

# ALSA Board of Directors

## Minutes July 12, 2023

**Call to order:** 7:03 p.m. CDT.

**Roll call:**

Board Members:	Cathie Kindler, President Anna Reese, Vice-President Ron Baird, Secretary Lauren Wright Ulin Andrews Denise Fehrenbach Holly Jensen
Others:	Becci Kunkel, Executive Secretary Vern Wright, Treasurer

I. **Office Report**

45 Sanctioned Show so far for 2023, this includes 3 regionals and Nationals. I have 2 shows to finish uploading results, hopefully by the end of the week and should have 2023 current.

All signs that need mailed for the Youth Top Ten have been mailed out! The majority will be delivered at Indiana State Fair at the end of July. The certificates are being emailed out too. It is taking longer than planned to email them because of how I created them. All but one should have them all emailed by the end of the week.

2022 shows are uploaded on the web show results. I am waiting on final paperwork and payment from the last show (Higher Grounds) and then I can hopefully put 2022 to rest.

I have started correcting 2021 show results. This will take a while, but it should be accomplished by yearend.

Website:

**Please review for the meeting:**

Communication Flowchart  
Protect Information  
Attached documents.

I am starting to contact all committees about their sections of the website. The biggest thing is getting committees to do their “thing” to put on the website. We need to start getting things wrapped up asap so the website can continue to be worked on. I do need help with the home page section, this is what I emailed about previously.

Becci went on to request all Board liaisons to contact their committee chairs to get their website contributions in.

There was discussion about the "Permission to Show" form and the historical and current reasons for it. Its use will remain unchanged.

At the suggestion of a Life Member, the Board considered and approved adding a "history" section on the website home page. It will point out ALSA was the first lama show organization and its standards have been copied by other organizations, include other salient points, and serve to better inform prospective members and the public as to ALSA mission.

**Motion: Pay Becci's office expenses of \$1,710.00**  
**Motion by \_\_\_\_\_ . Seconded by \_\_\_\_\_ . Motion**  
**\_\_\_\_\_ .**

**II. Treasurer's Report:**

Vern reported the following pertinent financial information:

ALSA has the following cash balances:

Checking:	\$31,714.57
Savings:	\$50,019.30
Youth:	<u>\$10,752.05</u>
Total:	\$92,485.92

June income and expenditures were as follows:

Starting balance:	\$33,557.86
Deposits:	\$ 3,135.56
Checks written:	\$ 2,434.28
Debit card:	\$ 1,272.93
Electronic payments:	<u>\$ 872.00</u> (Board of Directors' insurance)
Ending June balance:	\$32,112.21

Vern discussed the transitioning of ALSA's financial statements and operations from a stand-alone system to QuickBooks online. It will enable more efficient financial management and transparency when operable by month-end.

He went on to urge the Board to continue its diligent and conservative financial management mode, pointing out the cash assets are still under \$100,000.

This does contrast with the cash assets in the recent past, for instance, in December 2018 Cash Assets were \$49,532.04.

Vern departed the meeting at 7:15 p.m. CDT.

**III. Committee Reports:**

**Alpaca** – Chair: Vicky Donley, Liaison: Lauren

No activity

**By-laws and Standing Rules** – Chair: Lougene Baird, Liaison: Ron Baird

There have been no recommended changes.

Regards,

Lougene Baird, Chair  
ALSA Bylaws and Standing Rules Committee

**Elections** - Chair: Lougene Baird, Liaison: Cathie

Nominations have opened for the ALSA General Election 2023. An eblast was sent to members asking for any member who wants to serve on the Board to send their nomination to the Election Committee. Nominations close September 1. Other pertinent dates were listed in the eblast.

The committee has not received inquiries.

Regards,  
Lougene Baird, Chair  
ALSA Election Committee

Becci commented she had sent out notice of a new election on both Facebook and Constant Contact. She will resend the invitation to run for, and be on, the ALSA Board of Directors to all members.

Lougene and Becci are updating the Life Member list to remove those persons who have passed or requested to no longer be contacted.

**Ethics and Protest** - Chair: Cheryl Lambert, Liaison: Ulin

No activity

**Finance & Budget** – Chair: Vern, Liaison: Ron

Please refer to the Treasurer’s report presented above.

**Fleece** – Chair: Cindy Ruckman, Liaison: Denise

No report

**Grand National** – Chair: Susan Leslie, Liaison: Holly

Susan Leslie, Chair

Holly stated that after much discussion the theme for this fall’s Grand National Show will be “25<sup>th</sup> Grand National Anniversary.” Obstacles and decorations will follow the theme throughout the show.

**Handbook** – Chair: Adryce Mathisen, Liaison: Denise

We are still waiting for the date of the BOD Meeting Minutes bearing the approval date for the following addendum to update the website:

<b>Effective Date</b>	<b>Change</b>
xxx, 2023	<p>Per November 9, 2022, BOD meeting minutes and subsequent discussion with the judges’ committee, the following changes have been made to the judge certification process.</p> <ul style="list-style-type: none"><li>• The requirement for an advanced clinic has been removed from both llama and alpaca judge certification. Additional clinics may be required if warranted by the three apprenticeship</li></ul>

	<p><b>evaluations.</b></p> <ul style="list-style-type: none"> <li>• <b>ALSA will allow certified ILR judges in good standing to become ALSA judges. This approval would be subject to a clean ILR Show Division judges' file, payment of ALSA membership dues, and the approval of both the judges' committee and the BOD. Applications should be made to the ALSA judges' committee chair.</b></li> <li>• <b>The annual open book test has been eliminated. Items such as handbook changes and discussion of judging situations will be communicated to the judges by the judges' committee chair.</b></li> </ul>
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Also, I have received information that the next handbook revision is to be completed by Dec. 31, 2023. As I have not heard from any of the committees other than ones I am on, I am concerned that this is an unrealistic date. All these individual sections have to go through the handbook committee as well as being approved by the BOD. This is a time-consuming process.

I request that any of the committees that have changes to make contact me at [adryce@att.net](mailto:adryce@att.net) so we will know that changes will be coming.

Conversely, I will be sending updated sections that include information from the addendums, or items that conflict with other sections.

Adryce Mathisen  
Handbook Committee Chair

Ron will convey to Adryce the date of January 22, 2023, is when the above changes officially were approved by the Board.

**Judges'** -- Mary Jo Miller Chair, Liaison: Ulin  
No report

**Membership, Publications, Promotions, Marketing & Website** – Chair: Becci,  
Liaison: Cathie

Current Membership:

Adult: 163

Youth: 163

Life: 125

Becci Kunkel, Chair

Ed. Note: In January 2019, ALSA had 33 regular members,  
8 Youth members and 116 Life members.

**Performance** – Chair: Susan Leslie, Liaison: Anna  
No activity

**Regional Committee** – Chair: Susan Leslie, Liaison: Anna  
No report

**Show Management, Policy & Planning** –Chair: Kari Price, Liaison: Holly  
No activity

**Youth Committee** – Chair: Jennie Hodgen, Liaison: Denise  
No report

**IV. Old Business:**  
None

**V. New Business:**

Discussion of a letter from Nina Pedersen, a Life Member, concerning the history and purpose of ALSA. This is a subject all members should be aware of as it is being lost to history. The Board agrees and will work toward building this information into the new website.

The next regular Board meeting will  
be August 9, 2023, at 7:00 p.m. CDT.

**Motion to Adjourn at 7:41 p.m. CDT. Motion by Ron.  
Seconded by Ulin. Motion unanimously passed.**

***The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.***