

# ALSA Board of Directors Meeting Minutes November 11, 2020

**Call to order:** 7:06 p.m. CST

**Roll call:**

Board Members:	Cathie Kindler, President Lauren Wright, Vice-President Ron Baird, Secretary Carol Rutledge Deb Yeagle (unable to attend)
Others:	Vern Wright, Treasurer Linda Kendall, Office Manager Non-voting Board Directors-elect: Anna Reese Ulin Andrews

**I. Office Report:**

The Database is settling down a bit. I apologize for the misunderstanding/miscommunications regarding the status of the database. Entering data and retaining that data has not been the issue. The issue is when that data is then accessed by the Website that flakey things start to happen. As I mentioned before, Karl and I found that a field was being set incorrectly and thus setting up a major error message and stopping all processing TO the website. We continue to "play" with the TEST show adding data that we have created just for testing purposes. We are quite a distance from RFP's, but I have started numerous lists, spreadsheets and (OMG) flow-charts.

Since there are going to be three (four if you count Karl!) of us in close proximity, I would like to suggest that I present what the Database is now, how it functions and where we could possibly improve on things. The other alternative is a REAL zoom meeting with my ability to share my screen and documents. Just thoughts....

I am starting to sanction shows for 2021!!!! I have a list of 2020 Sanctioned shows that cancelled that I will get to Vern for his input into what shows did in fact receive a refund. (I know of only 1)

I have started new spreadsheets and flowcharts for the purpose of using them to form a new database.

The State Fair of Florida has sanctioned an ALSA show for 2012.

Shows that sanctioned for 2020, but were not held due to the pandemic and have not requested a return of their sanctioning fee, will be automatically sanctioned for 2021.

The fact that Linda is paying for matters dealing with the website personally was discussed. She will be reimbursed for this on a quarterly basis.

**Motion: Pay the office expenses of \$442.50 for October, 2020. Motion by Ron. Seconded by Carol. Motion unanimously passed.**

**II. Treasurer's Report:**

Membership revenues are holding steady. Telephone expense will begin dropping next month as equipment charges decrease under the contract. See the financials in Appendix A attached hereto.

**III. Committee Reports:**

**Alpaca** - Chair: Vicky Donley, Liaison: Deb  
No report submitted.

**By-laws and Standing Rules** – Chair: Lougene Baird, Liaison: Carol

The ALSA Bylaws and Standing Rules are posted on the ALSA website. Currently, there are no suggested changes for either the Bylaws or Standing Rules.

Thank you,  
Lougene Baird, Chair  
Cc Committee members

**Elections** - Chair: Lougene Baird, Liaison: Cathie  
Lougene Baird, Chair

No further Committee reports will be submitted until work begins on the General Election. July through August 2021 members may submit their name as a candidate. Voting will take place in October 2021.

Thank you,  
Lougene Baird, Chair  
Cc election committee members

**Ethics** - Chair: Cheryl Lambert, Liaison: Cathie

There is nothing to report at present.

Respectfully Submitted  
Cheryl Lambert, Chair

**Finance & Budget** - Chair: Vern Wright, Liaison: Ron

Please refer to the Treasurer's report that is presented above and appended hereto.

**Fleece** - Chair: Judy Glaser, Liaison: Deb

No report submitted.

**Grand National** - Chair: **OPEN**, Liaison: Lauren

No report submitted.

**Handbook** – Chair: Adryce Mathisen, Liaison: Carol

## ALSA 2019 Handbook Addendum

Effective Date	Change
March 20, 2019	ALSA recommends that there be one lama for one youth, but the show superintendent may allow two youth to use the same lama but in different age divisions. In no case may more than two youth use the same lama.
July 8, 2019	Per July 8, 2019 BOD Minutes, the minimum age for Junior Youth has been lowered to 7 years of age. This rule change applies to all shows held after that date.
November 13, 2019	Per November 13, 2019 BOD Minutes, the maximum age for Senior Youth has been raised to 19 years of age. This rule change applies to all shows held after that date.
January 1, 2020	<p>Per February 12, 2020 BOD Minutes, as of January 1, 2020, unregistered animals are required to have an ALSA tracking number to be shown in Youth, performance, or Adult Non-breeder classes. ALSA will no longer charge for an animal to have an ALSA number to show and for points to be accumulated.</p> <p>Animals will be tracked for show purposes and points accumulation using one of the following numbers:</p> <ul style="list-style-type: none"><li>• ALSA assigned “1XXXXXXX” number (purchased prior to 1/1/2020)</li><li>• ILR number (registered with ALSA after 1/1/2020)</li><li>• AOA number (registered with ALSA after 1/1/2020)</li><li>• ALSA assigned “NAxxx” number</li></ul>

Adryce Mathisen, Chair

**Judges'** – Chair: Cyndi Ernst, Liaison: Ron

Tabled from October:

The Judge's Committee would like to Board to seriously consider sanctioning participation in the Eastern Iowa Llama Judging Clinic in Central City, Iowa, May 14-16, 2021. And, waive the current Handbook requirements for Instructors for Cathie Kindler, Mike Haumschild and Tor Sorensen for the clinic, allowing them to be the ALSA Instructors.

We were contacted by ILR Judge's Committee Chair, Nick Hauptly to see if ALSA would have interest participating in the Eastern Iowa Llama Judging Clinic. Joining forces would allow both associations to gather enough participants to hold a clinic and, more important, help new Judges understand the differences that they would encounter Judging combined ALSA/ILR shows.

The Committee members reviewed the training plan to find it very comprehensive (See attached) with the use of face-to-face and virtual communication tools. Nick is a teacher. His training came to light as he created the training plan. The face-to-face instructors are well respected, seasoned ALSA and ILR Judges, Cathie Kindler, Tor Sorensen, and Mike Haumschild. The virtual guest presenters with in-depth knowledge are to be announced at a later date.

The problem that we encounter as we review the Handbook before presenting the clinic to the Board is, none of the instructors are certified ALSA Instructors, but probably should be. They definitely have Instructor experience because they all have mentored numerous ALSA Apprentice Judges. They definitely have in-depth- knowledge from years of consistent, successful Judging experience. In the last five years Cathie judged 15 shows, Mike judged 14 shows and Tor 13.

The rules follow:

**Part S, Section 5, B. The Judge's Committee makes recommendations to the Board of Directors for Instructors and Assistant Instructors.**

**1. An Instructor must be a member in good standing, an ALSA certified Apprentice-Accepting Llama, Alpaca or Fleece Judge and have prior instructor experience. To be placed on the recommendation list, an Instructor must first successfully complete at least two (2) approved ALSA Judging Clinics as an Assistant Instructor in their chosen discipline, with a favorable evaluation from the Instructor and Board approval. All instruction materials must be approved by the Judge's Committee.**

**2. If a person has depth of knowledge and previous instructing experience, he/she may apply, in writing, to the Judge's Committee for a waiver of a portion of the instructor's training requirements. Any waiver must be approved by the ALSA Board of Directors.**

**Motion: Approve participation in the Eastern Iowa Llama Judging Clinic in Central City, Iowa, May 14-16, 2021, waiving the Handbook instructor requirements for Cathie Kindler, Mike Haumschild and Tor Sorensen allowing them to be the ALSA Instructors for the clinic. Motion by Ron. Seconded by Carol. Motion Unanimously passed.**

Regarding the subject of instituting a silky class, the following suggestion was presented by the Judges' Committee:

The silky halter division is based on fiber type just like suri. Light, Medium, and Heavy halter divisions are based on fiber coverage. In considering that, EVERY silky animal would also fit in light, medium or heavy divisions.

A silky halter division is viable. To add the division would be fine and certainly would make the combination of ALSA and ILR-SD shows much easier. It would be advisable, if we add the Silky halter division, to make it an optional, not required class, as if it was a required division, it would require shows to purchase additional awards and show time-some of which they couldn't afford.

Respectfully,

Cyndi Ernst, Judge's Committee Chair

**Motion: Create a silky halter division to commence in the 2021 show season. Motion by Ron. Seconded by Carol. Motion unanimously passed.**

Ron and Carol will contact their respective pertinent committees for the parameters for a silky halter division, bring the format to the Board for approval.

**Membership** - Chair: **OPEN**, Liaison: **OPEN**

No report submitted.

**Performance** - Chair: **OPEN**, Liaison: Carol

Performance committee has been discussing for several months the situation dealing with dual shows as well as discussing the lack of movement in the novice division. I feel at this time a discussion with board members is needed.

Thanks

Anna Reese, Chair

Considerable discussion occurred after Anna presented the committee's concerns about animals achieving grand status in youth classes then moving into novice classes. The concern revolves around those animals being seasoned performance animals; thus, giving them an advantage over animals having no show ring experience. The consensus was that animals with four youth grands should be moved to advanced class, bypassing novice class. All agreed that the Performance Committee should revisit this topic, holding further discussion, and Anna will provide an updated report during the December board meeting.

**Protest** - Chair: Cheryl Lambert, Liaison: Ron

Nothing to report.

Respectfully Submitted

Cheryl Lambert, Chair

**Publications, Promotions, Marketing & Web Site** - Chair: Reggie Durch,  
Liaison: Deb

No report submitted.

**Regional Committee** - Chair: Susan Leslie: Deb

No report submitted.

**Show Management, Policy & Planning** –Chair: Kathy Devaul, Liaison: Lauren

No report submitted.

**Youth Committee** - Chair: **OPEN** – Liaison: Carol

No report submitted.

#### **IV. Old Business:**

**A.** Creation of a silky division in halter classes.

See the discussion and decision-making under the Judges' Committee.

#### **V. New Business:**

**A.** Announcement of decision regarding President's Award for 2020.

Cathie announced her decision as President regarding this prestigious award. She has selected Lougene Baird as the 2020 recipient. Lougene has been Election Chair for many years with never a protest or ethical questions raised about her handling of this important task. She has reduced the cost of elections by establishing the electronic voting system. Over her nearly thirty years as an ALSA member, she has also served as Chair of the By-laws and Standing Rules Committee and in many other roles for ALSA. Her service is deeply appreciated.

The Office will be asked to release an email to members with this announcement.

**B.** Such other business as may come before the Board.

The next regular Board meeting will be December 9, 2020 at 7:00 p.m. CST.

**Motion to Adjourn at 7:50 p.m. CST. Motion by Ron.  
Seconded by Lauren. Motion unanimously passed.**

***The ALSA Board of Directors may convene in Executive Session to discuss personnel matters, any items on this agenda or to consult with Legal and/or Accounting Counsel.***

## Addendum A Financial Statements

	Oct 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Chase - Operating	12,197.79
Chase Savings Account	30,006.11
Youth Scholarship Account	3,310.37
Total Checking/Savings	45,514.27
Total Current Assets	45,514.27
<b>TOTAL ASSETS</b>	<b>45,514.27</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-3,420.76
Total Accounts Payable	-3,420.76
Total Current Liabilities	-3,420.76
Total Liabilities	-3,420.76
Equity	
Opening Bal Equity	49,204.42
Retained Earnings	-3,838.58
Net Income	3,569.19
Total Equity	48,935.03
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>45,514.27</b>

	Jan - Oct 20
<b>Income</b>	
<b>a MEMBERSHIP REVENUE</b>	
2020 Adult Membership	5,313.43
2020 Youth Membership	2,738.23
2021 Adult Membership	159.35
2021 Youth Member	89.43
Total a MEMBERSHIP REVENUE	8,300.44
<b>ALSA SHOW FEES</b>	
Animal Number Transfer	14.10
Animal Recording Numbers	193.00
Sanctioning Fee	1,598.10
Show Entry Fee	7,832.45
Total ALSA SHOW FEES	9,637.65
<b>BANKING FEES;NSF Payment</b>	241.00

<b>GRAND NATIONAL</b>	
a Sponsorships	<u>250.00</u>
<b>Total GRAND NATIONAL</b>	250.00
<b>Income</b>	
Interest Income	<u>2.75</u>
<b>Total Income</b>	2.75
<b>JUDGE REVENUE</b>	
2020 Judges Dues	<u>789.60</u>
<b>Total JUDGE REVENUE</b>	789.60
<b>REGIONAL REVENUE</b>	
Southeastern Regional	
Entry Fees Adult	<u>1,009.07</u>
Total Southeastern Regional	<u>1,009.07</u>
<b>Total REGIONAL REVENUE</b>	1,009.07
<b>Youth Committee Income</b>	375.00
<b>z OTHER INCOME</b>	
Scholarship Income	405.00
Website Income	60.00
z OTHER INCOME - Other	<u>470.00</u>
<b>Total z OTHER INCOME</b>	<u>935.00</u>
<b>Total Income</b>	<u>21,540.51</u>
<b>Gross Profit</b>	21,540.51
<b>Expense</b>	
a GRAND NATIONAL E	
Facility	500.00
Refunds	-40.00
Ribbons / Awards	<u>491.71</u>
<b>Total a GRAND NATIONAL E</b>	951.71
<b>ALSA SHOWS</b>	
refund	<u>124.13</u>
<b>Total ALSA SHOWS</b>	124.13
<b>B.O.D. EXPENSES</b>	
BOD Conference Calls	<u>265.43</u>
<b>Total B.O.D. EXPENSES</b>	265.43
<b>Corporation Renewal</b>	476.00
<b>ELECTION COMMITTEE</b>	
Electronic Election	<u>334.00</u>
<b>Total ELECTION COMMITTEE</b>	334.00
<b>EXECUTIVE OFFICE - NEW</b>	
ALSA P.O. BOX	102.00
Computer Backup	69.95
Constant Contact Eblast Expense	432.00
Executive Office Travel Expense	15.00



Office Labor Cost	7,485.00
Office Supplies	281.49
Telephone	
ALSA Phone/iPad	<u>1,188.70</u>
Total Telephone	<u>1,188.70</u>
<b>Total EXECUTIVE OFFICE - NEW</b>	9,574.14
Insurance	
Board of Directors	485.00
Show/Event Liability	<u>1,240.82</u>
<b>Total Insurance</b>	1,725.82
Legal-Prof Fees	
Legal-Prof Fees; TAX PREP	750.00
Legal-Prof Fees - Other	<u>475.00</u>
<b>Total Legal-Prof Fees</b>	1,225.00
<b>REGIONAL COMMITTEE</b>	
Regional Postage	<u>69.50</u>
<b>Total REGIONAL COMMITTEE</b>	69.50
<b>REGIONAL SHOW EXPENSE</b>	
<b>SOUTHEASTERN REGIONAL E</b>	
Judge Expense	59.74
Judging Fee	<u>600.00</u>
<b>Total SOUTHEASTERN REGIONAL E</b>	659.74
<b>REGIONAL SHOW EXPENSE - Other</b>	<u>1,390.85</u>
<b>Total REGIONAL SHOW EXPENSE</b>	2,050.59
<b>YOUTH COMMITTEE</b>	
Scholarship	<u>1,175.00</u>
<b>Total YOUTH COMMITTEE</b>	<u>1,175.00</u>
<b>Total Expense</b>	<u>17,971.32</u>
<b>Net Income</b>	<u><u>3,569.19</u></u>

