
  - ii. Originality- 20 points
  - iii. Difficulty of design- 20 points
  - iv. Appropriate technique for the project- 10 points
  - v. Appropriate suggestions for intended use- 10 points
  - vi. Appropriate finishing for presentation- 10 points
  - vii. General appearance- 15 points
  - viii.
- 5. Optional Classes
  - a. People’s Choice Award. This is a popular award that allows the exhibitors and public to vote for their favorite finished product.
  - b. Voting should take place prior to the awarding of ribbons and prizes.
  - c. If possible, there should be a People’s Choice Youth and People’s Choice Adult.
  - d. No ALSA points are given for this award.

Three different versions of Part S, Section 1-H on page 124 of the Handbook were submitted and compared. Motion by Jim to approve grammatically corrected version, seconded by Allen and unanimously approved.

H. Qualifications for approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges, are as follows: Must be Certified ALSA Judges for five years or more and judge at least one show per year with at least one show in a five-year period having 50 or more entries.

Page 124 – Editorial clarification and grammatical corrections submitted by Handbook Committee in 2014 unanimously approved.

## Section 2. Certification Requirements

### A.. All Apprentices and Judges:

1. Must be members of ALSA and at least 21 years of age. A person may qualify if he or she is at least 19 years of age and has participated in the ALSA Youth Judging Program for four years or more and competed in ALSA Youth Judging classes in at least eight shows.

Page 125 – Proposed revisions to Part S, Section 2 A-6 were submitted by both the former and current Judges Committees.

Motion by Cheryl to approve the following revision, seconded by Jim and unanimously approved.

6. In the case of a person having in-depth knowledge as well as previous judging experience, he or she may apply in writing listing and providing documentation of all their previous qualifications to the Judges’ Committee for a waiver of their final clinic. Each applicant will be evaluated on their own merit. Any waiver must be approved by the ALSA Board of Directors. If applying for a waiver, the third apprenticeship must be done with a judge that is recommended by the Judges’ Committee. The committee chair will recommend several judges to the apprentice based on reviews from previous apprenticeships.

Note – this paragraph applies to all llama, alpaca and fleece judges and apprentices, so does not need to be repeated throughout Part S.

Page 125 – Proposed revisions to Section 2-A 8 & 9 were submitted by both the former and current Judges Committees. Motion by Jim to approve a combination of the two versions, seconded by Allen and unanimously approved.

Part S Section 2-A-8 & 9

8. Apprentices and Judges must complete and have on file all required Judges' reports and forms. Previous year Annual Reports are due by January 31.

9. All ALSA judges who meet the following requirements are released from having to attend any further clinics:

- a) All dues are current.
- b) All required paper work is current.
- c) No upheld complaints or protests.
- d) Judge must attend at least one Judges' Meeting at the Grand National in a 5 year period.
- e) Judge must participate on a yearly conference call as conducted by the Judge's committee.

**Page 128, Section 3 C - Submitted by Judges Committee – unanimously approved with Board revision**

C. Former ALSA judges who decide to return to judging for ALSA may do so by completing the following requirements:

1. Judge must make written application to the Judges Committee for reinstatement
2. Three letters of recommendation from ALSA members.
3. ALSA dues are current and membership in good standing.
4. One mentorship with a current ALSA instructor or Assistant Instructor to verify current knowledge of handbook and requirements. A show apprenticeship may be substituted for the mentorship.
5. Immediate payment of ALSA judge's dues when notified of acceptance back into the ALSA Judges program.
6. The above must be approved by the ALSA Judges' Committee and the ALSA Board of Directors.
7. Judges who are reinstated will forfeit prior years' seniority with regard to accepting apprentices and judging the ALSA Regional Championship and Grand National shows.
8. Judges who retired due to medical or family reasons will be reinstated at their previous status once they have completed either an apprenticeship or mentorship and are approved by the Board.

**Page 130, Part S, Section 5 B 1 – Submitted by Judges Committee – unanimously approved with Board revision**

1. An Instructor must be a member in good standing, an ALSA certified Apprentice-Accepting Llama, Alpaca or Fleece Judge and have prior instructor experience. To be placed on the recommendation list, an Instructor must first successfully complete at least two (2) approved ALSA Judging Clinics as an Assistant Instructor in their chosen discipline, with a favorable evaluation from the Instructor and Board approval. All instruction materials must be approved by the Judges' Committee.

A requested revision to Part V, Section 1-D-1 on Page 140 was submitted by the prior Judges Committee.

Motion by Jim to not approve this revision and request the Protest Committee to review this section and determine if a revision should be made for the 2017 Handbook, Seconded by Cheryl and unanimously approved.

**Page 159, Standing Rules Article III - Proposed additions to the Standing Rules to address the election of the Chair of the Judges Committee were submitted by both the Judges Committee and the Election Committee.**

**Motion by Jim to approve the following version, seconded by Cheryl and unanimously approved.**

## Section 2: Election of Chairperson of Judges' Committee

1. The position of Chairperson of the Judges' Committee will be reviewed annually by the ALSA Board of Directors and the election of a new Chairperson shall take place on an as-needed basis.

2. The ALSA Election Committee will conduct the election of the Judges' Committee Chairperson and will be responsible for notification to judges regarding the election, all dates and deadlines including submitting statements of candidacy, qualifications of the candidates and voting. The election results will be reported to the Election Committee Liaison, who will report the results to the Board of Directors. Once the winner has accepted the position to Chair the Judges' Committee and been approved by the Board, the Judges Committee Liaison will notify the Judges of the results.

3. Only ALSA judges and apprentices in good standing may vote in the election.

4. The election of the Chairperson of the Judges' Committee shall take place if needed to fill a vacancy in the position. A vacancy will be created by any of the following:

a. The Chairperson of the Judges' Committee may resign at any time by giving written notice to the ALSA Board of Directors.

b. The ALSA Board of Directors shall declare a vacancy in the position if the Chairperson has been declared of unsound mind by an order of any court or convicted of a felony.

c. The Chairperson may be subject to a recall vote by a signed petition of at least twenty-five percent (25%) of ALSA judges and apprentices in good standing followed by an affirmative vote of two-thirds of said judges and apprentices.

d. The Chairperson shall be immediately removed if he or she is the subject of a valid, upheld protest in accordance with Part V of the ALSA Handbook.

e. The Chairperson may be removed for cause by a majority vote of the ALSA Board of Directors if he or she fails to perform the responsibilities of the position, engages in unauthorized conduct that is prejudicial to the best interests of ALSA, violates ALSA rules or violates the Ethics provisions of the ALSA Handbook.

5. Upon the resignation or removal of the Chairperson, he or she must immediately relinquish all ALSA property and judges' files to the ALSA Office so that they can be forwarded to the next Chairperson.

#### END OF HANDBOOK REVISIONS

8) Judge's Committee - Chair: Barb Harris – the following special request was received by the Board on December 3, 2015.

#### ALSA Judges' Committee Request October 2015

These are time sensitive requests that the committee is making otherwise it would have gone through the SOP for reports.

Alpaca apprentices are being faced with great difficulties in satisfying their apprenticeship requirements with ALSA sanctioned alpaca shows due to the very limited number of such shows. Most alpaca shows are operating as Open shows but following all ALSA guidelines. It appears that the issue is not with ALSA guidelines for judging but with the ALSA non-member fee. The majority of these alpaca shows are in areas where there may be only one show a year and their exhibitors can't justify becoming ALSA members or paying the non-member fee to show once a year. So the shows are going as Open. Most alpaca owners are only interested in beautiful ribbons that they can hang on their stalls.

Joy Bishop-Forshey and Patti Morgan are apprenticing at two such shows. Both of these shows are being judged by ALSA certified alpaca judges. Mary Reed is judging the show (October 17<sup>th</sup>) that Joy wishes to apprentice at and Deb Yeagle is judging the show (January 2016) that Patti Morgan wishes to apprentice at.

The ALSA handbook specifies that an apprentice must apprentice only at ALSA sanctioned shows. If we are to honor our commitments to our alpaca apprentices we need to find a way to make this work for them. Some on this committee feel that we need to hold strictly to the handbook though. At this time we would like to request a waiver for these two apprentices to have these apprenticeships count for them toward their requirements until the committee can present a viable alternative for situations such as this.

The second request is for an Alpaca halter, fleece and breeders clinic to be held in Tampa Florida January 29, 30 and 31, 2016. Deb Yeagle will be the instructor. Deb and I will be working together very closely to make sure that we have the attendance to make this clinic successful. The request had been submitted to the previous committee and tabled. It has been resubmitted to the current committee and now we need the lead time to get this out to the ALSA membership and apprentices. The current requested deadline is the 19<sup>th</sup> of January.

Respectfully,  
ALSA Judges' Committee  
Barb Harris – chair  
Maryan Baker  
Margaret Henry  
Bill Feick  
Tami Lash  
Patti Morgan  
Mary Reed  
Deb Yeagle

The requested waivers are not approved because they are not necessary. The ALSA Handbook does not require that alpaca and fleece apprenticeships must only take place at ALSA sanctioned shows. If the Judges Committee will refer to pages 126 and 127 they will see

that alpaca and fleece apprenticeships can take place at “ALSA approved” shows. Persons who wish to apprentice at an open fleece or alpaca show should provide the Judges Committee with information about the show to submit to the Board so the show can be approved for an apprenticeship. Since one of the apprenticeships mentioned has apparently already taken place, the Judges Committee should submit adequate information to the Board and the show can be approved retroactively.

The second request about the clinic was approved by e-mail vote on December 3, 2015.

- 9) Membership Committee - Chair: Mary Rose Collins – No report.
- 10) Nomination Committee - Chair: Ana Reese – No report.
- 11) Performance Committee - Chair: Ana Reese – No report.
- 12) Policy & Planning Committee - Chair: Larry Lewellyn - No report.
- 13) Protest Committee - Chair: Cheryl Lambert - No report.
- 14) Publications, Promotions, Marketing and Website Committees - Chair: Ruby Herron – No report. Ruby is busy working on the Winter edition of *Showing*.
- 15) Regional Committee - Chair: Kitty Tuck-Hampel – No report.
- 16) Show Management Committee - Chair: Glenna Overmiller – No report.
- 17) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – No report

### **E-mail motions**

- 11/17/15 Draft minutes of joint teleconference with ILR Board submitted for review. Two revisions made. Revised draft approved by Susan, Debbie, Lauri, Jim and Paul.
- 11/18/15 Letter drafted to two members about posting personal matters on ALSA's Facebook page. One revision made. Revised draft approved by Jim, Lauri, Susan and Cheryl.
- 11/20/15 E-mail to member about reasons for delay in posting show results on website. Approved by Debbie, Susan, Paul and Cheryl.
- 11/24/15 Motion by Cheryl to authorize Jim to coordinate with data base programmer and approve payment for work being done. Seconded by Susan and unanimously approved.
- 11/25/15 Revised minutes of joint teleconference incorporating language from ILR's draft submitted for review. Approved by Susan, Debbie, Jim and Cheryl.
- 12/3/15 Request for expedited approval of a judging clinic to be held in Florida at the end of January, 2016. Approved by Jim, Susan, Debbie, Lauri and Cheryl.



Alpaca Llama Show Association

*17102 Mueschke Rd. Cypress, TX 77433*

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# **Report as Requested on appropriate procedure of Motions and Minutes.**



Respectfully Submitted by: Cheryl Lambert, Chair of Ethics  
Committee

# Purpose of this report:

It has been brought to the attention of the Board Of Directors and Ethics Chair of a possible violation to both the ALSA By-Laws and Roberts Rule of Order. This report will be the reflection of the issues and the correct resolution through proper procedures. To also include a recommendation of correction.

To be Noted the Robert Rule of Order Newly Revised Version 11 was used for the reference point of this report as it is the most current version as so noted in the ALSA By-Laws.

## Facts of actions taken

For the sake of this report the Names will be omitted, however can be found in in the July 14, 2015 Board of Directors Minutes, the June 30, 2015 Minutes, June 9<sup>th</sup>, 2015 Minutes.

On June 9<sup>th</sup> the BOD held their regular monthly meeting. As per the minutes the Judges Report portion Items #2-#6 of report number 3 submitted to the BOD to table those items for 7 days for electronic vote. The June 9<sup>th</sup> meeting minutes were produced for approval on June 14, corrections made and final approved minutes took place on June 16<sup>th</sup>, 2015. A revision of the Minutes took place on only the election committee report on June 18<sup>th</sup> and amended/approved on the 22<sup>nd</sup>. On June 20<sup>th</sup>, 2015 and email from the President of ALSA, called for June 30<sup>th</sup>, 2015 for a special meeting with the notation (or main cause for special meeting) to finalize the Judges Committee's report and review of the Grand National Budget. The Response to this email as so record, states all members with the exception of one. On June 29<sup>th</sup>, the individual who could not attend sent a written copy of his proxy for the June 30<sup>th</sup> Meeting authorizing another director to vote on his behalf. Another director on June 30<sup>th</sup> sent written copy of her proxy for the June 30<sup>th</sup> meeting and requesting another director to vote on her behalf. On June 30<sup>th</sup>, 2015 at 8:00pm the Roll call was completed and noted that one person was absent, however all voting power was present for this meeting.

Items #2 through #6 of the Judges report that was tabled per June 9<sup>th</sup>, 2015 Minutes were discussed and motions made accordingly with majority vote carrying the motion.

July 14, 2015 Regular Scheduled BOD Meeting, discusses normal business, and the election of officers to their new positions Under old business, a discussion took place with concerns of the special meeting minutes and a motion was made to RECALL AND PURGE the minutes on the June 30<sup>th</sup>, meeting.

A Letter was sent on August 25<sup>th</sup>, 2015 to the BOD with concerns of a violation of the By-Laws along with improper procedures and a request to review the process and re instate the June 30<sup>th</sup> Minutes.

September 11, 2015 a response was sent to the author of the letter dating August 25<sup>th</sup>, 2015 from the BOD that stated that the BOD was not ignoring the request to re evaluate, however felt they were correct in the handling of the purging of the June 30<sup>th</sup>, 2015 Minute and stated "improperly included items that we not notice of the special meeting and because the primary purpose of the meeting was to address Handbook changes that you submitted in violation of the approved procedure for doing so." Following with the statement of " this is very similar to the lame—duck meeting you called in 2014 to try to control the appointment of committees and liaisons on your last day as president and no minutes from that meeting exist in ALSA's records."

September 13<sup>th</sup>, 2015, the Ethics Chair received the same information, along with the letter received from the BOD and requested the Ethics chair to review. Ethics Chair called the liaison for further direction. A response was sent to the author of the Ethics committee that this will be looked into and may take some time as advised by the liaison.

As a result of the response of the BOD in the September 11, 2015 meeting caused for an other letter to be sent on November 1, 2015 in response again to a violation of procedure of the BOD.

Ethics Chair was then requested to officially look into and respond with this report by the BOD Liaison.

## Review and Recommendation to correct.

After much review and cross checking with all their responses and procedures, the committee sees that there we multiple mistakes made in the procedure and handling of this issue. From here on out, the reference of procedure will be the process and finally the proper corrective action.

**As per the ALSA By-Laws, revised December 1<sup>st</sup>, 2015, on page 151 Section 13. Meetings section B; states Special meetings of the Board of Directors may be called by the President, Vice President, or any Two Directors.**

**ACTION DONE:** On June 20<sup>th</sup>, 2015 the President called for a special meeting of June 30<sup>th</sup>, 2015 to complete the Judges Committee Report and Grand National Budget if completed.

**RESPONSE TO THE ACTION:** This Process is **NOT in violation** and was conducted correctly as in the ALSA BY-LAWS as it states that a special meeting to be called must have 10 day notice, which did happen. All Members of the Board responded to the request for this meeting and therefore acknowledges the notification. Also noted during this time frame was the items to be discussed, which were the remaining of the Judges Committee report, as so noted in the JUNE 9<sup>th</sup> Minutes, of which the discussion for all three of the judges report were for approval of apprentices and HANDBOOK RECOMMEND REVISIONS. The Meeting on June 9<sup>th</sup> stated and a motion was carried to table items #2 - #6 for a 7 day period, that could not occur until minutes we fully approved and published as so noted as June 22<sup>th</sup>, 2015. And therefore the Meeting was properly called and items discussed during the June 30<sup>th</sup>, 2015 meeting were done correctly and are a valid meeting with Minutes that were taken.

**ACTION DONE:** July, 14, 2015, as Recorded in the Minutes a Discussion occurred with concerns of the special meeting being in violation and Motion was made and unanimously approved to **"RECIND AND PURGE"** the minutes of the June 30<sup>th</sup>, 2015 Special meeting with a cause of "improperly included items not addressed in the notice for the Special meeting."

**RESPONSE TO THE ACTION:** AS noted and in the attachment, Roberts Rule of Order Newly Revised Version 11<sup>th</sup> Edition, become the governing document when the *ALSA By-Laws do not cover. Therefore, as noted on Page 305 Section 35, of RR v11, Rescind* – also known as Repeal and Annul – is the motion by which a previous action or order can be canceled or countermanded. The effect of the Rescind is to strike out an entire main motion, resolution, order or rule that has been adopted at some previous time.

#2 on page 305 States "All of the subsidiary motions can be applied to the motions to rescind and to amend something previously adopted.

#6, 10<sup>th</sup> line down on Page 306 States: "Rescind can be amended, for example, by substituting for it a motion to amend what is proposed to be rescinded. But if a motion to *Rescind or Amend Something Previously Adopted* is amended to that the changed proposed by the amended motion then exceeds the scope of a previous notice was given, the effect of the previous notice is destroyed and the motion can no longer be voted by majority vote. (which means in this case the majority of the BOD).

#7, 10<sup>th</sup> line down on page 307 States: previous notice as described above and a two-thirds **vote of majority of the membership.**

Under RECIND and EXPUNGE for the Minutes, 10<sup>th</sup> line down on page 310 States: "*Rescind and Expunge form the Minutes (or the Record).* Adoption of this motions requires an affirmative vote of a majority of the entire membership."

19<sup>th</sup> line down on page 310 States: Rescinded and Ordered Expunged," with the date and signature. In the recorded minutes the words that are expunged must not be blotted or cur out so that they cannot be read, sing this would make it impossible to verify whether more was expunged than ordered. In any published record of the proceedings, the expunged material is omitted. Rather than expunging, it is usually

better to rescind the previous action and then it is advisable, to adopt a resolution condemning the action which was rescinded.

## Recommendation to the BOD to resolve and correct the above mentioned actions:

In order to accomplish a resolution of all parties and a proper procedure would be as follows:

1. Next ALSA BOD Meeting, a Motion needs to be made to RESCIND the Motion that was carried in the July, 14<sup>th</sup> 2015 Meeting. The motion should be stated as follows: **A Motion to Rescind the Motion made and carried to rescind the June 30<sup>th</sup>, 2015 Meeting Minutes and the Handbook Revisions addressed in those minutes be remanded to the new Judges Committee for its review and consideration.**
2. Once this motion is voted on and complete, the June 30<sup>th</sup>, minutes need to be recorded and published in its entirety.
3. Then a Motion can be made to Amend / rescind a portion of the Minutes that is causing this issue, which based on the response and vote looks to be Item #6 in the minutes. Remember if you want to rescind it has to be by the motion that was made in reverse. So for example: if Item #6 you wanted to rescind, then the motion must state as follows: A Motion to rescind the motion made and carried in the June 30<sup>th</sup>, 2015 Meeting Minutes to approve Item #6. Of which that section of the Minutes will need to be included as part of the motions with strike through the items so that they are legible for the members. This is only noted in the current minutes.

EXAMPLE:

**A Motion to rescind the motion made and carried in the June 30<sup>th</sup>, 2015 Meeting Minutes to approve Item #6.**

~~Item 6)~~

~~Clarifies rule. Also removes statement that is no longer required of judges.~~

~~Part V, Section 1-D-1 Page 140~~

~~1. Any protest that is acted upon and upheld by the ALSA Board of Directors will **may** carry a probation period of one year for those being protested against. **Such probation period must be imposed during official Board of Director meeting and be recorded in the official Board Minutes.** During that period, no current status can be changed. For instance, an exhibitor may not apply for the Judge's Program, an apprentice may not apply for certification or attend further clinics or judge any performance classes, and in some instances may not be allowed to apprentice without certain stipulations, or may be removed from the Apprentice Program. A Judge may not apply for an upgraded license or receive a three year recertification and, in some instances, may not be allowed to judge without certain stipulations.~~

(If you decided to Amend switch the word Amend for Rescind.)

This biggest thing here is that you have to go back to the motions, and then redo the motions. So again if you want a portion to be rescinded, you must only rescind a portion. **PLEASE NOTE** the biggest issue is that the motion in July stated to rescind and expunge. If you continue with this you will need to have the **ENTIRE MEMBERSHIP** to vote on this not just the BOD. **This is critical.**

ATTACHMENTS:

- 1 At the next session any such order is exhausted and the regular rules of debate prevail.

### Form and Example

5 The form used in making this motion is, for example, "I move to take from the table the resolution relating to ... and its amendment."

10 If Member A, who has risen to seek the floor for the purpose of making this motion, observes that the chair has recognized another member who rose at about the same time and who apparently intends to make a new main motion, the procedure would be as follows:

15 MEMBER A (remaining standing and interrupting): Mr. President, I rise for the purpose of moving to take a question from the table.

Upon recognition, Member A then would move "... to take from the table the motion relating to ..."

20 If Member A did not rise to claim the floor before the chair recognized another member who already has made a new motion, then before this question has been stated by the chair, Member A can quickly rise and address the chair, thus:

25 MEMBER A: Madam President.

CHAIR: For what purpose does the member rise?

MEMBER A: I rise for the purpose of moving ... [and so on, as in the case above].

### §35. RESCIND; AMEND SOMETHING PREVIOUSLY ADOPTED

By means of the motions to *Rescind* and to *Amend Something Previously Adopted*—which are two forms of one incidental main motion governed by identical rules—the assembly can change an action previously taken or ordered. *Rescind*—also known as *Repeal* or *Annul*—is the motion by which a previous action or order can be canceled or countermanded. The effect of *Rescind* is to strike out an entire main motion, resolution, order, or rule that has been adopted at some previous time. *Amend Something Previously Adopted* is the motion that can be used if it is desired to change only a part of the text, or to substitute a different version.

#### Standard Descriptive Characteristics

The motions to *Rescind* and to *Amend Something Previously Adopted*:

1. Take precedence over nothing, and can therefore be moved only when no other motion is pending. *Previous notice* (pp. 121–24) of intent to offer one of these motions at the next meeting can be given while another question is pending, however—provided that it does not interrupt a speaker (see Standard Characteristic 7). These motions yield to subsidiary, privileged, and incidental motions. 25
2. Can be applied to anything (e.g., bylaw, rule, policy, decision, or choice) which has continuing force and effect and which was made or created at any time or times as the result of the *adoption* of one or more main motions. (However, see below for actions that cannot be rescinded or amended.) All of the subsidiary motions can be applied to the motions to *Rescind* and to *Amend Something Previously Adopted*. 30

RESCIND THE MOTION OF  
JULY 14 MEETING

THEN

YOU CAN AMEND ON  
AMEND THE MOTION OF  
JUNE 30<sup>th</sup> JUDGES REPORT



- 1 3. Are out of order when another has the floor; but previous notice of intent to offer one of these motions at the next meeting can be given after another member has been assigned the floor, provided that he has not begun to speak.
- 5 4. Must be seconded.
- 5 5. Are debatable; debate can go into the merits of the question which it is proposed to rescind or amend.

- 10 6. Are amendable, by the processes of primary and secondary amendment in any of the forms discussed in 12, as applicable to the particular case. Thus, a motion to Rescind can be amended, for example, by substituting for it a motion to amend what is proposed to be rescinded.

15 But if a motion to Rescind or to Amend Something Previously Adopted is amended so that the change proposed by the amended motion then exceeds the scope of a previous notice that was given, the effect of the previous notice is destroyed and the motion can no longer be adopted by a majority vote (see Standard Characteristic 7). When these motions require previous notice (as may be the case with respect to a motion to rescind or amend a provision of the bylaws or a special rule of order), such a motion cannot be amended so as to make the proposed change greater than that for which notice has been given.

- 25 7. In an assembly, except when applied to a constitution, bylaws, or special rules of order, require (a) a two-thirds vote, (b) a majority vote when notice of intent to make the motion, stating the complete substance of the proposed change, has been given at the previous meeting within a quarterly time interval or in the call of the present meeting, or (c) a vote of a majority of the entire membership—any one of which will suffice. The same vote is required for the assembly to rescind or amend an action taken by subordinate bodies, such as some executive boards, empowered to act on behalf of the assembly. In a committee, these motions require a two-thirds vote unless all committee members who voted for the motion to be

- 1 rescinded or amended are present or have received ample notice, in which case they require a majority vote. A motion to rescind or amend provisions of a constitution or bylaws is subject to the requirements for amendment as contained in the constitution or bylaws (see 56, 57). If the bylaws or governing instrument contains no provision relating to amendment, a motion to rescind or amend applied to a constitution or to bylaws is subject to the same voting requirement as to rescind or amend special rules of order—that is, it requires (a) previous notice as described above and a two-thirds vote or (b) a vote of a majority of the entire membership. For bylaws only
- 15 8. A negative vote on these motions can be reconsidered, but not an affirmative vote.

#### Further Rules and Explanation

RIGHT OF ANY MEMBER TO MAKE THE MOTIONS, WITHOUT TIME LIMIT. In contrast to the case of the motion to Reconsider, there is no time limit on making these motions after the adoption of the measure to which they are applied, and they can be moved by any member, regardless of how he voted on the original question. When previous notice has been given, it is usual to wait for the member who gave notice of these motions to move them; but if he does not, any member can do so.

PROPOSED AMENDMENTS BEYOND THE SCOPE OF THE NOTICE. As noted in Standard Descriptive Characteristic 6 above, when previous notice is a requirement for the adoption of a motion to rescind or amend something previously adopted, no subsidiary motion to amend is in order that proposes a change greater than that for which notice was given. This is always the case, for example, when the bylaws of an organization require previous notice for their amendment, which they should do (pp. 580–82). It will also



1 be the case, as a practical matter, whenever a majority of the  
entire membership is not in attendance at the time the vote  
is taken on a motion to rescind or amend a provision of the  
constitution or bylaws, or a special rule of order. In either of  
5 the situations described above, no subsidiary motion to  
amend is in order that proposes a change going beyond the  
scope of the notice which was given, for the reason that adop-  
tion of such a motion will destroy the effect of the notice,  
and the motion is thus tantamount to a motion to *Postpone*  
10 *Indefinitely*.

ACTIONS THAT CANNOT BE RESCINDED OR  
AMENDED. The motions to *Rescind* and to *Amend Some-*  
*thing Previously Adopted* are not in order under the following  
15 circumstances:

- a) When it has previously been moved to reconsider the vote  
on the main motion, and the question can be reached by  
calling up the motion to *Reconsider* (37).
- 20 b) When something has been done, as a result of the vote  
on the main motion, that is impossible to undo. (The un-  
executed part of an order, however, can be rescinded or  
amended.)
- c) When a resignation has been acted upon, or a person has  
25 been elected to or expelled from membership or office,  
and the person was present or has been officially notified  
of the action. (The only way to reverse an expulsion is to  
follow whatever procedure is prescribed by the bylaws for  
admission or reinstatement. For the case of an election, see  
30 pp. 653-54 regarding removal of a person from office.)

### Form and Example

When previous notice has been given, the motions to  
35 *Rescind* or to *Amend Something Previously Adopted* may be  
made as follows:

MEMBER A (obtaining the floor): In accordance with notice given at  
the last meeting, I move to rescind the resolution that authorized addi-  
tional landscaping of the grounds. [Or "... to amend the resolution ...  
by adding ..."] (Second.)

In such a case, a majority vote is sufficient.

When no notice of the motion to *Rescind* or to *Amend*  
*Something Previously Adopted* has been given, the motions  
may be made as follows:

MEMBER A (obtaining the floor): I move to rescind the motion relat-  
ing to ... adopted at the May meeting. [Or "... to amend the motion ...  
by inserting ..."] (Second.)

Without previous notice, the motion requires a two-thirds  
vote or a majority of the entire membership for its adoption.

In a great many instances, the motion or resolution orig-  
inally adopted is not referred to, and only the bylaw, rule,  
or policy to be rescinded or amended is mentioned. For  
example:

MEMBER A (obtaining the floor): In accordance with the notice given  
in the call of this meeting, I move to amend Article V, Section 3 of the  
bylaws by striking out subparagraph (c) thereof. (Second.)

To offer an amendment to change one form of the mo-  
tion into the other:

If the motion was made "to amend the motion relating  
to ... adopted at the May meeting ... by inserting ...":

MEMBER A (obtaining the floor): I move to substitute for the pending  
motion the following: "To rescind the motion relating to ... adopted at  
the May meeting."

If the motion was made "To rescind the resolution that  
authorized additional landscaping of the grounds.":

1 MEMBER A (obtaining the floor): I move to substitute for the pending  
motion the following: "To amend the resolution that authorized addi-  
tional landscaping of the grounds by adding 'at a cost not to exceed  
\$100,000.'"

### Rescind and Expunge from the Minutes

5 On extremely rare occasions when it is desired not only  
to rescind action but also to express the strongest disapproval,  
10 a member may move to *Rescind and Expunge from the Minutes (or the Record)*. Adoption of this motion requires an  
affirmative vote of a majority of the entire membership, and  
may be inadvisable unless the support is even greater. Even a  
15 unanimous vote at a meeting is insufficient if that vote is not  
a majority of the entire membership. If such a motion is  
adopted, the secretary, in the presence of the assembly, draws  
a single line through or around the offending words in the  
minutes, and writes across them the words, "Rescinded and  
20 Ordered Expunged," with the date and his signature. In the  
recorded minutes the words that are expunged must not be  
blotted or cut out so that they cannot be read, since this  
would make it impossible to verify whether more was ex-  
punged than ordered. In any published record of the pro-  
ceedings, the expunged material is omitted. Rather than  
25 expunging, it is usually better to rescind the previous action  
and then, if advisable, to adopt a resolution condemning the  
action which has been rescinded.

### §36. DISCHARGE A COMMITTEE

30 By means of the motion to *Discharge a Committee* from  
further consideration of a question or subject, the assembly  
can take the matter out of a committee's hands\* after refer-

\*Or a committee can take it out of a subcommittee's hands.

ring it to the committee and before the committee has made  
a final report on it, and the assembly itself can consider it.

So long as a question is in the hands of a committee, the  
assembly cannot consider another motion involving practi-  
cally the same question.

The rules governing this motion are similar to those  
applying to the motion to *Rescind* or to *Amend Something  
Previously Adopted*—of which it is a particular case in certain  
applications, as explained on pages 313-14.

### Standard Descriptive Characteristics

The motion to *Discharge a Committee*:

1. Takes precedence over nothing, and therefore can be  
moved only when no other question is pending. *Previous*  
*notice* of intent to offer the motion at the next meeting  
can be given while another question is pending, how-  
ever—provided that it does not interrupt a speaker. This  
motion yields to all subsidiary, privileged, and incidental  
motions.
2. Can be applied to any main motion, or any other matter,  
that has been referred to a committee and that the com-  
mittee has not yet finally reported to the assembly. All of  
the subsidiary motions can be applied to it.
3. Is out of order when another has the floor; but previous  
notice of intent to offer this motion at the next meeting  
can be given after another member has been assigned the  
floor, provided that he has not begun to speak.
4. Must be seconded.
5. Is debatable; debate can go into the merits of the question  
in the hands of the committee.
6. Is amendable. For example, the motion can be amended  
as to the time at which the assembly is to consider  
the question; or an amendment to the effect that the

IF YOU  
RESCIND AND  
EXPUNGE IT  
MUST BE VOTED  
BY THE  
MEMBERSHIP.

OPTION YOU  
WANT TO EXERCISE  
AS THE BOD

## **ALSA Monthly BOD Meeting November 10, 2015**

Call to order: 6:02 p.m.

Next Board Meeting: Tuesday, December 8, 2015 6:00 p.m.

(All times posted are Mountain Standard Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Susan Leslie

Lauri Jones

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 6:55 p.m.)

Office Manager Robin Turell

### Office Report:

#### **BOD Meeting Office Report November 10, 2015**

##### **1. Membership**

We are receiving membership's renewal requests and new memberships for 2016 now.

Discussion about e-mail blast reminder about membership renewals. Paul will send a copy to all Board members for their review.

##### **2. Shows**

There have been two shows that have taken place since the 2015 GN this.

With the counting of those two which will qualify toward the 2016 GN Show, we have a total of 8 shows sanctioned so far for 2016.

- Discuss spreadsheet
- Information letter to superintendent – it was agreed that request for payment of fees should be included in the letter
- Dual Shows – sanctioning forms should include a box to check if it is a dual sanctioned show and include a disclaimer that insurance only covers ALSA show
- Discussion about procedure for confirming that fees paid match the number of animals in the show results before posting. Susan offered to assist Robin with this.
- Allen will follow up with a show superintendent who has not yet submitted results from a show in September.

##### **3. Handbooks – Procedure for sending out changes to be determined.**

4. Committees – Reminder to let Robin know if there are any changes for committee list. Robin was given permission to remove the name of a committee member who had resigned.

5. New tradition – to blast out each time an animal or someone receives an ALSA Champion – This idea was not approved because it could cause hard feelings if anyone was overlooked.

6. Discussion of online entries. The programmer should contact Jim to discuss developing this process.

Motion by Cheryl to approve Office Report, seconded by Allen and unanimously approved.



## Treasurer's Report

### **Treasurer's Report for the Month of October, 2015**

- 1) All bank accounts have been reconciled
- 2) Accounting for the 2015 GN is not complete
- 3)

#### Current Assets

Checking Accounts	\$	31,355
Investment Account		55,841
Cash Memorials		<u>2,738</u>

Total Current Assets \$ 89,934

#### Liabilities

Accounts Payable	<u>0</u>
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Total Liabilities 0

Equity \$ 89,934

Total Liabilities and Equity \$ 89,934

Cash Balance on Hand August 2015 \$ 76,194

#### Receipts

Membership Revenue	\$	300
Show Fee Revenue		855
Grand National Revenue		31,064
Memorial Youth Scholarship		1,093
Other Revenue / Judge Fees		<u>105</u>

Total Receipts \$ 33,417

#### Disbursements

Grand National Expenses	\$	16,284
Judge Clinic Expenses		0
BOD Expenses		0
Bank/Credit Card Fees		305
Office Contract/Expenses		2,924
Judge Committee		0
Scholarship Paid		0
Regional Expenses		149
Website Expenses		<u>15</u>

Total Disbursements \$ 19,677

Balance on Hand October 31, 2015 \$ 89,934

Patti noted that there are still some outstanding Grand National expenses. There was one check returned for NSF that will be collected. The amount collected will include bank fees.

Motion by Susan to approve Treasurer's report, seconded by Cheryl and unanimously approved.

### **Old Business:**

Motion by Jim to approve minutes of October 21, 2015 Board meeting in Park City, seconded by Susan and unanimously approved.

Permission was given to post minutes of 2015 Annual Membership Meeting for informational purposes only pending formal approval at next year's meeting.

### **New Business:**

Discussion re concerns about dual sanctioned shows hiring only one judge but charging exhibitors two entry fees as well as insurance issues. The Show Management Committee is working on these concerns.

### **Correspondence from Members.**

Comments from Grand National exhibitors were reviewed. There is nothing to be done until responses to survey have been received.

Motion by Cheryl to go into executive session to discuss legal issue at 7:13 p.m., seconded by Jim and unanimously approved. Motion by Jim to exit executive session at 7:22 p.m., seconded by Debbie and unanimously approved.

### **Committee Reports:**

- 1) Alpaca Committee - Chair: Mary Reed
- 2) Election Committee - Chair: Lougene Baird

The Committee is requesting the Board review and approve the Petition to Nominate Form for the 2016 General Election.

The form will be posted to the ALSA website in January and the membership will be notified that the EC is accepting Petitions. Nominations will close April 10, 2016.

The Committee requests that ALSA continue using Simply Voting, an electronic voting service, for the General Election. For this year the SV platform was used for the General Election as well as the election for judges to vote for a Chair of the Judges Committee. All went well using Simply Voting in both elections.

ALSA paid for a year subscription to use Simply Voting and may continue to use its service for unlimited elections through about mid-April before the subscription expires. The 2016 General Election will begin a new subscription with SV.

Please contact me with any questions regarding the Petition to Nominate Form.

Thank you,  
Lougene Baird, Chair  
ALSA Election Committee  
CC Election Committee

Motion by Jim to approve Election Committee report, seconded by Debbie and unanimously approved.

3) Ethics – Chair: Cheryl Lambert - No report

4) Fleece Committee - Chair: Cindy Ruckman – No report, but proposed revisions were sent to the Handbook Committee.

5) Finance & Budget Committee - Chair: Patti Wattigney – See Treasurer's report above.

6) Grand National Committee - Chair: Glenna Overmiller –

### **Grand National Report November 10, 2015**

I would like to thank the ALSA Board of Directors, those who gave sponsorships, the vendors, the many volunteers, the Grand National Committee for all of their work over the past year, and you the exhibitors. Thanks for making the 2015 ALSA Grand National so special.

I have talked with the Park City storage unit and we will be able to move it to Hutchinson at our earliest convenience. With the holidays right around the corner and weather permitting, we are hoping to have it moved by January 1<sup>st</sup>. The storage unit will refund the months it was not occupied. The storage unit in Hutchinson will be 2 blocks from the fairgrounds.

A survey has been sent out to members and we would appreciate all concerns you may have to make next years show even better.

Wishing everyone a glorious holiday season.

Glenna Overmiller

Motion by Susan to approve Grand National Committee report, seconded by Lauri and unanimously approved.

7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen Two separate reports were received:

First report:

Attached are the first of the changes for the 2016 ALSA Handbook. These have been reviewed by the Handbook Committee and are being sent for your review and approval.

*Here's a summary of this set of changes --*

*Part H Llama Show Classes Changes adds age ranges to Part H, Section E. This was done at the request of the BOD.*

*Part O Fleece Changes - These changes add more detail to the finished product section.*

*Standing Rules Article III Elections Changes - These are numbering/lettering changes, no content change.*

Thanks - Adryce Mathisen

Handbook Committee

Second report:

The attached is a compilation of the all of the changes from the 2015 Judges Committee(s) and applicable other supporting committees relating to the content being changed, I.e. Election Committee.

As some of these changes are conflicting, our committee has not made changes, just compiled what has been sent to us. We felt that the decisions as to what changes should be included was a BOD decision. We'll be happy to assist in any way, we await your instructions as to how to proceed with all of this.

Thanks - Adryce Mathisen  
Handbook Committee

Motion by Susan to table proposed Handbook revisions to allow Board members more time to review them, seconded by Jim and unanimously approved.

8) Judge's Committee - Chair: Barb Harris

Attached are proposed changes to the handbook for anyone wishing to become an ALSA judge or return as a judge.

In addition to this it was brought to my attention that this committee was in violation of the handbook due to the fact that we had 8 on the committee counting myself and we are limited to 7. I brought this to the committee's attention and Tami Lash stepped forward and volunteered to leave the committee. She was a wonderful asset with many insights on topics we covered. I greatly regretted taking her resignation as she and each of the committee were selected for what they could bring to this committee and ALSA. Please accept my apology for the error that I made here.

Barb Harris

Motion by Cheryl to approve report and thank Tami for her graciousness, seconded by Allen and unanimously approved.

Note: Proposed changes were sent to the Handbook Committee and are included in those that were sent with that Committee's second report above.

- 9) Membership Committee - Chair: Mary Rose Collins – no report.
- 10) Nomination Committee - Chair: Ana Reese – no report.
- 11) Performance Committee - Chair: Ana Reese – no report.
- 12) Policy & Planning Committee - Chair: Larry Lewellyn - no report.
- 13) Protest Committee - Chair: Cheryl Lambert. No report.
- 14) Publications, Promotions, & Marketing Committee - Chair: Ruby Herron – no report.
- 15) Regional Committee - Chair: Kitty Tuck-Hampel – no report.
- 16) Show Management Committee - Chair: Glenna Overmiller – no report.
- 17) Web Site Committee - Chair: Ruby Herron – no report.
- 18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – no report.

Motion by Jim to adjourn at 7:39 p.m., seconded by Susan and unanimously approved.

**E-mail motions**

- 10-28-15      Minutes of October 21 and Annual Membership meeting submitted for review.
- 10-30-15      Paul requested approval of e-mail blast about Grand National. Susan suggested a slight revision. Revised version approved by Jim, Debbie, Allen, Cheryl and Susan.
- 11-3-15        Treasurer requested approval to pay invoice from Kansas Pavilions. Approved by Jim, Susan, Debbie and Cheryl.

Submitted November 11, 2015

Cheryl Juntilla, Secretary



## **ALSA Monthly BOD Meeting October 13, 2015**

Call to order: 6:04 p.m.

Next Board Meeting: Wednesday October 21, 2015. 2:00 p.m. Central Time  
(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President:	Paul Schwartz
V. President:	Jim Doyle
Secretary:	Cheryl Juntilla
Board Members:	Debbie Andrews
	Allen Davis
	Susan Leslie
	Lauri Jones

Non Board Members also present:

Treasurer	Patti Wattigney (Left the call at 6:35 p.m.)
Office Manager	Robin Turell

New Board member Lauri Jones was welcomed aboard and thanked for her willingness to fill the vacant seat. In accordance with ALSA Bylaws, the seat was first offered to Kitty Tuck-Hampel as the unsuccessful candidate with the most votes in the 2015 election, but she declined the position as stated in her response:

ALSA Board -

Thank you for the offer to fill the Director's spot vacated by Terese Evenson.

Regretfully, I must decline at this time. However, I look forward to continuing to work with all of you as the Regional Chairperson.

Thank you again for the offer.

Kitty Tuck-Hampel

### Office Report:

Office Report – Monthly BOD meeting, Oct. 13, 2015

The ALSA office has been working very hard since the last BOD meeting helping to put together the 2015 ALSA 18<sup>th</sup> Annual Grand National Show.

There will be a detailed office report at the face-to-face ALSA meeting at the Grand Nationals in Park City, Kansas.

Motion by Cheryl to approve Office Report, seconded by Susan and unanimously approved.

## Treasurer's Report

### **Treasurer's Report for the Month of September, 2015**

1) All bank accounts have been reconciled

#### Current Assets

Checking Accounts	\$	17,630
Investment Account		55,827
Cash Memorials		<u>2,737</u>

Total Current Assets \$ 76,194

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#### Liabilities

Accounts Payable 0

Total Liabilities 0

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Equity \$ 76,194

Total Liabilities and Equity \$ 76,194

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Cash Balance on Hand August 2015 \$ 74,814

#### Receipts

Membership Revenue	\$	850
Show Fee Revenue		5,351
Grand National Revenue		4,345
Regional Revenue		2,704
Other Revenue		<u>14</u>

Total Receipts \$ 13,264

#### Disbursements

Grand National Expenses	\$	4,785
Judge Clinic Expenses		0
BOD Expenses		52
Bank/Credit Card Fees		192
Office Contract/Expenses		2,916
Judge Committee		0
Scholarship Paid		0
Regional Expenses		3,924
Website Expenses		<u>15</u>

Total Disbursements \$ 11,884

Balance on Hand September 30, 2015 \$ 76,194

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Motion by Jim to accept Treasurer's report, seconded by Susan and unanimously approved.

Motion by Jim to accept Treasurer's report for the Annual Meeting, seconded by Debbie and unanimously approved.

Patti left the meeting at 6:35 p.m.

**Old Business:** Teleconference with ILR Board of Directors has been set for Tuesday, November 17, 2015 at 7:00 p.m. Central Time.

### **New Business:**

#### **Correspondence from Members.**

Discussion about an e-mail from a member expressing concerns about the lack of advance notice for the Buckeye Regional Championship and the perception that it created. A response was sent explaining that we understood that more advance notice would have been preferable, but that the people who volunteered to put on that show were unable to confirm the date and judge any sooner.

Susan will talk with the Chair of the Regional Championship Committee about possibly setting a deadline for submission of proposals for Regional Championship shows so that next year we can do a better job of getting the notices out and promoting the shows.

#### **Other New Business:**

Scoring system for Grand National

At the request of the Chair of the Grand National Committee, the Board discussed the three-judge system for judging the halter classes. The system used last year worked perfectly for small classes, but there was some concern it could create a disadvantage for animals in larger classes. After considering several options, it was decided to use the ALSA Point Chart to assign points for each judge's placing with the animal receiving the most points taking first place. Tie-breakers for each class will be randomly per-assigned on a confidential list.

Time for face-to-face meeting at Grand National – 2:00 p.m. on Wednesday at the hotel.

Procedures for committees

Discussion about confusion caused by one committee chair sending out an e-mail blast with another committee's report and apparent lack of understanding about how to submit requests for revisions to the Handbook. A letter will be sent to all committee chairs to clarify procedures and improve communications between the Board and committees.

#### **Committee Reports:**

##### **1) Alpaca Committee - Chair: Mary Reed**

My goal for the Alpaca Committee is to include individuals that actively participate in ALSA sanctioned shows across the country. The Houston Livestock Show and Rodeo is our largest ALSA Alpaca Show and as such, I wanted to include alpaca exhibitors from that show on our committee. Colorado also has a number of shows that offer alpaca classes, so I wanted to include an active alpaca exhibitor from that state. I wanted to have continuity from committee to committee and so wanted to have the past chair of the Alpaca Committee on the committee.

I am delighted to request board approval of the following individuals on the Alpaca Committee:

Deb Yeagle – Lofty Pine Alpacas, Lindsey, OH - past committee chairman

Patty Jensen – Dreamcatcher Alpacas, Clifton, Colorado

Mario Garcia – Rancho Inca Alpacas, Navasota, TX

Cynthia Masters – Rancho Do Santo Domingo, Hempstead, TX

Mary Reed – Chagrin Valley Alpacas, Novelty, OH – Chairman

I appreciate your support and look forward to working with this exceptional group of alpaca owners to review the Alpaca sections of the Handbook and to continue to promote ALSA to the alpaca community.

Sincerely,

Mary Reed

Chair, ALSA Alpaca Committee

Motion by Jim to accept report and approve Committee members, seconded by Cheryl and unanimously approved. Cheryl will notify Robin to add the Committee members' names to the Committee List.

- 2) Election Committee - Chair: Lougene Baird – no report
- 3) Ethics - Chair: Cheryl Lambert – no report
- 4) Fleece Committee - Chair: Cindy Ruckman – no report. It was noted that Judy Glaser had been approved as a Committee member by e-mail vote. Lauri agrees to serve as Liaison and is unanimously approved.
- 5) Finance & Budget Committee - Chair: Patti Wattigney – Treasurer's report already given.
- 6) Grand National Committee - Chair: Glenna Overmiller – The facility in Park City will not be available in 2016 and Glenna has obtained a bid from the Kansas State Fairgrounds Expo Center. It appears to be a very good proposal and we will discuss it further at the face-to-face meeting in Park City.
- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen – No report. The only Committee that has contacted the Handbook Committee about possible revisions is the Planning and Policy Committee.

Motion by Jim to go into executive session, seconded by Allen and approved by all except Cheryl. Executive session began at 7:45 p.m.

Motion by Cheryl to exit executive session, seconded by Allen and unanimously approved at 8:49 p.m.

- 8) Judge's Committee - Chair: Barb Harris

The Judge's Committee submitted a five page report, much of which consisted of proposed Handbook revisions. Those sections of the report will be forwarded to the Handbook Committee to be considered by the Board with all other proposed revisions in accordance with the established procedure. The section which proposes changes to election procedures will also be forwarded to the Election Committee.

It appears that the Judge's Committee was not informed about the Board's request for confirmation of the qualifications of a judge who was fast-tracked by the prior Committee or about the moratorium on fast-tracking of judges that was adopted on July 14, 2015. The Board is also still waiting for clarification regarding the prior Committee's recommendation about an apprentice who attended the May clinic.

Motion by Jim that the request to waive certification requirements for Harvey Poole be denied because of the moratorium on fast-tracking that is in effect, seconded by Allen. Roll call vote: Jim, yes; Allen, yes; Debbie, no; Cheryl, no; Susan, no; Laurie, yes. Tie broken by Paul who voted yes.

The portions of the Judge's Committee report which are accepted for publication are as follows:

#### ALSA Judge's Committee Report

October 2015

The committee had our first meeting through a conference call. The following members were unable to be present but had provided their thoughts, feelings and votes by way of personal phone conversations with the chair prior to the conference call – Bill Feick and Patti Morgan. The following were present on the call: Maryan Baker, Barb Harris, Margaret Henry, Tami Lash, Mary Reed and Deb Yeagle.

The agenda of the call was to:

- Follow up on minutes submitted by the previous ALSA Judge's committee to the BOD for July on 2015.
- Establish guidelines and protocols for election of the Judge's committee chair.
- Review results from ALSA Fleece clinic instructed by Maryan Baker.
- Address concerns over granting waivers of ALSA Judging certification requirements for in-depth knowledge.
- Addressing requirement of the rule that judges must attend the Grand National Judges meeting once every five years.
- Address handbook issues and concerns.
- Maintenance and storage of judge's files.

#### **Establish guidelines and protocols for the election of the ALSA Judge's committee chair.**

The ALSA certified judges are essentially independent contractors, who through our certification by ALSA as ALSA Llama, Alpaca and Fleece judges, contract independently with ALSA sanctioned shows. In no way does the ALSA organization contract out our services to sanctioned shows. Because of this the ALSA Judges committee should not be faced with the political whims of board members who may have agendas that undermine the integrity of the ALSA certified judges. The current board took a step in assuring the sanctity of the ALSA Judge's committee by allowing the judges, for the first time, to elect their own chair for the 2015/2016 year.

The following are the recommendations of this committee regarding an elected chair:

1. The nomination and election of the Judge's chair will follow the guidelines and timelines as laid out for the election of board of director members with the one exception being that the judge's chair position may only be held by an ALSA certified Judge and may only be voted on by ALSA certified judges and apprentices.
2. Term of office will be for 3 years.
3. The sanctity of the rights of the judges electing their chair shall not be undermined by the dissatisfaction of the ALSA BOD for the duly elected chair with the ALSA BOD negating the election.

Motion by Cheryl to approve paragraphs 1 and 3, seconded by Jim. Roll call vote: Cheryl, yes; Jim, yes; Debbie, yes; Laurie, yes; Susan, yes; Allen abstains. Motion carries.

Paragraph 2 regarding the term of office will be sent to the Election Committee for its input and the proposed wording for the Handbook will be sent to the Handbook Committee.

**Review results from ALSA Fleece clinic instructed by Maryan Baker**

In July 2015 Maryan Baker instructed an ALSA Llama Fleece clinic at Margaret Drew's farm. The following ALSA certified apprentices attended and passed the fleece clinic with scores higher than 85%:

Gogi Villanueva

Judy Glaser

Maureen Mecedo

Tracy Weaver

Therefore the committee recommends that they be certified as ALSA Llama Fleece judges and their names be added to the list maintained on the ALSA website.

Motion by Jim to approve certification of Gogi Villanueva, Judy Glaser, Maureen Mecedo and Tracy Weaver as ALSA Llama Fleece Judges, seconded by Cheryl and unanimously approved.

Cathi Till also attended the Fleece clinic and passed the clinic. Upon the ALSA office receiving all of her necessary fees and paperwork to become an ALSA certified Llama fleece apprentice the committee recommends to the board that she be added to the list of ALSA certified Llama Fleece apprentices.

Motion by Cheryl to table this request until the office is able to confirm that all necessary fees and paperwork have been received, seconded by Jim and unanimously approved.

**Address concerns over granting waivers of ALSA Judging certification requirements for in-depth knowledge.**

The proposed Handbook revision will be forwarded to the Handbook Committee.

**Addressing requirement of the rule that judges must attend the Grand National Judges meeting once every five years.**

The committee polled the judges to determine if they would like to eliminate the rule requiring them to attend at least one Judge's meeting held at Grand Nationals every 5 years and replace it with a yearly conference call.

The overwhelming majority were in favor of this rule changes. It was not due to their not wanting to support ALSA but due to conflicts such as job requirements, harvest times, expenses to attend a one to two hour meeting. The committee vote on this was 7 – 1 to remove this requirement. Bill Feick was the dissenting vote and believes that every judge should attend a Grand Nationals at least once every 5 years.

The requested Handbook revision will be forwarded to the Handbook Committee.

**Maintenance and storage of judge's files**

The committee discussed options for maintenance and storage of judge's files. At this time the Judge's committee would like to continue the move toward a digital format. We have discussed that the hard-copy files be maintained, for the time being, at the current ALSA office. All digital files will be maintained by the Judge's committee. We are reviewing various ideas for off site storage of digital files in the event of any disasters that might destroy flash drives or computers at the location of the Judge's chair.

Motion by Susan to approve the Judge's Committee recommendation that hard copy files be maintained in the ALSA office for the time being with the Judge's Committee maintaining the digital copies, seconded by Cheryl and unanimously approved.

Respectfully,  
ALSA Judges' Committee  
Barb Harris – chair  
Maryan Baker  
Bill Feick  
Margaret Henry  
Tami Lash  
Patti Morgan  
Mary Reed  
Deb Yeagle

- 9) Membership Committee - Chair: Mary Rose Collins – no report
- 10) Nomination Committee - Chair: Anna Reese – no report
- 11) Performance Committee - Chair: Anna Reese – no report. Discussion about prior request to add Cathie Kindler as a member of the Performance Committee. Motion to add Cathie Kindler as a member of the Performance Committee approved by Susan, Debbie, Laurie, Jim, and Allen. Cheryl abstains.
- 12) Policy & Planning Committee - Chair: Larry Lewellyn – no report
- 13) Protest Committee - Chair: Cheryl Lambert – no report
- 14) Publications, Promotions, and Marketing Committee - Chair: Ruby Herron – no report
- 15) Regional Committee - Chair: Kitty Tuck-Hampel – no report, except request that Mark Willy be added as a member of the Committee. Motion by Cheryl to approve Mark Willy as Central Regional Championship Superintendent and a member of the Regional Committee, second by Susan and unanimously approved.
- 16) Show Management Committee - Chair: Glenna Overmiller – no report.
- 17) Web Site Committee - Chair: Ruby Herron – no report.
- 18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White – no report.

Motion by Jim to adjourn, seconded by Susan and unanimously approved.

Meeting adjourned at 10:20 p.m.

#### **E-mail motions**

- |          |  |
|----------|--|
| 9-9-2015 | Handbook Committee requests approval of Gayle Woodsum as an additional committee member. Approved by Cheryl, Susan, Jim and Debbie |
| 9-9-2015 | Minutes of September 8 meeting submitted for approval. Approved by Susan, Jim and Debbie.  |
| 9-9-15   | Draft letter to Ken Forster, unanimously approved.   |

- 9-14-15      Treasurer requests approval to pay invoice for Grand National trophies.  
Approved by Cheryl, Jim and Susan.
- 9-14-15      Paul requests approval of response to member who expressed concern about  
lack of notice for Buckeye Regional Championship. Approved by Cheryl, Debbie,  
Jim and Susan.
- 9-17-15      Request for animal substitution for Grand National youth classes due to death of  
an alpaca. Unanimously approved.
- 9-20-15      Robin requests approval of e-mail blast about a youth earning Ultimate Award.  
Approved by Jim, Debbie, Susan and Allen.
- 9-21-15      Request for animal substitution for Grand National youth classes due to death of  
a llama. Unanimously approved.
- 9-22-15      Grand National Committee requests a Board decision on request from an  
exhibitor for an exception to the rule that juveniles must be five months old to  
enter the Grand National. Exception was not approved.
- 10-6-15      Treasurer requests approval to pay invoice for Grand National ribbons.  
Approved by Jim, Susan, Debbie and Cheryl.

Submitted October 17, 2015

Cheryl Juntilla, Secretary



## **ALSA Monthly BOD Meeting September 8, 2015**

Call to order: 6:02 p.m.

Next Board Meeting: Tuesday October 13, 2015; 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Paul Schwartz

V. President: Jim Doyle

Secretary: Cheryl Juntilla

Board Members: Debbie Andrews

Allen Davis

Susan Leslie

Non Board Members also present:

Office Manager Robin Turell (Left the call at 6:19 p.m.)

### **BOD Meeting Office Report September 8, 2015**

#### **1. Membership**

There are new membership applications coming in daily for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members
- 270 regular memberships (*which is increased from the last meeting of 15 memberships. This number is growing each day.*) At this time last year we had 309 regular members.
- 188 youth memberships (*which is increased from the last meeting of 25 youth memberships. This number is growing each day.*) At this time last year we had 200.
- Our total membership so far for the 2015 year is 569. (Last year at this time the total membership was 638.

#### **2. Shows**

There are currently 70 shows sanctioned for 2015. (*which is increased from the last meeting of 1 shows*)

Last year at this time we had 73 sanctioned shows. (The number shown in 2014 was for both 2014 and upcoming 2015 – the above number for current 2015 is just for 2015 – if we calculated combined, we would have a total of 74.)

#### **3. Handbook binders**

Each member has been sent a 19<sup>th</sup> Edition Handbook. They were all in a binder.

We only have 8 binders left. I would like to order more binders.

- The cost of a box is \$77.75.
- There are 24 binders in a box.
- The cost of the shipping is \$9.99.
- If we order two boxes it would be free shipping.
- The cost for two boxes would be \$155.50. When we ordered in April, the 2 boxes plus shipping were \$136.56. (we paid for shipping) This would be an increase of \$18.94.

Please approve the purchase of binders.

(The printing I have on the Handbooks is good.)

Motion by Susan to approve purchase of two boxes of binders, seconded by Cheryl and unanimously approved.

#### **4. Committees**

Liaisons, please give me your list as you get them so I may put them on the website.

Most committees are in place. We had been waiting to send Robin a complete list but will send her the current information after the meeting and then fill in the missing committee members as soon as possible.

#### **5. ALSA Grand National**

The part of the office for the ALSA Grand National Show is going well.

Entries are already coming in and being recorded.

Motion by Susan to approve Office Report, seconded by Allen and unanimously approved.

#### **Treasurer Report for the Month of August 2015**

- 1) All bank accounts have been reconciled
- 2) Office Contract/Expenses are one month contract payment and seven months of expenses
- 3) Website Expenses consists of seven months of expenses

##### **Current Assets**

Checking Accounts	\$16,265
Investment Account	\$55,813
Cash Memorials	<u>\$2,736</u>

##### **Total Current Assets**

\$74,814

##### **Liabilities**

Accounts Payable	<u>\$0</u>
Total Liabilities	<u>\$0</u>

##### **Equity**

\$74,814

##### **Total Liabilities & Equity**

\$74,814

Cash Balance on Hand July 2015

\$78,265

##### **Receipts**

Membership Revenue	\$925	
Show Fee Revenue	\$815	
Grand National Revenue	\$2,050	
Regional Revenue	\$315	
Other Revenue	<u>\$105</u>	
Total Receipts		\$4,210

##### **Disbursements**

Grand National Expenses	\$250	
Judge Clinic Expenses	\$0	
BOD Expenses	\$52	
Bank / Credit Card Fees	\$207	
Office Contract/Expenses	\$4,798	
Judge Committee	\$9	
Scholarship Paid	\$500	
Regional Expenses	\$545	
Website Expenses	\$1,300	
Total Disbursements		<u>\$7,661</u>
Balance on Hand August 31, 2015		<u><u>\$74,814</u></u>

Motion by Cheryl to accept Treasurer's Report as submitted, seconded by Susan and unanimously approved.

**Old Business:** None

**New Business:**

Motion by Jim to go into executive session, seconded by Allen and unanimously approved. Robin left the meeting and executive session began at 6:19 p.m.

Motion by Jim to come out of executive session, seconded by Susan and unanimously approved. Executive session ended at 7:49 p.m.

### **Correspondence from Members.**

Note - Correspondence from members is summarized to protect the member's identity, unless the member specifically grants permission to have his or her name published.

Motion by Cheryl to approve Paul sending a response to the most recent e-mail from Ken Forster, seconded by Jim and unanimously approved.

A letter responding to questions from a member about the rules relating to Performance Recognition of Merit and Championship awards in different divisions was drafted and approved by e-mail vote, along with an apology for the delay in responding to her questions.

Several members submitted comments in response to the recent e-mail blasts about trying to meet with the ILR Board. One new member was confused because she did not realize that ALSA had existed long before the ILR-Show Division was created. Other comments received stated that having two different show organizations did not make economic sense; that shows and birth registrations are completely different activities, there was a good reason why ALSA and the ILR were formed as separate entities and that the ILR should give up the show division. Some members do not approve of any efforts to combine the two organizations into just one, while another said "Cross your fingers and say a prayer...there has got to be a way to work together."

### **Other New Business:**

The vacancy created by Terese's resignation will be filled in accordance with Section 4 of the Bylaws. Paul will contact the unsuccessful candidate who received the most votes in this year's election to see if she wants to complete the remainder of Terese's term. If she does not, he will then contact the next candidate in line.

Paul will contact the ILR Board of Directors with a proposal that the teleconference between the two boards take place on November 17<sup>th</sup>, 18<sup>th</sup> or 19<sup>th</sup>.

### **Committee Reports:**

- 1) Alpaca Committee - Chair: Mary Reed - no report
- 2) Election Committee - Chair: Lougene Baird

Election Committee Report – September 1, 2015.

August is usually a quiet month for Election Committee work. August proved unique this year. The committee members assisted the ALSA Certified and Apprentice Judges elect the Chair of the Judges Committee.

An email was sent to all Judges outlining the procedure and inviting any Certified ALSA Judge interested in chairing the Judges Committee to submit answers to four questions. The questions asked were the number of years the candidate was certified, if they were a Certified ALSA Judge Instructor, did they have prior experience serving on the Judges Committee and list their service on other ALSA committees.

The information from each candidate was consolidated onto a ballot and sent to all ALSA Judges. Each replied to the Election Committee by email vote. To guarantee all Judges had an equal opportunity to vote, the only Judge who does not use email was notified and was able to cast a verbal vote. The votes were tallied, the EC Liaison was informed and in turn the candidates were notified of the results. All votes remain confidential within Election Committee records.

Barb Harris received the majority, seventy-six percent, of all the votes cast. Approximately ninety-three percent of the Certified and Apprentice Judges voted. The Election Committee received good feedback from Judges on the process. We were delighted to assist in this important step.

Respectfully submitted  
Lougene Ann Baird, Chair  
ALSA Election Committee

Motion by Jim to approve Election Committee report, seconded by Allen and unanimously approved.

- 3) Ethics - Chair: Cheryl Lambert - no report.

- 4) Fleece Committee - Chair: Cindy Ruckman and committee members were approved by e-mail vote. No written report yet, but Committee is working on guidelines for Finished Products judging. New liaison to be appointed after vacancy on board is filled.
- 5) Finance & Budget Committee - Chair: Patti Wattigney
- 6) Grand National Committee - Chair: Glenna Overmiller

### **September 5, 2015 ALSA Grand National Report**

The ALSA Grand National is fast approaching and we are looking forward to seeing everyone in Park City, KS.

The ribbons and trophies have been ordered and the trophies have arrived. The youth awards are ordered also and will be here soon.

Wally Juntilla has the performance courses designed and is fine tuning them now. He is creating an equipment list and recruiting help to setup, participate, and maintain the courses during the show.

I would like to thank everyone who has graciously donated as sponsors for the 2015 Grand Nationals. The outpouring from you the members has been an absolute blessing and myself and the committee thank you. With these generous donations we are looking forward to a wonderful fun filled show.

Robin has received the first two entries for the 2015 Grand National, and it is exciting to know that they are both alpaca farms. It is so wonderful to know that the interest for the alpaca show is growing and people are getting excited to be a part of this new endeavor. With the remaining llama shows and regionals going on now I know that soon Robin's mailbox will be full.

We will also have the youth auction and if you have something you would like to donate, please contact Michelle Kutzler or bring it to Nationals.

See you all next month!!

Thank you,  
Glenna Overmiller

Motion by Susan to approve Grand National Committee report, seconded by Allen and unanimously approved.

- 7) Handbook Committee – Co-Chairs: Marcie Saska-Agnew and Adryce Mathiesen - no report.

It was suggested that the definitions of the age divisions for halter classes in Part I on page 46 of the Handbook should also appear in the list of approved halter classes in Part H on page 40. This suggestion will be sent to the Handbook Committee.

- 8) Judge's Committee - Chair: Barb Harris - no report. Committee members were approved by e-mail vote.
- 9) Membership Committee - Chair: Mary Rose Collins - no report
- 10) Nomination Committee - Chair: Ana Reese - no report
- 11) Performance Committee - Chair: Ana Reese - no report

12) Policy & Planning Committee - Chair: Larry Lewellyn approved by e-mail vote.

ALSA BOD,

I am requesting the approval of Cathie Kindler from the SE Region to serve on this committee.

My goal for this committee is to have one member represented from the current ALSA Regions, If you know of someone that would serve ALSA in this manner, please e-mail me or have them contact me.

Larry Lewellyn  
Policy and Planning Chair

Motion by Susan to approve Policy & Planning Committee's report, seconded by Allen and unanimously approved.

13) Protest Committee - Chair: Cheryl Lambert. Committee members Barb Harris, Kathy Devaul, Bobbie White, Ulin Andrews and Larry Lewellyn approved by e-mail vote. No report.

14) Publications, Promotions, and Marketing Committee - Chair: Ruby Herron

Here is the activity on the ALSA Facebook this past month.

I thought the board might be interested in these numbers.

2,423 views (That averages about 81 views a day)

243 likes and comments

This shows that there are lots of people looking at the postings but not making a comment.

Ruby Hamilton Herron

Motion by Cheryl to approve Publications, Promotions and Marketing Committee's report, seconded by Jim and unanimously approved.

15) Regional Committee - Chair: Kitty Tuck-Hampel – no report

16) Show Management Committee - Chair: Glenna Overmiller - no report

17) Web Site Committee - Chair: Ruby Herron – see Publications, Promotions and Marketing Committee's report above.

18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White. No written report, but committee members are working on the silent auction to take place at the Grand National and an e-mail blast has been sent out about it.

### **E-mail motions**

8-12-15 August 11 minutes submitted for approval. One correction made as requested by Susan. Approved by Jim, Debbie and Allen.

8-14-15 Regional Committee requests pre-approval for proposed new regional championship show this year. Jim, Debbie and Cheryl approve giving Susan permission to tell Kitty to proceed and submit details as soon as possible.

8-20-15 Motion by Jim to accept results of election of Chair of Judges Committee, seconded by Cheryl and approved by Susan and Debbie.

8-21-15 Allen requests approval of Larry Lewellyn as Chair of the Policy and Planning Committee. Approved by Cheryl, Jim, and Debbie.

8-21-15 Jim requests approval to give the Election Committee permission to e-mail results to judges. Approved by Cheryl, Debbie and Susan.

8-25-15 Youth Committee requests approval of members Holly Jensen of Nebraska and Mark Foerder of Indiana. Approved by Jim, Terese and Cheryl.

8-25-15 Terese submits letter of resignation. "Dear ALSA Board Of Directors, With the recent animosity towards fellow Board members, continued contentious behavior, bullying of Committees and Chairpersons and personal agendas being forced upon the membership, I have been forced to resign from my position on the ALSA Board of Directors. This destructive activity and behavior, if allowed to continue, will undermine the organization and the moral of its members. Regards, Terese Evenson"

8-26-15 Motion by Cheryl to accept Terese's resignation, seconded by Jim and unanimously approved.

8-28-15 Motion by Jim to approve e-mail blast to members and Facebook posting of letters regarding communications with ILR. Seconded by Susan and approved by Cheryl

8-30-15 Protest Committee requests approval of committee members Barb Harris, Kathy Devaul, Bobbie White, Ulin Andrews and Larry Lewellyn. Approved by Jim, Cheryl, Susan and Debbie

9-2-15 Paul requests approval of Cindy Ruckman as Chair of Fleece Committee and committee members Geri Rutledge, Patti Morgan and Cynthia Ernst. Approved by Cheryl, Jim, Susan and Debbie.

9-2-15 Paul requests approval of letter to member with questions about Performance ROMs and Championships. Approved by Cheryl, Jim and Susan.

9-3-15 Judges Committee Chair requests approval of committee members Maryan Baker, Bill Feick, Margaret Henry, Tami Lash, Patti Morgan, Mary Reed and Deb Yeagle. Approved by Cheryl, Susan, Debbie and Jim.

9-5-15 Performance Committee Chair requests approval of committee members Sean Price, Eileen Ditzler, Kathy Nichols, Lauren Wright, Amanda Smith and Barb Harris. Approved by Debbie, Jim and Susan.

Submitted September 9, 2015  
Cheryl Juntilla, Secretary

## **ALSA Monthly BOD Meeting August 11, 2015**

Call to order: 6:10 p.m.

Next Board Meeting: Tuesday September 8, 2015; 6:00 p.m.

(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President: Paul Schwartz  
V. President: Jim Doyle  
Secretary: Cheryl Juntilla  
Board Members: Debbie Andrews  
Allen Davis  
Susan Leslie

Absent: Terese Evenson

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 8:12 p.m.)

Office Manager Robin Turell (Left the call at 7:44 p.m.)

### **BOD Meeting Office Report August 11, 2015**

#### **1. Membership**

There are new membership applications coming in daily for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members
- 254 regular memberships (*which is increased from the last meeting of 13 memberships.* This number is growing each day.) At this time last year we had 295 regular members.
- 163 youth memberships (*which is increased from the last meeting of 12 youth memberships.* This number is growing each day.) At this time last year we had 198.
- Our total membership so far for the 2015 year is 528. (Last year at this time the total membership was 608.
- 

#### **2. Shows**

There are currently 69 shows sanctioned for 2015. (*which is increased from the last meeting of 6 shows*)

Last year at this time we had 71 sanctioned shows. (this was for both 2014 and upcoming 2015 – the above number for current 2015 is just for 2015)

#### **3. Grand National Vendor application**

Robin received an inquiry from a vendor requesting a price adjustment because they will not require tables or chairs. The Board approves Robin sending this inquiry to the Grand National chair.

Robin was asked about the procedure for reserving rooms for Board members and volunteers for the Grand National. Patti said she would prefer not to have everyone's rooms charged on Robin's credit card. Robin will charge the rooms for the judges, but the Board members



and volunteers need to pay with their own cards and then request reimbursement. The Board needs to give Robin a list of names and room preferences as soon as possible so that she can make reservations.

Motion by Jim to accept Office Report, seconded by Debbie. Unanimously approved.

### **Treasurer Report for the Month of July 2015**

- 1) All bank accounts have been reconciled
- 2) GN Sponsorships are beginning to arrive

#### **Current Assets**

Checking Accounts	\$ 19,230
Investment Account	55,799
Cash Memorials	<u>3,236</u>

Total Current Assets	<u>\$ 78,265</u>
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#### **Liabilities**

Accounts Payable	<u>0</u>
Total Liabilities	<u>0</u>

Equity	<u>\$ 78,265</u>
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Total Liabilities & Equity	<u>\$ 78,265</u>
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Cash Balance on Hand June 2015	\$ 68,403
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#### **Receipts**

Membership Revenue	\$ 725
Show Fee Revenue	2,398
GN Sponsorship	10,289
Judge / Judge Clinic Fees	1,250
Other Revenue	<u>15</u>

Total Receipts	\$ 14,677
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#### **Disbursements**

Grand National Expenses	832
Judge Clinic Expenses	732

BOD Expenses	0	
Bank / Credit Card Fees	164	
Office Contract/Expenses	2,966	
Judge Committee	106	
Scholarship Paid	0	
Publications Committee	0	
Website Expenses	15	
	<hr/>	
Total		\$ 4,815
Disbursements		<hr/>
Balance on Hand July 31, 2015		\$ 78,265
		<hr/> <hr/>

Motion by Cheryl to accept Treasurer's Report, seconded by Susan, unanimously approved.

### **Old Business**

Items tabled from July meeting:

1. Discussion of Flow Charts for Committees to Handbook Committee to BOD

Motion by Jim to approve flowchart and have liaisons send copies to all committee chairs and have it posted on the website. Seconded by Allen and unanimously approved.

2. Election Committee Report not voted on last month

Election Committee Report – July 3, 2015

Per the ALSA Standing Rules, ARTICLE III– Election, Section I: Election (h) Challenges.....” ballots will be retained by the Election Committee until midnight July 1, after which they will be destroyed. No challenges were received by the EC. Correspondence received such as Petitions to Nominate Forms, correspondence and inquiries will be destroyed. The Certification of Results will be retained in Election Committee files. The 2015 ALSA General Election is closed.

Please consider and approve Hank Kauffman and Jerry Dunn Election as EC members for the 2015-2016 committee. Both Hank and Jerry have great knowledge of the election history, how the ALSA election works and are always available at a moment's notice. A great team is in place.

As a reminder, the Simply Voting annual subscription allows for an unlimited amount of elections/membership polls to be held through the end of April, 2016.

Lougene Ann Baird, Chair  
ALSA Election Committee

Motion by Cheryl to accept Election Committee Report, second by Jim and unanimously approved. Chair and members of the Election Committee were previously approved by e-mail vote.

3. Grand National Budget – approved via e-mail vote. Specific questions regarding the number of alpaca classes and cost of ribbons and trophies were discussed and answered. Committee liaison given permission to inform committee that budget was approved.

Discussion was had about Standing Rule requiring board members to vote on e-mail motions within 72 hours. Additional discussion about contradiction between this and requirement that President must respond to all communications within 48 hours.

Motion by Cheryl to allow President to send generic response to acknowledge communications received within 48 hours without prior Board approval, seconded by Allen and unanimously approved. Substantive communications will still required Board approval.

Robin requested clarification about whether e-mail blasts about matters that have already been approved by the Board can be approved by the President only to save time. Board members saw no problem with this as long as the subject of the e-mail blast had already been approved by the full Board.

4. Discussion re payment for motel rooms for Grand National volunteers. The Guidelines for Reimbursement do not necessarily apply to the expenses for volunteers included in the Grand National budget, but do apply to other events like judges clinics.

Motion by Cheryl to approve Guidelines for Reimbursements and Expense Report form prepared by Finance Committee, seconded by Jim and unanimously approved. Patti will send Guidelines to Robin for posting on website.

4. One correction to August 1 minutes of Special Board meeting was requested and will be made.

#### **New Business:** **Correspondence from Members.**

Note - Correspondence from members is summarized to protect the member's identity, unless the member specifically grants permission to have his or her name published.

1. Letter from member suggesting a flowchart be prepared for the procedure for Handbook changes that was approved in 2014.

Motion by Jim to send the member a letter thanking him for his suggestion and letting him know that a flowchart has been approved. Seconded by Allen and unanimously approved.

#### **Other New Business**

Motion by Jim to go into executive session, second by Allen and unanimously approved. Robin left the meeting and the executive session began at 7:44 p.m.

Motion by Cheryl to exit executive session, seconded by Allen and unanimously approved. Executive session ended at 8:42 p.m.

Motion by Jim to send letter to members of ILR Board of Directors and chair of its Executive Committee to join us for a face to face meeting at the Grand National. Seconded by Allen and unanimously approved.

Discussion about selection of committee chairs. Cheryl requested that Board members think about ways to reach out to more members when selecting committee chairs to broaden the base of volunteers and encourage more members to become involved.

Discussion about possible addition to Standing Rules relating to Board of Directors conduct and importance of announcing oneself when entering conference calls.

### **Committee Reports:**

- 1) Alpaca Committee - Chair: Mary Reed - no report
- 2) Election Committee - Chair: Lougene Baird – no report
- 3) Ethics - Chair: Cheryl Lambert - no report
- 4) Fiber Committee - Chair: Cindy Ruckman - no report
- 5) Finance & Budget Committee - Chair: Patti Wattigney  
New Guidelines for Reimbursement discussed and approved above.
- 6) Grand National Committee - Chair: Glenna Overman – no report.
- 7) Handbook Committee – Committee requests approval of Marcie Saska-Agnew and Adryce Mathiesen as Co-Chairs and Bill Feick and Patti Wattigney as members.

Co-chairs and Committee members unanimously approved.

- 8) Judge's Committee - Chair: Position open, pending voting by judges.
- 9) Membership Committee - Chair: Mary Rose Collins - no report
- 10) Nomination Committee - Chair: Anna Reese – no report
- 11) Performance Committee - Chair: Anna Reese - no report
- 12) Policy & Planning Committee - Chair: Barb Harris - no report
- 13) Protest Committee - Chair: Cheryl Lambert - no report
- 14) Publications, Promotions, and Marketing Committee - Chair: Ruby Herron  
Here is my committee report for the board meeting.

There is a pdf with the revenue and advertiser history for Showring. This pdf shows who advertised and the total revenue collected. The pdf of stats shows the stats for each publication.

I would like to suggest that the Web Site Committee be part of the Publications, Promotions, and Marketing Committee. All of these committees are doing the same thing. **Promoting ALSA**. This would be a good time to combine these because they all have the same Liaison.

I have also had several requests to discount full page ads 10% if they run them in the same issue. Regular rate for two full page ads is \$200 Discounted rate would be \$180

Ruby Hamilton Herron

Motion by Jim to combine committees, seconded by Cheryl and unanimously approved.

Motion by Susan to approve discounted rate, seconded by Jim and unanimously approved.

15) Regional Committee - Chair: Kitty Tuck-Hampel

The Regional Superintendents have been hard at work making each of their regional shows a success for ALSA and our members. All ribbons have been ordered, judge's hired, and are putting the final touches on each of their shows.

We are working on an information eblast to send out with all of the pertinent information for each show.

Kitty Tuck-Hampel  
Regional Committee Chairperson

Motion by Cheryl to accept committee report, seconded by Jim and unanimously approved.  
Susan is authorized to tell Kitty to proceed with possibility of additional Regional Championship show for this year and submit proposal with specifics as soon as possible.

16) Show Management Committee - Chair: Glenna Overmiller - no report

17) Web Site Committee - Chair: Ruby Herron – see Publications, Promotions and Marketing report above.

18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White - no report

Unanimous motion to adjourn at 9:14 p.m.

**E-mail motions**

7-15-15 Paul requests approval of letter to Judges Committee thanking them for their service.  
Approved by Jim, Debbie, Susan, Cheryl and Allen

7-16-15 Jim requests approval of Lougene Baird as Chair and Hank Kaufman and Jerry Dunn as members of the Election Committee.  
Approved by Debbie, Susan, Terese and Cheryl

7-16-15 Robin requests approval to post new committee liaisons on the website.  
Approved by Allen, Susan, Jim, Terese and Cheryl

7-16-15 Cheryl submits minutes of July 14, 2015 meeting for approval.  
Approved by Jim, Paul, Debbie and Allen.

7-16-15 Paul requests approval to send letter to Terese regarding apparent conflict of interest.  
Approved by Susan, Debbie, Jim, Allen and Cheryl

7-16-15 Paul requests approval to send thank you letters to Kitty and Charles.  
Approved by Jim, Terese, Cheryl and Allen.

- 7-16-15 Paul requests approval to send response to e-mail from Ken Forster asking about when minutes would be published.  
Approved by Jim, Debbie, Cheryl and Susan.
- 7-16-15 Paul requests approval of draft letters to members addressed in July 14 minutes.  
Approved by Susan, Cheryl and Allen.
- 7-17-15 Robin requests approval of e-mail blast about Grand National host hotel.  
Approved by Jim, Debbie, Susan, Allen and Cheryl.
- 7-17-15 Paul requests approval of response to e-mail from Ken Forster regarding flow chart for Handbook revisions.  
Approved by Susan, Jim, Debbie, Allen and Cheryl.
- 7-17-15 Paul requests approval of letters to Larry Lewellyn.  
Approved by Susan, Jim, Debbie and Cheryl.
- 7-19-15 Susan requests approval of Michelle Kutzler and Terry White as co-chairs of the Youth Committee.  
Approved by Jim, Debbie, Cheryl, Susan, Allen and Terese.
- 7-20-15 Debbie requests approval of Ana Reese as chair of the Performance Committee.  
Approved by Susan and Terese. Cheryl calls for discussion.
- 7-20-15 Cheryl requests approval of Cheryl Lambert as chair of the Ethics Committee and as chair of the Protest Committee. Also requests approval of thank you letter to Protest Committee. Approved by Susan, Debbie, Terese and Jim.
- 7-20-15 Jim requests approval of Ana Reese as chair of the Nominations Committee.  
Approved by Susan and Terese. Cheryl calls for discussion.
- 7-22-15 Susan requests approval of Mary Reed as chair of the Alpaca Committee.  
Approved by Terese and Debbie. Jim votes no.
- 7-22-15 Susan requests approval of Kitty Tuck-Hampel as chair of the Regional Championship Committee.  
Approved by Terese, Debbie, Jim, Cheryl and Allen.
- 7-22-15 Debbie requests approval of Mary Rose Collins as chair of the Membership Committee.  
Approved by Susan, Terese, Jim and Cheryl.
- 7-23-15 Paul asks for approval of Facebook posting.  
Approved by Susan, Allen, Debbie and Cheryl.
- 7-24-15 Election Committee requests approval of advanced notice to judges about election of committee chair.  
Approved by Jim, Debbie, Susan and Cheryl.
- 7-24-15 Jim requests approval of Glenna Overmiller as chair and Jill Knuckles, Belinda Snow and Larry Lewellyn as members of the Show Management Committee.  
Approved by Cheryl, Debbie, Allen and Jim.

- 7-27-15 Jim asks for emergency approval for Allen Davis to judge the Central Regional Championship due to first judge asked being unable to do so.  
Approved by Cheryl, Susan, Jim and Allen.
- 7-29-15 Robin request approval for posting letter from BOD on website.  
Approved by Allen and Jim.
- 7-31-15 Paul requests approval of response to letter from Debi Garvin.  
Approved by Susan, Jim, Cheryl and Debbie.
- 7-31-15 Robin requests approval to post Grand National information packet on website.  
Cheryl requests a correction.
- 8-1-15 Robin requests approval to post Grand National schedule.  
Approved by Jim, Cheryl and Allen.
- 8-2-15 Robin requests approval to post corrected Grand National information packet on website.  
Approved by Allen, Susan, Jim, Terese and Cheryl.
- 8-2-15 Cheryl submits minutes of August 2, 2015 Special Meeting for approval.  
Approved by Jim and Allen
- 8-3-15 Grand National budget submitted for approval.  
Approved by Jim, Allen and Cheryl. Susan expressed concern about cutting ribbons back to six from ten for adult performance classes.
- 8-4-15 Corrected Showring submitted by Publications Committee for approval.  
Approved by Jim, Debbie, Cheryl, Susan and Terese.
- 8-4-15 Paul requests approval to respond to telephone message left with office by Ken Forster.  
Approved by Susan, Debbie, Terese, Jim and Cheryl.
- 8-5-15 Robin requests approval to e-blast the Grand National sponsorship form.  
Approved by Jim.
- 8-5-15 Robin requests approval to send e-blast about 2 uses for AS number.  
Approved by Jim, Terese, Debbie, Susan and Cheryl.
- 8-5-15 Paul requests approval of response to e-mail from Ken Forster.  
Approved by Jim, Debbie, Cheryl and Allen.

Submitted by

Cheryl Juntilla, Secretary  
August 12, 2015

**ALSA Special BOD Meeting**  
**August 2, 2015**  
(Scheduled for 5:00 p.m., MDT)

Call to order: 5:32 p.m.

Next Board Meeting: Tuesday August 11, 2015; 6:00 p.m.  
(All times posted are Mountain Daylight Time, if not noted)

Roll call:

President:	Paul Schwartz
V. President:	Jim Doyle
Secretary:	Cheryl Juntilla
Board Members	Susan Leslie
	Allen Davis

Concern expressed by Susan that meeting violated Handbook because ten days notice of special meeting was not given. It was noted that all Board members had approved of the date and time of the meeting via e-mail.

Motion by Allen to suspend 10 day requirement, seconded by Cheryl.

Terese Evenson joined the meeting at 5:39 p.m.

Debbie Andrews joined the meeting at 5:47 p.m. and the meeting was officially called to order with all Board members present.

Discussion was had regarding draft notice to clarify the procedure for voting for Chair of the Judges Committee.

Motion made by Jim to approve draft and send it to the Election Committee for immediate dissemination to judges and apprentices. Seconded by Allen. Unanimously approved.

Motion made by Cheryl to go into executive session to discuss personnel issues, seconded by Allen and unanimously approved.

5:53 p.m. executive session begins.

6:49 Motion by Cheryl to exit executive session, seconded by Debbie and unanimously approved.

Motion by Cheryl to adjourn, seconded by Jim and unanimously approved.

Meeting adjourned at 6:53 p.m.

Submitted by Cheryl Juntilla  
August 2, 2015 8:02 p.m.



**ALSA Monthly BOD Meeting**  
**July 14, 2015**  
(All times posted are EST, if not noted)

Call to order: 8:11 p.m.

Next Board Meeting: Tuesday August 11, 2015; 8:00 p.m.

(All times posted are Eastern Standard Time, if not noted)

Roll call:

President:

V. President: Susan Leslie

Secretary: Terese Evenson - excused absence due to power and telephone outage

Board Members: Debbie Andrews

Jim Doyle

Paul Schwartz

Allen Davis

Cheryl Juntilla

Non Board Members also present:

Treasurer Patti Wattigney (Left the call at 8:32 p.m.)

Office Manager Robin Turell (Left the call at 8:48 p.m.)

**Election of Executive Committee**

**Motion** by Jim nominating Paul as President, seconded by Cheryl. Unanimously approved.

**Motion** by Cheryl nominating Jim as Vice President, seconded by Allen. Unanimously approved.

**Motion** by Jim nominating Cheryl as Secretary, seconded by Paul. Unanimously approved.

**Motion** by Jim to approve Patti to continue as non-elected Treasurer, seconded by Allen. Unanimously approved.

At this point Susan turned the meeting over to Paul, who thanked Susan for preparing the agenda.

**Treasurer Report for the Month of June 2015**

- 1) All bank accounts have been reconciled
- 2) Scholarship on Darby Jones' behalf has been paid

Current Assets

Checking		
Accounts	\$	9,384
Investment Account		55,785
Cash Memorials		<u>3,234</u>
Total Current Assets	\$	<u><u>68,403</u></u>

Liabilities	
Accounts Payable	<u>0</u>
Total Liabilities	<u>0</u>
Equity	\$ <u>68,403</u>
Total Liabilities & Equity	\$ <u><u>68,403</u></u>

Cash Balance on Hand May 2015 \$ 68,752

Receipts	
Membership Revenue	\$ 725
Show Fee Revenue	4,520
GN Sponsorship	100
Judge / Judge Clinic Fees	575
Other Revenue	<u>15</u>
Total Receipts	\$ 5,935

Disbursements	
Grand National Expenses	0
Judge Clinic Expenses	1,890
BOD Expenses	0
Bank / Credit Card Fees	212
Office Contract/Expenses	2,917
Handbook Expenses	0
Scholarship Paid	500
Publications Committee	0
Website Expenses	<u>765</u>
Total Disbursements	\$ <u>6,284</u>

Balance on Hand June 30, 2015 \$ 68,403

**Motion** by Susan to accept Treasurer's report and financial reports as submitted, seconded by Jim and unanimously approved.

#### **Discussion of \$489.13 invoice for refurbishing Grand National Ribbons.**

Concerns were expressed about the cost, number of ribbons per class and an error regarding ribbons for a non-existent class. That error has been noted and will be corrected. The main problem with this invoice was that the person who incurred this expense did not understand that prior approval was required. It was an innocent mistake by an enthusiastic volunteer and Patti believes that person now understands the correct protocol and the mistake will not be repeated.

**Motion** by Jim to pay invoice, seconded by Cheryl. Unanimously approved.

**Motion** to table discussion of proposed Grand National Budget until all Board members have a chance to compare to last year's numbers.

Office Business:

Robin Turell, Office Manager

## **BOD Meeting Office Report July 14, 2015**

### **1. Membership**

There are new membership applications coming in daily for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- **111** LIFE TIME members
- **241** regular memberships (*which is increased from the last meeting of 16 memberships. This number is growing each day.*) At this time last year we had 287 regular members.
- **151** youth memberships (*which is increased from the last meeting of 8 youth memberships. This number is growing each day.*) At this time last year we had 187.
- Our total membership so far for the 2015 year is **503**. (Last year at this time the total membership was 590.

### **2. Shows**

There are currently 63 shows sanctioned for 2015. (*which is increased from the last meeting of 12 shows*) Last year at this time we had 66 sanctioned shows.

### **3. Discussion of 2014 Youth Versatility Award.**

Note - Susan will follow up.

### **4. Discuss needs of new and old BOD members**

Robin will send all Board members contact information for each other. It was agreed it would be a good standard practice for all Board members to receive recordings of meetings.

**Motion** by Susan to accept Office Report, seconded by Allen and unanimously approved.

8:48 p.m. **Motion** by Jim to go into executive session, seconded by Allen. Unanimously approved.

10:24 **Motion** by Cheryl to end executive session, seconded by Jim. Unanimously approved.

## **Old Business**

### **Discussion of Flow Charts for Committees to handbook to BOD.**

**Motion** by Allen to table this discussion until the next meeting when new Committee Chairs are in place, seconded by Cheryl. Unanimously approved.

### **Discussion of Special Meeting minutes.**

Concerns have been expressed that this meeting was used by the Judges Committee to circumvent the approved procedure for making revisions to the Handbook and that the minutes improperly include items not addressed in the notice for the Special Meeting.

**Motion** by Jim to rescind the June 30 meeting minutes and that the Handbook revisions addressed in those minutes be remanded to the new Judges Committee for its review and consideration. Seconded by Cheryl and unanimously approved.

#### **New Business:**

##### **Correspondence from Members.**

It was agreed that correspondence from members should be summarized to protect the member's identity, unless the member specifically grants permission to have his or her name published.

##### **A) Letter from Member expressing surprise that the June meeting minutes did not address "joining forces with ILR."**

**Motion** by Susan to send a response to this member explaining that the ALSA Board has been seriously considering this issue, but has not yet received any response from the ILR Board to its May 3 letter which can be found in the May Meeting Minutes. Since it has been more than 60 days with no response, another letter will be sent to the ILR Board requesting information and invited the ILR Board to meet to discuss this issue. Seconded by Jim and unanimously approved.

##### **B) Letter from Member expressing concern that fast-tracking judges who have not completed the requirements for certification is a slap in the face to all judges and apprentices who have spent many hours and thousands of dollars to attend clinics and complete apprenticeships. The writer believe this has damaged ALSA's integrity and requests that Part S, Section 2, Paragraph 6 be reconsidered by the Judges Committee and Board.**

It was noted that Board members have received numerous telephone calls from other members expressing the same concerns.

**Motion** by Cheryl that a moratorium be placed on all requests for "fast-tracking" until the Judges Committee, working with the Handbook Committee, can draft objective criteria for considering such requests and a standard procedure for presenting such requests to the Board for its consideration. Seconded by Allen. Unanimously approved.

Concerns were raised about a judge who was approved for fast-tracking in February even though the Judges Committee had not provided the Board with any documentation about his qualifications.

**Motion** by Jim that discussion about the certification of this judge be tabled until the incoming Judges Committee has confirmed his qualifications and made its recommendation as to whether this judge needs to attend clinics, apprenticeships or mentorships. Seconded by Allen and unanimously approved.

##### **C) Letters from Member requesting refund of protest fee.**

**Motion** by Cheryl that a response be sent to this member explaining that the Protest Committee had found the protest was not timely filed, that the Board does not have grounds to overrule the Protest Committee's finding and therefore no refund will be made. This is a different situation than another protest in which the fee was refunded because no action or finding was made by the Protest Committee. Seconded by Susan and unanimously approved.

**D) Letter from Member suggesting that committee reports include roll call votes and that some committees be combined.**

**Motion** by Cheryl that a response be sent thanking the member for his input and suggesting that he submit these ideas to the Handbook Committee for their consideration to be presented to the Board with other requested revisions in accordance with Part B, Section 2 B of the Handbook. Unanimously approved.

**E) Letter from member expressing frustration that meeting minutes are too sanitized and vague and the members are treated like mushrooms.**

**Motion** by Susan to send a response to this member assuring her that the Board will try to do a better job of keeping members informed. Seconded by Jim, unanimously approved.

**Motion** by Jim that a letter be sent to Larry Lewellyn to thank him for his work in soliciting sponsorships for the Grand National; seconded by Debbie and unanimously approved.

**Other New Business**

Discussion was had concerning Liaisons on committees' conference calls. References were made to Handbook page 7, Section 1 B1; Handbook page 149, Sec. 7, b); and Bylaws Section 11 on page 150, which refer to Board members serving as non-voting members of committees. Historically the role of Liaisons has been to facilitate communications between the committees and the Board without participating in committee meetings. Having Board members listening in on committee meetings could have a chilling effect and discourage members from serving on committees. Liaisons who wish to listen in on committee meetings to become more educated on a topic should ask the committee chair about it to ensure there is no objection from committee members.

**Selection of Committee Liaisons**

To save time, only those positions sought by more than one person were voted on. It was noted that pursuant to the ALSA Bylaws, the President of the Board is an ex officio member of all committees and therefore cannot serve as liaison to any committee.

Alpaca Committee - Liaison Susan - not challenged

Election Committee - Liaison Jim - not challenged

Ethics Committee - Current Liaison Susan, challenged by Cheryl

Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan. Cheryl is new liaison to the Ethics Committee.

Fiber Committee - Liaison Terese - not challenged

Finance & Budget - Liaison Jim - not challenged

Grand National Committee - Position open - Susan and Cheryl challenge each other

Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan.

Handbook Committee - Position open - Susan and Cheryl challenge each other.

Roll call vote: Allen, Cheryl and Jim vote for Cheryl. Debbie and Susan vote for Susan.

Judges Committee - Liaison Terese - Jim nominates Allen, second by Cheryl.

Roll call vote: Allen, Cheryl and Jim vote for Allen. Debbie and Susan vote for Terese.

Assuming that Terese would vote for herself and create a tie, Paul votes for Allen to break tie.

Discussion was had about changing the way the Chair of the Judges Committee is selected. Last year an informal poll of judges and apprentices showed that 92% were in favor of being able to vote on this appointment.

**Motion** by Jim that the Liaison to the Judges Committee work with the Election Committee to determine the best process for judges to vote for the Chair of the Judges Committee. Seconded by Allen and unanimously approved.

Membership Committee- Liaison Debbie - not challenged

Nomination Committee - Liaison Jim - not challenged

Performance Committee - Liaison Debbie - not challenged

Policy & Planning Committee - Position Open - Cheryl nominated Allen. Allen agrees to accept position and is not challenged.

Protest Committee - Liaison Susan relinquishes this position to Cheryl - no challenge

Publications, Promotions and Marketing Committee - Liaison Terese - Challenged by Susan

Roll call vote: Allen, Cheryl, Debbie, Jim and Susan all vote for Susan.

Regional Committee - Liaison Jim relinquishes this position to Susan - No challenge to Susan

Show Management Committee - Liaison Jim - no challenge

Web Site Committee - Liaison Jim relinquishes this position to Susan - No challenge to Susan

Youth Committee - Liaison Susan - no challenge

Cheryl will send Robin a list of the new Liaisons for posting on the website as soon as possible. Reminder to Liaisons to confirm which committee members wish to continue to serve and that all new and returning chairs and committee members need to be approved by the Board.

### **Committee Reports:**

1) Alpaca Committee - Chair: Deb Yeagle - no report

2) Election Committee - Chair: Lougene Baird

Election Committee Report – July 3, 2015

Per the ALSA Standing Rules, ARTICLE III– Election, Section I: Election (h) Challenges.....” ballots will be retained by the Election Committee until midnight July 1, after which they will be destroyed. No challenges were received by the EC. Correspondence received such as Petitions to Nominate Forms, correspondence and inquiries will be destroyed. The Certification of Results will be retained in Election Committee files. The 2015 ALSA General Election is closed.

Please consider and approve Hank Kauffman and Jerry Dunn Election as EC members for the 2015-2016 committee. Both Hank and Jerry have great knowledge of the election history, how the ALSA election works and are always available at a moment's notice. A great team is in place.

As a reminder, the Simply Voting annual subscription allows for an unlimited amount of elections/membership polls to be held through the end of April, 2016.

Lougene Ann Baird, Chair  
ALSA Election Committee

**Motion** by Jim to table discussion of report until he can talk with Lougene about it.

- 3) Ethics - Chair: Cheryl Lambert - no report
- 4) Fiber Committee - Chair: Cindy Ruckman - no report
- 5) Finance & Budget Committee - Chair: Patti Wattigney - see Treasurer's report
- 6) Grand National Committee - Chair: Glenna Overman

### **Grand National Report July 14, 2015**

**Dear Board of Directors:**

The GN committee is working diligently on Grand Nationals for 2015. Sponsorships are coming in and we have not yet made many phone calls, people are responding by word of mouth and everyone is excited for the show in October.

We would like to ask the boards approval to get the entry forms on the ALSA web-site.

Halter classes- \$50.00

Youth classes- \$25.00 (if entering all 5 classes a rebate will be given like last year, if we have 50 entries)

Open performance- \$50.00 per class (if entering 4 animals, 4<sup>th</sup> animal would receive \$100.00 rebate)

Alpaca classes- \$50.00

**Motion** by Jim to approve entry fees, seconded by Debbie and unanimously approved.

Carriage Crossing will again be catering our dinner on Saturday evening and prices will be \$15.00 for adults and \$13.00 for youth 10 years of age and under.

No motion required regarding caterer. Board members unanimously approve this caterer.

I understand that according to the handbook there is no money set aside for the committee members, clerk, ring steward, announcer, or gate keeper. Would the board give thoughtful consideration to helping defray some of the expenses involved and possibly offer traveling expenses or motel expenses?

Discussion regarding payment for volunteers' hotel rooms in the past and need to establish a standard policy. **Motion** by Jim to table this discussion until we can talk with the ALSA Treasurer and get more specific information on projected costs.

This year there will be no bedding provided. All exhibitors must bring their own. We are able to use straw, shredded cardboard, sand, horse bedding pellets, no shredded paper.

Thank you,  
Glenna Overmiller

**Motion** by Susan that a face to face Board meeting be scheduled for Wednesday, October 21, 2015, in Park City, Kansas, seconded by Jim and unanimously approved.

7) Handbook Committee - Chair: Marcie Saska Agnew - no report

8) Judge's Committee - Chair: Ken Forster - report dated June 30 was submitted

**Motion** by Jim that the Judges Committee report dated June 30, 2015 submitted for this meeting be tabled and remanded to the new Judges Committee for its review and consideration when new Chair has been approved. Seconded by Susan and unanimously approved.

**Motion** by Jim that the minutes of June 30 meeting be totally rescinded and purged. Seconded by Allen. Unanimously approved.

**Motion** by Jim that Judges Committee report discussed in the June 30 meeting be remanded to the new Judges Committee for its review and consideration. Seconded by Cheryl and unanimously approved.

9) Membership Committee - Chair: Mary Rose Collins - no report

10) Nomination Committee - Chair: Anna Reese - no report

11) Performance Committee - Chair: Anna Reese - no report

12) Policy & Planning Committee - Chair: Barb Harris - no report

13) Protest Committee - Chair: Bobbie White - no report

14) Publications, Promotions, and Marketing Committee - Chair: Ruby Herron - no report

15) Regional Committee - Chair: Position Open

16) Show Management Committee - Chair: Glenna Overmiller - no report

17) Web Site Committee - Chair: Ruby Herron - no report

18) Youth Committee - Co-Chairs: Michelle Kutzler & Terry White - no report

**Motion** that letters be sent to Kitty and Charles thanking them for their service on the Board of Directors, unanimously approved.

**Motion** by Jim that e-mail motions attached to June 30 Special Meeting minutes be attached to these minutes, seconded by Debbie and unanimously approved.



**Motion** by Jim that e-mail motions be cleaned up to remove extraneous comments, seconded by Allen and unanimously approved.

**Motion** by Cheryl to adjourn, seconded by Allen and unanimously approved.

Meeting adjourned at 1:01 a.m.

### **E-mail motions prior to July 1**

6-10-15 Request from Robin to send an e-blast regarding the ALSA Western Regional Championship show - approved.

6-10-15 Kitty submitted letter to be sent to scholarship winners. Unanimously approved.

6-12-15 Kathy Devaul requests approval of Judie Moser as Judge for the Southeast Regional Championship. Roll call vote: Susan, Jim, Paul and Terese vote yes; Debbie and Charles vote no. Judie Moser is approved to judge the Southeast Regional Championship.

6-13-15 Request from Robin to send an e-blast about 2014 High Point Youth results, approved.

6-14-15 Terese submitted 6-9-2015 minutes for approval. One correction noted and made. Corrected minutes approved by Debbie, Paul Susan and Charles.

6-15-15 Letter received from Superintendent of Heart of Dixie Show requesting that an 8 year old youth be allowed to show an animal that is owned by one of the judges, but which will NOT be judged by that judge. The Board sees no issue with the llama being used as long as it is judged only by the second judge.

6-16-15 Jim requests approval of Mark Willy as superintendent for the 2015 Central Regional Championship because Roger and Penny Thomas are unable to superintend this year. Approved by Susan, Charles, Terese and Paul.

6-17-15 An error in the June 9, 2015 meeting minutes was discovered regarding the Election Committee report. Corrected minutes unanimously approved to send to membership.

6-20-15 Kitty calls for a June 30 Special Board meeting to address Judges' Committee report and Grand National budget. Paul will be unable to attend due to having to attend another meeting.

6-21-15 Request from Robin to send an e-blast from the Judges Committee regarding the Judges, Breeders and Owners manual. Approved.

6-21-15 Motion by Paul to table all handbook changes requested in the June meeting until the new BOD and Committees have time to review these changes following proper procedures set forth in the current Handbook, being no changes will be in force until January 2016. All suggested changes will be presented for review once new committees are in place. Seconded by Jim. Susan, Charles and Debbie vote no.

6-22-15 Request from Chair of Grand National Committee that Wally Juntilla be approved as Performance Coordinator. Unanimously approved.

## **E-mail motions after July 1**

7-1-15 E-mail request from Judie Moser for hard copies of Judges and Breeders Manuals. Hard copies will be mailed to her.

7-1-15 **Early Bird Sponsorships** - Request from Robin and GN committee to send e-blast and put on website. Unanimously approved.

7-6-15 **2015 GN Fleece Show Entry forms** - Request from Robin and the GN Committee for approval of entry forms for the GN Fleece Show. Approved by Terese, Cheryl, Paul, Allen and Jim.

7-4-15 - Motion by Jim nominating Paul Schwartz as President, seconded by Cheryl.

7-5-15 - Motion by Jim nominating Cheryl Juntilla as Secretary, seconded by Paul.

7-5-15 - Motion by Cheryl nominating Jim Doyle as Vice President, seconded by Paul

7-5-15 - Motion by Cheryl nominating Allen Davis as Liaison to the Judges Committee, seconded by Jim.

7-5-15 - Motion by Debbie nominating Susan as Secretary.

7-5-15 - Susan calls for discussion on this e-mail election.

7-6-15 - June 30, 2015 Minutes submitted for approval by Terese.

7-6-15 - Minutes approved by Susan.

7-7-15 - Motion by Paul that these minutes be put on the agenda for the next regular Board meeting, which is July 14, to discuss clarification before they are approved and published for release.

7-7-15 - Minutes approved by Charles, Debbie and Kitty.

7-8-15 - Motion by Paul that the minutes of the June 30th ALSA Special Meeting be removed immediately from the ALSA website and table for discussion at the next regularly schedule meeting on July 14, 2015, due to the minutes recording topics that were not included in the call for special meeting. Seconded by Jim. Jim, Cheryl and Allen vote yes. Motion passes.

Submitted by Cheryl Juntilla, Secretary  
July 16, 2015

## **ALSA Special BOD Meeting**

**June 30, 2015**

(All times posted are EST, if not noted)

Call to order: 8:10 PM E.S.T.

Next Board Meeting:

Tuesday July 14, 2015; 8:00 PM EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	N/A
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Jim Doyle
	Paul Schwartz (Absent)
	Charles Poillion

Old Business:

8) Judge's Committee: (liaison: Terese )  
Chair: Ken Forster

***The below portion of the Judge's Report was tabled for 7-days as per the June 9<sup>th</sup>, 2015 Minutes.***

E) One person has passed the Beginners Clinic however has not turned in an application. Therefore will be reviewed if information is received.

Item 2)

Presently there are 38 ALSA Llama Halter Judges. Per the May BOD minutes there are 48 shows sanctioned for 2015. In order to be able to supply a reasonable number of judges that meet the requirements of Apprentice-Accepting Judges and be able to judge ALSA Regionals and the ALSA Grand National Show; the Judges Committee is requesting BOD approval of the below rule change.

The change also makes requirements the same for all judges (Llama, Alpaca and Fiber).

Part S, Section 1-H

H. Approval of Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance judges are as follows: All Judges must be a Certified ALSA Judge for 5 years and judge ~~three-one~~ show ~~s~~ per year with ~~3-~~ 1 shows in a 5 year period having 50 or more entries. ~~Qualifications for Regional Championship, Grand National and Apprentice-Accepting Alpaca Halter and Fleece Judges are as follows: Must be a Certified ALSA Judge for 5 years and judge one shows per year with one show in a 5 year period having 50 or more entries.~~

**Charles makes motions to approve Item #2 with the grammatical changes from the Handbook Committee.**

**Terese seconded the motion.**

**Charles – Yes, Debbie - Yes, Jim – No, Paul – No, Susan – Yes, Terese – Yes**

**Motion carried.**

Item 3)

Adds Fleece

Part E Section 6-A Page 27

A. The Judges' Committee will provide a list of eligible Llama, ~~or~~ Alpaca ~~and Fleece~~ Judges for the Regional Championship shows who meet the criteria in Part S, Section 1-H. The Regional Superintendents must select their Judges from this list.

**Charles makes a motion to approve Item #3.**

**Debbie seconded the motion.**

**Charles – Yes, Debbie – Yes, Jim - yes, Paul - Yes, Susan - Yes, Terese - Yes**

**Motion carried.**

Item 4)

Adds Fleece

Part F, Section 7-A Page 31

A. The Judges' Committee will provide a list of all eligible Llama, ~~or~~ Alpaca ~~and Fleece~~ Judges for the Grand National who meet the criteria in Part S, Section 1-H. The Grand National Committee must select the Judges from this list.

**Charles makes a motion to approve Item #4.**

**Debbie seconded the motion.**

**Charles – Yes, Debbie – Yes, Jim - Yes, Paul - Yes, Susan - Yes, Terese - Yes**

**Motion carried.**

Item 5)

Adds rule to alleviate 2015 problems.

Part B, Section G-2 Page 10

d. **No changes may be made to Handbook without prior Board of Director approval and recorded in the official Board Minutes.**

Present d becomes e

**Susan makes a motion to table until the next meeting, for the new BOD and new Committees to develop a flowchart/protocol for handbook change submissions.**

**Charles seconded the motion.**

**Charles – Yes, Debbie – Yes, Jim - No, Paul - No, Susan - Yes, Terese - Yes**

**Motion carried.**

Item 6)

Clarifies rule. Also removes statement that is no longer required of judges.

Part V, Section 1-D-1 Page 140

1. Any protest that is acted upon and upheld by the ALSA Board of Directors ~~will~~ **may** carry a probation period of one year for those being protested against. **Such probation period must be imposed during official Board of Director meeting and be recorded in the official Board Minutes.** During that period, no current status can be changed. For instance, an exhibitor may not apply for the Judge's Program, an apprentice may not apply for certification or attend further clinics or judge any performance classes, and in some instances may not be allowed to apprentice without certain stipulations, or may be removed from the Apprentice Program. A Judge may not apply for an upgraded license ~~or receive a three-year recertification~~ and, in some instances, may not be allowed to judge without certain stipulations.

**Charles makes a motion to approve Item #6 as written by the Judges Committee, with the approval from the Protest and Handbook Committee.**

**Terese seconded the motion.**

**Charles – Yes, Debbie – Yes, Jim - Abstain, Paul - Abstain, Susan - Yes, Terese - Yes**

**Motion carried.**

Note: All Committee members have approved this report.

Ken Forster

Judges Committee Chair

**6-27-2015: Item 6)**

The protest committee has reviewed and approved the rule changes listed below.

Item 6)

Clarifies rule. Also removes statement that is no longer required of judges.

Part V, Section 1-D-1 Page 140

1. Any protest that is acted upon and upheld by the ALSA Board of Directors ~~will~~ **may** carry a probation period of one year for those being protested against. **Such probation period must be imposed during official Board of Director meeting and be recorded in the official Board Minutes.** During that period, no current status can be changed. For instance, an exhibitor may not apply for the Judge's Program, an apprentice may not apply for certification or attend further clinics or

judge any performance classes, and in some instances may not be allowed to apprentice without certain stipulations, or may be removed from the Apprentice Program. A Judge may not apply for an upgraded license ~~or receive a three-year recertification~~ and, in some instances, may not be allowed to judge without certain stipulations.

Thank you,  
Bobbie White  
Protest Committee Chair

**Charles makes a motion to approve Item #6 as written.**

**Terese seconded the motion.**

**Charles – Yes, Debbie – Yes, Jim - Abstain, Paul - Abstain, Susan - Yes, Terese - Yes**

**Motion carried.**

BOD

First, the wording in the third sentence of the revision of Part S, Section 2-A-8 is very awkward because two different verb tenses are used to describe the same subject and the plural "Judges" is inconsistent with the singular "report."

Suggest the following wording: "Any judge who does not submit his or her Annual Report by March 1st or request an extension to a specific date to do so will have his or her license suspended until the Report is received."

Second, in Part S, Section 1-H, suggest the opening sentence should say "Qualifications for approval as a Regional Championship, Grand National and Apprentice-Accepting Llama, Alpaca and Fleece Judges, including fully certified Youth and Performance Judges are as follows:" The rest of this revision looks okay, but the introduction should be changed because the qualifications are the real subject of the paragraph and the singular noun "Approval" is inconsistent with the plural "are."

Addition of new paragraph d in Part B, Section G-2 is redundant and unnecessary because the Handbook Committee is already required to submit all changes to Board for approval.

Part V, Section 1-D-1 needs to be approved by the Protest Committee, but I don't see any reason why they would object to this change.

Handbook Committee

*The BOD would like to thank Kitty and Charles for their service and commitment to the Board of Directors.*

**Susan makes a motion to adjourn.**

**Jim seconds the motion.**

**Motion carried.**

**Meeting adjourned 8:44 PM EST**

## Email Motions:

a)

6-10-2015: Robin requested an eblast to be sent regarding the ALSA Western Regional show. Eblast approved.

b)

6-10-2015: Kitty submitted Scholarship letters to send to our Scholarship winners.

6-10-2015: Jim- approve letter, Debbie- looks good to me, Susan- Excellent!! Thank you, Charles- Looks good.

6-11-2015: Terese- Approve, Paul- Approve.

6-10-2015: Scholarship letters were approved to send to the youth winners.

c)

6-12-2015: Jim- Kathy Devaul is asking for approval of Judie Moser for the SE Regional.

6-12-2015: Susan- Okay with me, Debbie- No, Jim- Yes, Charles- No, Paul- Approve, Terese- Yes.

6-12-2015: Judie Moser is approved to be the judge of the SE Regional.

d)

6-13-2015: Robin requested an eblast for the 2014 High Point Youth Results.

6-13-2015: Eblast was approved.

e)

6-14-2015: Terese submitted the 6-9-2015 Minutes for approval.

6-14-2015: Jim submitted a correction of Paul's vote on one of the email motions. Otherwise all is okay.

6-15-2015: Corrections made and resubmitted.

6-15-2015: Debbie- approve, Paul- approve, Susan- approve,

6-16-2015: Charles- Approve

6-16-2015: June 9<sup>th</sup>, 2015 Minutes are approved.

f)

6-14-2015: A letter was received from the Superintendent of the Heart of Dixie show to allow an 8-year old youth, to show an animal owned by one of the judges, but will NOT be judged by that judge that owns the llama, but only judged by the 2<sup>nd</sup> Judge.

6-14-2015: Susan- as long as Cathie isn't judging her. Jim- No problem here.

6-15-2015: Terese- No problem here, Debbie- okay with me. Paul- okay with me.

6-15-2015: The BoD sees no issue with the llama being used as long as it's judged only by the 2<sup>nd</sup> judge.

g)

6-16-2015: Jim, Roger and Penny Thomas are unable to superintend the Central Regional. I am asking for Mr. Mark Willy to act as superintendent for the 2015 Central Regional.

6-16-2015: Susan- Sounds fine with me- Approve, Charles- Approve, Terese- approve, Paul- I approve Mark Willy as superintendent.

6-16-2015: Mark Willy has been approved as the Central Regional Superintendent.

h)

6-17-2015: Paul, It was brought to my attention that none of us caught the mistake in the election committee report that has been published and sent out to the membership.

6-18-2015: Kitty- OMGosh Paul, you are completely right. We must fix this. Jim- Approve to fix bad minutes. Charles- Approve to fix. Debbie- Approve to fix.

6-21-2015: Kitty submitted amended meeting minutes to correct the error of the wrong Election Committee report.

6-22-2015: Terese- I approve. Thank you so much Kitty for taking care of this. My sincere apologies for the error to the meeting minutes, and not being able to take care of this myself.

6-22-2015: Kitty- Oh no, no problem. I figured it was my mistake to correct, since I had to update the agenda so many times due to late reports. Jim- approve, Debbie- Approve, Charles- approve, Paul- Approve.

6-23-2015: Susan- Approve.

6-22-2015: Amended Minutes approved to send to the membership.

i)

6-20-2015: Kitty- I am calling a June 30<sup>th</sup> Board Meeting. I'm hoping it won't be needed, but we have the Judge's Committee's report to finish and hopefully we will get the Grand National Budget also.

6-20-2015: Charles- Fine with me, Susan- Okay, Paul- I will not be able to attend the meeting due to a board meeting with another organization, Debbie- sounds fine to me.

j)

6-21-2015: Robin submitted a proposed eblast from the Judge's Committee regarding the Judge's, Breeders, and Owner's manual. Eblast was approved to send to the membership.

k)

6-21-2015: Susan- Due to some inconsistencies in the procedure regarding "how" the handbook and other committees are supposed to work, this was submitted: We need a proper way of handling these handbook changes. Here is my proposed idea .

1. Initiating Committee sends BOD their request for handbook changes.



2. Bod approves or disapproves changes . If there are other committees involved, these changes are forwarded by the liaison of the affected committee for them to review and offer their input . At this time it is suggested the two committees work together.
3. Then back to BOD by liaison for approval or disapproval.
4. Once approved, it is then sent by liaison to handbook committee to check for consistency within handbook, proper wording , grammar, etc. At this time the handbook committee would contact the other committee/committees involved to discuss their findings.
5. Handbook committee Liaison sends final to BOD for the overall approval of said changes.
6. It is this exact set of approved changes that will then go into the new handbook. There should not need to have any other changes or adjustments made to these changes, unless another committee report is sent in asking to review or revise additional changes under a new revision proposal .

l)

6-21-2015: Paul- I move to table all handbook changes requested in the in the June meeting until the new BOD and Committees have time to review these suggested changes following proper procedures set forth in the current handbook, being no changes will be in force until January 2016. All suggested changes will be presented for review once new committees are in place.

6-21-2015: Jim- I a 2<sup>nd</sup> Paul's Motion.

6-21-2015: Susan- I vote no. We as a BOD agreed to send to handbook and revisit after 7 days. No rule violation .

6-22-2015: Charles- I vote no to paul motion, Terese- I vote no to Paul's motion,

6-25-2015: Debbie- I vote No.

6-25-2015: Motion failed to pass of the Judge's Committee requests until the new board takes affect.

m)

6-22-2015: Glenna Overmiller- Since Cheryl Juntilla was elected to the board, it is my understanding that she can no longer serve as a member of the Grand National committee. Her husband Wally has been helping in designing the performance courses, and I was wondering if the BOD would approve him to move into that position?

6-26-2015: Susan- I motion to approve Wally to be the Performance Co-ordinator for the Grand Nationals Performance . I believe he is knowledgable with the courses and believe he will construct a safe and challenging course.

6-26-2015: Charles- I second and approve of Wally.

6-26-2015: Terese- I approve adding Wally to the Committee, Debbie- I approve Wally, Jim- I agree with Wally, Paul- I approve Wally

n)

6-22-2015: Ruby and Robin-

Ruby and I have a proposition. We would like to help jump start the sponsorships for the 2015 GN's this year. We would like to allow the "early bird" sponsors to have an ad in the Showring that is currently being worked on now and will be out the end of July. (the deadline will be July 17<sup>th</sup>) Ruby has offered to build the ads if needed. If you approve, I will put together an email blast to announce this. I will then send to you all for approval once again. What do you think?

6-30-2015: Kitty: As of this time, there are no responses from any Board members regarding this.

o)

6-24-2015: Letter was received from Judy Glaser. Acknowledgement was sent and a request was made to submit this letter for the July Board meeting.

p)

6-25-2015: Letter was received from Sarah McGovern. Acknowledgement was sent and a request was made to submit this letter for the July Board meeting.

q)

6-29-2015: Paul submitted a written copy of his proxy for the June 30<sup>th</sup> 2015 meeting authorizing Jim Doyle to vote on his behalf.

r)

6-30-2015: Susan submitted a written copy of her proxy for the June 30<sup>th</sup>, 2015 meeting. I have a 6pm shearing appointment, and hope to be done by then and will call in from the road, but if I am running behind or have bad service while on the road, or get dropped from the call, I have Debbie to vote for me in my absence.

## **ALSA Monthly BOD Meeting**

### **May 12, 2015**

(All times posted are EST, if not noted)

Call to order: 8:09 PM E.S.T.

Next Board Meeting:

Tuesday June 9, 2015; 8:00 PM EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (Left the call at 9:06 EST)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Jim Doyle
	Paul Schwartz
	Charles Poillion

The Board entered into Executive Session at 8:10 PM.

The Board exited Executive Session at 9:04 PM.

Treasurer's Report:

(Non BOD) Patti Wattigney

#### Treasurer Report for the Month of April 2015

- 1) All bank accounts have been reconciled
- 2)

#### Current Assets

Checking Accounts	\$	17,757
Investment Account		55,757
Cash Memorials		<u>3,733</u>
Total Current Assets	\$	<u><u>77,247</u></u>

## Liabilities

Accounts Payable	<u>0</u>
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Total Liabilities	<u>0</u>
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Equity	\$ <u>77,247</u>
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Total Liabilities & Equity	\$ <u><u>77,247</u></u>
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Cash Balance on Hand March 2015	\$	76,067
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## Receipts

Membership Revenue	\$	1,625
Show Fee		
Revenue		2,408
Showring/Internet		
Ads/Web Link		60
Judge / Judge Clinic		
Fees		300
Other		
Revenue		<u>45</u>

Total Receipts	\$	4,438
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## Disbursements

Grand National		
Expenses		0
Regional		
Expenses		166
BOD		
Expenses		0
Bank / Credit Card		
Fees		175
Office		
Contract/Expenses		2,917
2013 Midwest Regional		
Expense		0
Scholarship		
Funded		0
Publications		
Committee		0
Website		
Expenses		<u>0</u>

Total Disbursements	\$	<u>3,258</u>
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Balance on Hand April 30, 2015	\$	<u><u>77,247</u></u>
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Paul makes a motion to approve the Treasurer's Report.

Jim seconded the motion.

Motion carried.

Office Business:

Robin Turell, Office Manager:

## **BOD Meeting Office Report May 12, 2015**

### **1. Membership**

There are new membership applications coming in for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members
- 218 regular memberships (*which is increased from the last meeting of 32 memberships.* This number is growing each day.) At this time last year we had 252 regular members.
- 139 youth memberships (*which is increased from the last meeting of 69 youth memberships.* This number is growing each day.) At this time last year we had 148.
- Our total membership so far for the 2015 year is 468. (Last year at this time the total membership was 507.

### **2. Shows**

There are currently 48 shows sanctioned for 2015. (*which is increased from the last meeting of 5 shows*)

Last year at this time we had 56 sanctioned shows.

### **3. 2015 Youth Scholarship**

### **4. Event Coverage Insurance**

Jim makes a motion to accept the Event policy.

Susan seconded the motion.

Motion carried.

### **5. Email Blasts**

### **6. Handbooks**

Jim makes a motion to accept the Office Report.

Charles seconded the motion.

Motion carried.

Old Business:

a) Dear BOD -

Please see the attached. (This was last year's policy and will be the same except for the premium due is different)  
This is the insurance policy that covers our exhibitors at the shows.

This policy for 2015-2016 will be \$1,475.00.

For 2014-2015 it was \$1,220.00

For 2013-2014 it was \$1,015.00

I was told by our insurance broker, Beverly Moore of Palos and-Chudy that the slight premium increase was due to the insurance company having an overall rate increase due to loss experience in this type of exposure.

I asked if this could be lowered because this was such an increase and this was my answer:

b) A friendly reminder to all Committee Chairs, Committee Reports must be submitted 7 days prior to the BOD meeting, unless there is an emergency.

New Business:

a)

4-27-15: Letter received from Kristy Brown- Acknowledgement and thank you letter was sent.

b)

4-27-15: Letter received from Mary Jo and Larry Miller. Acknowledgement and thank you letter was sent.

c)

4-30-15: Letter received from Belinda Snow. Acknowledgement and thank you sent.

d)

4-30-15: Letter received from Nancy Miller- Borg. Acknowledgement and thank you sent.

e)

4-30-15: Letter from Sarah McGovern.

f)

5-1-15: Letter received from Maylene Hall. Acknowledgement and thank you sent.

g)

5-6-15: Letter from Carol Reigh. Acknowledgement and thank you sent.

Discussion held regarding each of the letters.

The Board would like to thank each and every one for their comments and input.

Committee Reports:

1) Alpaca Committee: (liaison: Susan)

Chair: Deb Yeagle

No Report

2) Election Committee: (liaison: Paul)

Chair: Lougene Baird

No Report

3) Ethics: (liaison: Susan)

Chair: Cheryl Lambert

No Report

4) Fiber Committee: (liaison: Terese)

Chair: Cindy Ruckman

No Report

5) Finance & Budget Committee: (liaison: Jim)

Chair: Patti Wattigney

No Report

6) Grand National Committee: (liaison: Kitty)

Chair: Glenna Overman

No Report

7) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska Agnew

No Report

8) Judge's Committee: (liaison: Terese )

Chair: Ken Forster

Judges Committee Report

05-09-15

1) We want to thank the ALSA BOD for letting us place the judge's manuals on the ALSA web site. They may be found under the Judge and Apprentice page under these links>

[http://www.alsashow.net/ALSA Judges Manual 3.30.2015 FINAL.pdf](http://www.alsashow.net/ALSA_Judges_Manual_3.30.2015_FINAL.pdf)

<http://www.alsashow.net/BREEDERS.owners.manual%204.8.15.pdf>

2) On May 6, 2015 we received a request from an ALSA Performance Judge to become an ALSA Llama Halter Judge per Part S; Section 2-6.

In committee review of judges file and information furnished:

- a) Has attended ALSA Llama clinics and became an ALSA Performance and Youth Judge in 1999.
- b) Has turned in 2014 annual report.
- c) Has no negative reports in the file.
- d) Has judged ALSA performance shows (3 in 2014) including performance at the 2012 ALSA Grand National.
- e) Has judged 14 ILR Halter Shows since 2013 and is also an ILR teaching judge.

At this time we are requesting the BOD to approve Mike Haumschild's request to become an ALSA Llama Halter Judge under Part S, Section 2-6 of the ALSA handbook.

3) Per BOD request; the Judges Committee is currently reviewing how to give llama judges the ability to judge larger alpaca show and alpaca judges the ability to judge larger llama shows. We are tabling this item until after the 2015 Grand National so that more input can be received.

4) Judges Committee has also received a request by an ALSA Halter Judge to wave some of the requirements to become an ALSA Fiber Judge. We are currently waiting more information from this judge and will make a decision once that information is received.

Ken Forster

Judges Committee Chairman

Note: All Judges Committee members have approved the above report.

Jim makes a motion to approve #2 and accept #1, 3 and 4 of the Judges Committee Report.

Charles seconded the motion.

Motion carried.

9) Membership Committee: (liaison: Debbie)

Chair: Mary Rose Collins

No Report

10) Nomination Committee: (liaison: Jim)

Chair: Anna Reese

No Report

11) Performance Committee: (liaison: Debbie)

Chair: Anna Reese



No Report

12) Policy & Planning Committee: (liaison: Charles)

Chair: Barb Harris

No Report

13) Protest Committee: (liaison: Susan)

Chair: Bobbie White

No Report

14) Publications, Promotions, and Marketing Committee: (liaison: Terese)

Chair: Ruby Herron

No Report

15) Regional Committee: (liaison: Jim)

Chair: None

No Report

16) Show Management Committee: (liaison: Jim)

Chair: Glenna Overmiller

No Report

17) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

No Report

18) Youth Committee: (liaison: Susan)

Chair: Michelle Kutzler & Terry White, Co-Chairs

No Report

Email Motions:

a)

4-14-15 Robin sent the Day of Record membership list as approved to the Election Committee.

b)

4-14-15: Received the Judge's Manual as requested.

5-4-15: Terese- approves, Debbie- approve, Susan- approve, Jim- approve, Charles- approve, Paul- approve

5-4-15: Judge's manual was approved and would be put onto the website.

c)

4-15-15: Lougene requested an eblast be sent to the membership regarding the upcoming elections.

4-16-15: Charles- approves, Paul- approves, Debbie- approves,

4-17-15: Terese- approves, Debbie- approve, Jim- approves

4-17-15: Election Eblast approved.

d)

4-15-15: Robin requested an eblast be sent in regarding the ALSA Youth Scholarship.

4-15-15: Susan- approves, Debbie- approve, Terese- approves, Charles- approves, Paul- approves

4-17-15: Jim- approve

4-16-15: Eblast approved regarding ALSA Youth Scholarship.

e)

4-21-15: Received a request regarding the NW Regional Show.

4-21-15: Questions arose regarding the show.

4-23-15: Updated information regarding the show was submitted.

4-23-15: Susan: Motion to approve.

4-23-15: Paul- seconds and approves.

4-23-15: Kitty- calls for discussion. Special Meeting will be held to alleviate those questions.

4-26-15: Letter submitted by Kitty for approval of the BoD to be sent to member regarding the NW Regional Show.

4-26-15: Jim- approve, Susan- looks good, Terese- Looks great,

4-27-15: Debbie- looks great, Paul- very good letter, I approve.

4-28-15: Charles- approves.

4-27-15: Letter sent to member.

f)

4-22-15: Terese submitted the 4-14-15 Meeting Minutes for approval.

4-22-15: Jim submitted corrections.

4-22-15: Corrections submitted on how to handle putting 10-pages of the ILR Survey results into the minutes.

4-23-15: Compromise was reached to save space as well as keep our membership informed.

4-23-15: Charles- approves, Debbie- approves, Paul- approves,

4-24-15: Jim- approves, Susan- approves.

4-24-15: The 4-14-15 Meeting Minutes were approved to send to the membership.

g)

4-28-15: Email regarding the 2015 Western Regional Championship show was received.

4-28-15: Susan- I move to approve request for a 2<sup>nd</sup> judge.

4-28-15: Charles- I second and vote yes.

4-28-15: Jim- approve,

4-29-15: Paul- approve, Terese- approves,

4-29-15: Western Regional 2nd judge has been approved.

h)

4-28-15: Jim requests approval for Cheryl Juntilla to be the judge for the Rocky Mt. Regional.

4-28-15: Debbie- I approve, Charles- I approve, Susan- I approve, Jim- approve,

4-29-15: Paul- approves, Terese- approves

4-28-15: Cheryl Juntilla is approved as the Rocky Mt. Regional judge.

i)

5-1-15: Terese submitted the Special Meeting minutes from 4-26-15 for approval.

5-1-15: Jim- approves, Susan- approve, Debbie- approve, Charles- approve,

5-2-15: Paul- approve

5-1-15: Special Meeting minutes were approved.

j)

5-1-15: Robin submitted an Election of Candidacy Statement Eblast for approval.

5-1-15: Jim- approve, Paul- approve, Charles- approve,

5-2-15: Debbie- approve, Susan- approve.

5-3-15: Terese- approves.

5-2-15: Election of Candidacy Statement eblast approved.

k)

5-3-15: Robin requested \$450 to add "finished products" to the animal points and entry forms in Access.

5-3-15: Debbie- approve, Jim- approve, Charles- Approve, Terese- approve, Susan- approve, Paul- approve,

5-3-15: Robin was notified this was approved.

l)

5-3-15: Terese submitted the 5-3-15 Special meeting minutes for approval.

5-3-15: Jim- sounds good to me, approve, Susan- approve,

5-3-15: Paul- request removal of item not discussed.

5-4-15: Terese resubmitted minutes with changes.

5-4-15: Debbie- approves, Charles- approves with the changes, Paul- approves,

5-4-15: Minutes from 5-3-15 Special meeting are approved.

m)

5-4-15: Received an email from Lougene Baird and the Election Committee.

Hi Paul and all,

We need to start the subscription right away so it can be tested and corrected by fixing email address bounce-backs or other issues. Once tested, we begin sending election notices, etc. from ALSA@SimplyVoting. This help the electors feel comfortable with the website. Last year we paid about the 10<sup>th</sup>. I leave for Colorado on 5/9 and wish for everything to be as "perfect" as possible before leaving. I return on 5/16.

I understand that you all want the subscription to last as long as possible, but we need it to be up and running right away to fine tune and fix snags and get busy with notices.

One of the constructive comments I received last year was that it would be nice to have the Statements posted on the ballot as well. When I return home I am going to work on this more to see how easy it would be for the electors to use. Editing can be done until the start of voting.

Yesterday, I received the list of voters with M# and email address from Robin. Today I will recode that information and cut/paste into SV. But I cannot test until we pay for the service, which I hoped to do early tomorrow. The cost will be based on the actual number of electors with email addresses.

So, we still have lots to do before 5/27 and we need to activate by paying as soon as possible.

Thanks for the consideration, and for all each of you folks are doing.

Lougene

5-4-15: Jim- approves, Charles- approves, Debbie- approve, Terese- approve, Susan- approve, Paul- approve.

5-4-15: Subscription for Simply voting has been approved.

n)

5-5-15: Robin requested an amended amount to pay Jimmy regarding the "Finished Product". It will be \$750 for all changes.

5-5-15: Jim- approve, Charles- approve, Paul- had questions regarding this issue.

5-6-15: Debbie- approve, Susan- approve,

5-11-15: Terese- approve

5-6-15: Upgrade has been approved.

o)

5-5-15: Paul requests to contact 3 members by phone to get an email address for the election committee.

5-6-15: Charles- ok with me, Debbie- ok with me, Susan- Yep

5-11-15: Terese- Okay with me.

p)

5-6-15: Request for ALSA Grand National Fleece Show e blast to be approved.

5-6-15: Charles- approves, Debbie- approve, Jim- approve

5-11-15: Terese- approves

Charles makes a motion to adjourn the meeting.

Debbie seconded the motion.

Motion carried.

Meeting adjourned at 10:11 PM EST

Minutes by Terese

Due to an unfortunate oversight, the Election Committee's Official report was omitted and the report sent to the membership was placed into the minutes instead. Here is the corrected edition of that portion of the Minutes. We apologize for any inconvenience this may have caused the Election Committee and our members.

Thank you,  
ALSA Board of Directors  
Kitty Tuck-Hampel- President

## **ALSA Monthly BOD Meeting Amended June 9, 2015**

(All times posted are EST, if not noted)

Call to order: PM E.S.T.

Next Board Meeting:

Tuesday July 14, 2015; 8:00 PM EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (Left the call at 8:59 EST)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Jim Doyle
	Paul Schwartz
	Charles Poillion

2) Election Committee: (liaison: Paul)

Chair: Lougene Baird

Election Committee Report – June 5, 2015

The Board of Directors chose the option of electronic voting for the 2015 General Election. The voting began on May 27 and was completed June 5. The voting was tallied by the Simply Voting software.

The Election Committee thanks the members who chose to vote! This election had the largest turnout of voters than any other election in ALSA history. Of the 287 electors, 151 cast their vote. This is a 52.6% turnout. Outstanding!

Following are the results certified by SimplyVoting

### **Three Directors were elected**

Cheryl Juntilla - Rocky Mountain Region	100 votes
Jim Doyle - Central Region	89 votes
Allen Davis - Buckeye Region	76 votes

### **Three Alternates were elected**

Kitty Tuck-Hampel - Southeastern Region	68 votes
Lauri Jones - Southeastern Region	50 votes
Charles Poillion - Southeastern Region	28 votes

Note: Should Alternates be called up to serve the following will be followed.

ALSA Bylaws - Article III Section 3. (b) A maximum of 2 directors from within any one region shall be allowed to serve concurrently.

Per the ALSA Standing Rules, all results and electronic records will be retained (by Simply Voting and the Election Committee until midnight June 30. If a challenge is issued, the results will be maintained until said challenge is acknowledged as resolved by the Board of Directors.

As in each election, the EC appreciates the guidance and contribution from the Board Liaison Paul Schwartz and the information gathered by and helpfulness of the Treasurer and office manager. A special thank you to Committee members Hank Kauffman and Jerry Dunn who have been willing to serve and always available at a minutes notice. All has resulted in a smooth election process.

Congratulations to those members who participated in this year's General Election as candidates for election and a grand thank you to the members who showed their concern for this organization by casting their votes.

Lougene Baird, Chair  
ALSA Election Committee

# ALSA Monthly BOD Meeting

**March 10, 2015**

(All times posted are EST, if not noted)

Call to order: 8:02 pm EST

## **Next Board Meeting:**

Tuesday April 14, 2015; 8:00 pm EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (left the call at 9:32 pm EST)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Charles Poillion
	Jim Doyle
	Paul Schwartz

## **Office Business:**

Robin Turell, Office Manager:

## **BOD Meeting Office Report March 10, 2015**

### **1. Membership**

There are new membership applications coming in for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members
- 169 regular memberships (*which is increased from the last meeting of 24 memberships. This number is growing each day.*) At this time last year we had 209 regular members.
- 85 youth memberships (*which is increased from the last meeting of 15 youth memberships. This number is growing each day.*) At this time last year we had 97.
- Our total membership so far for the 2015 year is 365. (Last year at this time the total membership was 415)

### **2. Shows**

There are currently 28 shows sanctioned for 2015. (*which is increased from the last meeting of 7 shows*) Last year at this time we had 28 sanctioned shows.

### **3. 2014 Show Results and 2014 High Point Youth**

We have received all of the ALSA show results for 2014. The last one was received on March 5, 2015. The results are posted on the ALSA website and because of this; I will now be able to calculate the High Point Youth(s) for 2014. This will be completed very soon.

### 3. Discussion of new AS number designation.

- During the 2015 Grand National Committee meeting, some of the committee members had an excellent idea that I have thought about, and I believe will be a wonderful addition for our exhibitors and a money maker for ALSA! (a win-win situation for all! ☺)
- We currently have an AS number that was assigned as a tracking number for an Adult Showmanship class. (this is currently the only open class for adult exhibitors that give them points)
- I would like to make this AS number designated as an Adult Show number, not an Adult Showmanship number.

The reason for this change/addition is to have a way for someone to receive credit for the new class of Artesian Goods – Special Fiber and earn their ROM and Champion, etc.

This is what will need to happen:

- To differentiate any class, the database will need to be added to. This is not a problem. (the cost associated with this will be the cost for Jimmy to work on the database – **which will not be much**, maybe an hour labor which is \$150.00. I will have other items for Jimmy to work during this time which will decrease the total cost to this change/addition.)
- The website will need to be updated to reflect this. This is not a problem, I can do this.

This Adult Show number may be used for **any open class for an adult**. (Right now we only have Adult Showmanship class for adults, but since the new addition of “artesian goods” a tracking will be needed.

This AS number can be used for both of these and for any class we add for adults in the future.

This is how it will work:

- If an exhibitor chooses to exhibit an “artesian good – special fiber”, they may purchase an AS number to be tracked and thus receive their ROM or Champion.
- However, if the exhibitor chooses to not purchase an AS number, they will be assigned a SF number. (SF stands for specialty fiber). (Except during the GN show, where an ALSA number is required for any class, an exhibitor must purchase an SF number – so this will be a money maker for ALSA - \$20.00 which is the price of a tracking number)
- An SF number is like a NA number that is used for an animal that does not have an ALSA number, or it is used for Adult Showmanship that does not have an ALSA number. (They may buy back points if they don't get an AS number until after they have shown a bit, just like getting an ALSA number after they have a NA number.)

By using this SF number, I will be able to see quickly if they were showing their Artesian Goods and not a NA number which will tell me they were in Adult Showmanship

How I know this will work:

The youth have 1 number and then when I post in the database, I differentiate the class for their awards, etc. This will be done in the same way.



If the youth show a special fiber they could get buy an SN number and start tracking their artesian goods. If they don't, they would get an SF number just like an adult. (Since the SN number or the SF number do not reflect an age.) This way they could earn an ROM just like the adults. This would also allow for them to transition from a youth to an adult when they age out of being a youth.

One problem about my above suggestion about youth is if you are going to award a youth Artesian ROM and then let them earn another Artesian ROM when they are adults.

I will discuss this during our BOD meeting on March 10<sup>th</sup> 2015.

If any of you have any questions or suggestions now, please feel free to contact me.

#### **4. Discussion of Youth Scholarship**

### **ALSA Youth Scholarship**

**Requirements \* Become A Sponsor \* Application  
Questions \* Checklist \* Information**

We are inviting High School Seniors who are an ALSA member to apply for one of two scholarships from the ALSA Youth Scholarship Fund. These scholarships will be awarded in May and recognized again at the ALSA Grand National Championship Show held each October. If you are interested in applying, please fill in the application form and give responses to all the questions on a separate sheet of paper. You need to pay close attention to the requirements and directions for this scholarship. The application must be postmarked no later than March 15th of this year.

**HOWEVER, THE DEADLINE HAS BEEN EXTENDED FOR 2014  
YOUR APPLICATION MUST BE POSTMARKED NO LATER THAN APRIL 30**

#### **5. Discussion of eblasts for Day of Record**

***Paul makes a motion to accept the Office Report.***

***Jim seconded the motion.***

***Motion carried.***

#### **Treasurer's Report:**

Patti Wattigney- ALSA Treasurer

Treasurer Report for the Month of February 2015

- 1) All bank accounts have been reconciled
- 2) Corporate reports for Wisconsin & Texas have been timely filed
- 3) Form 990 has been timely filed with the IRS

Current Assets

Checking Accounts	\$	14,714
Investment Account		55,729

	Cash Memorials	<u>3,731</u>	
Total Current Assets	\$	<u>74,174</u>	
Liabilities			
Accounts Payable		<u>0</u>	
Total Liabilities		<u>0</u>	
Equity	\$	<u>74,174</u>	
Total Liabilities & Equity	\$	<u>74,174</u>	
Cash Balance on Hand January 2015			\$ 72,813

#### Receipts

Membership			
Revenue	\$	2,575	
Show Fee			
Revenue		980	
Midwestern			
Regional		1,290	
Judge / Judge Clinic			
Fees		50	
Other			
Revenue		<u>633</u>	
Total Receipts			\$ 5,528

#### Disbursements

Grand National		
Expenses		0
Regional		
Expenses		1,010
BOD		
Expenses		0
Bank / Credit Card		
Fees		240
Office		
Contract/Expenses		2,917
2013 Midwest Regional		
Expense		0
Scholarship		
Funded		0
Publications		
Committee		0
Website		
Expenses		<u>0</u>

Total Disbursements	\$ 4,167
Balance on Hand February 28, 2015	\$ 74,174

***Susan makes a motion to accept the treasurer's report as written.***

***Charles seconded the motion.***

***Motion carried.***

## **Old Business:**

a) Grand National Minutes

***Charles makes a motion to send the membership meeting minutes out to the membership.***

***Debbie seconded the motion.***

***Motion carried.***

## **New Business:**

A) Email from Geri Rutledge- 2/19/2015

**From:** JAMES RUTLEDGE [mailto:buckshollow@wildblue.net]

**Sent:** Thursday, February 19, 2015 8:16 PM

**To:** kitty.bod@mklamas.com; leslielanellamas@gmail.com; Asgaard Llamas; dllogcabin1@gmail.com; jdoyle@marikollamas.com; cpoil@aol.com; Paul & Karen Schwartz

**Subject:** REQUEST ALSA DONATION 25th ANNIVERSARY ALSA SHOW ESTES PARK WOOL MARKET 2015

February 19, 2015

## **REQUEST TO ALSA BOARD**

### **ESTES PARK WOOL MARKET ALSA SHOW 25<sup>th</sup> CELEBRATION June 12,13,14 2015**

This is a request for ALSA to make a donation to the EPWM ALSA show to be held in June 2015.

The Estes Park Wool Market is having the 25<sup>th</sup> consecutive show for ALSA this year. This is the only long standing show in the nation and one of the largest attended and most prestigious in history. With that being said, those in the Rocky Mountain Region are working hard to make this show spectacular. The Show Committee is working to gather pictures, history, contact previous llama/alpaca owners who used to show, Judges who have worked in all types of weather to come and join the celebration. This is currently all in the planning stages. The Rocky Mountain Llama and Alpacas have information coming out in email blasts and the Journal. We would love to include what ALSA could donate to the event.

The Show Committee is asking the ALSA Board to please consider making a generous donation to the event. The EPWM ALSA Show will be hosting a CELEBRATION EVENT on Saturday evening with food, history, education and fun. We would like ALSA to donate for prizes.

This is going to be a board decision but we are asking for:

Up to five LIFETIME MEMBERSHIPS

Up to ten General Memberships that could be used for renewal in 2016  
Up to 25 Numbers from ALSA to register animals for points/awards

The event will be open to all Llama/Alpaca enthusiast that have shown, owned, produced fiber, judged, or just have a common interest in the Camelids. Anyone could be eligible to win the prizes being offered during the Celebration Event on June 13<sup>th</sup> at EPWM.

Please consider our request and respond so we can include what ALSA is offering for the 25<sup>th</sup> Anniversary Celebration to be held in June of this year.

Please contact me with any questions.

Geri Rutledge LM 6485  
RMLA EPWM Show Committee  
[buckshollow@wildblue.net](mailto:buckshollow@wildblue.net)  
402-366-9304

***Charles makes a motion to deny the request***

***Jim seconded the motion***

***Motion carried.***

***Jim makes a motion to send a letter to explain the request denial.***

***Susan seconded the motion***

***Motion carried.***

B) Email from Larry Lewellyn-2/24/2015

C) Email from Belinda Snow- 2/28/2015

Susan will contact the GN Exhibitors and pass along the necessary contact information.

D) Email from Cathy Anderson- 3/2/2015

A letter will be sent to Mrs. Anderson.

### **Committee Reports:**

1) Alpaca Committee: (liaison: Susan Leslie)

Chair: Deb Yeagle

**NO REPORT**

- 2) Election Committee: (liaison: Paul)  
Chair: Lougene Baird

ALSA Election Committee Report – March 7, 2015.

The Day of Record for the 2015 General Election is April 1, 2015. This day is the last day a person may pay dues and become a member in good standing as part of the qualifications to participate in the election process. The 2015 list of members in good standing will be compiled by the ALSA office and ALSA Treasurer.

Per the ALSA By laws, April 10 is the deadline for members to submit a Petition to Nominate Forms.

There has been no request for Bylaw change(s) to be included in the 2015 General Election.

The 2015 General Election voting will again be electronic using the Simply Voting web based voting system. The EC has received excellent comments and great feedback from the membership regarding electronic voting. Future eblast to the membership will be sent with updates on the election.

Respectfully submitted,  
Lougene A Baird, Chair  
ALSA Election Committee

***Charles makes a motion to approve Election Committee report.***

***Susan seconded the motion.***

***Motion carried.***

- 3) Ethics: (liaison: Susan)  
Chair: Cheryl Lambert

**NO REPORT**

- 4) Fleece Committee: (liaison: Terese)  
Chair: Cindy Ruckman

**NO REPORT**

- 5) Finance & Budget Committee: (liaison: Jim)  
Chair: Patti Wattigney

**NO REPORT**

- 6) Grand National Committee: (liaison: Kitty)  
Chair/Superintendent: Glenna Overmiller

Grand National Committee Report  
March 4, 2015

1. Committee members- Glenna Overmiller-Chair/Super., Cheryl Juntilla-Performance Coordinator, Barb Harris-Halter Coordinator, Patti Morgan-Fiber Coordinator, Robin Turell, Patti Wattigney, Kitty Tuck Hampel-Liason.
2. I would like to ask for approval on all committee members, and I would like to ask for the coordinators to be reimbursed either for their motel or for travel expense.

***Susan makes a motion to table #2 for further definition of the titles.***

***Charles seconded the motion.***

***Motion carried.***

3. The committee has chosen judges for the 2015 Grand National. These are per BOD approval.

***Charles makes a motion to accept the Judges.***

***Debbie seconded the motion.***

***Motion carried.***

***Kitty has permission to notify Grand National committee immediately to notify the judges.***

4. The Fiber Committee is proposing these fees for the 2015 Grand National.

Pricing to encourage entries. Propose that the entry fee be \$25 / entry for all shorn fleece, walking fleece and adult finished product. In addition, a "buy in" of \$150 for up to 10 entries. Example: one ranch exhibitor (all fleeces, llamas and finished product artist(s)) are from one ranch. For example the ranch can then enter 4 shorn fleece, 4 walking fleece and 2 finished products for \$150. Any addition entries into the fleece division over the 10 would be at \$15/each. In addition, all youth entries (if not included in the ranch buy-in) will be \$10/each.

Ribbons will be awarded to the top 6 in each division as well as Grand and Reserve Grand for each defined division: in Shorn Fleece there would be 5 grands and 5 reserves, including Single Coat llama Grand and Reserve, Double Coat llama Grand and Reserve, Suri llama Grand and Reserve, Huacaya alpaca Grand and Reserve and Suri Alpaca Grand and Reserve. In Walking fleece there would be 3 Grands and 3 Reserves. In Finished Products, there would be 15 Grands and 15 Reserves. These are maximum numbers assuming all divisions have entries. In Finished Products, if the entries do not exceed 6 per division, the novice and experienced will be combined.

Ribbons for finished products are in hand. Only the grands and reserves will need to be purchased.

Ribbons for the walking and shorn fleece divisions are inventoried and looking for a vendor. Do we tag onto the halter/performance/youth ribbon order???

Prizes for the Overall winners in Shorn Fleece, Walking Fleece and Finished Products will be items provided by the fleece committee. They will relate to the fleece industry, such as looms, etc.

Premiums will be paid through fleece sponsors.

A special push will be put on the alpaca shorn fleece as the numbers the last two years (the only ones that offered alpaca shorn fleece) have not warranted it's inclusion into the show. If numbers do not improve, the fleece committee will recommend deleting it in 2016. There were 2 entries in 2013 and 6 in 2014.

Another special push will be to encourage the finished products division, as it is now an officially pointed class in ALSA. Entry cards, scoring cards and placing cards will be generated from the

fleece committee and available as soon as the handbook is published and such cards are approved by the BOD.

Advertisement for the fleece show will start immediately upon approval of the BOD. Shearing starts in most of the country in April and the information needs to be out to encourage members to shear for show!

Entry numbers for the last 5 years show a steady decline in all categories of the fleece show. The goal for the 2015 show is 190 entries, including shorn fleece, walking fleece and finished products.

5. The committee would also like to add alpaca halter to the Grand National show.

This would be a trial run as this has never been done at Nationals before. The first year would probably have to be non qualifying. We have chosen Deb Yeagle as the fleece judge, but she is also an alpaca halter judge so she can do both. According to the handbook a level one alpaca show would be: Full fleece, Suri, Huacaya, 3 color divisions, (male and female), non-breeder.

We would also like to change the alpaca performance from advanced alpaca to novice, advanced, and masters.

***Susan makes a motion to table #4 and #5 for more information, to exclude the last line of #5.***

***Terese seconded the motion.***

***Motion carried.***

***Jim makes a motion to keep the alpaca performance division as Open.***

***Debbie seconded the motion.***

***Motion carried.***

6. I am working with Cathy at the pavillion to see if we can negotiate the stalls for 2015. I will be meeting with her in two weeks (weather permitting) to finalize the contract. I would like the BOD's decision as to what the stall fee should be. My thoughts are a flat \$40.00, instead of the \$30.00 plus \$5.00 per additional day.
7. Cathy also told me they have an enclosed room for the banquet and there is no extra charge for it, so no more flies!! Robin has talked with the caterers and reserved the date. We need to send the \$200.00 deposit.

Thank you,  
Glenna Overmiller  
Grand National Chair/Super.

There are a couple of things I forgot to put into the report so here they are.

1. Finalize the dates of Grand National--If we implement these new classes there will be a need to increase from a two day show to at least a 2 1/2 day show. Whether we start on Thursday afternoon or finish on Sunday morning. Some of the feedback that was returned to the office was complaints that everything was to rushed and people did not have time to visit and reminisce.

***Susan makes a motion to hold the show on Thursday Noon - Saturday evening.***

***Debbie seconded the motion.***

***Motion carried.***

2. I also feel that we need to come up with 3 really nice gifts for the raffle and I would like ideas from the Board.

Thank you,  
Glenna

## 7) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska Agnew

ALSA Handbook Committee Report for March 10, 2015 Board of Directors Meeting

During the ALSA General Membership Meeting on October 24, 2014, I presented an oral report to the membership as Chairperson of the Handbook Committee. My report included the fact that in 2013 the Handbook Committee was not given any opportunity to even proofread the 18th Edition of the Handbook before it went to print. I also discussed some of the contradictions created by the piece meal rule changes that have occurred over the years, the need for better wool definitions and the ongoing problem of rules being changed in the middle of the year without adequate notice to the Handbook Committee or the membership. To try to fix some of these problems I presented a proposal to add language to the Purpose and Responsibilities of the Handbook Committee set forth in Part B, Section 2-G as follows:

*Responsible for working with all other Committees throughout the year on any proposed rule changes and reviewing such changes to confirm they do not conflict with other sections of the Handbook. Also responsible for suggesting changes to make the Handbook concise, consistent and user friendly.*

*The Handbook Committee will submit all proposed Handbook changes to the Board of Directors once per year on or before November 30, with approved changes to take effect on January 1 of the following year. The Handbook Committee will work with the Publication Committee and ALSA Office to coordinate the printing and distribution of the Handbook. Once the Handbook has been printed and distributed, no other changes will take effect until the next printing.*

After I read this language to the members, a motion to approve the change was made, seconded and unanimously approved by the members and five Directors who were present. I knew I would need help and asked for it. Cheryl Juntilla, Karen Schwartz and Jens Rudibaugh volunteered to join me and Bill Feick on the Handbook Committee.

During the months of November and December the Committee spent countless hours reviewing the 18th Edition and noting errors in spelling and grammar as well as contradictions and redundancies throughout the book. The biggest areas of redundancy found were the performance rules, which were repeated in three sections of the Handbook, and Optional Classes, which are listed in four sections. We reviewed BOD Meeting Minutes from 2012 through 2014 to try to ensure that all Board approved changes had been put into the Handbook and found several that had not. We received input directly from the Alpaca, Election, Fleece and Judges Committees and also received about 90 pages of e-mails and handwritten notes from members expressing sincere concerns and suggestions for revisions. The last revisions received were in the BOD meeting minutes of December 9, 2014. On December 12, 2014 we submitted a red-lined or "mark up" draft of the Handbook for the Board's review and consideration. In the draft every revision was clearly highlighted in red and marginal comments were included to show which revisions had been previously approved by the Board and the source and reason for the others.

On December 14 we were informed that the Board had rejected the draft and told to redo the entire draft and include only revisions that had been specifically approved by the Board prior to December 5, 2014. To clear up an obvious misunderstanding, we scheduled a Handbook Committee teleconference for December 29 and invited any Directors who were interested to join us. I believe at least six of the seven members of the Board of Directors



joined us in that teleconference, which ended up being run by the ALSA President rather than myself as the Committee Chair. The draft we had submitted was reviewed page by page and in the end there were only a few revisions which the Board did not approve and declined to consider. After the teleconference the draft was revised to remove the portions to which the Board objected. Committee members then spent more than two days cross-checking and correcting the Index. A revised final draft was submitted to the Board prior to its January meeting. After that meeting the Board requested additional changes, which were either made or addressed. A third revision was submitted and approved during the February 10 Board meeting.

We have now been informed that the Judges Committee is blocking the publication of the 19th Edition because of a few editorial changes in Part S. Those changes were in the first draft submitted to the Board in December and are strictly corrections to grammar and sentence structure which do not in any way change the meaning of the rules. Part B, Section 2 G-2(a) of the 18th Edition of the Handbook clearly states that the Handbook Committee is "responsible for ongoing proofreading and correcting of Handbook errors including grammar, spelling, typographical errors, clarity and format" and that is all we did. We have reached out to the Judges Committee to try to resolve their objections, but they have refused to talk to us.

We do not believe the Judges Committee is being reasonable. Their untimely objection undermines the efforts of every other Committee that submitted changes, as well as the Board members who spent many hours proofreading and making corrections. Hundreds of hours of work were expended by all of the people who contributed to this project. The 19th Edition has already been approved by the Board and delaying its publication will only hurt the members. There are show superintendents anxiously awaiting the publication of the Handbook because there are rule changes that will affect their shows and members who need to know which performance division they should enter. If the Judges Committee wants additional changes, we will be happy to work with them on the 20th Edition. In the meantime, we request that the 19th Edition which has already been approved by the Board be published and posted as soon as possible. Thank you.

Respectfully submitted

Marcie Saska Agnew  
Handbook Committee Chair

***Charles makes a motion to approve the Judge's Committee request and make the six changes.***

**Page 122; Part S, Section 1-G: Wordage was changed.**

G. Apprentice Llama or Alpaca Judges may apprentice under an approved Judge who has been a Judge for a period of five years from their initial approval by the BOD. Apprentices may not act as an Assistant Performance Judge during their first apprenticeship. An Apprentice Judge's opinion has no effect on the class placings unless they are working as an Assistant Performance Judge.

**Page 122, Part S, Section 2-A-1: Wordage was changed thus it changed the actual requirement of 4 years in at least 8 shows to 8 shows in 4 years. We wanted the 4 year requirement.**

1. Persons must be members of ALSA, at least 21 years of age, or may qualify as a youth, if at least 19 years of age who has completed 4 years in at least 8 shows in the ALSA Youth Judging program.

**Page 123, Part S, Section 2-A-4: Words were dropped.**

4. Persons must complete the minimum requirements as listed for their desired license classification. These minimum requirements and their completion does not assure approval as an ALSA Judge.

**Page 127, Part S, Section 3-C-7: Wordage changed.**

7. Judge, reinstated, will forfeit prior years earned seniority with regard to judging ALSA Regional Shows and ALSA Grand National Show and accepting apprentices.

**Page 128, Part S-B-3: Wordage totally changed.**

**3. Mentorship**

- a. Person needing actual hands on evaluation or reinstatement.
  1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.
  2. To be held on a ranch with hands on evaluation of animals and/or fleeces and provide critiques.
  3. Cover rules and guidelines as detailed in ALSA Handbook.
- b. Person already a judge and needing follow up on complaint.
  1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.
  2. May be covered by phone call with emphasis on the area of the complaint and/or coverage of the ALSA Handbook Rules.

**Page 129, Part S-B-4: Wordage changed.**

4. The list of instructors and assistants will be reviewed at least once a year, upon the below listed items, with subsequent recommendations to the Board of Directors.
  - a. Completion of requirements to become a certified ALSA Instructor.
  - b. Maintain within the Instructor's Judges File a list of clinics instructed and reviews of said clinics.
  - c. Maintain within the Instructor's Judges File any complaints or disciplinary actions directly related to their position as an instructor.
  - d. Any request by said instructors to take a leave of absence or retirement.

***Terese seconded the motion.***

***Roll call vote -***

***Charles - YES , Debbie - YES , Jim - NO , Paul - NO , Susan - YES , Terese - YES***

***Motion carried.***

***Kitty requested permission to immediately contact Ruby to make these necessary changes to the Handbook.***

***Paul makes a motion to accept the Handbook Committee report.***

***Jim seconded the motion.***

***Motion carried.***

**8) Judge's Committee: (liaison: Terese )**

**Chair: Ken Forster**

**Judges Committee Report March 07, 2015 8:15 pm**

**Committee apologizes for the late report. We were working on several items that needed to be included in this report.**

A)

The following have retired as ALSA Judges: Ann Bruhn, Lora Crawford, Linda Hayes and Judy Ross. The Judges Committee thanks them for their years of service to ALSA and wishes them the best in their future endeavors.

***ALSA would like to thank them for their service.***

B)

With the successful completion of the Nov 2014 Advanced Llama Clinic, the completion of her final apprenticeship in February 2015 and no negative reports in her judges file; the Judges Committee request Board approval of Adryce Mathisen as Llama Halter, Performance, Youth and up to 25 Shorn Alpaca Halter Judge.

***Jim makes a motion to approve Adryce Mathisen as a H,P,Y Judge.***

***Charles seconded the motion.***

***Motion carried.***

C)

The judges Committee is waiting Board response to the Judges Committee reports submitted to the Board Feb 7 2015 and Feb. 14, 2015. We need a reply so that we can start working on clinic schedules.

D)

The Judges Committee request the Board to instruct the Handbook Committee to insert the Judges Committee rule changes that were approved by the Board in the Nov. and Dec. Board Minutes into the 2015 Handbook as were written in the minutes. The procedure of Handbook Committee rewriting and or implementing changes that were not approved by the Judges Committee or the Board is totally outside of their authority and shouldn't happen.

E)

Since there seems to be a very large difference in rule change procedures and no information is available on this procedure change in the ALSA Board of Directors minutes; would the ALSA Board of Directors please clarify the procedure for **ALL COMMITTEES** to use when submitting rule changes to the Board? Our reason for asking for this clarification is below.

1)

We (Judges Committee) submitted rule changes to the Board of Directors and the Board of Directors covered the change request in the Nov. 25, 2014 minutes. We then received several request from the Handbook Committee requesting rewording of several rules. We reviewed those request and made additional submittals to the Board of Directors covered in Dec. minutes. In early January, Ken (as committee chair) was requested to review the 19<sup>th</sup> Edition Handbook and many Judges Committee items were found reworded in the handbook. These items were sent to the Board on January 8-9 and February 7 requesting handbook be corrected to the Board approved wordage. On February 12<sup>th</sup>, Hank received a copy of the 2015 Handbook in order for him to work on a Judges Committee project. Several items were again found reworded and Ken again did a proofread. Thus the Feb 16<sup>th</sup> report copied below was submitted.

ALSA Board of Directors

We thank the Board for giving Hank K. a copy of the 2015 Handbook in order for him to work on rewriting the ALSA Judges Clinic Manual. During his review several items were found to be in different wording than what the Judges Committee submitted and the Board approved. Therefore Hank and I checked Judges Committee items from the Nov. 25, 2014 Board Minutes against Part S of 2015 Handbook. The below items were found to be different from what was submitted by Judges Committee and approved by the Board. Hope this helps make corrections before Handbook is released.

Below is what was approved in the minutes.

**Page 122; Part S, Section 1-G: Wordage was changed.**

G. Apprentice Llama or Alpaca Judges may apprentice under an approved Judge who has been a Judge for a period of five years from their initial approval by the BOD. Apprentices may not act as an Assistant Performance Judge during their first apprenticeship. An Apprentice Judge's opinion has no effect on the class placings unless they are working as an Assistant Performance Judge.

**Page 122, Part S, Section 2-A-1: Wordage was changed thus it changed the actual requirement of 4 years in at least 8 shows to 8 shows in 4 years. We wanted the 4 year requirement.**

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3. Mentorship

a. Person needing actual hands on evaluation or reinstatement.

1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.

2. To be held on a ranch with hands on evaluation of animals and/or fleeces and provide critiques.

3. Cover rules and guidelines as detailed in ALSA Handbook.

b. Person already a judge and needing follow up on complaint.

1. To be mentored by an ALSA Instructor, ALSA Assistant Instructor or ALSA Apprentice Approved Judge.

2. May be covered by phone call with emphasis on the area of the complaint and/or coverage of the ALSA Handbook Rules.

**Page 129, Part S-B-4: Wordage changed.**

4. The list of instructors and assistants will be reviewed at least once a year, upon the below listed items, with subsequent recommendations to the Board of Directors.

a. Completion of requirements to become a certified ALSA Instructor.

b. Maintain within the Instructor's Judges File a list of clinics instructed and reviews of said clinics.

c. Maintain within the Instructor's Judges File any complaints or disciplinary actions directly related to their position as an instructor.

d. Any request by said instructors to take a leave of absence or retirement.

Additional item:

When Judges Committee submitted the rule changes, we request that Part S, Section 4 be moved the Standing Rules, Article 3 as Section 4. This request was denied. The Board motioned to have all Judges Standing Rules put into Part S. We question what became of Standing Rules Article 3, Sections 1, 2 and 3?

Ken Forster

Judges Committee Chair

2)

The below motion is in the January Board Minutes. Thus we understood rewrites had to be approved by the committee that initially submitted the rule change.

12-15-14: Motion to send the Handbook back to the Committee to remove all changes, deletions, and additions that were not previously submitted by the appropriate committees and approved by the BOD, and have it returned by Thursday the 18th was approved.

3)

However; On February 26<sup>th</sup> we received the below e-mail from Mr. Paul Schwartz. It states that Handbook committee can rewrite rules.

**From:** [Karen Schwartz](#)

**Sent:** Thursday, February 26, 2015 12:33 PM

**To:** [cpoil@aol.com](mailto:cpoil@aol.com) ; [Debbie Andrews](mailto:Debbie Andrews) ; [idoyle@marikollamas.com](mailto:idoyle@marikollamas.com) ; [kitty.bod@mklamas.com](mailto:kitty.bod@mklamas.com) ; [leslielanellamas@gmail.com](mailto:leslielanellamas@gmail.com) ; [Asgaard Llamas](mailto:Asgaard Llamas) ; [WildCatLlamas@aol.com](mailto:WildCatLlamas@aol.com) ; [kforster@drtel.net](mailto:kforster@drtel.net) ; [hk@hkauffman.com](mailto:hk@hkauffman.com) ; [saila1935@aol.com](mailto:saila1935@aol.com) ; [sunnimoor@roadrunner.com](mailto:sunnimoor@roadrunner.com)

**Subject:** response

BOD and Judges Committee,

This will be the third time we have answered these questions, but I will try one more time. Evidently the Handbook Committee's prior responses were never passed on to the Judges committee. It is the responsibility of the Handbook Committee to correct errors including those in grammar, clarity and format. The verbiage that was changed was done to clarify the language so it doesn't read like a bad email that no one can understand. Though the wording may have been changed, the meaning was not.

This is why the Handbook Committee submitted the procedural change that was approved at the annual membership meeting. This new procedure will allow the committees to work together during the year to work on any changes to the Handbook and clean up the verbiage and make sure there are no conflicts before they are even proposed to the BOD for approval - thus, hopefully, streamlining the system to make changes to the handbook.

All the sections you have questioned in your most recent email were in the first draft submitted to the Board in early December, answered before the meeting of the Board on February 9<sup>th</sup> and 10<sup>th</sup>, 2015, and clarified before the 19th Edition of the Handbook was accepted and approved.

However Page 122, Part S, Section 2-A-1 is confusing either way it was written. It should be changed to read something like this to provide clarity:

1. Persons must be members of ALSA, at least 21 years of age, or may qualify as a youth, if at least 19 years of age and has competed in the ALSA Youth Judging Program for 4 years with at least 8 shows during that time period.

The standing rules in the back of the Handbook were incorporated into Section S as well and voted to be removed by the BOD November 25<sup>th</sup>, 2014.

The Judges Committee's continuing objections to the grammatical corrections made by the Handbook Committee have gone beyond annoying and have become ridiculous, especially when you consider that one member of the Handbook Committee is a retired paralegal with more than 30 years of legal writing and editorial experience who has prepared employee manuals for numerous companies and annual updates of the members benefit handbooks for health maintenance organizations. The continued interference and unnecessary delay by the Judges Committee is beginning to look like nothing more than harassment and retaliation against members of the Handbook Committee and it needs to stop.

Paul Schwartz

Handbook Committee Liaison

Item F)

On 03-04-15 Judges Committee received a request for a conference call with Handbook Committee to discuss the 2015 Rule changes. Judges Committee feels it is over 2 ½ months past the 2015 Handbook deadline and we are willing to work with them on properly submitted request for 2016 Handbook.

Item G)

The Judges Committee request a Board response on the above items without waiting for Official Board Minutes.

Ken Forster

Judges Committee Chair

Committee Members approvals to send above report to the Board copied below:

Barb: I approve items A-C. I feel the remaining items should be held until there is a conference call in hopes of resolving this.

Mary: I approve the March Judges Committee report as submitted.

Hank: I also approve

Tor: I approve

***Charles makes a motion to approve the Judges Committee report.***

***Debbie seconded the motion.***

***Motion carried.***

9) Membership Committee: (liaison: Debbie)

Chair: Mary Rose Collins

**Susan makes a motion to approve Mary Rose Collins**

**Terese seconded the motion**

**Motion carried.**

10) Nomination Committee: (liaison: Jim)

Chair: Anna Reese

**NO REPORT**

- 11) Performance Committee: (liaison: Debbie)  
Chair: Anna Reese

**NO REPORT**

- 12) Policy & Planning Committee: (liaison: Charles)  
Chair: Barb Harris

**NO REPORT**

- 13) Protest Committee: (liaison: Susan)  
Chair: Bobbie White

**Terese makes a motion to include Ken Forester on the Protest Committee as the Judges Committee Chair.**

**Debbie seconded the motion.**

**Motion carried.**

- 14) Publications, Promotions, and Marketing Committee: (liaison: Terese)  
Chair: Ruby Herron

**NO REPORT**

- 15) Regional Committee: (liaison: Jim)  
Chair:

**NO REPORT**

- 16) Show Management Committee: (liaison: Jim)  
Chair: Glenna Overmiller

The committee was asked to look into the following:

**Concern of the Non ALSA Fee being too high.**

Committee is in agreement of lowering the fees. However it should be noted that if fee is lowered to Membership Fee it defeats the purpose of a Non-Member Fee.

***Jim makes a motion to lower the Non-Member fee to \$50, with the choice of the Non-Member being listed as a member of ALSA, to take effect January 1, 2016.***

***Charles seconded the motion.***

***Motion carried.***

**Lowering the Division number of Six(6) to Five(5).**

Committee agrees to reduce the number to Five(5). However there was mixed emotions among members. We want to make sure Grands and Reserves truly mean something in which to award the most deserving animal. It will be much easier now to get your Halter Championship compared to your ROM. Which has been the case with Six(6) in division as well.

***Charles makes a motion to lower Division numbers from Six (6) to Five (5), on a one year trial basis, retroactive to January 1, 2015.***

***Susan seconded the motion.***

***Motion carried.***

The current ALSA Award Program should be looked at to get exhibitors to shows.

Glenna Overmiller, Chair

Jill Knuckles

Belinda Snow

Larry Lewellyn

17) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

**NO REPORT**

18) Youth Committee: (liaison: Susan)

Chair: Michelle Kutzler & Terry White, Co-Chairs

**NO REPORT**

***Charles makes a motion to adjourn.***

***Debbie seconded the motion.***

***Motion carried.***

***Meeting adjourned.***

Email Motions:

a)

2-13-2014-Eblast sent from Robin regarding the New 19<sup>th</sup> Edition handbook.

2-13-2015- Susan- approve and like adding the cost for late orders or 2<sup>nd</sup> copies.

Jim- Me too.

Terese- Me too.



2-14-2015- Charles: I approve and agree with Susan. Also price for non member I think it should be for member only. If want a book join

Jim: I agree with Charles. What does a non ALSA member need with a handbook?

I approve

2-15-2015: Eblast approved, but need the cost to include into the eblast.

b)

2-16-2015 Paul:

This is an option for printing and distribution.

We have approximately 155 memberships renewed so far plus the 100+ life members. If everyone of them wanted a free handbook that's 255+.

Let's print 300, that way we can send out a handbook with every new or renewed membership we get from now on plus we have some stockpiled for the future because it is a base handbook with any further corrections being printed in fewer pages for inserts.

This will also give us a reason to contact all of the Life members to update their files and contact info and see if they want a new handbook as well.

As far as the youth go, if they do not have a parent that is a member and request a handbook we can send them 1 for free also as long as it is the first copy to that household. If they want a copy for themselves instead of using the parent or guardians they can pay \$10.00 as well as any other member requesting additional copies.

We can figure sending out 155 to the renewed members that way we have a rough cost for shipping. Plus if we pass the new fee for non-members at \$50.00 and give them a membership with that we will be sending them a copy also.

Just my thoughts,

2-16-2015: Jim: Sound thinking. I approve.

Susan: Good thinking.

c)

2-19-2015: Received email from Geri Rutledge.

February 19, 2015

## **REQUEST TO ALSA BOARD**

### **ESTES PARK WOOL MARKET ALSA SHOW 25<sup>th</sup> CELEBRATION June 12,13,14 2015**

This is a request for ALSA to make a donation to the EPWM ALSA show to be held in June 2015.

The Estes Park Wool Market is having the 25<sup>th</sup> consecutive show for ALSA this year. This is the only long standing show in the nation and one of the largest attended and most prestigious in history. With that being said, those in the Rocky Mountain Region are working hard to make this show spectacular. The Show Committee is working to gather pictures, history, contact previous llama/alpaca owners who used to show, Judges who have worked in all types of weather to come and join the celebration. This is currently all in the planning stages. The Rocky Mountain Llama and Alpacas have information coming out in email blasts and the Journal. We would love to include what ALSA could donate to the event.

The Show Committee is asking the ALSA Board to please consider making a generous donation to the event. The EPWM ALSA Show will be hosting a CELEBRATION EVENT on Saturday evening with food, history, education and fun. We would like ALSA to donate for prizes.

This is going to be a board decision but we are asking for:

Up to five LIFETIME MEMBERSHIPS

Up to ten General Memberships that could be used for renewal in 2016

Up to 25 Numbers from ALSA to register animals for points/awards

The event will be open to all Llama/Alpaca enthusiast that have shown, owned, produced fiber, judged, or just have a common interest in the Camelids. Anyone could be eligible to win the prizes being offered during the Celebration Event on June 13<sup>th</sup> at EPWM.

Please consider our request and respond so we can include what ALSA is offering for the 25<sup>th</sup> Anniversary Celebration to be held in June of this year.

Please contact me with any questions.

Geri Rutledge LM 6485

RMLA EPWM Show Committee

d)

2/20/2015- Received Judge's Committee Handbook Items.

e)

2-24-2015: Terese- Received October's Membership meeting minutes for correction and approval to send to the membership.

2-26-2015: Jim- These minutes are incomplete.

f)

2-23-2015: Jim- **BOD, Consider this my written notice of resignation as the ALSA board liaison for the election committee as of February 28,2015. I am recommending Paul Schwartz as liaison. I have discussed this with Lougene, the chairman and Paul. Both agree to work smoothly together. Thanks**

3-2-2015: Jim- **I approve Paul; as liaison to the EC**

3-5-2015: Jim- **Can we have a yes or no this so that I can notify Lougene?**

3-5-2015: Susan- I am ok with Paul, Debbie- Yes for Paul,

3-6-2015: Kitty- I will also say yes, so Lougene can be notified., Charles, I forgot to send yes.

3-6-2015: Paul is the new Election Committee Liaison.

***Minutes by Terese***

## ALSA Monthly BOD Meeting

**February 10 & 11, 2015**

(All times posted are EST, if not noted)

Call to order: 8:31 PM E.S.T.

Next Board Meeting:

Tuesday March 10, 2015; 8:00 PM EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (left the call at 8:40 PM EST)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Jim Doyle
	Paul Schwartz
	Charles Poillion

Treasurer's Report:  
(Non BOD) Patti Wattigney

Treasurer Report for the Month of January 2015

- 1) All bank accounts have been reconciled
- 2) Forms 1099-Misc were timely mailed.
- 3) Form 1096 along with the Form 1099-Misc were timely filed with the IRS.

Current Assets		
Checking Accounts	\$	23,682
Investment Account	45,716	
Cash Memorials	3,415	
Total Current Assets	\$	72,813
Liabilities		
Accounts Payable	0	
Total Liabilities	0	
Equity	\$	72,813
Total Liabilities & Equity	\$	72,813
Cash Balance on Hand December 2014	\$	70,887

Receipts		
Membership Revenue	\$	4,300
Show Fee Revenue		1,645
Youth Scholarship Donations		295
Judge / Judge Clinic Fees		500
Other Revenue		163
Total Receipts	\$	6,903
Disbursements		
Grand National Expenses		66
Corporate Filings		0
BOD Expenses		0
Bank / Credit Card Fees		318
Office Contract/Expenses		2,918
2013 Midwest Regional Expense		1,175
Scholarship Funded		500
Publications Committee		0
Website Expenses		0
Total Disbursements	\$	4,977
Balance on Hand January 31, 2015	\$	72,813

***Charles made a motion to approve the Treasurer's Report as written.***

***Debbie seconded the motion.***

***Motion carried.***

Review and discuss Form 990 with Schedule O for ALSA's 2014 Tax Return Filing.

***Susan made a motion to accept Form 990 as written.***

***Charles seconded the motion.***

***Motion carried.***

Office Business:

Robin Turell, Office Manager:

## **BOD Meeting Office Report February 10, 2015**

### **1. Membership**

There are new membership applications coming in for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- **111** LIFE TIME members
- **145** regular memberships (*which is increased from the last meeting of 60 memberships. This number is growing each day.*) At this time last year we had 186 regular members.
- **70** youth memberships (*which is increased from the last meeting of 40 youth memberships. This number is growing each day.*) At this time last year we had 68.

- Our total membership so far for the 2015 year is 326. (Last year at this time the total membership was 363)
- I received 5 regular membership renewals yesterday that have not been processed.

## 2. Shows

There are currently 21 shows sanctioned for 2015. (*which is increased from the last meeting of 4 shows*)

Last year at this time we had 22 sanctioned shows.

There are three shows that are waiting until the new 19<sup>th</sup> Edition Handbook is approved – they would like to be sanctioned under this new Handbook.

Discussed costs of printing new handbook.

Discussed non-member fees and are sending to show management committee for their input.

ALSA office is working on updating the Life time members contact information.

Susan Motioned to approve office report, Debbie 2<sup>nd</sup>, all were in favor.

## Old Business:

- a) Letter from SSLA, tabled for time to gather more information.
- b)

## New Business:

- a) Letter from Larry Lewellyn 1/19/15, 1/23/15, 2/3/15, letter to be sent to Mr. Lewellyn.

***Due to the conference call being disrupted when the conference call disconnected all board members, the Meeting was temporarily recessed until Wednesday evening.***

***Paul: I move to take a recess until Wednesday evening at 8:00 PM E.S.T.***

***Jim: Seconds.***

***Motion carried.***

Call to order: 8:09 PM E.S.T.

Roll call:

President: Kitty Tuck-Hampel

V. President: Susan Leslie

Treasurer (Non Board) Patti Wattigney (left the call at 8:40 PM EST)

Secretary: Terese Evenson (absent)  
Board Members: Debbie Andrews  
Jim Doyle  
Paul Schwartz  
Charles Poillion

**New Business:** Cont.

b) Request to change the divisions from 6 in a class to 5.

Jim recommended that this proposal be sent to the Show Management Committee for their recommendation. The non-member fee will also be sent to the same committee.

Committee Reports: (From January's meeting)

9) Membership Committee: (liaison: Debbie)

Chair:

No Report

10) Nomination Committee: (liaison: Jim)

Chair: Anna Reese

No Report

11) Performance Committee: (liaison: Debbie)

Chair: Anna Reese

No Report

12) Policy & Planning Committee: (liaison: Charles)

Chair: Barb Harris

No Report

13) Protest Committee: (liaison: Susan)

Chair: Bobbie White

12-14-14:

After reviewing the material and documentation concerning the current protest, while believing it may be likely to be found valid, but due to the threat of litigation, breeches in confidentiality, and other outside influences the protest committee cannot reach a decision. Therefore, we ask the ALSA BOD to make the final ruling on this protest. All documentation will be made available upon request. If the request for documentation is made, all identifications of individuals will be withheld. This is in accordance with the handbook.

Please note that a current BOD member is involved in the protest and I feel that this particular board member should not be involved in any discussions, the final

determination of this protest, or have any voting rights on this protest decision. This will be giving them an opportunity to further their defense that the person filing the protest would not be given.

Thank you,  
Bobbie White  
ALSA Protest Committee Chair  
[tawbjw@yahoo.com](mailto:tawbjw@yahoo.com)  
830-534-9972

Jim: I make a motion that we accept the Protest committee Report as written.

Charles: Second.

1- abstention and Motion carried.

14) Publications, Promotions, and Marketing Committee: (liaison: Terese)

Chair: Ruby Herron

No Report

15) Regional Committee: (liaison: Jim)

Chair:

No Report

16) Show Management Committee: (liaison: Jim)

Chair: Glenna Overmiller

No Report

17) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

No Report

18) Youth Committee: (liaison: Susan)

Chair: Michelle Kutzler & Terry White, Co-Chairs

No Report

### **February Committee Reports.**

1) Alpaca Committee: (liaison: Susan Leslie)

Chair: Deb Yeagle

No report

2) Election Committee: (liaison: Jim)

Chair: Lougene Baird

No Report

3) Ethics: (liaison: Susan)

Chair:

Information was sent to the ethics chair and at the moment, there is nothing to report.

4) Fiber Committee: (liaison: Terese)

Chair: Cindy Ruckman

No Report

5) Finance & Budget Committee: (liaison: Jim)

Chair: Patti Wattigney

Patti is still working on reimbursements for the Grand Nationals.

6) Grand National Committee: (liaison: Kitty)

Chair: Glenna Overmiller

No Report

7) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska Agnew

The corrections were completed that needed to be corrected as presented from Therese and Susan and explained clarifications and grammar. Paul personally completed these.

***Paul: Motion to approve the Handbook.***

***Jim: Seconds the motion.***

***Motion Carried.***

Permission was granted to send this PDF to Hank Kauffman of the Judge's Committee so he will be able to update the Judge's Manual with the new Handbook.

***The Board of Directors would like to personally thank the Handbook Committee for all of their hard work on this endeavor. A VERY special thank you to:***

***Handbook Chair: Marcie Saska-Agnew***

***Cheryl Juntilla, Karen Schwartz, Bill Feick, Jens Rudibaugh and their liaison Paul Schwartz.***

***Another big thank you to Ruby Herron for her hard work in formatting the handbook and preparing it for print.***

*Printing costs were discussed and more bids will be placed to ensure that ALSA is getting the best cost. An eblast will be sent out requesting for members to reply to*



*the email if they would like their free copy. If members do not reply, they can have the PDF for their computers or can order a copy at a later date for a cost.*

8) Judge's Committee: (liaison: Terese )

Chair: Ken Forster

02-07-15

ALSA Judges Committee Report

1) The list of current ALSA Judges has been updated on the ALSA website as of Feb. 2, 2015. Any judges with unpaid dues as of Feb. 1, 2015 have been removed.

The below items were tabled during the January Board meeting. I have attached updated forms as of Feb 2, 2015 current Judge List.

1) Attached is list of judges eligible to judge ALSA Grand National and ALSA Regionals.

Note: Alpaca Halter and Fleece Judges have been also been noted.

2) Attached is list of Instructors and Apprentice Instructors for 2015 to be approved by the Board.

Ken Forster

Judges Committee Chair

02-02-2015

2015 ALSA Judges Eligible to judge ALSA Grand National & ALSA Regional Shows with 2014 shows noted.

**Halter/Performance**

Allen	David	
Baker	Maryan	Judged Midwestern Regional 2014
Baker	Wally	
Brandt-Robuck	Trish	
Davis	Allen	
Drew	Margaret	
Feick	Bill	
Feiner	Phil	Judged Western Regional 2014
Forster	Ken	
Harris	Barb	
Henry	Margaret	
Juntilla	Cheryl	
Kauffman	Hank	Judged Southeastern Regional 2014
Kuklenski	Niki	
McCarty	Eran	Judged Central Regional 2014
McDougall	John	
Miller	Mary Jo	Judged National 2014
Morgan	Patti	
Moser	Judie	Judges Rocky Mountain Regional 2014

Myers	Beth	Judged Nationals 2014
Neal	Rick	Judged Nationals 2014
Reed	Mary	
Schultz	Bill	
Swanson	Mike	
Yates	Kim	
Yeagle	Deb	

#### **Llama Fleece**

Baker	Maryan	
Bishop-Forshey	Joy	
Kinyon	Karen	Judged Nationals 2014
Miller	Mary Jo	
Morgan	Patti	
Reed	Mary	
Ruckman	Cindy	
Yeagle	Deb	

#### **Performance Only**

Haumschild	Mike
Wickman	Mary

#### **Alpaca Halter**

Barboza	David
Reed	Mary
Stachowski	Anthony
Yeagle	Deb

#### **Alpaca Fleece**

Barboza	David
Bishop-Forshey	Joy
Kinyon	Karen
Reed	Mary
Ruckman	Cindy
Stachowski	Anthony
Yeagle	Deb

***Charles: Motion to approve the Grand national/Regional judges listing.***

***Susan: Second.***

***Motion carried.***

***Permission was granted to send this list to the Grand National Committee so they may pick their judges first.***

**02-02-2015**

The following instructors were approved by the committee for 2015 and are being submitted to the board for approval. All are current on dues as of Feb. 2.

**Below are the listing of Instructor and Apprentice Instructor list.**

***Llama Halter/Performance***

Deb Yeagle  
Judie Moser  
Hank Kauffman  
Barbara Harris  
Margaret Drew – assistant – one left  
Cheryl Juntilla – assistant – one left  
Phil Feiner – assistant – two left

***Alpaca Halter/Performance***

Deb Yeagle  
Mary Reed  
Anthony Stachowski  
David Barboza – assistant – one left

***Llama Fleece***

Karen Kinyon  
Cindy Ruckman  
Deb Yeagle  
Patti Morgan  
Maryan Baker

***Alpaca Fleece***

Deb Yeagle  
Cindy Ruckman  
Mary Reed  
Anthony Stachowski  
David Barboza – assistant – one left

***Paul: I move to accept the Instructor and Apprentice Instructor list to be approved.***

***Charles: Seconds the motion.***

***Motion Carried.***

9) Membership Committee: (liaison: Debbie)

Chair:

No report

10) Nomination Committee: (liaison: Jim)

Chair: Anna Reese

No Report

11) Performance Committee: (liaison: Debbie)

Chair: Anna Reese

No Report

12) Policy & Planning Committee: (liaison: Charles)

Chair: Barb Harris

No Report

13) Protest Committee: (liaison: Susan)

Chair: Bobbie White

No Report

14) Publications, Promotions, and Marketing Committee: (liaison: Terese)

Chair: Ruby Herron

No Report

15) Regional Committee: (liaison: Jim)

Chair:

for next meeting- Approve SE Regional in Perry Ga. Oct 16-18 2015 Kathy Devual and Cheryl Lambert- Superintendents & Central Regional held in conjunction with the State Fair of Oklahoma in Oklahoma City. Penny & Roger Thomas superintendensts Sept 17-19 2015

***Charles: Motion to approve the Southeast Regional held in conjunction with the Georgia National Fair.***

***Susan: Seconds the motion.***

***Motion carried.***

***Susan: Motion to approve the Central Regional held in conjunction with the State Fair of Oklahoma.***

***Charles: Seconds the motion.***

***Motion carried.***

*Permission was granted to Jim to notify the Superintendents that their shows have been approved.*

16) Show Management Committee: (liaison: Jim)

Chair: Glenna Overmiller

No Report

17) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

No Report

18) Youth Committee: (liaison: Susan)  
Chair: Michelle Kutzler & Terry White, Co-Chairs  
No Report

#### Email Motions:

a)

1/20/15: Terese submitted meeting minutes for approval.  
1/20/15: Jim submitted corrections  
1/20/15: Terese submitted corrected meeting minutes.  
1/20/15: Charles submitted corrections, Jim submitted corrections, Paul submitted corrections.  
1/21/15: Susan submitted corrections.  
1/22/15; Terese submitted corrected minutes for approval.  
1/23/15: Charles approves, Debbie approves, Paul approves, Susan approves.  
1/23/15: Minutes were approved to send to the membership and post.

b)

1/22/2015: Robin submitted a 2015 ALSA BoD Election eblast  
1/24/2015: Jim- approves, Paul-approves, debbie- approves, susan- approves.  
1/24/2015: Eblast approved to send to membership  
1/25/2015: Charles- approves, Terese-approves.

c)

1/30/2015: Received an email Judges Committee Report  
01-30-2015

#### ALSA BOD

We request the BOD to handle the below item by email and that the outcome be released to the Judges Committee without waiting for official BOD minutes.

With two Judges Committee members (Barb & Mary) saying we should request Nick do a Halter Mentorship and three Judges Committee members (Hank, Tor & Ken) saying approve with his prior judging experience; the committee is requesting approval of the following:

The Judges Committee has reviewed the request from Nick Hauptly (Oct. 13, 2014) to be certified as an ALSA Llama Halter, Performance, Youth and Llama Fiber Judge per ALSA Handbook Part S; Section 2-A-6.

We are requesting the BOD approve Nick as an ALSA Llama Halter, Performance and Youth Judge. His five year period for becoming an Apprentice Accepting Judge will start the date of the BOD approval. Nick must pay his ALSA Judges dues upon notification of the BOD approval and be current on his dues before any judging assignments can be accepted.

We are requesting that Nick do a Fiber Mentorship in order for the Judges Committee to further review his fiber qualifications.

Thank you.

Ken Forster

Judges Committee Chair

1/30/2015: Paul - I call for discussion at the next meeting.

1/30/2015: Debbie- I move to approve Nick Hauptly to judge for ALSA and be put on the judges list immediately.

1/30/2015: Terese- I will second and vote yes.

1/30/2015: Debbie- I vote yes, Susan- I vote yes.

1/30/2015: Jim- **Vote can not be valid, Discussion was call for.**

1/30/2015: Paul- I'm getting used to being ignored by this board but I am starting to get tired of it. At 2:08 I called for discussion at the next meeting on this topic.

1/31/2015: Charles- Paul, What are your concerns and/or questions? Since the Judges Committee ask I would like to see if we can handle by email.

2/2/2015: Charles- I ask Paul what his concerns are before my vote but have not any so i not waiting any longer I vote yes on approving Nick Hauptly as a judge

2/2/2015: Paul- When I called for a discussion at the next meeting means not to vote until we can talk this out at the next meeting. For the good of the organization as well as the membership WE CANNOT VOTE ON THIS BY EMAIL.

2/2/2015: Susan- We would like to hear your concerns, Paul. As far as the call for discussion, I thought there had to be a motion and a second on the table.

2/2/2015 Kitty- According to Robert's Rules, a call for discussion must follow a motion and a second. Charles stalled his vote for 48-hours after requesting information to give time to give any concerns or a reason to stop the vote. Nothing was given or said until he voted. I'm calling the vote now.

Four votes for the motion to approve Nick Hauptly as an ALSA Judge and to be put on the list immediately. Motion carried.

2/2/2015: Paul- Kitty,

Have you responded to every email within 48 hours? No.

Page 131 of the handbook Sec 4-A-8 Judges' request and certification will be given individual attention and careful consideration by both the Judges' Committee and the Board of Directors.

This issue has not been shown careful consideration by the board.

There are too many questions to consider this as an email vote and I want them all on the record.

2/2/2015: Jim- **Kitty and 4 others on the board.**

**All of you have just made a great mistake. All of the information about this issue has not been presented considered as it is stated in the handbook. There were 2 individuals on the judges committee who had great concerns about this issue. The judges committee vote was not unanimous. A great many of the judges and membership knew about this issue before it every reached the board. They are waiting to see if the board made the right decision- which sorry to say it hasn't. You would think that if a vote was ask for as quickly as possible that there was some kind of cover up. Which there is. If you, Kitty, are declaring this a valid vote it is to be reflected who voted yes and who voted no in the minutes so that membership and judges can know who they can trust to do the best thing for ALSA. We stand to loose many members and judges over this vote.**

**The individual requested to be certified as a judge last fall when he was not even an ALSA member. After the board denied his request last year, he then joins ALSA for the year of 2015 and then ask to be fast tracked. There was no documentation about this individual forward with this request for certification. This is another example of intentional micro management to influence the board. We have 49 judges (not counting one on the board and three on the judges committee) that have been slapped in the face. This board is going down as the worst board since the J. Jones era.**

***Charles: Motion to adjourn.***

***Paul: Seconds the motion.***

***Motion carried.***

***The ALSA monthly meeting adjourned at 9:17 PM E.S.T.***

**Minutes: Terese/ Susan/ Kitty**

# ALSA Monthly BOD Meeting

**January 13, 2015**

(All times posted are EST, if not noted)

Call to order: 8:04 PM E.S.T.

## **Next Board Meeting:**

Tuesday February 10, 2015; 8:00 pm EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (not in attendance)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Charles Poillion
	Paul Schwartz
	Jim Doyle

## **Office Business:**

Robin Turell, Office Manager:

## **BOD Meeting Office Report January 13, 2015**

### **1. Membership**

There are new membership applications coming in for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members *(we added 2 more LIFE members for 2015)* Welcome Kathy Devaul and Vicki Sundberg/David Smith!
- 85 regular memberships *(which is increased from the last meeting of 61 memberships. This number is growing each day. At this time last year we had 30. I am currently processing 7 more that came in over the weekend.)*
- 30 youth memberships *(which is increased from the last meeting of 26 youth memberships. This number is growing each day. I am currently processing 8 more that came in over the weekend.)* At this time last year we had 33.
- 50 Judges Dues paid. I am working with Ken Forster on this amount.
- Our total membership so far for the 2015 year is 241.

There will be an email blast going out this month reminding everyone to renew their dues for 2015.

### **2. Shows**

There are currently 17 shows sanctioned for 2015. *(which is increased from the last meeting of 8 shows)* Last year at this time we had 14 sanctioned shows.



### 3. ALSA website

I met with our webmaster and I believe have fixed everything on the website. The points are accumulating nicely as are the awards list ROM, Champion, etc. I am checking with some exhibitors about certain problems they have had and I welcome anyone else that knows of an error on the current website to let the ALSA office know.

The office needs approval to renew the Carbonite membership.

***Charles makes a motion to approve the Office's renewal of ALSA's Carbonite membership.***

***Susan seconded the motion***

***Motion carried***

***Susan makes a motion to accept the Office Report***

***Debbie seconded the motion***

***Motion carried***

### **Treasurer's Report:**

(Non BOD) Patti Wattigney

Treasurer Report for the Month of December 2014

- 1) All bank accounts have been reconciled
- 2) The Office Contract/Expenses includes 5 months of expenses
- 3) The GN Show Expense includes the balance due on the facility.

#### Current Assets

Checking Accounts	\$	21,268
Investment Account		45,705
Cash Memorials		<u>3,914</u>

Total Current Assets	\$	<u><u>70,887</u></u>
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#### Liabilities

Accounts Payable		<u>0</u>
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Total Liabilities		<u>0</u>
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Equity	\$	<u>70,887</u>
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Total Liabilities & Equity	\$	<u><u>70,887</u></u>
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Cash Balance on Hand November 30, 2014	\$	84,864
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Receipts

Membership		
Revenue	\$	3,775
Show Fee		
Revenue		1,127
Grand National Sponsorship/Vendor Fees		0
Regional		
Entry Fees		870
Judge / Judge Clinic		
Fees		1,950
Other		
Revenue		<u>510</u>
Total Receipts	\$	8,232

#### Disbursements

Grand National		
Expenses		11,860
Regional Show		
Expenses		1,950
Corporate		
Renewal		365
Bank / Credit Card		
Fees		174
Office		
Contract/Expenses		4,334
Judge Clinic Expenses		710
Election		
Committee		0
BOD		
Expenses		1,291
Website		
Expenses		<u>1,525</u>
Total Disbursements	\$	<u>22,209</u>

Balance on Hand December 31, 2014	\$	<u><u>70,887</u></u>
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***Terese makes a motion to accept the Treasurer's Report as written.***

***Paul seconded the motion***

***Motion carried***

#### **Old Business:**

A) "In Memorium" section of the handbook for ALSA Lifetime Members.

***Kitty and the Handbook Committee will work throughout the year to have this appear in the 2016 Handbook.***

B) Action of a Board member sending out a survey without the BoD's knowledge or consent.

***I (Charles) make a motion to send this letter sent 12-29-14:***

Hello,

I am [NAME REMOVED] an ALSA board member. I am taking an independent survey of the ALSA judges to see if you would like to be able to pick your own chair and liaison to the board.

This is a blind survey so that your vote is not divulged.

## Question

Do you want to be able to choose your chair and liaison for the judges committee?

The answer would be YES -----NO-----MAKES NO DIFFERENCE-----

Thanks for your input for this very important change.

Please reply to [SENDER'S EMAIL ADDRESS]

Any questions you may call me at [SENDER'S PHONE NUMBER] at anytime.

[NAME REMOVED]

***and all other correspondence to the Ethic Committee to get a ruling if the board's member broke the standing rule:***

Refer to pg 160 Section 5. Communications

(d), All letters, replies, and communications sent out by the President and/or any BOD Member must first be reviewed **and approved by the BOD.**

**And until we get a ruling from Ethic Committee, all communications we be sequestered.**

***Terese seconded the motion***

***Four Yes - Two No***

***Motion carried***

*Jim makes a motion to allow the Judges Committee to choose their own Liaison and Chair, effective July 1st, 2015.*

*Motion could not go through, due to previous motion.*

***\*Point of order***

C) Reimbursement of the 2013 Midwest Regional and letter from Superintendent.

*Jim makes a motion to approve Patti's reimbursement to Mr. LaMorte.*

*Susan seconded the motion*

*Motion carried*

D) Handbook revisions.

E) Cutoff date for submission to the agenda is 7-days prior.

**New Business:**

A) Email from Barb Baker (received 1-6-15) regarding the Camelid Community's Jamboree.

*This is a wonderful opportunity to promote ALSA, and llamas, within the Camelid Community.*

*Paul makes a motion to promote the event through our website, Showring, email blasts and all other media available to our members.*

*Susan seconded the motion*

*Motion carried*

*Kitty has permission to contact Barb Baker immediately, to get information and materials regarding the event.*

B) Letter received regarding protest. (received 1-8-2015)

***Charles makes a motion to accept the terms of the letter.  
Charles rescinds his motion.***

***President will send a reply from the Board of Directors.***

C) Letter received from Sarah McGovern (received 1-8-15)  
***Kitty will call Ms. McGovern.***

**Committee Reports:**

1) Alpaca Committee: (liaison: Susan Leslie)  
Chair: Deb Yeagle

I send in my alpaca report several months ago to add Cyndi Ernst And Mary Reed It was brought to my attention it has not been published Can we please get them posted on the ALSA site Thank you and Merry Christmas Deb

Sent from my iPhone

***Charles makes a motion to accept the Alpaca Committee Report  
Debbie seconded the motion  
Motion carried***

2) Election Committee: (liaison: Jim)  
Chair: Lougene Baird

EC members have commented on the suggestion from the member at large that you forwarded to the EC.

See your email at the end of this string.

Committee comments were

- an open forum would lead to political discord and maybe even name calling.
- not be a function of the E C.
- the EC could get caught up on controversy - bad thing
- I have always just contacted a candidate if I had questions about their position on an issue.
- ALSA BOD should encourage voters to call candidates.
- Why can't the concerned members contact the candidates themselves?
- Appropriate for the Nomination Committee to manage

Thanks, hope you holidays went well.  
Lougene

Hi Jim,

I have thought about this for a while, wondering how the membership would be better able to make an informed decision about candidates running for the ALSA Board of Directors & finally came up with

this idea. Please consider offering the membership a chance to question candidates running for the Board of Directors through the ALSA website. Anonymous questions can be presented to the candidates through Robin at the ALSA office & she can then present the questions along with the answers of each candidate on the website. This would allow the members some insight into what the candidates stand for. With everyone's busy lives, this would allow easy access to one central location to have questions answered. The questions would be presented & posted as soon as they are sent in, with quick responses. How many time have you read a biography but wondered more about what a candidate stood for?

In my opinion this would be a beneficial tool for the membership.

Thank you for the consideration

***Charles makes a motion to accept the Election Committee Report***

***Susan seconded the motion***

***Motion carried***

- 3) Ethics: (liaison: Susan)  
Chair: Cheryl Lambert

***No report***

- 4) Fleece Committee: (liaison: Terese)  
Chair: Cindy Ruckman

**Discussed Finished Products point allocations.**

- 5) Finance & Budget Committee: (liaison: Jim)  
Chair: Patti Wattigney

***Covered under Treasurer's Report***

- 6) Grand National Committee: (liaison: Kitty)  
Chair/Superintendent: Glenna Overmiller

I have a fiber coordinator and a performance coordinator and I will need Board approval. I am still working on a halter coordinator. Susan is supposed to be sending the key and directions to the storage unit in Park City. I will be going there to pick up the leftover ribbons and do a count so we will know how many we will need.

Fiber Coordinator---Patti Morgan

Performance Coordinator---Cheryl Juntilla

Thank you,

Glenna Overmiller

GN Chair/Superintendent

Show Committee Chair

***Jim makes a motion to accept the Fleece and Performance Coordinators.***

***Paul seconded the motion***

***Motion carried***

***Kitty has permission to notify the Chair ASAP of Coordinator approval.***

***Charles makes a motion to accept the Grand National Report.***

***Debbie seconded the motion***

***Motion carried***

7) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska Agnew

***Paul would like permission to forward all changes and submissions immediately to the Committee.***

8) Judge's Committee: (liaison: Terese )

Chair: Ken Forster

Dear ALSA BOD,

I am responding to the board on the issue of Tami Lash's fiber certification at the request of the Judges Committee chair Ken Forster. I am filling in for him for several weeks while he cares for his wife Nancy during her recovery.

The position of the Judges Committee is that Tami's fiber certification should be effective the same date as her halter and performance certification which was approved by the board on March 13, 2014 making that the effective date.

Hank Kauffman

[www.hkauffman.com](http://www.hkauffman.com)

January 2015 Judges Committee Report: 01-08-2015

1) All Judges Committee members are current on 2015 ALSA Dues. Committee members are from four ALSA Regions (Buckeye, Great Lakes, Rocky Mountain and Southwestern). One member is an Alpaca and Fleece Judge.

2) In response to the board on the issue of Tami Lash's Llama Fiber certification date for becoming an Apprentice Accepting Judge.

The position of the Judges Committee is that Tami's Llama Fiber Apprentice Accepting date should be effective five years from the same date that her Halter and Performance certification was approved by the BOD. That date being March 13, 2014 making March 2019 the effective date of becoming an Apprentice Accepting Judge.

***Paul makes a motion to accept #1 and approve #2 of the Report***

***Charles seconded the motion***

***Motion carried***

3) It has come to our attention that there are several Llama Fleece Apprentices that should have finished their apprenticeships and attended an Advanced Llama Fiber Clinic by the end of 2014. They have completed their apprenticeships; however since there was no Fiber Clinic scheduled in 2014 we ask that their apprenticeships be extended thru 2015 giving them time to attend a clinic.

***Susan makes a motion to approve #3 of the Report***

***Debbie seconded the motion***

***Motion carried***

4) As Judges Committee Chair; I personally have spent at least 150 hours scanning all paper judges' files to electronic files. Many files were very incomplete. To recreate more current files for each judge I have done the following.

A) Reviewed all ALSA minutes back to January 1, 2011 in order to document dates of Certification, Recertification, Approval as Apprentice Judge, Reinstatement as a Judge and fast tracking of a judge.

Minutes were electronically copied and documented in each judge's file accordingly.

B) Copied clinic reports from Clinic Report File (2013 & 2014) and placed a copy in the file of each judge that attended the clinics.

C) Requested from the ALSA Office electronic copies of Judge Evaluation forms that were received by the office (2014) and placed a copy in the Judge's individual file.

5) The electronic files will be backed up with the Committee Chair and the ALSA President having the password. From this date forward the hard copies should no longer be needed and have been placed in a sealed tote for storage.

6) Upon the change of Committee Chair the following would happen.

a) Current Chair would make sure any recent items were filed electronically.

b) Current Chair would notify New Chair and the President that files were current and give New Chair the current password.

c) New Chair or President would then change password.

d) There would be no need to ship 90+ pounds of paper files from one Chair to the next.

***Charles makes a motion to accept #4, #5 and #6 as written***

***Jim seconded the motion***

***Motion carried***

7) In order to help keep Judge's files current we request that as Apprentice Application Forms and Judge Evaluation Forms are received at the ALSA office they be copied electronically and be forwarded to the Judges Committee Chair on a timely manner in order to be placed in the Judge's File.

***Paul makes a motion to approve as written***

***Charles seconded the motion***

***Motion carried***



8) Clinic Manual and forms all need updating due to rule changes that have been made over the years. Committee will be working on these materials.

***Charles makes a motion to accept #8 as written.***

***Terese seconded the motion***

***Motion carried.***

9) Attached is list of 2015 ALSA Judges Eligible to judge ALSA Grand National & ALSA Regional Shows with 2014 judges noted.

**NOTE:** Judges in Red are suspended until dues are paid. If not paid by Feb 1<sup>st</sup> they are suspended for the year per ALSA Handbook.

10) Attached is list if Instructors that were approved by the committee for 2015 and are being submitted to the board for approval.

**NOTE:** Judges in Red are suspended until dues are paid. If not paid by Feb 1<sup>st</sup> they are suspended for the year per ALSA Handbook.

***Paul makes a motion to table #9 and #10 until after the Feb. 1st deadline.***

***Jim seconded the motion***

***Motion carried***

12) Request BOD to give us approval to release information concerning items 2 and 3 ASAP after BOD meeting and not require us to wait until minutes are released.

***Paul makes a motion to accept #12 as written.***

***Jim seconded the motion***

***Motion carried.***

Ken Forster Chair

Mary Reed

Barb Harris

Hank Kauffman

Tor Sorenson

Committee member approvals of above report to be sent to BOD:

Mary: I approve the January Judges' Committee report as presented. I wish to commend Ken for his dedication to ALSA as evidenced by his tremendous commitment of time and effort to fully digitalize and update the Judges' Committee files. Outstanding!!! Thanks.

Barb: The remainder would be a board thing in my opinion. Sorry - just being the devil's advocate. With that exception I can approve the remainder of the report.

Hank: I approve

Tor: Report looks good.

***Meeting adjourned due to Kitty's medical emergency.***

***Paul makes a motion to adjourn***

***Debbie seconded the motion.***

***Motion carried***

***Meeting Adjourned at 10:57 PM EST***

## Email Motions:

a)

12-10-14

I found another area that needed to be changed to incorporate the Mature Classes, and so have edited the document I sent over earlier this evening.

When reviewing the section, I noticed that we still referred to Level and Senior Alpaca Judges. This needs to be changed to be consistent with Section S.

I also noticed that we refer to ARI which no longer exists. It is now AOA. Cheryl could deal with this change with a search through the Handbook. If she needs help finding all the references, I'll be available to assist.

I apologize for not catching section 8 in my prior request.

Thanks,

Mary Reed

12-10-14: Jim- approve, Paul- approve, Terese- approve.

12-11-14: Susan- approve, Charles- approve, Kitty- approve.

12-11-14: Alpaca section of the Handbook approved.

b)

12-10-14: Robin asked for approval of Grand National/Holiday eblast.

12-10-14: Paul-approve,

c)

12-11-14: Robin asked for approval of Youth Versatility Eblast.

12-11-14: Susan- Motion and approve.

12-11-14: Jim- approve, Terese- approve.

12-12-14: Charles- approve, Paul- approve.

12-12-14: Youth Versatility Eblast approved to send to the membership.

d)

12-11-14: Robin asked approval for Season's Greetings eblast.

12-12-14: Charles- approve, Paul- approve, Jim- approve,

12-12-14: Susan- please double check we have permission to use the photo.

12-12-14: Robin, yes we have permission (per phone call).

12-12-14: Terese- approve, Debbie- approve.

12-12-14: Season's Greetings eblast approved for sending to the membership.

e)

12-12-14: Paul submitted the 2015 Handbook for approval.

12-14-14: Kitty submitted errors and comments for change.

12-14-14: Susan submitted errors and comments for change.

12-14-14: Susan- I would like to motion that we send this new version of the 19th edition of the ALSA Handbook back to the Handbook Committee for them to remove all changes, deletions and additions that were not previously submitted by the appropriate committees and approved by the BOD. We do not have time to send these suggestions to the appropriate committees for their feedback. Therefore they do not get included in this handbook. We voted to close all suggested changes after this last fleece committee report request change came in. We will need the new handbook back to us for the meeting that is called for next Sunday. I would like to have the handbook back to us by Thursday to allow us time to re-read this new revision.

12-14-14- Paul- With your permission I will contact Cheryl and have her strike out all changes for discussion and only include word for word your approvals and resubmit a proof.

12-14-14: Terese (to Susan's Motion) I second the motion and vote yes, Charles- yes,

12-14-14: Terese sent comments regarding the Handbook changes.

12-15-14: Paul- approves Susan's motion.

12-15-14: Motion to send the Handbook back to the Committee to remove all changes, deletions, and additions that were not previously submitted by the appropriate committees and approved by the BoD, and have it returned by Thursday the 18<sup>th</sup> was approved.

f)

12-14-14: Terese submitted 12-9-14 Minutes for approval.

12-22-14: No corrections to the 12-9-14 Minutes were made so the Minutes were approved as submitted.

g)

12-15-14: Patti submitted the final breakdown for the 2013 Regional for the total reimbursement to Bob of \$1174.96.

h)

12-18-14: Ruby submitted the 2014 Winter edition of Showring for approval.

12-18-14: Jim sent corrections to the committee member section and now approves.

12-18-14: Debbie- approve, Terese- approve, Susan- approve,

12-20-14: Charles- approve.

12-20-14: Winter Edition of Showring is approved to send to the membership.

i)

12-19-14: Ken Forster- Judge's Committee Chair requested a Judge and Apprentice eblast be sent out to the judges.

12-19-14: Paul- approve, Terese- approve, Susan- approve, Debbie- approve, Jim- approve.

12-20-14: Charles- approve.

12-19-14: Judge and apprentice eblast approved to send to the Judge's.

12-29-14: Handbook Committee invited the BoD to attend a conference call to go over the Handbook changes.

12-29-14: Kitty requested a motion for the lifetime members to be put in a section of the Handbook for "In Memoriam".

12-29-14: Jim- approve, Debbie- approve, Paul- approve,

12-30-14: Terese- I call for discussion.

1-5-15- Paul submitted the newest edition of the 2015 Handbook for Board approval.

## **ALSA Monthly BOD Meeting**

### **May 12, 2015**

(All times posted are EST, if not noted)

Call to order: 8:09 PM E.S.T.

Next Board Meeting:

Tuesday June 9, 2015; 8:00 PM EST

(All times posted are EST, if not noted)

Roll call:

President:	Kitty Tuck-Hampel
V. President:	Susan Leslie
Treasurer (Non Board)	Patti Wattigney (Left the call at 9:06 EST)
Secretary:	Terese Evenson
Board Members:	Debbie Andrews
	Jim Doyle
	Paul Schwartz
	Charles Poillion

The Board entered into Executive Session at 8:10 PM.

The Board exited Executive Session at 9:04 PM.

Treasurer's Report:

(Non BOD) Patti Wattigney

#### Treasurer Report for the Month of April 2015

- 1) All bank accounts have been reconciled
- 2)

#### Current Assets

Checking Accounts	\$	17,757
Investment Account		55,757
Cash Memorials		<u>3,733</u>
Total Current Assets	\$	<u><u>77,247</u></u>

## Liabilities

Accounts Payable	<u>0</u>
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Total Liabilities	<u>0</u>
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Equity	\$ <u>77,247</u>
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Total Liabilities & Equity	\$ <u><u>77,247</u></u>
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Cash Balance on Hand March 2015	\$	76,067
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## Receipts

Membership Revenue	\$	1,625
Show Fee		
Revenue		2,408
Showring/Internet		
Ads/Web Link		60
Judge / Judge Clinic		
Fees		300
Other		
Revenue		<u>45</u>

Total Receipts	\$	4,438
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## Disbursements

Grand National		
Expenses		0
Regional		
Expenses		166
BOD		
Expenses		0
Bank / Credit Card		
Fees		175
Office		
Contract/Expenses		2,917
2013 Midwest Regional		
Expense		0
Scholarship		
Funded		0
Publications		
Committee		0
Website		
Expenses		<u>0</u>

Total Disbursements	\$	<u>3,258</u>
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Balance on Hand April 30, 2015	\$	<u><u>77,247</u></u>
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Paul makes a motion to approve the Treasurer's Report.

Jim seconded the motion.

Motion carried.

Office Business:

Robin Turell, Office Manager:

## **BOD Meeting Office Report May 12, 2015**

### **1. Membership**

There are new membership applications coming in for 2015, both renewals and new memberships.

As of right now for 2015 we have:

- 111 LIFE TIME members
- 218 regular memberships (*which is increased from the last meeting of 32 memberships.* This number is growing each day.) At this time last year we had 252 regular members.
- 139 youth memberships (*which is increased from the last meeting of 69 youth memberships.* This number is growing each day.) At this time last year we had 148.
- Our total membership so far for the 2015 year is 468. (Last year at this time the total membership was 507.

### **2. Shows**

There are currently 48 shows sanctioned for 2015. (*which is increased from the last meeting of 5 shows*)

Last year at this time we had 56 sanctioned shows.

### **3. 2015 Youth Scholarship**

### **4. Event Coverage Insurance**

Jim makes a motion to accept the Event policy.

Susan seconded the motion.

Motion carried.

### **5. Email Blasts**

### **6. Handbooks**

Jim makes a motion to accept the Office Report.

Charles seconded the motion.

Motion carried.

Old Business:

a) Dear BOD -

Please see the attached. (This was last year's policy and will be the same except for the premium due is different)  
This is the insurance policy that covers our exhibitors at the shows.

This policy for 2015-2016 will be \$1,475.00.

For 2014-2015 it was \$1,220.00

For 2013-2014 it was \$1,015.00

I was told by our insurance broker, Beverly Moore of Palos and-Chudy that the slight premium increase was due to the insurance company having an overall rate increase due to loss experience in this type of exposure.

I asked if this could be lowered because this was such an increase and this was my answer:

b) A friendly reminder to all Committee Chairs, Committee Reports must be submitted 7 days prior to the BOD meeting, unless there is an emergency.

New Business:

a)

4-27-15: Letter received from Kristy Brown- Acknowledgement and thank you letter was sent.

b)

4-27-15: Letter received from Mary Jo and Larry Miller. Acknowledgement and thank you letter was sent.

c)

4-30-15: Letter received from Belinda Snow. Acknowledgement and thank you sent.

d)

4-30-15: Letter received from Nancy Miller- Borg. Acknowledgement and thank you sent.

e)

4-30-15: Letter from Sarah McGovern.

f)

5-1-15: Letter received from Maylene Hall. Acknowledgement and thank you sent.

g)

5-6-15: Letter from Carol Reigh. Acknowledgement and thank you sent.

Discussion held regarding each of the letters.

The Board would like to thank each and every one for their comments and input.



Committee Reports:

1) Alpaca Committee: (liaison: Susan)

Chair: Deb Yeagle

No Report

2) Election Committee: (liaison: Paul)

Chair: Lougene Baird

No Report

3) Ethics: (liaison: Susan)

Chair: Cheryl Lambert

No Report

4) Fiber Committee: (liaison: Terese)

Chair: Cindy Ruckman

No Report

5) Finance & Budget Committee: (liaison: Jim)

Chair: Patti Wattigney

No Report

6) Grand National Committee: (liaison: Kitty)

Chair: Glenna Overman

No Report

7) Handbook Committee: (liaison: Paul)

Chair: Marcie Saska Agnew

No Report

8) Judge's Committee: (liaison: Terese )

Chair: Ken Forster

Judges Committee Report

05-09-15

1) We want to thank the ALSA BOD for letting us place the judge's manuals on the ALSA web site. They may be found under the Judge and Apprentice page under these links>

[http://www.alsashow.net/ALSA Judges Manual 3.30.2015 FINAL.pdf](http://www.alsashow.net/ALSA_Judges_Manual_3.30.2015_FINAL.pdf)

<http://www.alsashow.net/BREEDERS.owners.manual%204.8.15.pdf>

2) On May 6, 2015 we received a request from an ALSA Performance Judge to become an ALSA Llama Halter Judge per Part S; Section 2-6.

In committee review of judges file and information furnished:

- a) Has attended ALSA Llama clinics and became an ALSA Performance and Youth Judge in 1999.
- b) Has turned in 2014 annual report.
- c) Has no negative reports in the file.
- d) Has judged ALSA performance shows (3 in 2014) including performance at the 2012 ALSA Grand National.
- e) Has judged 14 ILR Halter Shows since 2013 and is also an ILR teaching judge.

At this time we are requesting the BOD to approve Mike Haumschild's request to become an ALSA Llama Halter Judge under Part S, Section 2-6 of the ALSA handbook.

3) Per BOD request; the Judges Committee is currently reviewing how to give llama judges the ability to judge larger alpaca show and alpaca judges the ability to judge larger llama shows. We are tabling this item until after the 2015 Grand National so that more input can be received.

4) Judges Committee has also received a request by an ALSA Halter Judge to wave some of the requirements to become an ALSA Fiber Judge. We are currently waiting more information from this judge and will make a decision once that information is received.

Ken Forster

Judges Committee Chairman

Note: All Judges Committee members have approved the above report.

Jim makes a motion to approve #2 and accept #1, 3 and 4 of the Judges Committee Report.

Charles seconded the motion.

Motion carried.

9) Membership Committee: (liaison: Debbie)

Chair: Mary Rose Collins

No Report

10) Nomination Committee: (liaison: Jim)

Chair: Anna Reese

No Report

11) Performance Committee: (liaison: Debbie)

Chair: Anna Reese

No Report

12) Policy & Planning Committee: (liaison: Charles)

Chair: Barb Harris

No Report

13) Protest Committee: (liaison: Susan)

Chair: Bobbie White

No Report

14) Publications, Promotions, and Marketing Committee: (liaison: Terese)

Chair: Ruby Herron

No Report

15) Regional Committee: (liaison: Jim)

Chair: None

No Report

16) Show Management Committee: (liaison: Jim)

Chair: Glenna Overmiller

No Report

17) Web Site Committee: (liaison: Jim)

Chair: Ruby Herron

No Report

18) Youth Committee: (liaison: Susan)

Chair: Michelle Kutzler & Terry White, Co-Chairs

No Report

Email Motions:

a)

4-14-15 Robin sent the Day of Record membership list as approved to the Election Committee.

b)

4-14-15: Received the Judge's Manual as requested.

5-4-15: Terese- approves, Debbie- approve, Susan- approve, Jim- approve, Charles- approve, Paul- approve

5-4-15: Judge's manual was approved and would be put onto the website.

c)

4-15-15: Lougene requested an eblast be sent to the membership regarding the upcoming elections.

4-16-15: Charles- approves, Paul- approves, Debbie- approves,

4-17-15: Terese- approves, Debbie- approve, Jim- approves

4-17-15: Election Eblast approved.

d)

4-15-15: Robin requested an eblast be sent in regarding the ALSA Youth Scholarship.

4-15-15: Susan- approves, Debbie- approve, Terese- approves, Charles- approves, Paul- approves

4-17-15: Jim- approve

4-16-15: Eblast approved regarding ALSA Youth Scholarship.

e)

4-21-15: Received a request regarding the NW Regional Show.

4-21-15: Questions arose regarding the show.

4-23-15: Updated information regarding the show was submitted.

4-23-15: Susan: Motion to approve.

4-23-15: Paul- seconds and approves.

4-23-15: Kitty- calls for discussion. Special Meeting will be held to alleviate those questions.

4-26-15: Letter submitted by Kitty for approval of the BoD to be sent to member regarding the NW Regional Show.

4-26-15: Jim- approve, Susan- looks good, Terese- Looks great,

4-27-15: Debbie- looks great, Paul- very good letter, I approve.

4-28-15: Charles- approves.

4-27-15: Letter sent to member.

f)

4-22-15: Terese submitted the 4-14-15 Meeting Minutes for approval.

4-22-15: Jim submitted corrections.

4-22-15: Corrections submitted on how to handle putting 10-pages of the ILR Survey results into the minutes.

4-23-15: Compromise was reached to save space as well as keep our membership informed.

4-23-15: Charles- approves, Debbie- approves, Paul- approves,

4-24-15: Jim- approves, Susan- approves.

4-24-15: The 4-14-15 Meeting Minutes were approved to send to the membership.

g)

4-28-15: Email regarding the 2015 Western Regional Championship show was received.

4-28-15: Susan- I move to approve request for a 2<sup>nd</sup> judge.

4-28-15: Charles- I second and vote yes.

4-28-15: Jim- approve,

4-29-15: Paul- approve, Terese- approves,

4-29-15: Western Regional 2nd judge has been approved.

h)

4-28-15: Jim requests approval for Cheryl Juntilla to be the judge for the Rocky Mt. Regional.

4-28-15: Debbie- I approve, Charles- I approve, Susan- I approve, Jim- approve,

4-29-15: Paul- approves, Terese- approves

4-28-15: Cheryl Juntilla is approved as the Rocky Mt. Regional judge.

i)

5-1-15: Terese submitted the Special Meeting minutes from 4-26-15 for approval.

5-1-15: Jim- approves, Susan- approve, Debbie- approve, Charles- approve,

5-2-15: Paul- approve

5-1-15: Special Meeting minutes were approved.

j)

5-1-15: Robin submitted an Election of Candidacy Statement Eblast for approval.

5-1-15: Jim- approve, Paul- approve, Charles- approve,

5-2-15: Debbie- approve, Susan- approve.

5-3-15: Terese- approves.

5-2-15: Election of Candidacy Statement eblast approved.

k)

5-3-15: Robin requested \$450 to add "finished products" to the animal points and entry forms in Access.

5-3-15: Debbie- approve, Jim- approve, Charles- Approve, Terese- approve, Susan- approve, Paul- approve,

5-3-15: Robin was notified this was approved.

l)

5-3-15: Terese submitted the 5-3-15 Special meeting minutes for approval.

5-3-15: Jim- sounds good to me, approve, Susan- approve,

5-3-15: Paul- request removal of item not discussed.

5-4-15: Terese resubmitted minutes with changes.

5-4-15: Debbie- approves, Charles- approves with the changes, Paul- approves,

5-4-15: Minutes from 5-3-15 Special meeting are approved.

m)

5-4-15: Received an email from Lougene Baird and the Election Committee.

Hi Paul and all,

We need to start the subscription right away so it can be tested and corrected by fixing email address bounce-backs or other issues. Once tested, we begin sending election notices, etc. from ALSA@SimplyVoting. This help the electors feel comfortable with the website. Last year we paid about the 10<sup>th</sup>. I leave for Colorado on 5/9 and wish for everything to be as "perfect" as possible before leaving. I return on 5/16.

I understand that you all want the subscription to last as long as possible, but we need it to be up and running right away to fine tune and fix snags and get busy with notices.

One of the constructive comments I received last year was that it would be nice to have the Statements posted on the ballot as well. When I return home I am going to work on this more to see how easy it would be for the electors to use. Editing can be done until the start of voting.

Yesterday, I received the list of voters with M# and email address from Robin. Today I will recode that information and cut/paste into SV. But I cannot test until we pay for the service, which I hoped to do early tomorrow. The cost will be based on the actual number of electors with email addresses.

So, we still have lots to do before 5/27 and we need to activate by paying as soon as possible.

Thanks for the consideration, and for all each of you folks are doing.

Lougene

5-4-15: Jim- approves, Charles- approves, Debbie- approve, Terese- approve, Susan- approve, Paul- approve.

5-4-15: Subscription for Simply voting has been approved.

n)

5-5-15: Robin requested an amended amount to pay Jimmy regarding the "Finished Product". It will be \$750 for all changes.

5-5-15: Jim- approve, Charles- approve, Paul- had questions regarding this issue.

5-6-15: Debbie- approve, Susan- approve,

5-11-15: Terese- approve

5-6-15: Upgrade has been approved.

o)

5-5-15: Paul requests to contact 3 members by phone to get an email address for the election committee.

5-6-15: Charles- ok with me, Debbie- ok with me, Susan- Yep

5-11-15: Terese- Okay with me.

p)

5-6-15: Request for ALSA Grand National Fleece Show e blast to be approved.

5-6-15: Charles- approves, Debbie- approve, Jim- approve

5-11-15: Terese- approves

Charles makes a motion to adjourn the meeting.

Debbie seconded the motion.

Motion carried.

Meeting adjourned at 10:11 PM EST

Minutes by Terese