

ALSA Board of Directors

Board Meeting Minutes May 13, 2020

Call to order: 7:04 p.m. CDT

Roll call:

Board Members: Cathie Kindler, President
Lauren Wright, Vice-President
Ron Baird, Secretary
Debbie Andrews
Carol Rutledge
Deb Yeagle (joined at 7:08 p.m.)

Others: Vern Wright, Treasurer
Linda Kendall, Office Manager
Reggie Durch, Publications, Promotions, Marketing & Web
Site Chair
Sandi Auld, Grand National Chair

I. Office Report:

Three shows from 2019 STILL have not paid ALSA the owed fees.

Motion: Pay the office expenses of \$150.00 for April 2020. Motion by Ron. Seconded by Lauren. Motion unanimously passed.

II. Treasurer's Report:

See the financials in Appendix A attached hereto.

After discussing the financial report, Vern left the conference call at 7:13 p.m. CDT.

III. Committee Reports:

Alpaca - Chair: Vicky Donley, Liaison: Deb
No report submitted.

By-laws and Standing Rules – Chair: Lougene Baird, Liaison: Carol

March 8, 2019, the ALSA membership approved a Bylaw ballot for election of Directors to be held in the fall of the year. April 8, 2020, the ALSA Board approved a new Bylaw ballot to be put before the membership this summer to change the dates Directors serve to be consistent with the March 8, 2019 results.

For Board reference – as Bylaws stand now

Section 5. Term and Tenure

- (a) *Directors shall be elected annually from the general membership. One-third of the directors, or as near one-third as possible, shall be elected each year.*
- (b) *A term shall be defined as three years or any portion of the three-year term. There is no partial term.*
- (c) *The term of office shall begin on July 1 following the election.*
- (d) *Directors may serve for an unlimited number of terms, provided a minimum of one-year absence from the board shall occur after any two consecutive terms.*

Proposed copy to be placed on ballot.

Proposed changes are: Strike through deletions. New text is in – **red**.

Section 5. Term and Tenure

- (a) No change
- (b) A term shall be defined as three years **ending on December 31 of the third year** or any portion of the three-year term. There is no partial term.
- (c) The term of office shall begin on ~~July 1~~ **January 1** following the election.
- (d) No change.

When approve by 2/3 of the Members Voting, the updated section will read:

Section 5. Term and Tenure

- (a) Directors shall be elected annually from the general membership. One-third of the directors, or as near one-third as possible, shall be elected each year.
 - (b) A term shall be defined as three years ending on December 31 of the third year or any portion of the three-year term. There is no partial term.
 - (c) The term of office shall begin on January 1 following the election.
 - (d) Directors may serve for an unlimited number of terms, provided a minimum of one-year absence from the board shall occur after any two consecutive terms.
- Respectfully,
Lougene Baird, Chair

**Motion: Approve the text presented by the committee for the bylaws ballot to take place this summer.
Motion by Carol. Seconded by Lauren. Motion unanimously passed.**

Elections - Chair: Lougene Baird, Liaison: Cathie
Election Committee Report – May 13, 2020

The Committee has started to work on readying the voting platform for the upcoming Bylaws Ballot this summer. Please approve the request for ALSA election expenses.

The Day of Record for the Bylaws Ballot is June 15, 2020. This the day that dues must be recorded for a member to be in good standing to vote. A list, compiled by the Treasurer, of Members in Good Standing will be presented to the Board for approval by June 24 or earlier following the Day of Record. When approved, the list will be forwarded to the Election Committee to be placed on the

voting platform. Voting will begin 12:00 Noon CDT on July 6 and end 12:00 noon CDT on July 12. The Committee will create two eblasts for the ALSA office to send to the membership announcing the Day of Record and balloting.

The annual subscription (for up to 10 uses) for Simply Voting last year for 271 member/electors was \$348.

ALSA currently has 144 Annual and 90 Life Members for a total of 234 voting members. A quote for \$250 electors is \$334. As people renew or join this might fluctuate.

Please approve for up to 250 ballots with the option to request an increase should total voting members exceed 250. It is possible for a small fee to increase the number of ballots should membership go over 250 for the fall Election of Directors.

Respectfully submitted

Lougene Baird, Chair

Election Committee

CC Geri Rutledge Committee member

During discussion, it was pointed out a Constant Comment communication should be sent out to all members who have not renewed for 2020 to pay their dues by June 15th in order to be eligible to vote.

Motion: Approve the balloting schedule for the Bylaws vote. Motion by Ron. Seconded by Carol. Motion unanimously passed.

Motion: Approve the quote for 250 electors at \$334.00. Motion by Carol. Seconded by Deb. Motion unanimously passed.

Ethics - Chair: Cheryl Lambert, Liaison: Cathie

There is nothing to report at present.

Respectfully Submitted

Cheryl Lambert, Chair

Finance & Budget - Chair: Vern Wright, Liaison: Ron

Please refer to the Treasurer's report that is presented above and appended hereto.

Fleece - Chair: Judy Glaser, Liaison: Deb

No report submitted

Grand National - Chair: Sandy Auld, Liaison: Lauren

Sandy Auld was on the Board call to discuss the 2020 Grand National Show and progress being made toward it. She will work immediately with Linda to get the Judges' contracts out.

Deb recommended that persons wanting to enter the fleece classes send their 2 Ounce samples ahead of time. This way, they can be judged before the actual show begins on Saturday, saving ALSA a day's rent on the facility.

Sandy mentioned that the halter ring management would be the same as in 2019.

The show theme will be "School House Rock"

Discussion was had concerning T-shirts and their sales. Sandy will send the proposed design to the Board for approval. T-shirt sales will be announced to members ahead of time so they can place their orders well in advance of the show and have their shirts to wear on opening day.

Sandy left the conference call at 7:32 p.m. CDT.

Handbook – Chair: Adryce Mathisen, Liaison: Carol
Nothing new to report.

Thanks,
Adryce Mathisen
Handbook Committee Chair

Judges' – Chair: Cyndi Ernst, Liaison: Ron
No report is necessary this month.

Cyndi Ernst,
Judges' Chair

Membership - Chair: open, Liaison: Debbie
No report submitted.

Performance - Chair: Anna Reese, Liaison: Carol
Nothing current to report at this time.

Thanks,
Anna Reese
Performance Committee Chair

Protest - Chair: Cheryl Lambert, Liaison: Ron
Nothing to report.

Respectfully Submitted
Cheryl Lambert
Protest Chair

Publications, Promotions, Marketing & Web Site - Chair: Reggie Durch,
Liaison: Deb

Discussion with Reggie regarding her plans for the promotion of ALSA. Reggie said she would get a committee formed and recommend its approval by the Board as early as next week and certainly by the June meeting. Linda Tinsley volunteered to be on the committee. Reggie stated she wants to put together a fund-raiser for ALSA as she is experienced in this regard. After discussion, Reggie was asked to present concrete proposals regarding all her ideas at the June 10, 2020 Board meeting.

Regional Committee - Chair: Susan Leslie: Deb

Susan Leslie will soon send the Board a proposal as to what the expected cost of the Regional Shows for 2020 will be. Susan will be on the June 10, 2020 Board call to discuss the Regionals in general.

Show Management, Policy & Planning –Chair: Kathy Devaul, Liaison: Lauren
No report submitted.

Youth Committee - Chair: Robin Sturgeon – Liaison: Carol
No report submitted.

IV. Old Business:

A. None.

V. New Business:

A. It was brought to the Board's attention that a Judge who had agreed to judge a show has decided not to travel in view of the COVID-19 situation. Another Judge was volunteered to judge the show. It so happens the Judge who has volunteered had already lent animals to youth members to use in the performance and showmanship classes at the show. Handbook Part U Ethics Section 5 regarding conflicts of interest in is a problem in this regard.

In the interests of the show, which is scheduled to proceed, the Board discussed this situation at length in view of the peculiar circumstances that now prevail in the nation. As a result of this discussion the following Motion was adopted.

Motion: Grant Judges, for 2020 only, waivers to judge shows in which animals they own or may have owned are shown in youth performance and showmanship classes. Motion by Deb. Seconded by Lauren. Motion unanimously passed.

The next regular Board meeting will be June 10, 2020 at 7:00 p.m. CDT.

Motion to Adjourn at 8:02 p.m. CDT. Motion by Ron. Seconded by Deb. Motion unanimously passed.

The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.

**Addendum A
Financial Statements**

**Apr 30,
20**

ASSETS

Current Assets

Checking/Savings

Chase - Operating

9,148.29

| | |
|---------------------------------------|-------------------------|
| Chase Savings Account | 30,004.64 |
| Youth Scholarship Account | <u>3,905.19</u> |
| Total Checking/Savings | <u>43,058.12</u> |
| Total Current Assets | <u>43,058.12</u> |
| TOTAL ASSETS | <u>43,058.12</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Accounts Payable | <u>-4,150.00</u> |
| Total Accounts Payable | <u>-4,150.00</u> |
| Total Current Liabilities | <u>-4,150.00</u> |
| Total Liabilities | -4,150.00 |
| Equity | |
| Opening Bal Equity | 49,204.42 |
| Retained Earnings | -3,918.58 |
| Net Income | <u>1,922.28</u> |
| Total Equity | <u>47,208.12</u> |
| TOTAL LIABILITIES & EQUITY | <u>43,058.12</u> |

**Jan - Apr
20**

| | |
|-----------------------------|-----------------|
| Income | |
| a MEMBERSHIP REVENUE | |
| 2020 Adult Membership | 3,982.38 |
| 2020 Youth Membership | <u>1,695.01</u> |
| Total a MEMBERSHIP REVENUE | 5,677.39 |
| ALSA SHOW FEES | |
| Animal Number Transfer | 14.10 |
| Animal Recording Numbers | 93.00 |
| Sanctioning Fee | 1,125.00 |
| Show Entry Fee | <u>1,305.00</u> |
| Total ALSA SHOW FEES | 2,537.10 |
| BANKING FEES;NSF Payment | 241.00 |
| GRAND NATIONAL | |
| a Sponsorships | <u>250.00</u> |
| Total GRAND NATIONAL | 250.00 |
| Income | |
| Interest Income | <u>1.10</u> |
| Total Income | 1.10 |
| JUDGE REVENUE | |
| 2020 Judges Dues | <u>789.60</u> |
| Total JUDGE REVENUE | 789.60 |

| | | |
|--|-------------------------------------|------------------------|
| | z OTHER INCOME | |
| | Website Income | 60.00 |
| | z OTHER INCOME - Other | <u>470.00</u> |
| | Total z OTHER INCOME | <u>530.00</u> |
| | Total Income | <u>10,026.19</u> |
| | Gross Profit | 10,026.19 |
| | Expense | |
| | a GRAND NATIONAL E | |
| | Facility | 500.00 |
| | Refunds | -40.00 |
| | Ribbons / Awards | <u>491.71</u> |
| | Total a GRAND NATIONAL E | 951.71 |
| | ALSA SHOWS | |
| | refund | <u>24.13</u> |
| | Total ALSA SHOWS | 24.13 |
| | B.O.D. EXPENSES | |
| | BOD Conference Calls | <u>106.83</u> |
| | Total B.O.D. EXPENSES | 106.83 |
| | Corporation Renewal | 476.00 |
| | EXECUTIVE OFFICE - NEW | |
| | ALSA P.O. BOX | 102.00 |
| | Computer Backup | 69.95 |
| | Constant Contact Eblast Expense | 216.00 |
| | Executive Office Travel Expense | 15.00 |
| | Office Labor Cost | 4,417.50 |
| | Office Supplies | 23.59 |
| | Telephone | |
| | ALSA Phone/iPad | <u>476.20</u> |
| | Total Telephone | <u>476.20</u> |
| | Total EXECUTIVE OFFICE - NEW | 5,320.24 |
| | Legal-Prof Fees | |
| | Legal-Prof Fees; TAX PREP | 750.00 |
| | Legal-Prof Fees - Other | <u>475.00</u> |
| | Total Legal-Prof Fees | <u>1,225.00</u> |
| | Total Expense | <u>8,103.91</u> |
| | Net Income | <u><u>1,922.28</u></u> |

