

ALSA Board of Directors Agenda

Board Meeting June 10, 2020

Call to order: 7:00 p.m. CDT

Roll call:

Board Members:	Cathie Kindler, President Lauren Wright, Vice-President Ron Baird, Secretary Debbie Andrews Carol Rutledge Deb Yeagle
Others:	Vern Wright, Treasurer Linda Kendall, Office Manager

I. Office Report:

Phone remains quiet with a few members renewing.

Having difficulty with Constant Contact and the newsletter. Got it solved and will proceed, with expected issue date of 6/8/2020.

Again I was judicious with my time in light of the current situation.

Worked with Vern in renewal of the Event Liability Policy – DONE and Paid 6/5/2020

Spoke with Lougene Baird regarding the upcoming By-laws voting. There already exists a report run with only current and life members along with their number and email address. Supplying the current list will be simple. Email blast will go out 6/7/2020, with second going out on 6/11/2020. Report will be run early AM of 6/16/2020.

***A show Superintendent contacted me to verify that the exhibitors entered were current members in good standing. In running the list I found that more than half of the names supplied were lapsed by many years, or never a member. This brings up some interesting questions and possible problems. I suggest that we make a change or addition to process that the superintendent supplies a list of the entered exhibitors for verification prior to the show starting. (the day after the entry deadline would be perfect).

Slowly plodding along on creating a procedures and process “manual”.

Karl has been methodically going through the website and correcting or cleaning things up. The alsashow.org website is dead! That was that little glitch a few weeks ago.

Our PO Box is up for renewal. I will pay USPS and forward the receipt to the board for reimbursement.

Motion: Pay the Post Office Box fee for six months. Motion by Ron. Seconded by Lauren. Motion unanimously passed.

Motion: Pay the office expenses of \$270.00 for May, 2020. Motion by Carol. Seconded by Ron. Motion unanimously passed.

II. Treasurer's Report:

Vern reported that the website *ALSAShow.org* is dead and no longer available for use. He also expressed his concern that ALSA does not know to whom to pay for keeping the site *ALSAShow.net* active. That site is hosted by a third party and is that third party the one to pay or some other entity.

Vern advised that the ALSA discount arrangement with Office Depot was up for renewal. This arrangement entitles ALSA, show superintendents, and others to a significant discount on items, including printing. During the discussion, it was recommended the Grand National and Regional Superintendents be reminded of the availability of this discount for their printing and other needs of their shows.

Motion: Pay Office Depot \$100.00 for the annual discount arrangement on purchase. Motion by Deb. Seconded by Carol. Motion unanimously passed.

Vern thanked the Board for its interim Motions approving payment of the show liability and D&O insurance invoices.

See the financials in Appendix A attached hereto.

III. Committee Reports:

Alpaca - Chair: Vicky Donley, Liaison: Deb
No report submitted.

By-laws and Standing Rules – Chair: Lougene Baird, Liaison: Carol

The Board approved text for a Bylaw ballot has been finalized and forwarded to Election Committee.

Respectfully,
Lougene Baird, Chair

Elections - Chair: Lougene Baird, Liaison: Cathie

The Board-approved Bylaw ballot is in process. The Day of Record for the Bylaw Ballot change is June 15, 2020. Per ALSA Bylaws ARTICLE III Election Section 1 (b) The Treasurer and Office Manager shall reconcile the list of members using the Day of Record to create an up-to-date list to present to the Board of Directors for approval. The members on the approved list will be deemed in good standing and may participate in the election process.

The list of current members in good standing is scheduled to be completed, approved, and submitted to the Election Committee no later than June 24. The list will be used to enter member information into the voting.

Voting will begin 12:00 Noon CDT on July 6 and end 12:00 noon CDT on July 12. The Committee will create two eblasts for the ALSA office to send to the membership announcing the Day of Record and balloting. Following those eblasts, future messages with updates and announcements on the balloting will be sent through the Simply Voting platform.

The results will be forwarded to the Election and Bylaw Committee Liaisons. After the Board is informed of the results, the results will be sent to members via a Simply Voting eblast.

Respectfully submitted
Lougene Baird, Chair
CC Geri Rutledge Committee member

Ethics - Chair: Cheryl Lambert, Liaison: Cathie

There is nothing to report at present.

Respectfully Submitted
Cheryl Lambert, Chair

Finance & Budget - Chair: Vern Wright, Liaison: Ron

Please refer to the Treasurer's report that is presented above and appended hereto.

Fleece - Chair: Judy Glaser, Liaison: Deb

No report submitted

Grand National - Chair: Sandi Auld, Liaison: Lauren

No report submitted.

Handbook – Chair: Adryce Mathisen, Liaison: Carol

Nothing new from the Handbook Committee.

Hope you are all doing well.

Adryce Mathisen, Chair

Judges' – Chair: Cyndi Ernst, Liaison: Ron

The Judge's Committee is just checking in this month hoping all are well and enjoying their animals, using the time to do a bit of extra training, and practicing new trimming techniques.

There have not been any new communications to the Committee.

Cyndi Ernst, Chair

Membership - Chair: open, Liaison: Debbie

No report submitted

Performance - Chair: Anna Reese, Liaison: Carol

Nothing current to report at this time.

Thanks,
Anna Reese, Chair

Protest - Chair: Cheryl Lambert, Liaison: Ron
Nothing to report.

Publications, Promotions, Marketing & Web Site - Chair: Reggie Durch,
I have put together part of my committee Margaret Henry, Debbi Ignacio,
Kathy Curless, Renee Oldham, Linda Tinsley.

**Motion: Accept as committee members of
Publications, Promotions, Marketing & Web Site the
following ALSA members: Linda Tinsley, Renee
Oldham, Kathy Curless, Debbi Ignacio, and Margaret
Henry. Motion by Deb. Seconded by Carol. Motion**

Regional Committee - Chair: Susan Leslie: Deb
No report submitted.

Show Management, Policy & Planning –Chair: Kathy Devaul, Liaison: Lauren
No report submitted.

Youth Committee - Chair: Robin Sturgeon – Liaison: Carol
No report submitted.

IV. Old Business:

A. Indiana State Fair 2019 fee remittance.

Linda reported that she discovered the Indiana State Fair sent the remittance in March to the old ALSA address. The Fair is checking to see if the check has been returned. If so, it will be sent to the current ALSA address. If not, it will be cancelled, and a new check sent to the current address.

V. New Business:

A. Approved the following motions--- The following motions were made and approved via e-mail since the close of the May BOD meeting; these motions are being published as a matter of permanent record.

- 1.** Motion to refund Estes Park Wool Market sanctioning fee. Motion by Ron. Seconded by Debbie. Motion passed.
- 2.** Motion to pay D & O insurance premium. Motion by Carol. Seconded by Ron. Motion passed.
- 3.** Motion to pay Show liability insurance. Motion by Lauren. Seconded by Ron. Motion unanimously passed.

B. It was reported that Marilyn Nenni's husband, Jim, recently passed away. Members are encouraged to donate to the Youth Scholarship fund in his memory. While discussing this sad situation, it was brought up several times that ALSA needs to recognize other members who have contributed so much to the organization over the years. There have been numerous members who have given their time, financial assistance, and other valuable

contributions to ALSA, but in the past unfortunately not recognized for their efforts. This Board intends to rectify this oversight.

- C. As the final item of New Business, the Board thanked Debbie Andrews, whose term on the Board ends June 30, 2020, for her many years of service to ALSA. Not only has Debbie served on the Board, but she, and her husband, have done much for ALSA shows and helped in many ways in numerous other ALSA activities. Her commitment and dedication to ALSA have been much appreciated.

The next regular Board meeting will be July 8, 2020 at 7:00 p.m. CDT.

**Motion to Adjourn at 7:37 p.m. CDT. Motion by Carol.
Seconded by Ron. Motion unanimously passed.**

The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.

**Addendum A
Financial Statements**

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Chase - Operating	9,299.74
Chase Savings Account	30,004.87
Youth Scholarship Account	<u>3,905.22</u>
Total Checking/Savings	<u>43,209.83</u>
Total Current Assets	<u>43,209.83</u>
TOTAL ASSETS	<u><u>43,209.83</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>-4,150.00</u>
Total Accounts Payable	<u>-4,150.00</u>
Total Current Liabilities	<u>-4,150.00</u>
Total Liabilities	-4,150.00
Equity	
Opening Bal Equity	49,204.42
Retained Earnings	-3,918.58
Net Income	<u>2,073.99</u>
Total Equity	47,359.83

TOTAL LIABILITIES & EQUITY43,209.83

	<u>Jan - May 20</u>
Income	
a MEMBERSHIP REVENUE	
2020 Adult Membership	4,080.38
2020 Youth Membership	<u>1,817.48</u>
Total a MEMBERSHIP REVENUE	5,897.86
ALSA SHOW FEES	
Animal Number Transfer	14.10
Animal Recording Numbers	93.00
Sanctioning Fee	1,425.00
Show Entry Fee	<u>1,305.00</u>
Total ALSA SHOW FEES	2,837.10
BANKING FEES;NSF Payment	241.00
GRAND NATIONAL	
a Sponsorships	<u>250.00</u>
Total GRAND NATIONAL	250.00
Income	
Interest Income	<u>1.36</u>
Total Income	1.36
JUDGE REVENUE	
2020 Judges Dues	<u>789.60</u>
Total JUDGE REVENUE	789.60
z OTHER INCOME	
Website Income	60.00
z OTHER INCOME - Other	<u>470.00</u>
Total z OTHER INCOME	<u>530.00</u>
Total Income	<u>10,546.92</u>
Gross Profit	10,546.92
Expense	
a GRAND NATIONAL E	
Facility	500.00
Refunds	-40.00
Ribbons / Awards	<u>491.71</u>
Total a GRAND NATIONAL E	951.71
ALSA SHOWS	
refund	<u>124.13</u>
Total ALSA SHOWS	124.13
B.O.D. EXPENSES	
BOD Conference Calls	<u>106.83</u>
Total B.O.D. EXPENSES	106.83

Corporation Renewal	476.00
EXECUTIVE OFFICE - NEW	
ALSA P.O. BOX	102.00
Computer Backup	69.95
Constant Contact Eblast Expense	216.00
Executive Office Travel Expense	15.00
Office Labor Cost	4,567.50
Office Supplies	23.59
Telephone	
ALSA Phone/iPad	<u>595.22</u>
Total Telephone	<u>595.22</u>
Total EXECUTIVE OFFICE - NEW	5,589.26
Legal-Prof Fees	
Legal-Prof Fees; TAX PREP	750.00
Legal-Prof Fees - Other	<u>475.00</u>
Total Legal-Prof Fees	<u>1,225.00</u>
Total Expense	<u>8,472.93</u>
Net Income	<u><u>2,073.99</u></u>



